

# Dorset Council Meeting

## Minutes

**20 June 2016**

**The Meeting Opened:** 6.00 pm

**Present:** Crs G J Howard (Mayor), M A Hall (Deputy Mayor), L C Stein, S A Arnold, S D Moore, L S Quilliam, L D Archer, S Y Martin, D R Jessup

General Manager T J Watson, Director – Community & Economic Development S E Bower, Director – Corporate Services G R Jetson, Director – Infrastructure D Griffin, Community Projects Coordinator A Ferguson, Accountant S Edwards, Manager – Regulatory Services R Willis

**Apologies:** Nil

<b>97/16</b>	<b>Confirmation of Ordinary Council Meeting Minutes 16 May 2016</b> Ref 16/4336
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### Decision

#### **Crs Stein/Quilliam**

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 16 May 2016, having been circulated to all Councillors, be confirmed as a true record.

**Carried Unanimously**

<b>98/16</b>	<b>Confirmation of Ordinary Council Meeting Closed Session Minutes 16 May 2016</b> Ref 16/4343
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### Decision

#### **Crs Moore/Arnold**

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting Closed Session held on 16 May 2016, having been circulated to all Councillors, be confirmed as a true record.

**Carried Unanimously**

<b>99/16</b>	<b>Confirmation of Agenda</b>
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### Decision

#### **Crs Stein/Martin**

That Council confirm the Agenda and order of business for the 20 June 2016 Council Meeting.

**Carried Unanimously**

<b>100/16</b>	<b>Declaration of Pecuniary Interest of a Councillor or Close Associate</b>
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*Cr L C Stein declared a Pecuniary Interest of a Councillor, in Item 117/16*

<b>101/16</b>	<b>Dorset Council Management Team Briefing Report</b> Ref: 16/5319
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The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

**Decision**

**Crs Jessup/Archer**

**That the Dorset Council Management Team Briefing Report be received and noted.**

**Carried Unanimously**

<b>102/16</b>	<b>Council Workshops Held Since Last Council Meeting</b>
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- 31 May 2016 – Special Briefing Workshop
- 7 June 206 – Briefing Workshop

<b>103/16</b>	<b>Applications for Leave of Absence</b>
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Nil

<b>104/16</b>	<b>Public Question Time</b>
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Nil

<b>105/16</b>	<b>Deputations</b>
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*Ms Irene MacFarlane – Agenda Item 110/16 – Tree Management Policy Review*

*Ms Louise Brooker – Agenda Item 110/16 – Tree Management Policy Review*

<b>106/16</b>	<b>Councillor Question Time</b>
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**Councillor S J Arnold:**

*In regards to the letter that was in The Examiner the other day supporting Andrew Nikolic. I would like to see in future that we (Councillors) all know once we come through that door that alliances with any party are left at the door. If you propose to support someone like that I would much rather you word your statement differently, purely because if the Liberal Party weren't to get in Council could be jeopardised (I*

feel) if the Labor Party or any other party haven't promised any money to Council. If you want to support a candidate in the future, especially as the Mayor, I would like you to have some more consideration as to what is said.

### **Response from Mayor Greg Howard:**

I didn't make a comment specifically for that advertisement. That comment came out of previous story that the paper had published which was in relation to the money promised for the Bridport Western Access Road. They rang me and asked me whether I would allow them to use it and I said that I didn't have a problem with them using it. So it's not a statement that I made purely for the ad it's come out of a previously published article.

<b>107/16</b>	<b>Notices of Motion by Councillors</b>
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Nil

<b>108/16</b>	<b>Youth Policy Review</b>
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Reporting Officer: Director – Community & Economic Development, Susie Bower  
Ref: 16/5304

### **Purpose**

The purpose of this agenda item is for Council to adopt the revised Youth Policy – Policy 27.

### **Recommendation**

That Council adopt the revised Youth Policy.

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### **Decision**

**Crs Stein/Quilliam**

**That Council adopt the revised Youth Policy.**

**Carried Unanimously**

<b>109/16</b>	<b>Confirmation Code of Conduct</b>
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Reporting Officer: Director – Corporate Services, Guy Jetson  
Ref: 16/5321, Code of Conduct: 16/3547

### **Purpose**

The purpose of this agenda item is to clarify the Code of Conduct adopted by Council on 16 May 2016.

### **Recommendation**

That Council adopt the attached Dorset Council Councillor Code of Conduct April 2016 (Document Reference Version 3 – 16/3547) including the Model Code of Conduct.

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**Decision**

**Crs Hall/Moore**

**That Council adopt the attached Dorset Council Councillor Code of Conduct April 2016 (Document Reference Version 3 – 16/3547) including the Model Code of Conduct.**

**Carried Unanimously**

**110/16**

**Tree Management Policy Review**

Reporting Officer: Director – Infrastructure, Dwaine Griffin  
Ref: 16/4934 Policy: 13/118

**Purpose**

The purpose of this agenda item is for Council to adopt the revised Tree Management Policy – Policy 26.

**Recommendation**

That Dorset Council adopt the revised “*Policy 26 – Tree Management*”.

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**Decision**

*Amended Recommendation*

**Cr Moore/Arnold**

**That Dorset Council adopt the revised “*Policy 26 – Tree Management*” with the inclusion of the statement below:**

*Tree planting by Council is required to maintain the vibrant natural scenery which is vital to residents and the tourism industry within Dorset.*

**Voting For the Amended Motion:**

Mayor Howard, Deputy Mayor Hall, Crs Jessup, Arnold, Moore, Quilliam, Martin & Stein

**Voting Against the Amended Motion:** Cr Archer

**Carried**

**Mayor Howard reminded Councillors that they are acting as a Planning Authority for Item 111/16**

*Councillor S D Moore declared a conflict of interest in Item 111/16 and left the meeting at 6.35 pm*

**111/16**

**Planning Application – 6 Henry Street Bridport**

Reporting Officer: Town Planner, Rohan Willis  
Ref: 16/5453, DEV 2016/29

## **Purpose**

The purpose of this report is for Council to consider a proposal for additions and alterations to an existing single dwelling at 6 Henry Street, Bridport.

## **Recommendation**

It is recommended that the proposal to construct additions and alterations to an existing single dwelling at 6 Henry Street, Bridport be approved subject to the following conditions:

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## **Decision**

### **Crs Hall/Arnold**

**It is recommended that the proposal to construct additions and alterations to an existing single dwelling at 6 Henry Street, Bridport be approved subject to the following conditions:**

#### **1. *Basis of Approval***

The development is approved and must be undertaken in accordance with the endorsed plans, except where specified otherwise in this permit and documents lodged with this application (DEV No. 2016/29). Any substantial variation from this application will require the further planning consent of the Council.

#### **2. *Amended Plans Required***

- (a) Amended plans must be submitted to the Council for approval by the Town Planner. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and two copies must be provided. The plans must show all windows along the west elevation of the first floor of the approved dwelling additions as either:
  - (ii) fixed with obscure glazing extending to a height of at least 1.7 metres above the floor level; or
  - (iii) fixed with a permanent external screen, for the full length of each window, to a height of at least 1.7 metres above the floor level and with a uniform transparency of not more than 25%.
- (b) Works required by (a) above must be carried out at cost to the person responsible.

#### **3. *Completion***

All above conditions of this permit must be completed to the satisfaction of the Council's Town Planner prior to a Certificate of Completion being issued for the development at the subject site.

**NOTE:** For the purpose of this permit "the person responsible", depending on the context, means:

- a) The person who has and takes the benefit of this permit for the undertaking of the use or development authorised pursuant to it;

- b) The person or persons who undertake development or use pursuant to this permit; and
- c) Servants, agents and contractors, in each case of such persons.

**Carried**

*Councillor S D Moore re-joined the meeting at 6.45 pm*

<b>112/16</b>	<b>Annual Plan 2016-2017</b> Reporting Officer: Director – Corporate Services, Guy Jetson Ref: 16/5322, Annual Plan: 16/3846
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**Purpose**

To adopt a new Annual Plan 2016-2017 financial year.

**Recommendation**

That Council receive and adopt the Dorset Council Annual Plan 2016-2017.

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**Decision**

**Crs Jessup/Stein**

**That Council receive and adopt the Dorset Council Annual Plan 2016-2017.**

**Carried Unanimously**

<b>113/16</b>	<b>Dorset Council Estimates Document 2016-2017</b> Reporting Officer: Director – Corporate Services, Guy Jetson Ref: 16/5326
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**Purpose**

The purpose of this agenda item is to adopt the Budget Estimates for the 2016-17 financial year.

**Recommendation**

That pursuant to Section 82 of the *Local Government Act 1993* (The Act) Council approves and adopts the 2016-17 Budget Estimates.

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**Decision**

**Crs Jessup/Archer**

**That pursuant to Section 82 of the *Local Government Act 1993* (The Act) Council approves and adopts the 2016-17 Budget Estimates.**

**Carried Unanimously**

## Decision

### **Crs Archer/Quilliam**

**That Council make and levy rates and charges for the period 01 July 2016 to 30 June 2017 in accordance with the resolution, which follows:**

#### **1. General Rate**

- 1.1** That pursuant to Section 90 of the *Local Government Act 1993* Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the municipal area of Dorset for the period commencing 1st July 2016 and ending on 30th June 2017, namely a rate of 7.986 cents in the dollar on the assessed annual value of the land.
- 1.2** That pursuant to Section 90(4) of the *Local Government Act 1993* Council sets a minimum amount payable in respect of the general rate of \$254.00.

#### **2. Service Rates and Service Charges**

That pursuant to Sections 93, 93A, 94 and 95 of the *Local Government Act 1993* Council makes the following service rates and service charges on all rateable land in the municipal area of Dorset (including land which is otherwise exempt from rates pursuant to Section 87 but excluding land owned by the Crown to which the Council does not supply any of the following services) for the period commencing on the 1st July 2016 and ending on the 30th June 2017, namely:-

- 2.1** A service charge of \$87.00 for waste management on all rateable land for the making available by Council of waste transfer station facilities.
- 2.2** Service charges for waste management in respect of all land to which Council supplies different waste management services comprising;
- i. the supply of mobile garbage bins; and/or
  - ii. the supply of a recycling service, as follows;
    - a) \$241.00 for a large mobile garbage bin;
    - b) \$122.00 for a medium mobile garbage bin;
    - c) \$103.00 for a small mobile garbage bin;
    - d) where Council supplies a recycling service, \$116.00.
- 2.3** If any land to which either of the waste management service charges in paragraphs 2.1 or 2.2 is applicable is the subject of separate rights of occupation, which are separately valued in the valuation list prepared under the *Valuation of Land Act 2001*, then the charges apply to each such separate occupation.
- 2.4** Pursuant to Section 93(3) of the *Local Government Act 1993* Council makes the following service rate in respect of the fire service contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area of Dorset:

- a) for land within the Bridport and Scottsdale Volunteer Brigade Rating District, a service rate of 0.41 cents in the dollar of assessed annual value; and
- b) for land within the General Land Rating District a service rate of 0.29 cents in the dollar of assessed annual value.

Pursuant to Section 93, Council sets a minimum amount of \$38.00 payable for this rate.

### **3. Separate Land**

That for the purposes of these resolutions the rates and charges shall separately apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

### **4. Instalment Payments**

That pursuant to Section 124 of the *Local Government Act 1993*, Council:-

- a) decides that all rates are payable by all ratepayers by four instalments which must be of approximately equal amounts;
- b) determines that the dates by which such instalments are to be paid are as follows:
  - the first instalment on or before 30 September 2016; and
  - the second instalment on or before 30 November 2016; and
  - the third instalment on or before 31 January 2017; and
  - the fourth instalment on or before 31 March 2017.

### **5. Adjusted Values**

That for the purpose of each of these resolutions, any reference to assessed annual value includes a reference to that value as adjusted pursuant to Section 89 of the *Local Government Act 1993*.

### **7. Penalty for Late Payment**

Pursuant to Section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid on or before the date it falls due, then there is payable a penalty of 5% of the unpaid rate or instalment.

### **8. Terms Used**

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they have in those Acts.

**Carried Unanimously**

<b>115/16</b>	<b>Dorset Council Fees and Charges Schedule 2016-2017</b> Reporting Officer: Director – Corporate Services, Guy Jetson Ref: 16/5327, Fees & Charges: 16/4031
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**Purpose**

To adopt the Fees and Charges Schedule for 2016-2017.

**Recommendation**

That the Fees and Charges Schedule for 2016-2017 be adopted.

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**Crs Martin/Quilliam**

**That the Fees and Charges Schedule for 2016-2017 be adopted.**

**Decision**

*Amendment*

**Crs Jessup/Stein**

**That the Fees and Charges Schedule for 2016-2017 be adopted with no change to the Branxholm and Scottsdale Swimming Pool charges.**

**Carried Unanimously**

**The Amendment was put to the original Motion**

**Carried Unanimously**

<b>116/16</b>	<b>Closure of Meeting</b>
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**Decision**

**Crs Quilliam/Arnold**

That pursuant to Regulation 15 (2) (d) of the *Local Government (Meeting Procedures) Regulations 2015*, Council close the meeting to the public.

**Carried Unanimously**

**Time: 7.08 pm**

**7.08 pm – Meeting adjourned for tea break with the public**

*7.25 pm – Meeting recommenced*

**Time Meeting Closed: 8.24 pm**

**Minutes Confirmed: 18 July 2016**

**Minute No: 123/16**

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**Mayor**