



dorset
C O U N C I L

Ordinary Agenda

Council Meeting

18 November 2024

LEGERWOOD HALL

it's in the making

General Manager's Certification

Qualified Persons Advice – Local Government Act 1993 – Section 65

Pursuant to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and / or recommendation provided for the guidance of Council in this Agenda, that:

1. such advice, information and / or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person; and
3. a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice has been provided to the council.



JOHN MARIK
General Manager

Notification of Council Meeting

NOTICE¹ is given that the next Ordinary Meeting of the Dorset Council will be held on **Monday, 18 November 2024** at the **Legerwood Hall, 9 Main Street, Legerwood** commencing at **6:30 pm**.

Members of the public are invited to attend in person, however, if any member of the public is feeling unwell, **please do not attend**.

The audio recording of the Council Meeting, except for any part held in Closed Session, will be made available to the public as soon as practicable after the meeting via Council's website and social media.



JOHN MARIK
General Manager

¹ In accordance with the *Local Government (Meeting Procedures) Regulations 2015*

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Council Meeting Agenda 18 November 2024

Meeting Opened:

Present:

Apologies:

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Legerwood is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 222/24 Declaration of an Interest of the Commissioner or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and the Local Government Code of Conduct for Tasmanian councillors, the Commissioner is requested to indicate whether he has, or is likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Item 223/24 Confirmation of Ordinary Council Meeting Minutes – 21 October 2024

Ref: DOC/24/14544

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 21 October 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 21 October 2024 having been circulated to the Commissioner, be confirmed as a true record.

The Chair to advise if there are any questions in relation to the Closed Session Minutes that would require them to be discussed in Closed Session.

Item 224/24 Confirmation of Ordinary Meeting of Council Closed Session Minutes – 21 October 2024

Ref: DOC/24/14549

The Chair reported that he had viewed the minutes of the Ordinary Meeting Closed Session held on Monday, 21 October 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Ordinary Closed Session Meeting held on 21 October 2024 having been circulated to the Commissioner, be confirmed as a true record.

Recommendation

That Council confirm the Agenda and order of business for the 18 November 2024 Council Meeting.

The following questions were taken on notice at the 21 October 2024 Council Meeting:

Mr Jeff Jennings, Bridport

1. *What procedural changes will the Dorset Council make to ensure that conditions laid down in any planning permits are strictly followed? In recent construction, the building footprint intruded onto a crown reserve, altering the landscape and removing vegetation. This was despite a condition in the planning permit that stated “measures will ensure that native vegetation outside the development area is satisfactorily protected during construction works”. See photo 1 below.*



Response from Director – Community & Development, Rohan Willis:

As provided in Council’s October 2024 Council Agenda papers (in response to public questions received at the August 2024 Council Meeting), the vegetation clearance / disturbance that has occurred within the proponent’s land is lawful and consistent with planning permit conditions and building approval requirements. Responsibility for the extent of vegetation disturbance upon the Crown land public reserve adjoining the development site – although replaced by like-for-like individuals of marram grass (a non-native, exotic species introduced to Tasmania from Europe to stabilise coastal dunes) – sits with the proponent. Although the vegetation disturbance of marram grass may not expressly conflict with the ‘native vegetation’ reference within the condition you refer to, it is nonetheless a contravention of the *Crown Lands Act 1976* for a person, without lawful authority, to cut, remove, take or damage any trees or vegetation upon a public reserve such as the subject Crown land. As such, and as conveyed in Council’s October 2024 Council Agenda papers Council is in contact with Property Services (the relevant State authority with administrative carriage of the *Crown Lands Act 1976*) and progressing appropriate measures of reprimand in relation to the matter.

Ultimately, the responsibility for compliance with conditions imposed on planning permits is the responsibility of the permit holder (and, noting that planning permits ‘run with the land’ to which they are granted upon, the landowner/s). Council undertakes routine site visits of proposed and

existing development sites to observe compliance with planning scheme requirements and, where applicable, any conditions imposed upon planning permits. Where non-compliance is observed, proceedings to course-correct through enforcement are enacted.

2. *What steps does the Dorset Council take in ensuring that all planning permit conditions are met before any construction takes place? A list of permit conditions is listed in the permit but no one in Council ensured these were followed. Who is responsible for checking this?*

Response from Director – Community & Development, Rohan Willis:

Council officers met with representatives for the proponent subsequent to the original planning permit for the subject development being approved in September 2023. Planning permit conditions were discussed at length during this meeting – including discussion upon the proximity of the public reserve to the development site. Council officers – acting as ‘permit authority’ during the building approval assessment process – also reviewed documentation received from the proponent during that process to ensure consistency between planning permit conditions and submitted building plans.

The inference being drawn that planning permit conditions in relation to vegetation clearance at the site were not met is incorrect. As noted, it was marram grass upon the public reserve – a non-native vegetation variety – that was impacted by construction activities of the proponent. Despite this, Council has assisted in the investigation of the matter with Property Services and progressing appropriate measures of reprimand. As noted in response to the above question, Council undertakes routine site visits of proposed and existing development sites to observe compliance with planning scheme requirements and, where applicable, any conditions imposed upon planning permits. Where non-compliance is observed, proceedings to course-correct through enforcement are enacted. Council also works closely with various private building surveyors that service the Dorset municipality to support them to informally observe planning permit conditions whilst undertaking building inspections for their respective clients and report back to Council on any observed non-compliance.

It is important to also understand that not ‘all’ conditions imposed on planning permits must be complied with prior to construction works commencing. Some conditions are crafted in a manner that require certain measures to be undertaken, or certain infrastructure to be installed, prior to the approved ‘use’ being commenced (e.g. occupancy of an approved building). Other conditions may be applied to a permit that apply continuously throughout the life of a permit (e.g. restricting the use of a particular building to specific type of use). Conditions upon permits are therefore crafted in a manner that necessarily uphold the requirements of the planning scheme and deliver upon these requirements in a fair, functional and logical sequence.

Mr Lawrence Archer, Bridport

On page 19, in officers comments - to do with your investment policy - it says “that in 2018 an alternative approach for the investment of surplus Council funds was undertaken by allowing a small amount to be invested in a spread of high performance management funds. Although initially successful as an investment strategy due to the instability of the world's financial markets resulting from the COVID-19 pandemic, Council made the decision to withdraw all money from those funds.”

1. *How small amount was it that was invested in that high performance management funds?*

Response from General Manager, John Marik:

The initial investment into managed funds in the 2019 financial year was \$1.6 million of Council's \$9.3 million in surplus cash at the time, or 17% of the funds. This included a conservative portfolio of four funds of highly diversified and non-correlated asset classes including a small amount into Australian Equities (\$323,000, or 3.5% of surplus cash), currency hedged international infrastructure (\$172,200, or 1.9% of surplus cash) and the remaining two funds into high grade, mostly AAA rated Government bonds (\$1,104,800). A further \$3.5 million was invested early in the 2020 financial year into Australian Government bonds (AAA rated) and cash only funds returning slightly higher interest rates than term deposits. Following the onset of the COVID-19 pandemic in January / February, Council withdrew all managed funds by the end of March 2020.

2. *How much gain did the Council make out of that investment over and above what it would have made out of normal bank interest?*

Response from General Manager, John Marik:

In the 2019 financial year, the \$1.6 million invested in managed funds returned gains of \$105,000 (rounded), with a rate of return on investment of 6.6%. Interest rates received on Council's term deposits during the same period were between 2.51% and 2.70%. Using an average of these rates Council could have returned interest of \$25,000 or a rate of return on investment of 1.6%. The managed funds were invested for 8 months during the 2019 financial year, so average interest has been calculated over the same time period for comparability. This shows that Council made approximately \$80,000 over and above what would have been made out of normal bank interest during the same period.

In the 2020 financial year, the impact of COVID-19 on the economy saw a reversal of previous gains on Council's managed funds, with a loss of \$75,000 (rounded) received or a rate of return of (1.4%). Interest rates received on Council's term deposits during the same period were between 1.09% and 1.90%. Using an average of these rates Council could have returned interest of \$43,000 if the funds had been invested in term deposits, or a rate of return of 0.8%. When comparing the two investments over the two-year period, managed funds returned an overall gain of \$31,000, whereas investment in term deposits could have returned \$68,000.

The COVID-19 pandemic was an unforeseen and once in a lifetime event that impacted Council in many ways, including financial performance over that period. All managed funds were sold to ensure that available cash reserves were maximised to cover Council's wages, salaries and other obligations with Council planning for the worst-case scenario of possible cash flow issues as a result of COVID-19. Positively, the capital invested in managed funds was preserved during this time and an overall gain on investment was received.

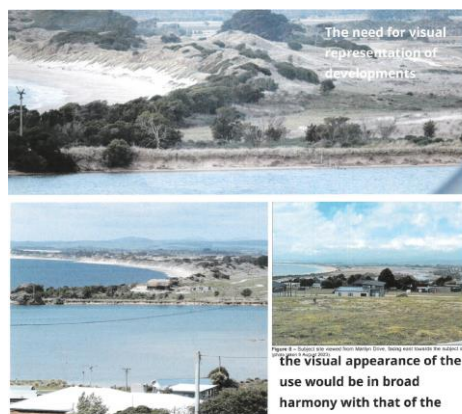
While a cash strategy investing purely in term deposits may seem like the safe option for Council, infrastructure cost inflation over the last 5 years has been almost double the headline general inflation rate nationally, including in Tasmania. This has materially diminished the buying power of Council's surplus cash and compounded the cost of infrastructure materially. My preference would be to continue to invest a very small portion of Council's surplus cash in equity and bond investments, however these investments can experience volatility which is inherent within share and money markets.

Council's focus remains on the timely renewal of municipal capital and infrastructure spend, especially where infrastructure inflation is larger than term deposit interest rates. Where infrastructure inflation is greater, holding too much cash may be a poor strategy. Council is a long-term asset manager and surplus cash is held as per cash flow planning requirements per Council's Financial Management Strategy and Long-Term Financial Plan. Going forward, all Council's surplus

cash will be invested in term deposits only, to minimise investment volatility, which comes at the expense of conservatively increasing returns.

Mr Jeff Jennings, Bridport

1. Will the Dorset Council ensure that adequate visual representations of proposed constructions are included in any major development application to ensure that the community have a clear concept of how the proposal will impact on existing buildings and visual amenity? In a previous situation, a major development was deemed to be of little or no visual impact on the rural amenity of the area, however that has not proved to be the case and this situation could have been clarified if conceptual drawings and visual representations included in the planning application. See photo 2, 2a and 2b below.



The proposed use and development is expected to have a visual appearance that will be consistent with the local area. In this regard, the proposed buildings will be located along the coastal fringe of the site which forms part of the broader Barnbougle estate that contains buildings in a similar location. The visual appearance of the proposed buildings will be minimised by keeping the buildings below the maximum building height allowed by the corresponding acceptable solution (12m)

PHOTO 2



2a

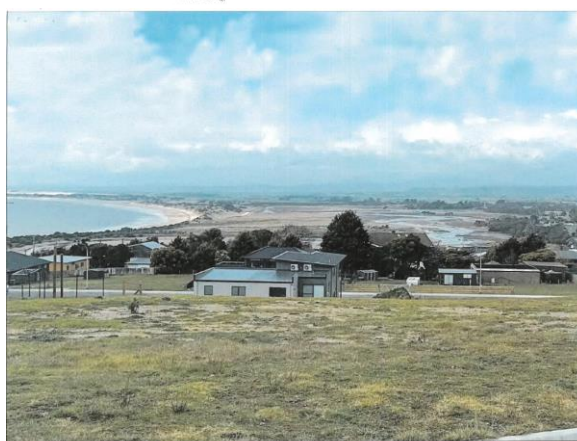


Figure 8 – Subject site viewed from Marilyn Drive, facing east towards the subject site (photo taken 9 August 2023).

2b

Response from Director – Community & Development, Rohan Willis:

The suggested 'blanket approach' to mandatorily requiring "visual representations" (assumedly photo montages, etc.) of proposed constructions is not supported by the planning scheme. Unilaterally imposing this requirement upon all so-called "major developments" could reasonably be challenged by proponents through the Tasmanian Civil & Administrative Tribunal (TASCAT) as being superfluous (and cost excessive) to the needs of the respective assessment; particularly if the proposed development is satisfying all acceptable solutions for setbacks, building heights, etc. relevant to assessment of the development within the planning scheme.

Instead of exposing Council to potentially ill-fated and expensive appeal proceedings, Council planning officers take a nuanced approach to ascertaining the merit and value of visual aides/representations being required to support assessment of development applications. This approach is properly informed by the requirements of the planning scheme and determination upon, to what extent, accurate visual aides depicting the development within the landscape and

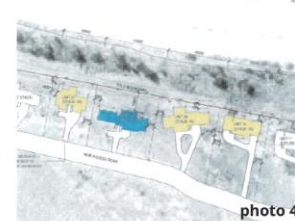
its context may benefit a proper appreciation of the development by the public during the public advertisement process.

2. *How does the Dorset Council ensure maps and documents presented to Councillors are accurate? In a recent development application the consultants submitted maps that showed conflicting property boundaries and miss labelled units that were submitted for approval. See photo 3 and 4 below.*



In this application to modify the orientation and setback of a building the incorrect unit number was used. What has altered is the setback and orientation of unit 8. This was again confusing and an error.

2.2 Increasing Northern Setback of Unit 09
The northern setback of Unit 09 is required to be increased from the minimum 2m distance approved by the Permit to 12m to obtain the requisite building hazard management area for the building within the lot boundary.
The plans listed in Table 1 of this request illustrate the increased setback. The plans also illustrate the repositioning of Unit 09 so that it is parallel to the northern boundary.
It is therefore requested that:
1. supersede the Site Location and Part Site Plan (Drawing No AP01 Revision 005 Date 23-09-23) endorsed by Condition 1 of the Permit; and
2. include the Part Site Plan (Units 01-16 and Part Site Survey Reference (Subd in Table 1 of this request) within the Endorsed Documents that form part of Condition 1 of the Permit.



Response from Director – Community & Development, Rohan Willis:

Depending upon the size and complexity of a particular development concept, some of the content submitted within a development application may inadvertently be inconsistent with content elsewhere in the application (e.g. maps depicting building locations that rely on different GIS platforms or sources of aerial imagery). There are various means available to Council of reconciling these differences. Sometimes these inconsistencies are able to be identified and 'ironed-out' pre-application lodgement with the proponent. At other times, Council can request further information from the proponent during the assessment process (within certain statutory timeframes) to reconfigure and address inconsistencies. In addition, Council can reconcile differences through imposition of permit conditions that require development to be conducted in a particular manner, or located within a particular position on the site, etc.

If inconsistencies within a particular application are so conflicting and of such 'materiality' that they compromise the coherent consideration of the concept at hand, then officers would likely have no choice but to recommend a refusal of a permit.

3. *What steps will the Dorset Council take to ensure that no further vegetation removal or landscape alterations will be allowed on the coastal reserve area on Barnbougle Beach, when new buildings are constructed as part of this development?*

Response from Director – Community & Development, Rohan Willis:

As noted, it is the obligation of the proponent to comply with conditions of the planning permit and the requirements otherwise of the planning scheme. Council will continue to enforce compliance of its planning scheme and the conditions of the relevant planning permit. As also noted, requirements of the *Crown Lands Act 1976* have relevance to the public reserve along Barnbougle Beach and require lawful observance of same.

The following questions were received **without notice** from members of the public:

Item 227/24 Deputations

Item 228/24 Commissioner Question Time

The following questions were received without notice from the Commissioner:

Item 229/24 Applications for Leave of Absence

Nil

Item 230/24 Notices of Motion by the Commissioner

ITEMS FOR DECISION

Item 231/24

Quarterly Financial Report – Period Ended 30 September 2024

Reporting Officer: Finance Manager, Allison Saunders

Ref: DOC/24/15932

Recommendation

That Council receive the Quarterly Financial Report for the period ended 30 September 2024.

Purpose

The purpose of this agenda item is to present to Council and the community the financial performance for the 3 months ended 30 September 2024.

Background

The Dorset Council Quarterly Financial Report for the period ended 30 September 2024 provides information on income and expenditure budget variances, cash flows, and the operating results for the Bridport Seaside Caravan Park, Scottsdale Aquatic Centre, and the Blue Derby Mountain Bike Trails. A summary of the status of the capital expenditure budget is also included.

Planning, Environment & Statutory Requirements

Local Government Act 1993 - Sections 82(4) and (5) enable Council to vary the budget throughout the year.

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 – 2032), Imperative 10.1.
- Annual Plan (2024/25), Activity 2.

Financial & Asset Management Implications

Please refer to the notes within the report for variances between actual and budget estimates in the period reported.

Risk Management

Presenting the quarterly financial results to Council is designed to minimise the financial risk to the organisation and increase transparency through providing a report on the ongoing financial performance to elected members and the community.

Officer's Comments

For the 3 months ended 30 September 2024 Council recorded an underlying deficit of \$434,000, compared to a budgeted underlying deficit of \$334,000 (\$100,000 above budget).

The decrease in deficit from that budgeted is primarily the result of an increase in operational expenditure required during the period. Materials and services recorded the largest increase, with actual expenditure \$111,000 above that expected, primarily due to an increase in internal plant hire required for storm recovery works and increased road maintenance. Positively, annual inflation is now currently within the target range set by the Reserve Bank of Australia of between 2%-3%, with the National Consumer Price Index (CPI) for the September 2024 quarter recorded at 2.8% (Hobart 0.7%). This will help to stabilise the costs of materials required for service delivery and create budget savings for the remainder of the 2024/25 financial year.

Employee costs also recorded an increase of \$79,000 above that expected for the quarter, largely as a result of a decrease in the amount of wages capitalised and an increase in the required provision for annual and long service leave (including on-costs). Provision expenses will fluctuate throughout the year depending on employee movements, however, currently employee retention rates are high and so the probability of realising these entitlements has increased resulting in additional expenditure required to be recognised.

Council officers will continue to proactively work with teams to review and mitigate where possible any material budget variances throughout year and remain on track to achieve the expected result for the 2024/25 financial year.

The Statement of Cash Flows for the quarter shows that \$886,000 has been generated from operating activities during the 3 months ended 30 September 2024. This result has decreased by \$746,000 compared to the same period last financial year, primarily as a result of an increase in cash payments made to employees and a decrease in cash received from rates during the period, likely the result of ratepayers receiving their Notice of Assessment slightly later than the previous financial year. Despite this, there is no indication that cash received from rates during the 2024/25 financial year will differ materially from what is included in current estimates and thus, Council remain on track to meet targets as per the 2025 -2034 Long-Term Financial Plan.

Council expended \$1.3 million on capital works during the September quarter, or approximately 12.9% of the total revised capital budget of \$10.0 million for the 2024/25 financial year. During the period, Council officers were able to finalise the majority of fleet vehicle replacements and continued land improvement works on the renewal of bridges for the Rusty Crusty and Relics Mountain Bike Trails at Blue Derby. Safety improvement works on Old Waterhouse Road, Waterhouse continued and works commenced for the re-sheeting of Barnbogle Road, Bridport and Halfway Road Waterhouse.

Statement of Comprehensive Income

For the period ended

30 September 2024

		Current Financial Year					Prior Financial Year	
		Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	Note	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
Operating Income								
Rates and charges		10,512	2,628	2,614	(14)	(0.5%)	2,438	7.2%
Statutory fees		196	56	53	(3)	(5.4%)	47	12.8%
User charges	2	1,483	201	236	35	17.4%	189	24.9%
Grants and contributions	6	4,946	1,170	1,121	(49)	(4.2%)	1,134	(1.1%)
Interest		300	76	71	(5)	(6.6%)	76	(6.6%)
Other income	1	260	55	91	36	65.5%	107	(15.0%)
Investment income - Water Corporation		233	49	49	-	0.0%	49	0.0%
Total Operating Income		17,930	4,235	4,235	-	0.0%	4,040	4.8%
Capital Income								
Capital grants and contributions		3,905	554	551	(3)	(0.5%)	390	41.3%
Gain/(loss) on disposal of assets	3	(2)	(29)	(20)	9	31.0%	3	(766.7%)
Total Capital Income		3,903	525	531	6	1.1%	393	35.1%
Total Income								
		21,833	4,760	4,766	6	0.1%	4,433	7.5%
Expenses								
Employee costs	5	6,511	1,672	1,751	79	4.7%	1,113	57.3%
Materials and services	4	4,196	901	1,012	111	12.3%	904	11.9%
Finance costs		72	28	34	6	21.4%	28	21.4%
Other expenses		2,043	549	521	(28)	(5.1%)	686	(24.1%)
Depreciation		5,565	1,390	1,396	6	0.4%	1,326	4.8%
Total Expenses		18,387	4,540	4,714	174	3.8%	4,057	16.2%
Net result for the period								
		3,446	220	52	(168)	(76.4%)	376	(86.2%)
Less: Capital grants and contributions		(3,905)	(554)	(551)	3	(0.5%)	(390)	41.3%
Add: Flood related operational expenditure		-	-	55	55	100.0%	-	100.0%
Add: Waste disposal income to be recouped		-	-	10	10	100.0%	-	100.0%
Underlying result for the period		(459)	(334)	(434)	(100)	29.9%	(14)	3000.0%

NOTES ON SIGNIFICANT VARIANCES

Favourable Variances

1. Other income | \$36,000

	Current Financial Year					Prior Financial Year	
	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
Reimbursements	102	28	67	39	139.3%	59	13.6%
Private works	10	2	9	7	350.0%	4	125.0%
Tourism income	10	2	2	-	0.0%	1	100.0%
Other sundry income	138	23	13	(10)	(43.5%)	43	(69.8%)
Total other income	260	55	91	36	65.5%	107	(15.0%)

Other income is \$36,000 above budget (up 65.5%) as a result of an increase in income received from private works and insurance reimbursements that were unbudgeted in the 2024/25 financial year.

In comparison to the same period last financial year, other income has decreased by \$16,000 (down 15.0%), primarily as a result of the recognition of accommodation income from the Derby Accommodation Booking Platform in the 2023/24 financial year.

2. User charges | \$35,000

	Current Financial Year					Prior Financial Year	
	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
Caravan and camping fees	1,064	110	175	65	59.1%	105	66.7%
Rental and lease income	67	14	11	(3)	(21.4%)	19	(42.1%)
Building services	68	17	23	6	35.3%	36	(36.1%)
Cemetery charges	62	16	12	(4)	(25.0%)	18	(33.3%)
Waste disposal charges	175	44	15	(29)	(65.9%)	8	87.5%
Aquatic centre charges	47	-	-	-	0.0%	-	0.0%
Other user charges	-	-	-	-	0.0%	3	(100.0%)
Total user charges	1,483	201	236	35	17.4%	189	24.9%

User charges are \$35,000 above budget (up 17.4%) as a result of an increase in income received from caravan and camping fees at the Bridport Seaside Caravan Park due to an increase in annual site fees paid in full during the quarter. This has been offset by a decrease in income received from the waste disposal, which is reduced in part, as a result of the generous recovery response from the Tasmanian Government enabling free disposal of storm waste at Waste Transfer Stations within the municipality. The Tasmanian Government will reimburse council for the income foregone, which is estimated at \$10,000 for the period and this amount has been added back to the underlying result reported in the Statement of Comprehensive Income for the period.

In comparison to the same period last financial year, user charges have increased by \$47,000 (up 24.9%), primarily as a result of the increase in income received from the Bridport Seaside Caravan Park from that reported in the 2023/24 financial year.

3. Gain/(loss) on disposal of assets | \$9,000

	Current Financial Year					Prior Financial Year	
	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
Proceeds of sale	192	-	146	146	100.0%	33	342.4%
<i>Written down value of assets disposed:</i>							
Land and buildings	(130)	-	-	-	0.0%	-	0.0%
Plant, machinery and equipment	(29)	(29)	(166)	(137)	472.4%	(30)	453.3%
Other assets	(35)	-	-	-	0.0%	-	0.0%
Total net gain/(loss) on disposal of assets	(2)	(29)	(20)	9	(31.0%)	3	(766.7%)

Gain/loss on disposal of assets has decreased by \$9,000 (down 31.0%) as a result of the disposal of several Council vehicles which were unbudgeted in the 2024/25 financial year. The budgeted disposal of vehicles to the State Emergency Service, as outlined in the Memorandum of Understanding adopted in the May 2024 Council meeting was also finalised during the period.

In comparison to the same period last financial year, gain/loss on disposal of assets has decreased by \$23,000 (down 766.7%).

Unfavourable Variances

4. Materials and services | \$111,000

	Current Financial Year					Prior Financial Year	
	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
Materials	636	135	152	17	12.6%	114	33.3%
Utilities	530	121	129	8	6.6%	77	67.5%
Plant, machinery and equipment	505	125	175	50	40.0%	105	66.7%
Office administration	68	17	22	5	29.4%	15	46.7%
Contracts	1,799	395	399	4	1.0%	465	(14.2%)
Professional services	355	32	67	35	109.4%	e56	19.6%
Management contracts	303	76	68	(8)	(10.5%)	72	(5.6%)
Total materials and services	4,196	901	1,012	111	12.3%	904	11.9%

Materials and services are \$111,000 above budget (up 12.3%) primarily as a result of an increase in professional services and plant, machinery and equipment costs. Plant, machinery and equipment costs are \$50,000 above budget due to an increase in internal plant hire required for storm recovery and additional road maintenance completed during the quarter that was not factored into the plant hire budget for the full year. Professional services are \$35,000 above budget as a result of unbudgeted expenditure required for external recruitment and planning consultant fees. Council had originally

expected that external planning consultants would not be required for the 2024/25 financial year, however, the recruitment of a suitably qualified professional to complete this service in-house remains on-going. Consequently, there is a corresponding budget saving in employee costs during the period.

In comparison to the same period last financial year, materials and services have increased by \$108,000 (up 11.9%) as a result of an increase in utilities and material costs from those incurred in the 2023/24 financial year.

5. Employee costs | \$79,000

	Current Financial Year					Prior Financial Year	
	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
Wages and salaries	6,864	1,771	1,725	(46)	(2.6%)	1,224	40.9%
Superannuation	775	184	209	25	13.6%	146	43.2%
Payroll tax	344	86	112	26	30.2%	45	148.9%
Workers' compensation	212	53	89	36	67.9%	48	85.4%
Fringe benefit tax	50	12	8	(4)	(33.3%)	16	(50.0%)
Less amounts capitalised	(1,734)	(434)	(392)	42	(9.7%)	(366)	7.1%
Total employee costs	6,511	1,672	1,751	79	4.7%	1,113	57.3%

Employee costs are \$79,000 above budget (up 4.7%) as a result of a decrease in the amount capitalised and an increase in required provisions for annual and long service leave (including on-costs). Workers compensation has also increased as a result of additional payments required during the period, however, this expenditure should be offset against the corresponding income received from insurance reimbursements recognised in other income.

In comparison to the same period last financial year, employee costs have increased by \$683,000 (up 57.3%), however, the comparability of these results has been impacted by an additional pay period falling within the quarter for the 2024/25 financial year, which has added approximately \$300,000 in expenditure for the current financial year. Employee costs have also increased year on year, as a result of the increase to wages as per Council's Enterprise Bargaining Agreement, the legislated increase to the Superannuation Guarantee Contribution, the addition of employee costs for the management of the Bridport Seaside Caravan Park and an increase in workers compensation insurance from the 2023/24 financial year.

6. Operating grants and contributions | (\$49,000)

Grants and contributions	Current Financial Year					Prior Financial Year	
	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
FA grants – General	1,990	498	442	(56)	(11.2%)	480	3.8%
FA grant – Roads & Bridges	2,570	643	650	7	1.1%	620	4.8%
Heavy Vehicle Motor Tax	140	-	-	-	0.0%	-	0.0%
Urban Structure Planning	120	-	-	-	0.0%	6	(100.0%)
Other grant funding	-	-	-	-	0.0%	-	0.0%
Contributions received – Blue Derby Mountain Bike Trails	120	29	29	-	0.0%	28	3.6%
Donations	6	-	-	-	0.0%	-	0.0%
Total operating grants and contributions	4,946	1,170	1,121	(49)	(4.2%)	1,134	(1.1%)

Operating grants and contributions are \$49,000 below budget (down 4.2%) as a result of a decrease in income expected from the Financial Assistance (FA) grants program based on information received from the State Grants Commission during the quarter.

In comparison to the same period last financial year, operating grants and contributions have decreased by \$13,000 (down 1.1%).

Breakdown of Other Expenses

For the period ending
30 September 2024

Other expenses	Note	Current Financial Year					Prior Financial Year	
		Annual Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	YTD Variance %
State levies, licences and taxes	4	603	168	183	15	8.9%	161	13.7%
Insurance		250	63	57	(6)	(9.5%)	53	7.5%
Councillor's allowances	1	223	82	66	(16)	(19.5%)	59	11.9%
IT/Communications		228	56	54	(2)	(3.6%)	46	17.4%
Subscriptions, memberships and commissions		126	31	32	1	3.2%	10	220.0%
Professional development		82	42	41	(1)	(2.4%)	8	412.5%
Community grants and donations	3	192	55	44	(11)	(20.0%)	57	22.8%
Advertising and Marketing		48	7	14	7	100.0%	13	7.7%
Bank fees and postage		57	14	15	1	7.1%	11	36.4%
Derby Accommodation Platform operator returns		-	-	-	-	0.0%	13	(100.0%)
Blue Derby Foundation contributions		-	-	-	-	0.0%	125	(100.0%)
Other expenses	2	234	31	15	(16)	(51.6%)	130	(88.5%)
Total other expenses		2,043	549	521	(28)	(5.1%)	686	(24.1%)

Notes on significant variances

1. Councillor's allowances | (\$16,000)

Councillor's allowances are \$16,000 below budget (down 19.5%) as a result of including a budget allocation for Councillor's allowances as well as Commissioner expenses for the period.

2. Other expenses | (\$16,000)

Other expenses are \$16,000 below budget (down 51.6%) as a result of the timing of expenditure required for internal performance audits to be undertaken during the 2024/25 financial year.

3. Community grants and donations | (\$11,000)

Community grants and donations are \$11,000 below budget (down 20.0 %) as a result of the timing of payments made under Council's Community Grants Program and does not reflect a decrease is the actual amount expected to be paid for the full year.

4. State levies, licences and taxes | \$15,000

State levies, licences and taxes are \$15,000 above budget (up 8.9%) as a result an increase in registration costs for new and existing Council vehicles.

Statement of Cash Flows

For the period ending
30 September 2024

	2025 YTD Inflows/(Outflows) \$'000	2024 YTD Inflows/(Outflows) \$'000
Cash flows from operating activities		
Rates and charges	4,097	4,387
Statutory fees and fines, user fees, contributions, reimbursements, and other income (inclusive of GST)	302	543
Grant and contributions (inclusive of GST)	163	9
Interest received	42	72
Finance costs	(36)	(20)
Payments to suppliers (inclusive of GST)	(2,337)	(2,316)
Payments to employee (including redundancies)	(1,543)	(1,337)
GST refunds received	198	294
²Net cash provided by (used in) operating activities	886	1,632
Cash flows from investing activities		
Payments for property, infrastructure, plant, and equipment	(1,283)	(1,936)
Proceeds from sale of property, infrastructure, plant and equipment and other assets	146	33
Receipts from investments	-	-
Dividend from water corporation	49	49
Capital grants (inclusive of GST)	480	249
Net cash provided by (used in) investing activities	(608)	(1,605)
Cash flows from financing activities		
Proceeds of interest-bearing loans and borrowings	-	-
Repayment of interest-bearing loans and borrowings	(132)	(130)
Repayments received from loan to May Shaw	-	96
Net cash provided by (used in) financing activities	(132)	(34)
Net increase (decrease) in cash and cash equivalents	146	(7)
Cash and cash equivalents at the beginning of the financial year	6,239	7,033
Cash and cash equivalents at the end of the reporting period	6,385	7,026

² The cash generated from operating activities is one of the most important figures for Council as it indicates the amount of cash that is available from everyday operations to fund future capital and infrastructure works within the municipality.

Reconciliation of cash flows from operating activities to net result for the period

	2025 Actuals Inflows/(Outflows) \$'000	2024 Actuals Inflows/(Outflows) \$'000
Net result for the period	52	388
Depreciation	1,396	1,326
(Profit)/loss on disposal of property, infrastructure, plant and equipment	20	(3)
Capital grants and contributions received specifically for new or upgraded assets	(551)	(390)
Dividends from water corporation relating to investing activities	(49)	(49)
<i>Changes in assets and liabilities</i>		
Decrease/(increase) in trade and other receivable	(6,363)	(5,160)
Decrease/(increase) in other assets	(276)	(520)
Decrease/(increase) in inventories	22	24
Decrease/(increase) in contract assets	(914)	(986)
Increase/(decrease) in trade and other payables	7,254	6,913
Increase/(decrease) in deposits	-	10
Increase/(decrease) in provisions	295	79
Increase/(decrease) in contract liabilities	-	-
Net cash provided by (used in) operating activities	886	1,632

Bridport Seaside Caravan Park
Operating Results
For the period ended
30 September 2024

	Current Financial Year					Prior Financial Year	
	Annual Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	YTD Variance %
Operating Income							
<i>User charges</i>							
Camping fees	1,051	107	171	64	59.8%	102	67.6%
Shower & laundry fees	8	-	1	1	100.0%	-	100.0%
Lease/Rent received	-	-	-	-		3	(100.0%)
Total user charges	1,059	107	172	65	37.8%	105	63.8%
Total Operating Income	1,059	107	172	65	37.8%	105	63.8%
Expenses							
<i>Employee costs</i>							
Wages – maintenance*	-	-	16	16	100.0%	5	220.0%
Wages – operational*	382	101	91	(10)	(9.9%)	-	100.0%
Overtime	-	-	-	-	0.0%	-	0.0%
Total employee costs	382	101	107	6	5.9%	5	2040.0%
<i>Materials and services</i>							
Contractors	54	5	10	5	100.0%	2	400.0%
Management contract	-	-	-	-	0.0%	72	(100.0%)
Professional services	-	-	-	-	0.0%	2	(100.0%)
Other external services	5	5	12	7	140.0%	-	100.0%
Materials	54	10	3	(7)	(233.3%)	5	(40.0%)
Office administration	2	1	1	-	0.0%	-	100.0%
Utilities	117	29	28	(1)	(3.4%)	15	86.7%
Furniture & equipment	2	-	-	-	0.0%	3	(100.0%)
Plant hire (internal)	-	-	7	7	100.0%	2	250.0%
Total materials and services	234	50	61	11	22.0%	101	(39.6%)
<i>Other expenses</i>							
Communications	21	5	5	-	0.0%	4	25.0%
Insurance	6	1	1	-	0.0%	1	0.0%
Bonus payment	-	-	-	-	0.0%	43	(100.0%)
Marketing	3	-	-	-	0.0%	-	0.0%
Lease payment	12	3	-	(3)	(100.0%)	-	0.0%
Other sundry expenses	2	1	-	(1)	(100.0%)	9	(100.0%)
Total other expenses	44	10	6	(4)	(40.0%)	57	(89.5%)
<i>Depreciation</i>	90	22	22	-	0.0%	17	29.4%
Total Expenses	750	183	196	13	7.1%	180	8.9%
Net result for the period	309	(76)	(24)	52	(68.4%)	(75)	(68.0%)

* The budget allocation for these items is included at a department level.

Scottsdale Aquatic Centre
Operating Results
For the period ended
30 September 2024

	Current Financial Year					Prior Financial Year	
	Annual Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	YTD Variance %
Operating Income							
<i>User charges</i>							
Learn to Swim	29	-	-	-	0.0%	-	0.0%
Pool hire	10	-	-	-	0.0%	-	0.0%
Aqua aerobics	8	-	-	-	0.0%	-	0.0%
Total user charges	47	-	-	-	0.0%	-	0.0%
<i>Grants & contributions</i>							
Donations	5	-	-	-	0.0%	-	0.0%
Total grants & contributions	5	-	-	-	0.0%	-	0.0%
<i>Other income</i>							
Kiosk sales	67	-	-	-	0.0%	-	0.0%
Total other income	67	-	-	-	0.0%	-	0.0%
Total Operating Income	119	-	-	-	0.0%	-	0.0%
Expenses							
<i>Employee costs</i>							
Wages – Operations	188	26	26	-	0.0%	4	550.0%
Wages – Maintenance*	-	-	13	13	100.0%	8	62.5%
Overtime – Operations	-	-	-	-	0.0%	-	0.0%
On-costs – Operations	37	7	11	4	36.4%	5	120.0%
Total employee costs	225	33	50	17	51.5%	17	194.1%
<i>Materials and services</i>							
Contractors	24	4	4	-	0.0%	3	33.3%
Materials	98	37	45	8	21.6%	21	114.3%
Utilities	88	11	23	12	109.1%	12	91.7%
Furniture & equipment	2	1	-	(1)	(100.0%)	1	(100.0%)
Total materials and services	212	53	72	19	35.8%	37	94.6%

* The budget allocation for this item is included at a department level.

Aquatic Centre cont.	Current Financial Year					Prior Financial Year	
	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
<i>Other expenses</i>							
Advertising	3	1	1	-	0.0%	1	0.0%
Insurance	16	4	1	(3)	(75.0%)	3	(66.7%)
Communications	1	-	-	-	0.0%	-	0.0%
Bank fees and charges	3	1	1	-	0.0%	1	0.0%
Training	5	3	3	-	0.0%	-	100.0%
Cost of goods sold	42	-	2	2	100.0%	-	100.0%
Other sundry expenses	25	12	10	(2)	(16.7%)	10	0.0%
Total other expenses	95	21	18	(3)	(14.3%)	14	28.6%
<i>Depreciation</i>	196	49	55	6	12.2%	8	587.5%
Total Expenses	728	156	195	39	25.0%	76	105.3%
Net result for the period	(609)	(156)	(195)	(39)	25.0%	(76)	156.6%

Blue Derby Mountain Bike Trails³

Operating Results

For the period ended

30 September 2024

	Current Financial Year					Prior Financial Year	
	Annual Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	YTD Variance %
Operating Income							
<i>User charges</i>							
Camping fees	-	-	2	2	100.0%	2	0.0%
Shower & laundry fees	-	-	1	1	100.0%	-	100.0%
Sponsorships	-	-	-	-	0.0%	-	0.0%
Commissions	-	-	-	-	0.0%	4	(100.0%)
Total user charges	-	-	3	3	100.0%	6	(50.0%)
<i>Grants & contributions</i>							
Contributions received	120	30	29	(1)	(3.3%)	28	3.6%
Total grants & contributions	120	30	29	(1)	(3.3%)	28	3.6%
<i>Other income</i>							
Reimbursements	-	-	13	13	100.0%	1	1200.0%
Merchandise sales	-	-	-	-	0.0%	-	0.0%
Accom. income	-	-	-	-	0.0%	13	(100.0%)
Total other income	-	-	13	13	100.0%	14	(7.1%)
Total Operating Income	120	30	45	15	50.0%	48	(6.3%)
Expenses							
<i>Employee costs</i>							
Wages	451	121	108	(13)	(10.7%)	127	(15.0%)
Wages – Amenities*	-	-	4	4	100.0%	3	33.3%
Overtime	8	2	-	(2)	(100.0%)	1	(100.0%)
On-costs	88	22	26	4	18.2%	27	
Total employee costs	547	145	138	(7)	(4.8%)	158	
<i>Materials and services</i>							
Contractors	126	49	46	(3)	(6.1%)	25	84.0%
Materials	29	3	4	1	33.3%	8	(50.0%)
Tools & equipment	-	-	-	-	-	-	0.0%
Plant hire (internal)*	-	-	11	11	100.0%	21	(47.6%)
Total material and services	155	52	61	9	17.3%	54	13.0%

* The budget allocation for these items is included at a department level.

³ Includes income and expenditure from Blue Derby MTB, Camping and shower facilities at Derby Park & Trailhead and MTB events held within the financial year.

Blue Derby cont.

	Current Financial Year					Prior Financial Year	
	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
<i>Other expenses</i>							
Communications	-	-	-	-	0.0%	-	0.0%
Insurance	1	-	-	-	0.0%	-	0.0%
Other sundry expenses	1	1	2	1	50.0%	1	50.0%
BDF contribution	-	-	-	-	0.0%	125	(100.0%)
Accommodation & camping payments	-	-	-	-	0.0%	13	(100.0%)
Total other expenses	2	1	2	1		139	
<i>Depreciation</i>	-	-	-	-	0.0%	-	0.0%
Total Expenses	704	198	201	3	1.5%	351	(42.7%)
Net result for the period	(584)	(168)	(156)	12	(7.1%)	(303)	(48.5%)

Capital Works Summary

For the period ending

30 September 2024

	Actuals Year to Date \$'000	Revised Annual Budget \$'000	Variance \$'000	Budget Utilised %
Bridges	25	609	584	4.1%
Roads	401	3,687	3,286	10.9%
Stormwater	34	366	332	9.3%
Buildings & Land	56	804	748	6.9%
Land Improvements	205	2,786	2,581	7.3%
Plant & Equipment	544	1,582	1,038	34.4%
IT	24	175	151	13.9%
Total Capital Works	1,289	10,009	8,720	12.9%

The Infrastructure team has made a positive start to the financial year, with 12.9% of the budget utilised to 30 September 2024. During this quarter, Council was successful in securing funding for several new projects including:

- New oil bunded and recycle sheds for the Scottsdale, Branhholm, and Gladstone Waste Transfer Station's, with funding to be received under the Waste and Resource Recovery Infrastructure grant program.
- Further works on Golconda Road, with funding to be received under the Commonwealth Government Heavy Vehicle Safety and Productivity Program; and
- A new mountain bike trail, with funding to be received from Shimano Australia Cycling in conjunction with the Blue Derby Foundation.

These projects were all approved subject to funding in the 2024/25 Capital Expenditure Budget and have been included in the revised annual budget figures above.

For this quarter, most of the capital spend under roads relates to safety improvement works on Old Waterhouse Road, the re-sheeting of Barnbougale Road, Bridport and Halfway Road, Waterhouse as well the kerb replacement on South Street, Bridport.

During the period, Council also finalised the majority of fleet vehicle replacements and continued land improvement works on the renewal of bridges for the Rusty Crusty and Relics Mountain Bike Trails.

Recommendation

That Council receives the Blue Derby Mountain Bike Trails quarterly update and financials for the period ended 30 September 2024.

Purpose

The purpose of this agenda item is to provide Council with a progress update on the Memorandum of Understanding between the Blue Derby Foundation and Council for the September 2024 quarter.

Background

The following recommendation was adopted by Council on 18 September 2023:

“That Council be provided with a quarterly report in October 2023, January 2024, April 2024 and July 2024 on the costs and revenue streams of Blue Derby MTB and any significant adverse events relating to the performance of the Memorandum of Understanding with the Blue Derby Foundation.”

In the September 2023 quarterly update presented at the 16 October 2023 Council Meeting, Council Officers noted the timeframe proposed by Council of the supply of financials in the month following the quarter places time pressure on both Council and the BDF. Council Meetings are the third Monday of every month, and the Council Meeting agenda must be provided publicly the week prior. This accords Council and the BDF less than two weeks to finalise the quarterly report which is insufficient time for both parties. It was therefore recommended to Council that a quarterly report is provided to Council in August 2024, November 2024, February 2025 and August 2025 for the up-coming 2024/25 financial year. This recommendation was adopted by Council in the October 2023 Council Meeting, and in the June 2024 Council Meeting as part of Council’s 2024/25 Annual Plan.

Planning, Environment and Statutory Requirements

- *Local Government Act, Part 8, Division 1*

Risk Management

The MoU was developed alongside a legally binding Deed of Assignment (DoA), which allows the BDF the full use of the Blue Derby brand and intellectual property to maximise fundraising and brand marketing. The MoU and DoA clearly establishes accountability and responsibilities for both the Council and the BDF. This includes the ability for Council to revoke the agreements if the BDF does not meet its obligations.

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 – 2032), Imperative 9.4
- Annual Plan (2024/25), Activity 5, Blue Derby reporting

Community Considerations

The intent of the agreement between Council and the BDF was to maximise community involvement, and to increase transparency and accountability of the Blue Derby mountain bike operations to ensure the model is sustainable into the future. The key objective is for the BDF and Council to work closely together to maximise fundraising activities and to protect the Blue Derby brand to ensure Blue Derby stays at the top of world mountain biking.

Financial and Asset Management Implications

The BDF have created a stand-alone financially viable operating model and have budgeted a contribution to Council of \$90,000 for 2024/25 for trail maintenance. The BDF have also secured funding from Shimano Australia for \$125,000 for a new trail build in 2024/25, along with \$30,000 for trail maintenance. This trail maintenance fund will be passed onto Council in equal instalments over three years starting from 2025/26.

The BDF financials for the quarter ending 30 September 2024 can be found in the [attachments](#).

Council's 2024/25 budget estimates include a \$10,000 payment to the BDF for the 10-year anniversary celebration event in April 2025. Council's financials for the quarter ending 30 September 2024 can be found below:

Blue Derby Mountain Bike Trails⁴

Operating Results

For the period ended

30 September 2024

	Current Financial Year					Prior Financial Year	
	Annual Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	YTD Variance %
Operating Income							
<i>User charges</i>							
Camping fees	-	-	2	2	100.0%	2	0.0%
Shower & laundry fees	-	-	1	1	100.0%	-	100.0%
Sponsorships	-	-	-	-	0.0%	-	0.0%
Commissions	-	-	-	-	0.0%	4	(100.0%)
Total user charges	-	-	3	3	100.0%	6	(50.0%)
<i>Grants & contributions</i>							
Contributions received	120	30	29	(1)	(3.3%)	28	3.6%
Total grants & contributions	120	30	29	(1)	(3.3%)	28	3.6%
<i>Other income</i>							
Reimbursements	-	-	13	13	100.0%	1	1200.0%
Merchandise sales	-	-	-	-	0.0%	-	0.0%
Accom. income	-	-	-	-	0.0%	13	(100.0%)
Total other income	-	-	13	13	100.0%	14	(7.1%)
Total Operating Income	120	30	45	15	50.0%	48	(6.3%)
Expenses							
<i>Employee costs</i>							
Wages	451	121	108	(13)	(10.7%)	127	(15.0%)
Wages – Amenities*	-	-	4	4	100.0%	3	33.3%
Overtime	8	2	-	(2)	(100.0%)	1	(100.0%)
On-costs	88	22	26	4	18.2%	27	
Total employee costs	547	145	138	(7)	(4.8%)	158	
<i>Materials and services</i>							
Contractors	126	49	46	(3)	(6.1%)	25	84.0%
Materials	29	3	4	1	33.3%	8	(50.0%)
Tools & equipment	-	-	-	-	-	-	0.0%
Plant hire (internal)*	-	-	11	11	100.0%	21	(47.6%)
Total material and services	155	52	61	9	17.3%	54	13.0%

* The budget allocation for these items is included at a department level.

⁴ Includes income and expenditure from Blue Derby MTB, Camping and shower facilities at Derby Park & Trailhead and MTB events held within the financial year.

Blue Derby cont.	Current Financial Year					Prior Financial Year	
	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
<i>Other expenses</i>							
Communications	-	-	-	-	0.0%	-	0.0%
Insurance	1	-	-	-	0.0%	-	0.0%
Other sundry expenses	1	1	2	1	50.0%	1	50.0%
BDF contribution	-	-	-	-	0.0%	125	(100.0%)
Accommodation & camping payments	-	-	-	-	0.0%	13	(100.0%)
Total other expenses	2	1	2	1		139	
<i>Depreciation</i>	-	-	-	-	0.0%	-	0.0%
Total Expenses	704	198	201	3	1.5%	351	(42.7%)
Net result for the period	(584)	(168)	(156)	12	(7.1%)	(303)	(48.5%)

Officer's Comments

The BDF was incorporated in early 2020 as a not-for-profit charitable entity with a primary purpose of raising funds to enhance the township of Derby, including the maintenance of the trail network to a world class standard and promoting the uniqueness of Derby.

Council passed a resolution on 20 March 2023 to endorse a MoU, and a legally binding DoA, formalising the transfer of the following Blue Derby operations from Council to the BDF:

- The licensing and commercialisation of the Blue Derby Brand / intellectual property;
- The acquisition and management of commercial sponsorships of Blue Derby;
- The management of all Blue Derby marketing and social media; and
- Assume responsibility for Blue Derby endorsed events and other fundraising initiatives.

Until this resolution was passed in the 20 March 2023 Council Meeting, Council managed all aspects of the Blue Derby operations, including trail build, trail maintenance, marketing, social media and website administration, sponsorship and brand commercialisation. Outside of the dedicated trail maintenance crew, all other Blue Derby operations were administered by Council Officers as part of existing roles. This was not a sustainable model going forward and one of the catalysts for the MoU and DoA with the BDF.

It should be recognised that the Blue Derby mountain bike trails are a world class asset and this agreement between Council and the BDF was intended to ensure the legacy of the trails is protected inter-generationally.

Summary of the Blue Derby Foundation (BDF) Chair Report for the September 2024 Quarter:

- **Blue Derby Sponsorship Program** – 12 local businesses as current sponsors, including 2 partners at \$10,000 per annum. There has been an increase in short-term accommodation sponsors with 10 currently and a further 3 coming on board in November.
- **Blue Derby Booking Platform** - The first quarter of the 2024/25 financial year reports \$60,800 in bookings.
- **Larger Sponsorships** – Currently negotiating with Woolnorth Renewables, Little Rivers Brewing and ACEN (North East Wind).
- **Camping Fees** – The first quarter of the 2024/25 financial year reports \$3,105.36 in camping fees.
- **Tap Stations** – The tap donation stations have now been removed with the 3G network being switched off. They have been replaced with QR codes in all the businesses. These will also be placed in accommodation and around town.
- **Website** - The updated website is receiving positive feedback with the BDF continuing to make improvements as needed.
- **New Roles** – The BDF have employed an executive assistant to the board - Samantha Kerr.
- **Events** – Upcoming events include the following: 10 Year Anniversary Celebration (10 – 12 April 2025), Tas Gravity (3 – 4 May 2025), Devils Cardigan (10 May 2025), and Professional Trail Builders Association Conference (9 – 11 December 2025).
- **General Outlook** – The season 24/25 has strong forward bookings and will likely be slightly up on last season. The refurbishment of the Blue Tier Trail has created a lot of interest in visitors returning and the feedback from riders has been phenomenal. There is a lot of excitement around the 10-year anniversary weekend and plans are well advanced for the weekend.

The full report from the BDF Chair can be found in the [attachments](#).

Update from Council for the September 2024 Quarter:

- July to September 2024 saw the completion of renewal works on Air Ya Garn, Hazy Days and the Blue Tier with works on Wotcha Upta commenced in September.



- The Trail Crew enjoyed favourable end of winter weather conditions however a turbulent spring presented some challenges for the crew. The severe weather event experienced in late August / early September significantly impacted scheduled work plans for the year. The unplanned clean-up of storm damage took approximately 5 - 6 weeks with costs associated still to be determined. The Trail Crew would like to acknowledge the assistance provided by local businesses, volunteers and the community to clear from the trail network post the storms. This combined effort allowed the

network to remain open during this time, with only minor maintenance closures impacting users of the network.

- The completion of Air Ya Garn and Hazy Days trails was still able to be completed prior to the busy September / October school holiday period, and the trails have been very busy with traffic.
- Council have met the budgeted deficit for the September 2024 quarter: actual deficit of (\$159,000) to a budgeted deficit of (\$168,000).
- Council and the BDF continue to meet their obligations under the MoU, with Blue Derby Operations Committee Meetings being held on a regular basis.

Recommendation

That Council:

1. adopt the Northern Sports Facility Plan - Dorset Council Addendum 2024;
2. will look to prioritise recommendations from the Northern Sports Facility Plan - Dorset Council Addendum 2024; and
3. explore partnering opportunities with other northern councils and agencies to attain funding for priorities from the Northern Sports Facility Plan - Dorset Council Addendum 2024.

Purpose

The purpose of this agenda item is to adopt the Final Northern Tasmania Sports Facility Plan - Dorset Council Addendum 2024.

Background

The Northern Tasmania Sports Facility Plan 2023 (the Plan) is the first phase in a long-term planning initiative of the Northern Tasmanian Development Corporation (NTDC) and included the local government areas of City of Launceston, West Tamar, Meander Valley, Northern Midlands and George Town. The full Northern Tasmania Sports Facility Plan 2023 can be viewed on Council's website [here](#).

In 2023, Dorset Council joined the NTDC due to its alignment with Council's strategic direction, including the full review of municipal assets and infrastructure. As part of the membership, Dorset Council's sport and recreation facilities were reviewed and included as an addendum to the Plan in early 2024.

The Dorset Council Addendum 2024 (the Addendum) reviews sporting and active recreation facilities across the municipality to ensure that the future long-term needs of the community are considered. The Addendum will feed into further local planning processes for the region.

Planning, Environment and Statutory Requirements

The Plan outlines several recommendations that will require planning, environmental and / or statutory requirements if they are to proceed in the future.

Strategic and Annual Plan

- Strategic Plan (2023 – 2032), Imperative 4.1

The Plan will also inform the planning and development of Priority Projects Plan (2023 – 2025), Activity 13, Scottsdale Sporting Precinct – Needs Analysis and Feasibility Study.

Risk Management

N/A

Financial and Asset Management Implications

Dorset Council's NTDC membership enabled inclusion as an Addendum to the Plan at a cost of \$11,000. This low cost was possible as the consultants (Ross Planning) that delivered the Plan for the other northern councils utilised the same methodologies and report templates for the Addendum.

The Addendum informs the gaps and needs of the Dorset community in relation to Council owned sport and recreational assets. The recommendations are unfunded and are not represented in Council's Asset Management Plans, or the Long-Term Financial Plan. Further actions will be informed by the completion of the strategic actions with which a future Council will need to then determine municipal priorities and how these will be funded.

Community Considerations

The Addendum contains a detailed analysis of the current and future needs of Dorset Council's managed sport and recreational facilities. Club and organisation stakeholders as well as the general community were engaged with to determine priorities for Dorset municipal sport and recreation facilities to provide a holistic view of Council managed facilities and better inform future planning and decision making.

The community consultation period highlighted a number of additions to the plan including:

- a Tomahawk tennis court;
- an annual fun day for Winnaleah Football Club; and
- the North East Cricket Association's needs and future requirements.

Consultation

As part of the development of the draft Addendum, representatives from sporting clubs based at Council managed facilities were engaged with by the consultant through face to face and telephone meetings and on-site facility inspections. A draft Plan was developed utilising the feedback gathered during this process with the plan recommended for community consultation at the July 2024 Council Meeting.

A 28-day community consultation period was held from 24 July to 21 August 2024 with the aim to enable a holistic approach to the Addendums development by ensuring the views of both facility stakeholders and the general community were gathered. Over 40 responses were provided during the initial consultation period which was then used to inform the second draft of the Plan. This second draft was then provided directly to club representatives for a further consultation period before the final Plan was prepared.

Officer's Comments

The recommendations outlined in the final Plan have also been adjusted slightly to remove their prioritisation and associated costings. To effectively prioritise any individual sport or facility recommendations, Council must first deliver 2 of the strategic priorities outlined in the final Plan being 1.6 – a facility mapping process and 1.7 – master planning of the Scottsdale Recreation Ground. The delivery of these priorities will ensure Council has a more detailed and holistic understanding of the current and

future needs of all facility users (not just sport and recreation), current and projected usage, and the future capital and maintenance costs of each facility. Once the two overarching strategic priority actions have been completed prioritisation and costing of the sport specific recommendations can occur.

The Addendum is included in the attachments.

Recommendation

That Council make the following appointment for a term of 3 years:

- Dorset Municipal Emergency Management Coordinator – Kerry Sacilotto

Purpose

The purpose of this agenda item is for Council to nominate a person for the position of Municipal Emergency Management Coordinator.

Background

In accordance with Council's statutory obligations, a review of the Dorset Municipal Emergency Management Plan was undertaken in 2023 with the revised plan approved by the State Emergency Management Controller, Commissioner Donna Adams in March 2024. This Plan was adopted at the 18 March 2024 Council Meeting.

At the 22 July 2024 Council Meeting, Council resolved to appoint the General Manager: Mr John Marik to the role of Municipal Coordinator and the Environmental Health Officer: Robert Masterman to the role of Deputy Municipal Coordinator. The nominations were accepted by the Minister for Police, Fire and Emergency Management on 8 August 2024 with the nominated officers appointed to their respective roles for a period of three years, expiring on 7 August 2027.

Planning, Environment and Statutory Requirements

- *Emergency Management Act 2006*

Officer's Comments

The *Emergency Management Act 2006* requires the Minister to appoint a Municipal Emergency Management Coordinator and Deputy Coordinator for each municipal area. The appointments are made by the Minister based upon a nomination adopted by each respective Council. The General Manager does not have the delegated authority to make the nomination on behalf of Dorset Council, therefore the nomination must be via a resolution of Council.

Due to the appointment of a new Infrastructure Director in November 2024, a new nomination is required to fill the Municipal Coordinator role, temporarily held by the current General Manager. It is recommended that the Director – Infrastructure, Ms Kerry Sacilotto be appointed the Dorset Municipal Emergency Management Coordinator.

Council's Environmental Health Officer, Robert Masterman will continue as the Deputy Municipal Coordinator, as appointed by Council and the Minister.

Recommendation

That Council:

1. Receive and note the Draft Policy No. 55 – Mobile Food Vendor (copy provided at the Agenda Attachments);
2. Resolve to receive written submissions from the community regarding the Draft Policy No. 55 – Mobile Food Vendor for a 21-day period, commencing Wednesday, 20 November 2024; and
3. Return to a future Council Meeting to decide upon adoption of a final draft of Policy No. 55 – Mobile Food Vendor which gives consideration to the merits of received written submissions.

Purpose

The purpose of this agenda item is to review Policy No. 55 – Mobile Food Vendor.

Background

The Mobile Food Vendor Policy was introduced and adopted by Council in October 2019. Its purpose was to appropriately guide and manage mobile food vendors operating in the municipality. At that time, there was support for allowing mobile food vendors to trade from two locations in Derby, with some limited scope for applications to trade elsewhere in the municipality at the discretion of the General Manager.

Officers have undertaken the first review of the Policy since its adoption and are recommending various changes to content, including:

- Inclusion of additional operational requirements to reinforce a high standard trade conduct and minimisation of disruption to public areas where trade is being conducted;
- Changes to existing permitted locations and inclusion of new permitted locations for trade; and
- Removal of the 'general discretion' provision to the General Manager allowing trade at alternative locations to the prescribed permitted locations.

Planning, Environment and Statutory Requirements

- *Vehicle and Traffic Act 1999*
- *Traffic Act 1925*
- *Local Government Act 1993*
- *Local Government (Highways) Act 1982*

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 – 2032), Imperatives 9.1 and 10.1
- Annual Plan (2024/25), Activity 21

Risk Management

Regular review of policies is important to evaluate the merits of individual policies and ensure ongoing compliance with current legislation and standards.

Financial and Asset Management Implications

N/A

Community Considerations

See officer's comments below.

Consultation

It is recommended that the reviewed Policy be advertised for community consultation for a 21-day period. Any submissions received will be considered before the Policy is recommended for adoption.

Officer's Comments

The reviewed Mobile Food Vendor Policy will provide mobile food vendor opportunities in several new locations. These have been selected based on applications and enquiries received by Council Officers from mobile food vendors, as well as availability of suitable Council managed land to be used for such purposes.

The approach we are conveying through the reviewed Mobile Food Vendor Policy is that Dorset wants business diversity; we want to promote market variety in our townships that contributes to meeting our growing customer service demand in food service. We want to encourage new food business models to trade from our townships so that we can foster a more diverse and superior food service experience for ourselves and our visitors, continuing to distinguish our patch as a destination in which all business can thrive. Most importantly, we want Dorset residents to be the ones that take full advantage and prosper from the opportunities that mobile food vendor business investment offers.

The current and reviewed draft Policy can be found in the [attachments](#).

Recommendation

That Council:

1. Adopt the newly developed Policy No. 63 – Event Funding;
2. Receive and note the Event Funding Program Guidelines; and
3. Receive and note the summary of submissions received from the 28-day consultation period that commenced on 18 September 2024.

Purpose

The purpose of this report is to adopt the newly developed Policy No. 63 – Event Funding.

Background

Council's vision is to be an inclusive, thriving and connected community which includes recognising the significant impact that a diverse events calendar can have on the economic and social wellbeing of the region. Events can be a major driver of visitation which has positive economic benefits for local hospitality, tourism, retail and transport industries. Events also create opportunity for various industries and community groups to create 'spin-off' experiences, promotions or events to maximise user experience and promote longer stays in the region.

Events are also recognised as having positive social outcomes for communities as they generally promote participation by local businesses, volunteers, and community members. This is particularly important in remote municipalities such as Dorset where communities rely on events to bring people together.

To support the development and continuation of events in the region, Council included the following strategic imperatives in its Strategic Plan 2023-2032:

- *Council will support events and festivals in conjunction with a regional marketing strategy for a vibrant community; and*
- *Council will review and possibly expand grant and sponsorship programs.*

The development of an Event Funding Policy is listed as an activity in Council's 2024/25 Annual Plan. Council has previously supported events by reviewing submissions during the annual budget estimates process, however, there has not historically been a comprehensive framework to guide levels of event support.

Planning, Environment and Statutory Requirements

N/A

Strategic and Annual Plan

- Strategic Plan (2023 - 2032), Imperatives 3 and 3.1
- Annual Plan (2024/25), Activity 13

Risk Management

The introduction of the Policy mitigates the risk of providing event support (either financial or in-kind) that exceeds the amount allocated for events in the annual budget estimates.

It also provides a framework to ensure that Council allocates event funding equitably and consistently, and ensures transparency for Council, event organisers and the community by requiring successful recipients to acquit funds and provide post event reviews.

Financial and Asset Management Implications

In preparing the annual budget estimates, Council will determine the allocation for the Event Funding program. This will be informed by an event funding application process which will conclude before the relevant annual budget estimates are finalised.

During the community consultation period, several submitters suggested that there should be discretionary funding available for events that don't apply during the annual event funding application process. Council currently allocates an annual budget to a Community Events discretionary fund and it is anticipated that this will transition to being an Event Funding Program discretionary fund.

Council's total combined event support last financial year was \$89,700 with \$35,500 of cash contribution and \$54,200 worth of in-kind support.

Community Considerations

The introduction of the Policy will provide the community with transparency around the event funding process, how event funding is used and how much financial and in-kind event support Council provides.

The Policy and Guidelines support both larger scale tourism events and events that provide community benefit including participating, wellbeing and community connectivity.

Consultation

Council endorsed the proposed policy for community consultation at the 16 September 2024 meeting and invited written submissions from the community for a 28-day period commencing on 18 September 2024. Council received 7 submissions during the consultation period which have been summarised and responded to in the attached consultation summary.

Several changes were made to the Guidelines because of feedback received during the consultation period. A copy of the Guidelines with comments and tracked changes can be found in the [attachments](#).

Officer's Comments

The Policy outlines Council's position on supporting events by providing funding and will be underpinned by Event Funding Program Guidelines (Guidelines) which will provide transparent and clear criteria for event organisers seeking financial or in-kind support from Council. The Policy and Guidelines will provide a framework for Council's Events Funding Program and will provide for any future expansion of the program if the need is identified.

Officers are currently in the process of developing a suite of documents to support the Event Funding Program (including an event funding application form) and event organisers will be able to access all documents including the proposed Policy and Guidelines on Council's website in due course.

It is intended that Council will advertise the event funding application process in early 2025 whereby event organisers can apply for funding for events being held in 2025/26. Applications received through this process will be assessed against the relevant eligibility criteria by an Event Funding Evaluation Panel and the Panel will make recommendations to Council about events to receive financial or in-kind support. This process will inform Council's 2025/26 Budget Estimates to ensure that adequate funding is available for the Event Funding Program.

Recommendation

That Council:

1. Receive and note the Draft Policy No. 64 – Private Works (copy provided in the attachments);
2. Resolve to receive written submissions from the community regarding the Draft Policy No. 64 – Private Works for a 14 day period, commencing Wednesday 20 November 2024; and
3. Return to a future Council Meeting to decide upon adoption of a final draft of Policy No. 64 – Private Works which gives consideration to the merits of received written submissions.

Purpose

The purpose of this report is to present the newly developed draft Policy 64 – Private Works for endorsement to allow community consultation to take place.

Background

In May 2024, the Tasmanian Audit Office (TAO) released the Report of the Auditor-General No.3 of 2023-2024 – *Private Works undertaken by Councils*. The objective of the review was to assess the effectiveness of the management of private works undertaken by Councils by evaluating the transparency and consistency of private works processes, and evaluating whether private works fees and processes were compliant with legislative requirements.

In its report, TAO recommended that Councils that undertake or may undertake private works establish publicly available private works policies that set out clear and transparent decision-making processes.

Planning, Environment and Statutory Requirements

- *Local Government Act 1993* – Division 7 (Fees and Charges)
- Tasmania's Competitive Neutrality Policy

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023-2032), Imperatives 10.1 & 12

Risk Management

The introduction of the Policy will assist to mitigate the risk of performing private works that do not comply with Tasmania's Competitive Neutrality Policy and ensure that priority is always given to Council's own works program.

Financial and Asset Management Implications

There will be no budget implications resulting from the introduction of the policy, as the policy is simply formalising Council's existing practices in relation to private works. Any relevant rates for private works will be set out in Council's Fees and Charges Schedule from 1 July 2025 and will be included in the annual budget estimates accordingly.

Community Considerations

The introduction of the policy will ensure that the Council's private works process is clear and transparent to the public, including the fees associated with private works undertaken by Council. The proposed policy also outlines dispute resolution and conflict of interest processes in relation to private works.

Consultation

It is recommended that the proposed new policy be advertised for community consultation for a 14-day period. Any submissions received will be considered before the Policy is recommended for adoption.

Officer's Comments

The proposed policy provides for Council's overarching approach to private works and will be supported by operational procedures that ensure:

1. Operational compliance with the requirements of the proposed policy;
2. Tasmania's Competitive Neutrality Policy and associated guidelines are applied to Council's private works activities (including regularly documenting reasoning as to whether private works is a significant business activity); and
3. Council sets appropriate fees and charges for private works that are compliant with competitive neutrality principles.

The key features of the proposed policy are:

- Priority for use of Council's plant, equipment, labour and other resources is to be given to Council's own work program;
- A preference that all private works be undertaken by private contractors if available in a timely manner;
- Requests for private works are to be approved by the relevant Manager or Director, or by the General Manager if the private works exceed the relevant Manager or Director's procurement delegation limit;
- Council reserves the right to refuse a request for private works if it is deemed to be outside Council's capabilities, resource availability or for any other reason;
- Council will only undertake private works following the execution of a private works agreement for either a fixed price or schedule of rates;
- The private works agreement must include (at a minimum) the works to be undertaken, any permits required, estimated quantity of materials, timeframes and a payment schedule;
- Clear dispute resolution and conflict of interest processes.

The proposed Policy can be found in the [attachments](#).

ITEMS FOR NOTING

Item 238/24 Council Workshops Held Since Last Council Meeting

5 November | Briefing Workshop

- Presentation: Dorset Community House - Bright Dorset Project Update
- Presentation: Blue Derby Foundation Update
- 2024/25 Annual Plan Project Update
- Scottsdale Pedestrian Crossing Upgrades Update
- Draft Policy No.63 – Event Funding Consultation Outcomes
- Draft Policy No.64 – Private Works
- Local Government Association of Tasmania – November General Meeting Motions
- Review of Policy No.55 – Mobile Food Vendor
- Draft Dorset Council Weed Management Plan
- Briefing Reports
 - Commissioners Communications
 - Correspondence
 - Master Action Listing
 - Management Team Updates
 - Legerwood Hall Update
 - Branxholm Football Clubrooms
 - Visit Northern Tasmania | Quarterly Reports

Item 239/24 Commissioner Communications

Commissioner Wardlaw's Calendar | 17 October 2024 – 13 November 2024

October 2024

- 17 Veolia Material Recovery Facility Opening, Devonport
- 18 Seniors Week 2024 | Community Lunch, Nugget Sellars Pavilion, Scottsdale
- 21 Weekly meeting with Council Management Team, Council Chambers
- 21 Media event with NE Advertiser, Eastmans Beach Amenities Block, Bridport
- 21 Community Meet and Greet session with Management Team, Bridport Hall
- 21 October Council Meeting, Bridport Hall
- 22 Meeting with ratepayer with Acting Director – Corporate Services, Scottsdale
- 23 Children's Week Party, Dorset Community House
- 23 Tasmanian Regional Development Champions 2024 Awards Event, The Workshop Inveresk, Launceston
- 24 Visit Northern Tasmania – Champions of Tourism Awards Event, Quamby Estate, Hagley
- 28 TasWater General Meeting with General Manager, Silo Hotel, Launceston

- 29 NTDC Northern Tasmania Population Workshop with General Manager, UTAS Inveresk Campus, Launceston
- 30 Rail Discussion with interested parties with General Manager, Council Chambers
- 31 Thank You BBQ for First Responders, North Eastern Soldiers Memorial Hospital, Scottsdale

November 2024

- 5 November Council Briefing Workshop, Council Chambers
- 6 Dorset Coastal Working Group Meeting, Bridport
- 7 City of Launceston Workshop Presentation with General Manager and Assistant General Manager on the North East Rail Trail Project, Launceston
- 8 Legerwood Catering Group Annual General Meeting, Legerwood Hall
- 11 North East Tasmania Chamber of Commerce Meeting, Dorset Community House
- 12 ABC Radio Interview
- 13 Future-Links Gladstone Meeting, Gladstone Hall

Item 240/24 Management Team Briefing Report

Recommendation

That Council receive and note the Management Team Briefing Report.

Purpose

The purpose of this agenda item is to provide the Commissioner and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

APPROVED APPLICATIONS | October 2024

	Approved October	Approved 2024 YTD	Approved 2023 YTD
Planning	11	104	113
Building ⁵	11	89	80
Plumbing	4	43	51

See [attachments](#) for detailed information about applications approved in October 2024.

⁵ From 15 March 2023, Dorset Council ceased providing Building Surveying services for any new building applications. Council is still providing Plumbing Surveyor services and continues to act as the Permit Authority, as required.

WASTE MANAGEMENT REQUESTS | October 2024

	Requests Received October 2024	Comparison October 2023	FYTD Received 2024/25	Comparison FYTD Received 2023/24
Feedback and Queries	3	1	4	8
Repair Bin	5	6	6	18
Replace Bin	5	6	17	21
Request a New Service	2	2	6	11
Request an Upsize/Downsize	3	4	17	20
Request an Additional Bin	-	-	8	2
Request to Opt Out (of Service)	-	-	-	2
Remove Additional Bin	-	-	-	1
Total Requests	18	19	58	83

CUSTOMER SERVICE REQUESTS | October 2024

	Requests Received October 2024	Comparison Requests October 2023	Received 2024	Comparison 2023
Animal	1	1	13	3
Bridges	-	-	-	-
Caravan Parks	-	-	3	3
Cemeteries	-	-	-	-
Community Development General	-	-	-	-
Corporate Services General	3	-	7	1
Customer Service	-	-	8	-
Emergency Services Enquiries	-	-	1	-
Environmental Management & Health	2	1	7	4
Government Relations	-	-	1	-
Licencing	-	-	-	-
Parks and Reserves	1	-	11	6
Planning & Building	1	-	4	3
Public Health	1	-	2	-
Public Online Enquiries ⁶	-	-	1	7
Public Amenities	1	-	10	2
Public Halls Buildings	2	1	12	5
Recreation Grounds	1	-	14	6
Roads	20	7	181	89
Swimming Pools	-	-	-	-
Waste Management	-	-	2	4
Total Requests	34	11	275	133

⁶ All historic customer service requests that were incorrectly allocated as Public Online Enquiries have now been reallocated, therefore the statistics now properly represent the number of requests received for each category.

2024/25 CAPITAL WORKS PROGRAM

Ref: DOC/24/9473

	Complete 2024/25
	Completed in October 2024
	Carried Forward Projects – 2025/26

PROJECT	STATUS
BRIDGES	
Bridge 1553 Boddington's Road, Bridport – timber deck renewal	
Bridge 1580 Ten Mile Track, Cuckoo – hotmix overlay	Completed
Bridge 1508 Garibaldi Road, Pioneer – scour pretention piers (additional allocation)	Design
Bridge 1508 Garibaldi Road, Pioneer – scour protection piers	Design
STORMWATER	
Main Street, Bridport (RSL) – kerb and stormwater design only	Completed
<u>Upgrade</u>	
William Street, Scottsdale (Incitec Pivot) – network upgrade	Tenders Received
<u>New</u>	
Branxholm Park – complete stormwater and seal	
Ethel Street, Scottsdale – extension into King Street	Tenders Received
Heazlewood Lane, Scottsdale – extension	Completed
Union Street, Scottsdale – survey and plan	Design
Bridport Foreshore (near skate park) – survey and plan	
Esplanade, Derby – survey and plan	
Scottsdale Depot and industrial subdivision – survey and plan	
ROADS – RESHEETING	
<u>Renewal</u>	
Barnbogle Road, Bridport	Commenced
Snake Track, Legerwood	Commenced
Barnett Road, Ringarooma	Commenced
Old Waterhouse Road, Waterhouse	Commenced
Halfway Road, Waterhouse	Commenced
Talagandra Road, Waterhouse	Commenced
Jacobsons Road, Nabowla	Commenced
Cape Portland Road, Gladstone	Commenced

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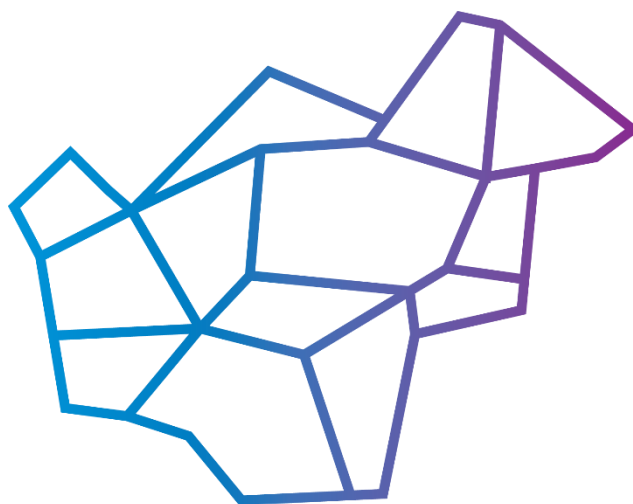
PROJECT	STATUS
ROADS – RESEALS	
Westwood Street, Bridport	Tender Awarded
South Street, Bridport	
Elizabeth Street, Bridport	
Louisa Street, Bridport	
Anderson Street, Bridport	
Main Street, Ringarooma	
Cuckoo Road, Cuckoo	
Mackenzie Valley Road, Cuckoo	
Ruby Flats Road, Ringarooma	
Amos Road, Moorina	
Moorina Cemetery Road, Moorina	
Rainbows Road, Herrick	
Winnaleah Road, Winnaleah	
Heckrath Road, Bridport	
East Minstone Road, Scottsdale	
ROADS – OTHER PROJECTS	
Timperons Road, Blumont – intersection with Golconda Road hotmix overlay	Completed
Groves Street, Gladstone – repair and reseal	Commenced
Cape Portland Road, Gladstone – seal repair and reseal	Commenced
Sledge Track, West Scottsdale – investigation of landslip	Approval
King Street, Scottsdale – pedestrian crossing	Investigations
George Street, Scottsdale – pedestrian crossing	Investigations
Main Street, Bridport – pedestrian crossing	Consultation
Copelstone Street, Scottsdale – new 180m footpath	
Golconda Road, Golconda – safety upgrade and pavement reconstruction	Commenced
BUILDINGS	
Scottsdale Depot – internal stair replacement	
Bridport Seaside Caravan Park – grey water pits near office	Planning
Branxholm Town Hall – roof replacement	Planning
Ringarooma – bar shed seal and paint bricks	Commenced
Gladstone Hall – remove old toilets and refurbish	
Scottsdale Aquatic Centre – install ventilation in plant room	Planning
All buildings in Scottsdale area – upgrade safety switches	
All buildings in Bridport area – upgrade safety switches	
All buildings in Derby area – upgrade safety switches	
Bridport Seaside Caravan Park – Goftons amenities lighting upgrade	Planning
Bridport Hall – upgrade floor coverings	Commenced
Bridport Football Club – viewing deck (additional allocation)	Completed
Bridport Hall – 3-phase power outlet outside wall	Completed
Bridport Seaside Caravan Park – planning for new camp kitchen at Goftons Beach end	
Scottsdale Railway Station Building – restoration	

PROJECT	STATUS
BUILDINGS (cont.)	
Branxholm Waste Transfer Station – Oil Bunded Shed	Planning
Branxholm Waste Transfer Station – Recycling Shed	Planning
Gladstone Waste Transfer Station – Oil Bunded Shed	Planning
Gladstone Waste Transfer Station – Recycling Shed	Planning
Scottsdale Waste Transfer Station – Oil Bunded Shed	Planning
Bridport Fish Cleaning Tables	Planning
LAND IMPROVEMENTS	
Northeast Park, Scottsdale – reseal road	Planning
Bridport Seaside Caravan Park – road repairs (hotmix and seal)	Planning
Scottsdale Aquatic Centre – chlorinator pump replacement	Completed
Scottsdale Aquatic Centre – concrete repair	Completed
Scottsdale Aquatic Centre – replace ultraviolet light (water treatment)	Completed
Pine Plantation Ringarooma Road, Scottsdale – replanting	
Blue Derby Mountain Bike Trails – Tunnel stairs	Planning
Blue Derby Mountain Bike Trails – Wotcha Upta trail renewal and upgrade	Completed
Croquet Lawn Beach, Bridport – access improvements	Planning
Blue Derby Mountain Bike Trails – revegetation including landslip, trailhead, Lake Derby and Riverside trails	Commenced
<u>Upgrade</u>	
Scottsdale, Branxholm and Winnaleah – playground equipment (Open Spaces Grant)	Planning
Ellesmere Cemetery, Scottsdale – 2 x new concrete rows and purchase headstones	
Victoria Street, Scottsdale – new shrubs and gardens	Planning
Scottsdale Depot – back flow prevention – water main	
Ellesmere Cemetery, Scottsdale – row numbering	Planning
CWA Carpark, Bridport – solar light	Planning
Waste Transfer Stations – best practice compliance signage	Commenced
Scottsdale Waste Transfer Station – CCTV	Planning
Rail Trail – Scottsdale to Lilydale Falls (additional allocation)	Consultation
CARRY FORWARD PROJECTS	
Walter Street, Bridport – stormwater (pit) upgrades	Completed
Eastmans Beach, Bridport – amenities block renewal	Completed
South Street, Bridport – replace kerb	Completed
Blue Derby – network signage redesign	Commenced
<u>Upgrade</u>	
Bridge 1572 Haas Road / Frenches Creek, Legerwood – upgrade to concrete	
Main and Westwood Street, Bridport Intersection – stormwater upgrade	Completed
Building Renovations (Blue Derby Foundation) - 57 Main Street, Derby	
Old Waterhouse Road, Waterhouse – safety improvements	Commenced
Blue Derby Trailhead – redevelopment (south of Main Street)	
<u>New</u>	
Gladstone Community Park	Consultation Completed

PROJECT	STATUS
CARRY FORWARD PROJECTS (cont.)	
Scottsdale Depot – relocated storage shed	Planning
Scottsdale Waste Transfer Station – roof covering spare bin area	
Derby Depot – new trail crew storage shed	Planning
Rail Trail – Scottsdale to Lilydale Falls	Consultation

CLOSURE OF MEETING

Time Meeting Closed:



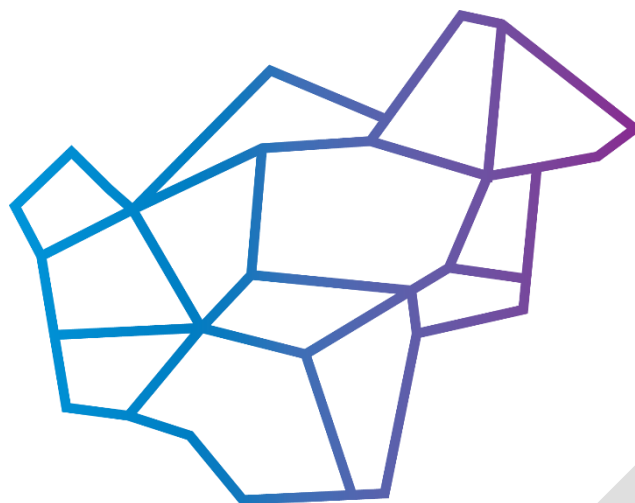
dorset
C O U N C I L

Ordinary Council Meeting

Agenda Attachments

18 November 2024

it's in the making



dorset
C O U N C I L

UNCONFIRMED

Minutes

Council Meeting

21 October 2024

BRIDPORT HALL

it's in the making

Ordinary Meeting of Council

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Council Meeting

Minutes

21 October 2024

Meeting Opened: 6:00 pm

Present: Commissioner Andrew Wardlaw

General Manager: John Marik, Assistant General Manager / Director – Community & Development: Rohan Willis, Acting Director – Corporate Services: Lauren Tolputt, Finance Manager: Allison Saunders, Executive Assistant: Sarah Forsyth, Community & Development Administration Officer: Elizabeth Hadley

Apologies: Nil

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Bridport is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 196/24 Declaration of an Interest of the Commissioner or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and the Local Government Code of Conduct for Tasmanian councillors, the Commissioner is requested to indicate whether he has, or is likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Nil

Item 197/24

Confirmation of Ordinary Council Meeting Minutes – 16 September 2024

Ref: DOC/24/12911

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 16 September 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 16 September 2024 having been circulated to the Commissioner, be confirmed as a true record.

CARRIED

Item 198/24

Confirmation of Special Meeting of Council Minutes – 19 September 2024

Ref: DOC/24/13114

The Chair reported that he had viewed the minutes of the Special Meeting held on Thursday, 19 September 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That the Minutes of Proceedings of the Dorset Council Special Meeting held on 19 September 2024 having been circulated to the Commissioner, be confirmed as a true record.

CARRIED

Item 199/24

Confirmation of Agenda

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That Council confirm the Agenda and order of business for the 21 October 2024 Council Meeting.

CARRIED

Response from Director – Community & Development, Rohan Willis:

At the **19 August 2024** Council Meeting, Ms Louise Brooker asked the following questions during public question time:

“Commissioner, as you know I was at the Council Meeting on the 18 September 2023 when you examined the 372-page development application for the 20 units at Barnbougale.

At that meeting we were told the units would be built behind the fore-dune. You asked for clarification about the rear toe of the dune and you passed a motion to allow the development to go ahead with the understanding that the units would be built “well back from the toe” (quote Town Planner). My questions relate to a discrepancy that has become obvious between the plans as exhibited and passed on 18 September 2023 and the position of the works that are currently being carried out:

- 1. Commissioner: Are you aware that the unit being built at the moment is not in the position you gave permission for, and that vegetation on the foredune has been removed and burnt in order for a deck which will in Mr Sattler’s words: “give visitors the nice effect of being on really genuine beach front”?*
- 2. Who gave permission for the position of the units to be moved? Is the Crown Lands authority aware of the changes? Indeed, are they even aware of the development per se?*
- 3. In light of the fact that the dune has been modified, what will be done to rectify the situation and what steps will be taken to ensure that all the remaining vegetation at the site remain intact during future construction?”*

The questions were noted and it was advised to Ms Brooker that Council officers were already liaising with Property Services personnel (the authority responsible for management of the Crown land public reserve neighbouring the subject development site addressed at Waterhouse Road, Bridport to the north) to investigate the matter.

In order to assess the allegations being made and to properly verify the location of the building in relation to approved setbacks from the property boundary onto Crown Land, Council subsequently requested a survey report to be undertaken by the proponent. This report has now been prepared and is provided at the agenda [attachments](#).

Before providing a brief overview of the findings of the survey report, it is helpful to clarify some matters:

- The original planning permit decided upon at the September 2023 Council Meeting was granted on the basis of a 3 metre setback from the property boundary. In May this year, the proponent made application to Council to amend the planning permit in order to *increase* the setback of the building to 13 metres; this to accommodate bushfire hazard management setback requirements (i.e. ensuring the building could be constructed to achieve a compliant BAL – Bushfire Attack Level - rating). As part of this process, Council mandatorily notified all representors of the previous 2023 application, as required pursuant to provisions of the *Land Use Planning and Approvals Act 1993*. Ms Brooker was one of these representors. It is noted that no representors sought to appeal the amendment. As such, the amendment became effective and the amended building setback (to 13 metres) was approved.
- Vegetation removal works undertaken around the periphery of the approved building that is contained within the land upon which the building was approved (CT 200350/1) is lawful and is

necessary in order for the development to be compliant with its approved bushfire hazard management plan. This vegetation removal – comprising predominantly marram grass and *Acacia sophorae* (coastal wattle) individuals and is exempt from requiring planning approval, pursuant to Clause 4.4.1 of Council's planning scheme.

The report has confirmed that the location and development footprint of the approved building is consistent with the setbacks and design approved under both the *existing* planning permit and the building permit – being 13 metres from the boundary. The report has also confirmed that the northern elevation of the constructed building footprint (i.e. the portion of the building closest to the dune) is located behind the toe of the dune. The location of the building is therefore considered to be compliant with the existing planning and buildings permits that authorised its construction.

It is noted that some during construction activities at the site an area of marram grass atop the dune and upon the public reserve was impacted by excavator activity. This area has since been replanted with marram grass individuals. Council remains in contact with Property Services upon this matter and is discussing appropriate measures of reprimand to ensure that no further activity upon, or disturbance of, the adjoining public reserve occurs without lawful authority to do so.

The following questions were received without notice from members of the public:

Mr Jeff Jennings, Bridport

1. *What procedural changes will the Dorset Council make to ensure that conditions laid down in any planning permits are strictly followed? In recent construction, the building footprint intruded onto a crown reserve, altering the landscape and removing vegetation. This was despite a condition in the planning permit that stated "measures will ensure that native vegetation outside the development area is satisfactorily protected during construction works". See photo 1 below.*



2. *What steps does the Dorset Council take in ensuring that all planning permit conditions are met before any construction takes place? A list of permit conditions is listed in the permit but no one in Council ensured these were followed. Who is responsible for checking this?*

BOTH QUESTIONS TAKEN ON NOTICE

Mr Lawrence Archer, Bridport

On page 19, in officers comments - to do with your investment policy - it says "that in 2018 and alternative approach for the investment of surplus Council funds was undertaken by allowing a small amount to be invested in a spread of high performance management funds. Although initially successful as an investment strategy due to the instability of the world's financial markets resulting from the COVID-19 pandemic, Council made the decision to withdraw all money from those funds."

1. How small amount was it that was invested in that high performance management funds?
2. How much gain did the Council make out of that investment over and above what it would have made out of normal bank interest?

QUESTIONS TAKEN ON NOTICE

Mr Jeff Jennings, Bridport

1. Will the Dorset Council ensure that adequate visual representations of proposed constructions are included in any major development application to ensure that the community have a clear concept of how the proposal will impact on existing buildings and visual amenity? In a previous situation, a major development was deemed to be of little or no visual impact on the rural amenity of the area, however that has not proved to be the case and this situation could have been clarified if conceptual drawings and visual representations included in the planning application. See photo 2, 2a and 2b below.

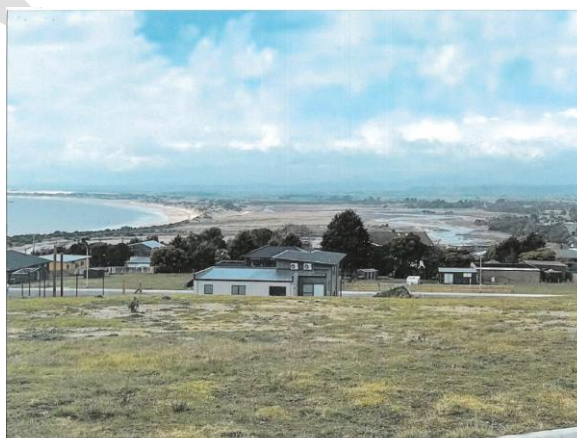
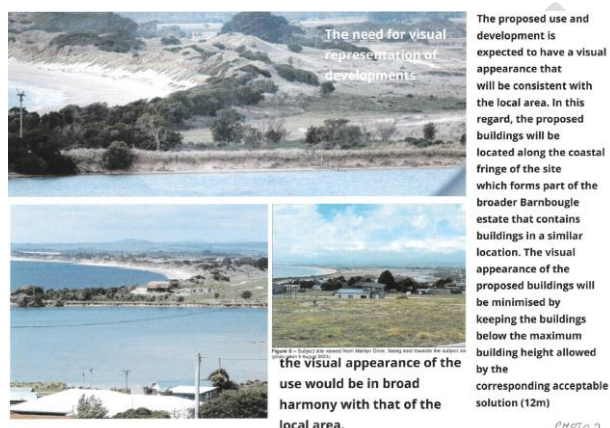


Figure 8 – Subject site viewed from Marilyn Drive, facing east towards the subject site (photo taken 9 August 2023).

2. How does the Dorset Council ensure maps and documents presented to Councillors are accurate? In a recent development application the consultants submitted maps that showed conflicting property boundaries and miss labelled units that were submitted for approval. See photo 3 and 4 below.



In this application to modify the orientation and setback of a building the incorrect unit number was used. What has altered is the setback and orientation of unit 8. This was again confusing and an error.

2.2 Increasing Northern Setback of Unit 09

The northern setback of Unit 09 is required to be increased from the minimum 2m distance approved by the Permit to 15m to ensure the requisite building hazard management area for the building with in the lot boundary.

The plans listed in Table 1 of this request illustrate the increased setback. The plans also illustrate the renumbering of Unit 09 so that it is parallel to the northern boundary.

It is therefore requested to:

1. supersede the Site Location and Part Site Plan (Drawing No Ap01 Revision: 005 Date: 23-09-23) endorsed by Condition 1 of the Permit; and
2. include the Part Site Plan Units 07-10 and Part Site Survey Reference (Subst in: Table 1 of this request) within the Endorsed Documents that form part of Condition 1 of the Permit.

Page 6
Barnbougle Water Amendment
May 2021



Misleading actual location of building setback from dunes system due to conflicting maps. The more detailed map actually shows the buildings to be constructed quite some distance behind the dunes. In fact the buildings are much closer resulting in dune and vegetation removal. Councillors were misinformed about the actual location of the buildings. Who was responsible for not correcting this error? Photo 3



photo 4

3. What steps will the Dorset Council take to ensure that no further vegetation removal or landscape alterations will be allowed on the coastal reserve area on Barnbougle Beach, when new buildings are constructed as part of this development?

ALL THREE QUESTIONS TAKEN ON NOTICE

Mr Lawrence Archer, Bridport

Can we have an explanation of why in the small grants applications item tonight there is \$2,000 being recommended to the Fingal Valley Neighbourhood House?

Response from Commissioner Andrew Wardlaw:

Thank you for the question, Lawrence, and it will be explained within the upcoming item, but I'll explain it to you now. The Neighbourhood House provide services in Dorset and this money is being recommended for use towards delivering those programmes.

Item 201/24 Deputations

Nil

Item 202/24 Commissioner Question Time

The following questions were received **without notice** from the Commissioner:

Nil

Item 203/24 Applications for Leave of Absence

Nil

Item 204/24 Notices of Motion by the Commissioner

Nil

ITEMS FOR DECISION

Item 205/24

2024/25 Small Grants Application Assessments – Round 1

Reporting Officer: Community & Development Administration Officer, Elizabeth Hadley

Ref: DOC/24/14341

Purpose

The purpose of this agenda item is to present the recommendations of the Community Grants Selection Panel in relation to the Dorset Small Grants stream to Council for approval.

Organisation	Project	Project Cost (Incl. GST)	Grant Requested (Excl. GST)	Grant Recommendation
Fingal Valley Neighbourhood House	Baby and Child First Aid Dorset	\$2,850	\$2,000	Recommended
Scottsdale Lions Club Inc.	Clean-up Northeast Park Entertainment Stand	\$4,000	\$2,000	Recommended
Scottsdale and Community Mens Shed	Mens Shed Security	\$2,470	\$2,000	Recommended
Lions Club of Bridport Inc.	Equipment – Laptop	\$2,142	\$1,948	Recommended
Ringarooma Netball Club	Ringarooma Netball Club – New Uniforms	\$2,705	\$2,000	Recommended

N.B. All figures have been rounded up to the nearest dollar.

Recommendation

That Council approve the following funding contributions under the Dorset Small Grants stream of the Community Grants Program:

- \$2,000 to Fingal Valley Neighbourhood House;
- \$2,000 to Scottsdale Lions Club Inc.;
- \$2,000 to Scottsdale and Community Mens Shed;
- \$1,948 to Lions Club of Bridport; and
- \$2,000 to Ringarooma Netball Club.

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

That Council approve the following funding contributions under the Dorset Small Grants stream of the Community Grants Program:

- \$2,000 to Fingal Valley Neighbourhood House;
- \$2,000 to Scottsdale Lions Club Inc.;
- \$2,000 to Scottsdale and Community Mens Shed;
- \$1,948 to Lions Club of Bridport; and
- \$2,000 to Ringarooma Netball Club.

CARRIED**Item 206/24****2024/25 Matching Funds Grants Application Assessments – Round 1**

Reporting Officer: Community & Development Administration Officer, Elizabeth Hadley

Ref: DOC/24/14346

Purpose

The purpose of this agenda item is to present the recommendations of the Community Grants Selection Panel in relation to the Dorset Community Matching Fund Grants stream to Council for approval.

Organisation	Project	Project Cost (Incl. GST)	Grant Requested (Excl. GST)	Grant Recommendation
Ringarooma Golf Club	Purchase Zero Turn Ride on Mower	\$13,999	\$6,364	Not Recommended
Sporting Shooters Association of Australia (SSAA) Scottsdale	Shooting Benches	\$14,107	\$5,000	Recommended
Moorina Golf Club	Fencing and Drainage	\$21,835	\$9,886	Recommended
Jetsonville Playgroup	Playground Relocation and Improvement	\$34,947	\$15,000	Not Recommended
Dorset Field and Game	Remediation and Renewal of Access Roads	\$37,625	\$14,750	Recommended

N.B. All figures have been rounded up to the nearest dollar.

Recommendation

That Council approve the following funding contributions under the Dorset Community Matching Fund Grants stream of the Community Grants Program:

- \$5,000 to Sporting Shooters Association of Australia (SSAA) Scottsdale;
- \$9,886 to Moorina Golf Club; and
- \$14,750 to Dorset Field and Game.

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

That Council approve the following funding contributions under the Dorset Community Matching Fund Grants stream of the Community Grants Program:

- \$5,000 to Sporting Shooters Association of Australia (SSAA) Scottsdale;
- \$9,886 to Moorina Golf Club; and
- \$14,750 to Dorset Field and Game.

CARRIED**Item 207/24****2024/25 Dorset Councillors Discretionary Grants Application Assessment – Round 1**

Reporting Officer: Community & Development Administration Officer, Elizabeth Hadley
Ref: DOC/24/14352

Purpose

The purpose of this agenda item is to present the recommendations of the Community Grants Selection Panel in relation to the Dorset Councillors Discretionary Grants stream to Council for approval.

Organisation	Project	Project Cost (Incl. GST)	Grant Requested (Excl. GST)	Grant Recommendation
North Scottsdale Hall Committee	Floor Restoration at North Scottsdale Hall	\$11,504	\$9,890	Recommended
Dorset Tasmania History Society	Stronach Cemetery Plaques for Unmarked Graves	\$6,737	\$2,487	Recommended
Food and Friendship Incorporated – Red Dirt Cafe	Nugget Sellars Pavilion Heat Pump	\$8,630	\$7,846	Not Recommended

N.B. All figures have been rounded up to the nearest dollar.

Recommendation

That Council approve the following funding contribution under the Dorset Councillors Discretionary Grants stream of the Community Grants Program:

- \$9,890 to North Scottsdale Hall Committee; and
- \$2,487 to Dorset Tasmania History Society.

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

That Council approve the following funding contribution under the Dorset Councillors Discretionary Grants stream of the Community Grants Program:

- \$9,890 to North Scottsdale Hall Committee; and
- \$2,487 to Dorset Tasmania History Society.

CARRIED**Item 208/24****2023/24 Audited Financial Statements**

Reporting Officer: Finance Manager, Allison Saunders

Ref: DOC/24/14273 | Audited Financial Statements: DOC/24/14088

Purpose

The purpose of this agenda item is to receive and note the audited financial statements for the 2023/24 financial year.

The underlying surplus / deficit calculation represents Council's true financial position after adjusting for one off items and timing differences as shown in the table below:

	Budget 2024 \$'000	Actual 2024 \$'000
Net result for the year	3,271	2,231
<i>Less non-operating income</i>		
Capital grants and contributions	(3,796)	(2,856)
Financial assistance grants prepayment adjustment	173	504
Disaster relief and recovery income (once-off funding)	-	(122)
<i>Add non-operational expenses</i>		
Disaster relief and recovery expenditure	-	3
Loss on disposal of assets (unscheduled)	-	58
Underlying Surplus/(Deficit)	(352)	(182)

Recommendation

That Council receive, note and adopt the audited financial statements for the year ended 30 June 2024.

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

That Council receive, note and adopt the audited financial statements for the year ended 30 June 2024.

CARRIED

Item 209/24**Review of Policy No. 43 – Cash Management**

Reporting Officer: Finance Manager, Allison Saunders
 Ref: DOC/24/14268 | Reviewed Policy: DOC/12353

Purpose

The purpose of this agenda item is to review Policy No. 43 - Cash Management (the Policy).

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That Council adopt the attached revised Policy No. 43 – Cash Management.

CARRIED

Item 210/24**Bridport Main Street Pedestrian Crossing and Speed Limit Reduction**

Reporting Officer: Director – Community & Development, Rohan Willis
 Ref: DOC/24/13658

Purpose

The purpose of this agenda item is to recommend the reduction of the speed limit on a section of Main Street, Bridport from the current 50 km/h limit to 40 km/h and installation of a wombat crossing on the existing raised platform at the Main Street and Henry Street junction.

Recommendation

That Council:

1. request the Commissioner for Transport to reduce the lawful speed limit along Main Street, Bridport, from the frontage of 75 Main Street through to the frontage of 121 Main Street (as illustrated at Figure 1, below), from 50 km/h to 40 km/h; and
2. install a wombat crossing treatment on Main Street, Bridport adjacent to the Henry Street junction, in general accordance with the treatment illustrated at Figure 2, below.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That Council:

1. request the Commissioner for Transport to reduce the lawful speed limit along Main Street, Bridport, from the frontage of 75 Main Street through to the frontage of 121 Main Street (as illustrated at Figure 1, below), from 50 km/h to 40 km/h; and
2. install a wombat crossing treatment on Main Street, Bridport adjacent to the Henry Street junction, in general accordance with the treatment illustrated at Figure 2, below.

CARRIED



Figure 1: Proposed speed limit reduction zone changes along Main Street, Bridport.



Figure 2: Proposed pedestrian crossing (wombat crossing) design in proximity to the Main Street and Henry Street junction.

Item 211/24

Delegations Review

Reporting Officer: Director – Community & Development, Rohan Willis
Ref: DOC/24/14461

Purpose

The purpose of this agenda item is to amend delegations from Council and the Planning Authority to the General Manager and Council Officers.

Recommendation

1. That Council, pursuant to Section 22 of the *Local Government Act 1993*, delegate the following powers and functions to the General Manager, with conditions and restrictions as shown:

Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016

Provision	Function or Power	Conditions or Restrictions
	Council delegates its functions and powers, as the appointed Corridor Manager of the North East Corridor from Lilydale Falls to Tonganah, and authorises the General Manager to delegate those functions and powers.	Nil.

Land Use Planning and Approvals Act 1993

Provision	Function or Power	Conditions or Restrictions
S.40T(6)	Council delegates its landowner consent functions and powers, where Council is the owner of land subject to a permit application that requires amendment of Dorset Council's Local Provisions Schedule, and authorises the General Manager to delegate those functions and powers.	Nil.

2. That the Planning Authority:

- a. revoke the previous powers and functions under Section 57(6) and (7) delegated to the General Manager, the Director Community and Development and the Town Planner under the *Land Use Planning and Approvals Act 1993*; and
- b. pursuant to Section 6 of the *Land Use Planning and Approvals Act 1993*, delegate the following powers and functions under Section 57(6) and (7) to the General Manager, the Director Community and Development and the Town Planner, with conditions and restrictions as shown:

Land Use Planning and Approvals Act 1993

Provision	Function or Power	Conditions or Restrictions
S.57(6) & (7)	Applications for discretionary permits	<p>ONLY delegated to the General Manager and Director – Community and Development</p> <p>If:</p> <ol style="list-style-type: none"> there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii); or the recommendation of the Director Community and Development is to grant a permit for an application and: <ol style="list-style-type: none"> a) only a single representation has been received for the application; or b) two or more representations have been received for the application and the representations fail to address standards or requirements of the planning scheme applicable to the assessment of the application; or c) no representations from residents or landowners of Dorset municipality have been received that object to the application.
		<p>ONLY delegated to the Town Planner</p> <p>If:</p> <ol style="list-style-type: none"> there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii); or no representations have been received that object to an application; and the recommendation of the Director Community and Development is to grant a permit.

3. That Council receive and note the reviewed Master Delegation Register, version October 2024.

Amended Recommendation

Remove the authorisation for the General Manager to delegate functions and powers under Section 40T(6):

Land Use Planning and Approvals Act 1993

Provision	Function or Power	Conditions or Restrictions
S.40T(6)	Council delegates its landowner consent functions and powers, where Council is the owner of land subject to a permit application that requires amendment of Dorset Council's Local Provisions Schedule, and authorises the General Manager to delegate those functions and powers.	Nil.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

1. That Council, pursuant to Section 22 of the *Local Government Act 1993*, delegate the following powers and functions to the General Manager, with conditions and restrictions as shown:

Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016

Provision	Function or Power	Conditions or Restrictions
	Council delegates its functions and powers, as the appointed Corridor Manager of the North East Corridor from Lilydale Falls to Tonganah, and authorises the General Manager to delegate those functions and powers.	Nil.

Land Use Planning and Approvals Act 1993

Provision	Function or Power	Conditions or Restrictions
S.40T(6)	Council delegates its landowner consent functions and powers, where Council is the owner of land subject to a permit application that requires amendment of Dorset Council's Local Provisions Schedule.	Nil.

2. That the Planning Authority:

- a. revoke the previous powers and functions under Section 57(6) and (7) delegated to the General Manager, the Director Community and Development and the Town Planner under the *Land Use Planning and Approvals Act 1993*; and
- b. pursuant to Section 6 of the *Land Use Planning and Approvals Act 1993*, delegate the following powers and functions under Section 57(6) and (7) to the General Manager, the Director Community and Development and the Town Planner, with conditions and restrictions as shown:

Land Use Planning and Approvals Act 1993

Provision	Function or Power	Conditions or Restrictions	
S.57(6) & (7)	Applications for discretionary permits	ONLY delegated to the General Manager and Director – Community and Development If: 3. there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii); or 4. the recommendation of the Director Community and Development is to grant a permit for an application and: d) only a single representation has been received for the application; or e) two or more representations have been received for the application and the representations fail to address standards or requirements of the planning scheme applicable to the assessment of the application; or f) no representations from residents or landowners of Dorset municipality have been received that object to the application.	ONLY delegated to the Town Planner If: 4. there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii); or 5. no representations have been received that object to an application; and 6. the recommendation of the Director Community and Development is to grant a permit.

3. That Council receive and note the reviewed Master Delegation Register, version October 2024.

CARRIED

Item 212/24

2024/25 Annual Plan – September Quarterly Report

Reporting Officer: General Manager, John Marik

Ref: DOC/24/14244 | September Quarterly Report: DOC/24/13938

Purpose

The purpose of this agenda item is to update Council and the community on progress of the 2024/25 Annual Plan as at 30 September 2024.

	Progress as at 30 September 2024
Achieved	1
In Progress	20
Not Achieved	-
Total Activities	50
Carried Forward	-

Recommendation

That Council receive and note the attached 2024/25 Annual Plan - September Quarterly Report.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That Council receive and note the attached 2024/25 Annual Plan - September Quarterly Report.

CARRIED

Item 213/24

Rate Capping Conditions Amendment

Reporting Officer: Acting Director – Corporate Services, Lauren Tolputt

Ref: DOC/24/14380

Purpose

The purpose of this agenda item is to review and amend the conditions that a ratepayer must satisfy to qualify for the maximum increase cap set out in clause 1.4a) of Council's 2024/25 Rates Resolution which was adopted at the 24 June 2024 Council Meeting.

Recommendation

1. That Council amends the conditions that ratepayers must satisfy to qualify for the maximum increase cap set out in clause 1.4a) of the 2024/25 Rates Resolution adopted at the 24 June Council Meeting to read:
 - b) To qualify for the maximum increase cap in clause 1.4a) of this resolution, the rateable land must not have been subject to a supplementary valuation issued by the Valuer-General during the period 1 July 2023 to 30 June 2024, except where:*
 - i. The supplementary valuation did not result in a changed valuation;*
 - ii. The supplementary valuation became effective from 1 July 2023; or*
 - iii. The supplementary valuation was the result of a change of use or minor development which did not materially impact the valuation.*
2. That the General Manager is provided with the delegation to implement the updated conditions set out in point one via a remission of rates, if required.

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

1. That Council amends the conditions that ratepayers must satisfy to qualify for the maximum increase cap set out in clause 1.4a) of the 2024/25 Rates Resolution adopted at the 24 June Council Meeting to read:

b) To qualify for the maximum increase cap in clause 1.4a) of this resolution, the rateable land must not have been subject to a supplementary valuation issued by the Valuer-General during the period 1 July 2023 to 30 June 2024, except where:

- i. The supplementary valuation did not result in a changed valuation;*
- ii. The supplementary valuation became effective from 1 July 2023; or*
- iii. The supplementary valuation was the result of a change of use or minor development which did not materially impact the valuation.*

2. That the General Manager is provided with the delegation to implement the updated conditions set out in point one via a remission of rates if required.

CARRIED**ITEMS FOR NOTING**

Item 214/24 **Council Workshops Held Since Last Council Meeting**

1 October | Briefing Workshop

Item 215/24 **Commissioner Communications**

Commissioner Wardlaw's Calendar | 12 September 2024 – 16 October 2024

September 2024

- 12 Meeting with Launceston and North East Rail Group with General Manager, Lebrina and Turners Marsh
- 12 North East Tasmania Arts and Crafts Festival Official Opening, Scottsdale Mechanics' Hall
- 16 September Council Meeting, Council Chambers
- 17 Meeting with Barry Nilsson Lawyers with General Manager, Board of Inquiry Submission, via Microsoft Teams
- 18 Meeting with Barry Nilsson Lawyers with General Manager, Board of Inquiry Submission, via Microsoft Teams
- 18 Future Links Gladstone Annual General Meeting, Gladstone Hall
- 19 Meeting with Scottsdale Lions Club representatives with General Manager and Acting Director – Infrastructure, Northeast Park
- 19 Special Meeting of Council, Board of Inquiry Submission, Council Chambers

- 19 National Timber Councils Association Executive Committee Meeting, via Zoom
- 24 Dorset Council Audit Panel Meeting, Council Chambers
- 25 Meeting with ratepayer, Bridport Café
- 26 Dorset Employment Connect Career and Education Expo, Scottsdale RSL

October 2024

- 1 October Briefing Workshop, Council Chambers
- 4 Citizenship Ceremony, Council Chambers
- 7 Weekly meeting with Council Management Team, Council Chambers
- 7 Meeting with APM Employment Services, Scottsdale
- 7 North East Tasmania Chamber of Commerce Meeting, Dorset Community House
- 8 Dorset Suicide Prevention Network Meeting, Scottsdale
- 8 Meeting with ratepayer with Acting Director – Corporate Services, Scottsdale
- 9 Dorset Community House Family Fun Day, Bridport
- 9 Dorset Council Community Grants Assessment Meeting, Council Chambers
- 9 Gladstone Future-Links Meeting, Gladstone Hall
- 12 ACEN Wind Project Community Drop-In Session, Tomahawk
- 13 Dorset Christian Leaders Network – Combined Service, Scottsdale Presbyterian Church
- 14 Weekly meeting with Council Management Team, Council Chambers
- 15 Dorset Christian Leaders Network Family Fun Day, Nugget Sellars Pavilion, Scottsdale

Item 216/24 Management Team Briefing Report

Purpose

The purpose of this agenda item is to provide the Commissioner and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

COUNCIL COMMITTEE: Audit Panel Minutes

PROJECT UPDATE: North East Rail Trail

COMMUNITY UPDATE: Green Waste Strategy Update

COMMUNITY UPDATE: Storm Damage Impacts

Recommendation

That Council:

1. receive and note the unconfirmed Audit Panel Minutes, dated 24 September 2024;
2. note the project update on the North East Rail Trail;
3. note community updates on the Green Waste Strategy and Storm Damage Impacts; and
4. receive and note the remainder of the Management Team Briefing Report.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That Council:

1. receive and note the unconfirmed Audit Panel Minutes, dated 24 September 2024;
2. note the project update on the North East Rail Trail;
3. note community updates on the Green Waste Strategy and Storm Damage Impacts; and
4. receive and note the remainder of the Management Team Briefing Report.

CARRIED

Meeting Adjourned: 7:27 pm

Reason: Tea break with public

Meeting Resumed: 7:50 pm

Item 217/24 Closure of Meeting to the Public

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That the Meeting be closed to the public pursuant to Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, and that members of the public be required to leave the meeting room.

Time Meeting Closed to the Public: 7:50 pm

CARRIED

CLOSED SESSION ITEMS

The following matters were listed in the Closed Session Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*:

Item 218/24 Confirmation of Ordinary Council Meeting Closed Session Minutes – 16 September 2024

Item 219/24 Confirmation of Special Council Meeting Closed Session Minutes – 19 September 2024

Item 220/24 Small Connections and Public Lighting Contract Delegation

The reports on these matters were listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* as the detail covered in the respective reports relates to:

- contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal

CLOSURE OF MEETING

Time Meeting Closed: 7:57 pm

Minutes Confirmed: 18 November 2024

Minute No:

.....
Commissioner

Profit and loss report

Cash mode

01 Jul 2024 - 30 Sep 2024

	Total
4-0000 Income	
4-1300 Donation - Public Tap Points	581.74
4-1450 Membership Fees	636.22
4-1713 Derby Park Camping Fees	2,046.37
4-1714 Endorsements - Short Term Accom Owners	4,366.67
4-1716 Supporters	10,075.00
4-1717 Partners	12,499.98
4-1722 Bookeasy Gross Payments	11,274.65
4-1723 Foundation Golf Day	568.14
Total Income	42,048.77
Gross Profit	42,048.77
6-0000 Expenses	
6-1240 Computer & IT Expenses	223.90
6-1420 Accounting Fees	4,005.23
6-1430 Board, committee & Office Expenses	583.59
6-1480 Licensing Fees	237.00
6-1540 Insurance Expenses	
6-1550 Insurance Premium	2,604.76
Total Insurance Expenses	2,604.76
6-1640 Quest Payment Systems Charge (Donation Tap Points)	587.58
6-4534 Web Development	1,898.00
6-4535 Events costs as per event budget	350.00
6-4536 Marketing & Communications Consultant Costs	19,568.23
6-4542 Bookeasy - Payments to STAs	7,657.52
6-4544 Disputed Membership Payment - Stripe withdrawal	63.50
6-4545 Foundation Golf Day Expenses	436.36
6-4546 Bookeasy Fees	2,219.74
6-4547 Contribution to Trail Maintenance	90,000.00
Total Expenses	130,435.41
Operating Profit	(88,386.64)
Net Profit	(88,386.64)



Blue Derby Foundation Report November 2024

Blue Derby Sponsorship Program

Currently we have 12 Local Business as sponsors this includes 2 Partners at 10k per annum

We have seen an increase in STAs with 10 Currently and a further 3 coming on board this month.

We have Shimano as a corporate sponsor committed to 15k per year for 3 years.

I am confident that will see an increase in sponsor ship uptake over the coming 6 months

Blue Derby Booking Platform

The rate of listing has been steady with 22 and a steady increase in bookings. The Foundation has been heavily promoting the platform through town and STAs with a QR code directing current visitors to the site to make their next booking.

We are working on strategy to eliminate the need for operators to need a channel manager to list which will see a large increase in listings. The 1st quarter of this financial year we had \$60,800 in booking nearly double last year. This was also in slowest months of the year.

Larger Sponsorships

We are currently negotiating with the following to set up larger sponsorships and partnerships.

- Wool north Renewables
- Little Rivers Brewing
- ACEN (North East Wind)

Camping Fees

This Financial year has only seen \$3105.36 Raised to date in Camping Fees.

There is clearly a lot of people staying in the campgrounds not paying fees. I have also noticed a number of vans being left on site and used occasionally by owners.

Tap Stations



The tap stations have now been removed as the with the 3G network being switched off. They have been replaced with QR codes in all the businesses. These will also be placed in accommodation and around town.

Website

The updated website was received very well and we continue to make improvements as needed.

New Roles

BDF have employed an executive assistant to the board Samantha Kerr. Samantha comes with plenty of experience having worked as an executive assistant at Bison for a few years. Samantha will be a great asset to the foundation ensuring that we meet our obligations to our Sponsors, Council and the Community.

Taylor Clyne continues to do a fantastic job as social media and Marketing Manager on a part time basis.

We have had 2 Directors resign in recent months including our Treasurer. Will be calling for nominations for new directors in the February next year

We have employed Melissa Perry from ALA Partners as our book keeper on a part time basis, Mel is performing the Treasurer's role in the absence of a Treasurer .

Events

Upcoming events include the following

- 10 Year Anniversary Celebration 10th – 12th April 2025
- Tas Gravity 3rd – 4th May 2025
- Devils Cardigan 10th May 2025
- Professional Trail builders Association Conference 9th -11th December 2025

General Outlook

The Season 24/25 has strong forward bookings and will likely be slightly up on last season. The refurbishment of The Blue Teir Trail has created a lot of interest in visitors returning and the feedback from riders has been phenomenal. There is a lot of excitement around the 10-year anniversary weekend and plans are well advanced for the weekend. We look forward to the opening of the new trail by the Premier on the 10-year anniversary weekend.



A handwritten signature in blue ink, appearing to read "Chris Cafe".

Chris Cafe
Chairman Blue Derby Foundation



Northern Tasmania

sports facility plan
Dorset Council Addendum 2024



Meander Valley Council
Working Together





recreation
open space
and sport
specialists

This report has been prepared by:

ROSS Planning Pty Ltd
ABN 32 508 029 959
Upper floor, 63 Bay Terrace
Wynnum QLD 4178

PO Box 5660
MANLY QLD 4179

P: (07) 3901 0730
E: info@rossplanning.com.au
W: www.rossplanning.com.au

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2	11.07.24	Revised Draft Report	CP	DC	BW
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Executive summary

This document is to be read in conjunction with the Northern Tasmania Development Corporation (NTDC) Sports Facility Plan 2023. This original document includes the Local Government Areas of City of Launceston, West Tamar, Meander Valley, Northern Midlands and George Town Council's. This Addendum adds to this original Plan with the sporting needs of Dorset Council.

Sport and active recreation activities play a major role in contributing to the Northern Tasmanian community's strong sense of wellbeing. The sporting networks are not limited by Local Government Area (LGA) and operate across all six LGA's within the Study Area, as well as servicing the broader region. With the community also hosting major sporting events at many of the existing facilities, it is important that each of the six Local Governments can plan for the future through a consolidated plan.

Sporting facilities play an important role in supporting happy, healthy, thriving, connected and engaged communities.

While sport and active recreation can include a range of informal and formal activities, this Plan addresses planning and provision of formal sport and active recreation facilities. Future directions have been informed by:

- ☐ assessment of current facility supply
- ☐ assessment of existing facility usage
- ☐ consideration of facility catchments and forecast population changes
- ☐ review of engagement outcomes
- ☐ analysis of trends
- ☐ analysis of demand, opportunities and constraints.

The Sports Facility Plan presents future directions underpinned by the following guiding principles:

- ☐ collaboration
- ☐ sustainable
- ☐ adaptable
- ☐ efficient
- ☐ diverse.

Overall, the sport and active recreation network is well provided for and in reasonable condition. There are key sports that are at capacity, only to be exasperated by future population growth as well as growth in the sport. The future directions identified aim to address this by identifying a number of additional facilities and undertaking facility upgrades.

Key priorities for the study area

Based on detailed assessments undertaken throughout the development of the Plan, the following sports have been identified as high priority. Additional findings for the complete list of sports are outlined within section 3 of this Plan.

Table 01: Priority sports identified by the Plan

Sport	Justification	Strategic projects
Basketball	<ul style="list-style-type: none"> <input type="checkbox"/> high national and state participation¹ <input type="checkbox"/> higher local participation than national and state <input type="checkbox"/> trending growth in the sport <input type="checkbox"/> there is a lack of compliant, indoor multi-court facilities within the study area, with demand far outweighing existing provision 	<ul style="list-style-type: none"> <input type="checkbox"/> undertake a master plan for the Scottsdale Recreation Reserve, including the feasibility for the development of an additional indoor court, adjoining the existing Scottsdale Stadium
Netball	<ul style="list-style-type: none"> <input type="checkbox"/> highest female participation sport for both Tasmanians and Australians¹ <input type="checkbox"/> high national and state participation by children¹ <input type="checkbox"/> high local participation <input type="checkbox"/> current under-supply of outdoor courts in Scottsdale <input type="checkbox"/> there is a lack of indoor multi-court facilities within the study area, with demand far outweighing existing provision <input type="checkbox"/> sport is at capacity and growth is restricted 	<ul style="list-style-type: none"> <input type="checkbox"/> undertake a master plan for the Scottsdale Recreation Reserve, including the feasibility for the development of an additional indoor court, adjoining the existing Scottsdale Stadium. Master plan to also consider the need for a third lit hardcourt and training area adjoining the existing netball courts

¹ AusPlay 2022



Overview

This Sports Facility Plan is the first phase in a long-term planning initiative. Initially, the project was developed for the five councils within the Northern Tasmania Region: the City of Launceston, West Tamar Council, Meander Valley Council, Northern Midlands and George Town Council. In 2024, Dorset Council has been added to the planning initiative.

The Plan focuses on sport and active recreation facilities to ensure that the long-term needs of the community are adequately catered for. The Plan is intended to complement national, state and regional plans and strategies, and will feed into local planning processes of the now six councils.

It has been developed through sport facility inspections, engagement with both internal and external stakeholders and detailed analysis.

Vision

Member Councils of the Northern Tasmania Development Corporation collectively provide sport infrastructure in a sustainable and equitable way, to support participation in a diverse range of active recreation pursuits, that contribute positively to the mental, emotional, and physical health and wellbeing of residents and visitors.

Guiding Principles

The guiding principles describe the over-arching intentions for the provision and management of sport and active recreation facilities for the Northern Tasmania Region.

Collaboration

Councils within the Northern Tasmania Development Corporation are committed to working together to achieve shared outcomes for the Region.

Sustainable

Investment in sport infrastructure results in an improvement and positive impact on the economy, the community, and the environment.

Adaptable

Planning, design, and construction of sport facilities accommodates the potential for changes in demographic and participation trends and provides opportunities for innovation in response to changes.

Efficient

Investment of resources into sport infrastructure achieves the most benefit possible for the community.

Diversity

The diversity of our communities is valued, and unfair and inappropriate barriers to participation in active recreation are identified and removed.

Location

The Northern Tasmania Region is located in northern Tasmania and is bounded by the Tasman Sea in the north and east, the Glamorgan Spring Bay Council area, the Southern Midlands Council area and the Central Highlands Council area in the south, and the West Coast Council area, the Kentish Council area and the Latrobe Council area in the west.

The Sports Facility Plan, encompasses the original five local government areas of: the City of Launceston, Meander Valley Council, Northern Midlands Council, George Town Council and West Tamar Council, as well as Dorset Council through this Addendum Report. These six local government areas encompasses 14,450 square kilometres.

The Region includes rural, rural-residential, urban and holiday areas. Major features include national parks, islands, conservation and nature reserves, heritage buildings and historic sites, lakes, hiking and mountain biking trails, ski fields, and diverse agricultural, processing and manufacturing facilities.

Half of the Region's estimated population of 143,688 reside in the City of Launceston, the major urban centre, with the remainder living in numerous townships, small villages and settlements. Industrial and maritime land use is located largely in George Town, around the Bell Bay Port. Rural land is used largely for agriculture, particularly dairy farming, sheep grazing and crop growing. Forestry, tourism, mining, viticulture and fishing are also important industries.

Figure 01: Northern Tasmania study area



Purpose

The intent of the Northern Tasmania Sports Facility Plan (Dorset Council Addendum) is to provide an evidence-based approach to the strategic planning, development and management of sport and active recreation across the local government area of Dorset Council.

Use of the Sports Facility Plan

The Plan is to be used as a mechanism to prioritise future investment and development of sports facilities across the Dorset Council area. The Plan should be applied as part of council's Integrated Planning Framework that includes the Community Strategic Plan, Delivery Program, Operational Plan and Long-Term Financial Plan.

Project focus

The focus of the project is on indoor and outdoor sports facilities and grounds.

The Sports Facility Plan considers those sports operating from Council-owned or -managed facilities - as these are the sports over which Council can have the most impact moving forward. It is acknowledged that there are a number of sports not covered by the Facility Plan given the nature of the associated land tenure (private ownership). While schools and private facilities have been acknowledged where they provide a sport or recreation opportunity to the community, they are not part of the Plan's core analysis. Partnerships with schools and private facilities certainly form part of the Plan's recommendations. For ease of reference, the document has been presented in a sport-by-sport nature.

Project inclusions and limitations

The Plan recognises that the development, management and delivery of high-level infrastructure will be a collaborative approach between the State Government, councils and strong forward-thinking local committees. While this document sets the framework for future infrastructure development it is imperative that local clubs and management committees are provided the tools required to ensure suitable facility management.

Population considerations¹

Dorset Local Government Area had a population of 7,084 in 2023 with a median age of 48 (compared to 42 in Tasmania). The population of the LGA is projected to increase to 8,461 by 2046.

For the two major townships of Scottsdale and Bridport, a snapshot of the demographic profile and projected change is provided below;

Fig. 02 Scottsdale

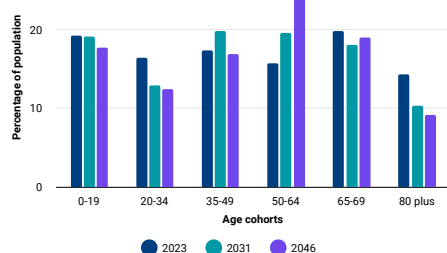
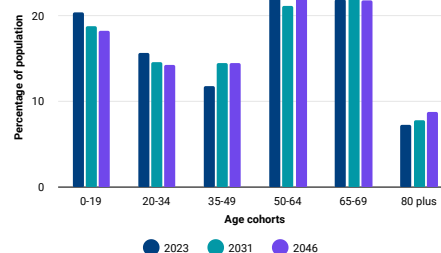


Fig. 03 Bridport



As shown in these graphs, the breakdown of age groups within Scottsdale is projected to remain relatively steady, with a small decrease projected for the 0-19 and 20-34 age groups between 2023 and 2041. There is an increase likely for the 50-64 age group from 15.7% to 24.7% by 2041, however, a decrease in the 65-69 and 80 plus age groups (14.3% in 2023 to 9.2% in 2041).

For Bridport, there is a projected increase of 35-39 years old's (from 11.8% to 14.5% in 2041) and a decrease in the 0-19 age group from 2023 to 2041 (20.5% to 18.3%). Otherwise, the projected age groups are likely to remain steady.

Given the high proportion of the Dorset community aged 65 years and over (28.2%), it is important to have indoor venues and year-round access to swimming pools to undertake appropriate exercise. Badminton, squash, pickleball and swimming are all ideal sports for an ageing population.

Typically, the majority of people playing formal sports are aged 35 and under. Equally as important as ensuring the older population are catered for, the LGA has a high proportion (37%) aged 0-34. The Dorset community have strong participation in a number of sports and these facilities should be maintained.

Document review

Dorset Council Strategic Plan 2023 - 2032

Council's vision for the community is '*an inclusive, thriving and connected community*'.

Future strategic directions relevant to the Sports Facility Plan are:

Liveable Community

Objective: To continually improve the liveability of the community and to respond to community challenges and changing demographics.

Strategy - Council will maintain and invest in community infrastructure and empower community groups through provision of funding and support of initiatives.

Why - Councils interact with the community on a daily basis and therefore have the ability to advocate for or provide practical assistance that results in positive health and wellbeing outcomes for the community

Strategic Imperatives - Council will support the community by ensuring facilities are provided and maintained for recreational and community use.

Dorset Council Priority Projects 2023-2025

The Dorset Council Priority Projects plan has been developed to align with local, regional, state and federal plans. It provides priority projects under four identified Strategic Plan focus areas as outlined above.

Relevant to the Sports Facility Plan, the following projects are proposed under Recreational Infrastructure;

- ☐ Scottsdale Bike Park (active recreation)
 - Design and construction of a Scottsdale Bike Park. Potential to stage the approach to 3 key areas of need: Jumps Track, Skills Development Area and Trail Development/Expansion Area.
- ☐ Scottsdale Sporting Precinct
 - Consultation and needs analysis in regards to the Scottsdale Sporting Precinct - including emphasis on the Scottsdale Stadium and Scottsdale Skate Park.



Consultation outcomes

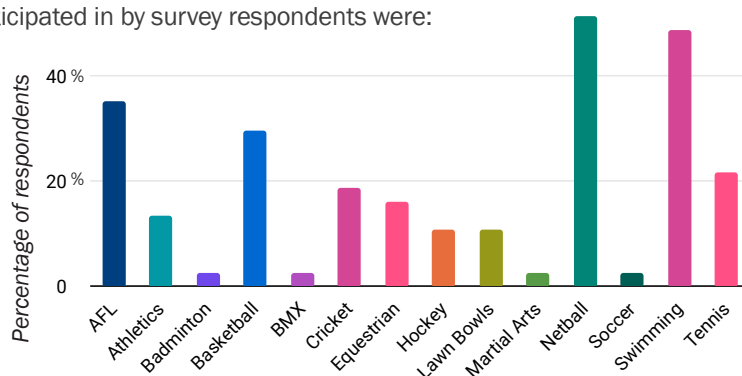
The draft Sports Facility Plan has been developed with input from key stakeholders including Dorset's sport and active recreation clubs and groups. Following the development of the draft Plan, the community and stakeholders were provided an opportunity to provide input into the Plan. Over 40 responses were received to the survey on the draft Plan.

Survey respondents were asked if they were part of a sporting club or group. Respondents belong to the following clubs and groups:

Scottsdale Swim Club	Bridport Football Club	Scottsdale Netball Club	Legerwood Indoor Bowls Club
Bridport Netball Club	Bridport Surf Life Saving	NE Pony Club	Scottsdale Lawn Bowls
NE Junior Basketball	Bridport Golf Club	Scottsdale Golf Club	Scottsdale Netball Club
Central Swifts Netball Club	Derby Netball Club	Scottsdale Junior Cricket Club	Scottsdale Tennis Club
Scottsdale Football Club	Scottsdale Squash Club	Dorset Eagles Basketball Club	Scottsdale Badminton Assoc
Branxholm Cricket Club	Winnaleah Netball Club	Bridport Cricket Club	Winnaleah Badminton Club
NEHA	NE Little Athletics	Bridport Tennis Club	Bridport Badminton Club

It needs to be noted that some of these sports and recreation activities are outside the scope of the Plan.

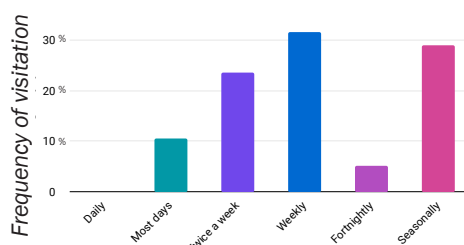
The sporting activities participated in by survey respondents were:



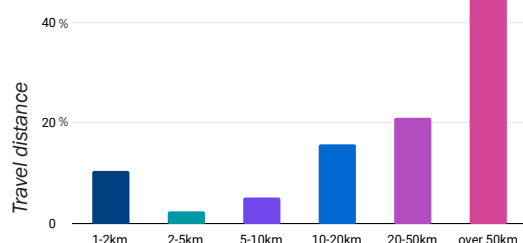
The five most commonly used sporting facilities by respondents were (in order of popularity):

- ☐ Scottsdale Aquatic Centre
- ☐ Scottsdale Recreation Reserve
- ☐ Scottsdale Indoor Stadium
- ☐ Derby netball courts
- ☐ Scottsdale netball courts.

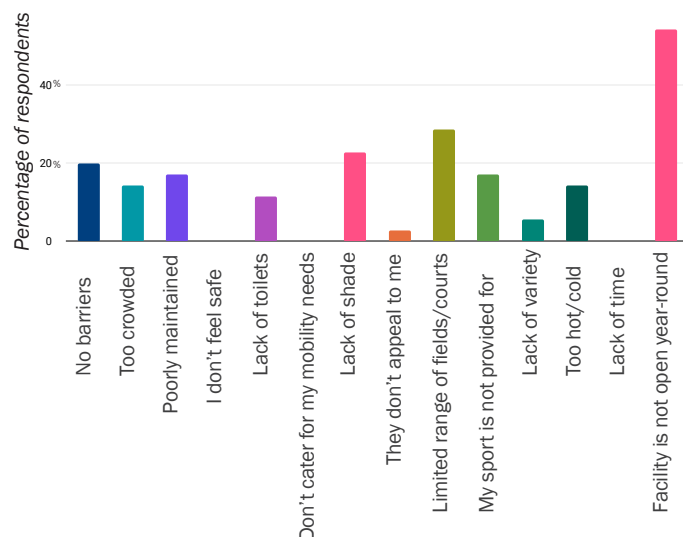
When asked how often they visited these facilities, respondents reported the following:



Respondents were asked how far they travel to participate in their chosen sport:



Respondents were asked if they experienced any barriers to accessing sporting facilities within the Dorset LGA:



When asked to identify sports they would like to participate in but currently can't due to a lack of facilities, the most commonly identified sports were:

- ☐ winter swimming
- ☐ gymnastics and dance
- ☐ football (soccer).

A wide range of suggestions for facility improvements were provided with the most common by far being the development of an indoor pool for year-round use at the Scottsdale Aquatic Centre. The next most common improvements to facilities thought to be necessary were:

- ☐ various minor improvements to sports fields and the netball courts at Derby and Scottsdale
- ☐ expansion of the Scottsdale Indoor Stadium.

Respondents identified the following sporting priorities they believed should be funded over the next 10 years (listed in priority order):

- ☐ year-round pool facilities (by far the most common response)
- ☐ improvements to indoor sports stadium
- ☐ various improvements to netball facilities including court surfaces, run-offs and ancillary facilities.

When asked to provide any further comments or concerns regarding sport provision in the area, the responses received are summarised as follows:

- ☐ access to year round swimming facilities was again the most common response
- ☐ increased indoor sporting opportunities were identified as needed
- ☐ other responses noted that spaces should be flexible in their use and that 'new' or non-traditional sports should also be considered into the future.

4

Sport analysis

Sports facilities across Dorset Council

There are seven key sports reserves across the Dorset Council area.

Scottsdale

Scottsdale Recreation Reserve including the Scottsdale Stadium and Scottsdale Aquatic Centre are the heart of sports and active recreation within Dorset Council.

The Recreation Reserve caters for AFL, netball, cricket, hockey and tennis and is also home to the Scottsdale skate park. The Reserve is also utilised by the Agricultural Show and the North East Pacing Club on an annual basis.

The Scottsdale Stadium provides primarily for basketball, netball and badminton, as well as providing use for local schools.

The Aquatic Centre is home to the Scottsdale Amateur Swimming Club.



Bridport

The Bridport Recreation Ground and Bridport Foreshore provide major sporting infrastructure for the community.

The Recreation Ground caters primarily for AFL, cricket and netball with one oval and two netball courts. The oval is lit to competition standards, and the netball courts are lit to allow for night training and games.

The Foreshore is home to tennis with two courts, and Badminton within the Community Hall. The Foreshore also provides for a number of active recreation opportunities, including basketball, informal football games and skate/BMX.



Derby

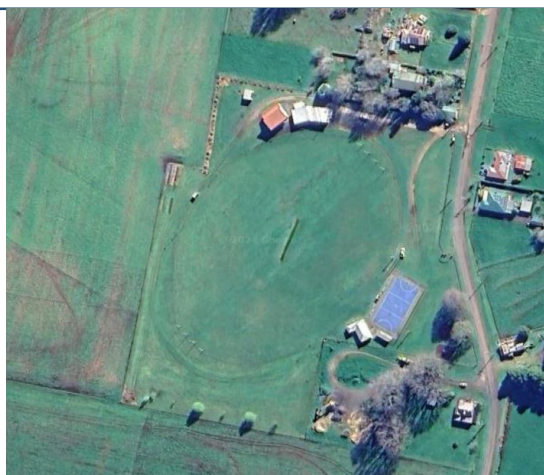
Derby Park provides a home to netball with one dedicated court. Additionally, it caters for basketball and tennis with a second multi-purpose court.

Derby also provides Dorset Council's only Pump Track.



Ringarooma

The Ringarooma Recreation Ground has one oval and netball court. The Ground is home to netball and cricket.



Winnaleah

The Winnaleah Recreation Ground has one oval and one netball court. The Ground provides for netball and AFL, however, the AFL club is currently in recess.

Albeit no regular competition, the Winnaleah Football Club has one annual football match at the Winnaleah Recreation Ground.

Winnaleah Park provides a half-court for informal active recreation activities.



Branxholm

The Branxholm Recreation Ground has one oval and netball court that caters for cricket, AFL, football and netball. There are currently no active clubs at the Ground.

Branxholm has a small aquatic complex as well as a multi-purpose court marked for basketball and tennis.



Springfield

The Springfield Recreation Ground is home to Equestrian with an active Pony Club.



Sports analysis

An analysis of a number of sports and active recreation activities has been undertaken in order to inform future provision and facility development.

For each sport the following elements have been assessed:

- ☐ existing facilities and the number of courts/fields/ovals
- ☐ clubs and associations
- ☐ registered player numbers (where available)
- ☐ pattern of growth or decline in participation
- ☐ carrying capacity of the site
- ☐ distribution of facilities across the LGA
- ☐ future direction of the sport
- ☐ relevant actions from Council planning
- ☐ relevant inclusion initiatives
- ☐ key issues for clubs and the sport.

The information provided on the following pages has been taken directly from discussions with clubs and organisations. Information listed under membership for each sport including projected participation, is based on the Club's perception of their growth into the future. This information is supported by the consultant's analysis of the sport's local growth in relation to state and national trends.

The following pages document this assessment and are provided alphabetically by sport:

AFL	Cricket	Netball	Swimming
Badminton	Equestrian	Squash	
Basketball	Hockey	Tennis	

Distribution of sports facilities within Dorset Council

Dorset Council has seven key sports reserves distributed across seven localities. These are shown on the map below, and detailed further on the following pages.

Figure 02: Distribution of sports facilities within Dorset Council





AFL

Scottsdale Football Club**Bridport Football Club**

AFL participation

There are two AFL clubs within the Dorset Council area; Scottsdale Football Club and Bridport Football Club.

The Scottsdale Football Club has approximately 200 members across seven junior and four senior teams, males and females. Membership of the club is consistent, with projected increase in coming seasons. The club has been confirmed as a member of the NTFA Premier League for 2025.

The Bridport Football Club has approximately 130 members including sponsors, with two active teams. Membership of the club is increasing, following the club being in recess two years ago.

Existing facilities

The Scottsdale Football Club is located at the Scottsdale Recreation Reserve and has access to two ovals with competition lighting to the main oval, and training standard lighting on the second oval. Albeit declining use by cricket, they have shared use of the second oval.

The Bridport Football Club call the Bridport Recreation Ground home with access to one lit oval. The club also share their oval with cricket.

Existing facility carrying capacity

The fields and clubhouses meets the needs of both clubs now and into the future and could take additional growth in membership. In discussions with the clubs, a number of ancillary issues were raised:

Scottsdale

- ☐ the club is progressing with underground irrigation on the main oval
- ☐ club are seeking solar panels on the clubhouse roof and battery storage to improve efficiency, which are to be funded by the State Government
- ☐ there is a proposal to upgrade their kiosk - involving reorienting the building to improve safety and access and the addition of more female change facilities (as well as an upgrade to the existing facilities) - also to be funded by the State Government
- ☐ and the current bar area is in need of formalisation which needs to be done in consideration of the trotting track.

Bridport

- ☐ there are ongoing field quality issues with rabbits and wallabies regularly digging holes
- ☐ irrigation of the field is difficult due to water restrictions
- ☐ the club are seeking a new scoreboard.

Recommendations

- ☐ undertake a master plan of the Scottsdale Recreation Reserve to ensure that the needs of all groups are considered and prioritised
- ☐ support the Scottsdale club in their need for additional female friendly change facilities
- ☐ provide support to the Bridport club in maintaining their field surface.

**Badminton****Scottsdale Stadium****Bridport Community Hall**

Badminton participation

There are two Badminton clubs within the Dorset Council area; Scottsdale Badminton Club and Bridport Badminton Club.

The Scottsdale club previously had membership to fill 8 teams (prior to Covid-19) however are currently re-building their club membership, with no current teams.

The Bridport club currently have a successful social competition with approximately 40 members over five teams. Bridport club membership is steady.

Existing facilities

Scottsdale Badminton Club are located at the Scottsdale Stadium. The Club is currently working towards getting teams together as they haven't been active since late 2023. Club members are currently playing at the Bridport Badminton Club.

The Bridport Badminton Club operate two courts at the Bridport Community Hall over two nights each week.

Existing facility carrying capacity

The capacity of the two existing venues is sufficient for the current and potential future participation in badminton. Participation in the sport is relatively low at a national, state and local level.

Recommendations

- ☐ work closely with the Scottsdale Club to promote participation in their sport within the local community with a goal to reinstate their competition.



Basketball

Scottsdale Stadium

Basketball participation

The Scottsdale Stadium is the home of basketball within the Dorset Council area. There are 120 registered junior and 140 senior members, both male and female. While participation numbers are increasing, they are restricted by the lack of available court space.

Existing facilities

The Scottsdale Stadium provides one indoor court. It is a high quality venue, with its floors recently been re-surfaced. The venue, however, lacks sufficient storage and the run-offs do not comply. There is insufficient space between the court and the spectator seating, and there is a lack of spectator seating.

Existing facility carrying capacity

The demand for indoor courts far outweighs provision within the study area. The Stadium caters for basketball, netball and badminton, as well as school use. There is demand from basketball as well as netball for an additional indoor court.

The senior basketball club have had to turn away teams due to a lack of court space. Additionally, there is a desire to run social basketball games, which cannot be accommodated with the one court.

The club have access to four toilets, which is insufficient for the regular volume of Stadium users.

Overarching considerations

Basketball is emerging as a popular sport in Tasmania and participation in the study area reflects the ongoing popularity and growth of the sport. Basketball is projected to increase in the study area, particularly due to the success of the Tasmanian Jack Jumpers in recent years.

There is anecdotal evidence that climatic considerations such as extreme heat and cold, as well as unpredictable weather patterns are leading to an increased participation in indoor sports. Indoor facilities provide a consistent environment away from rain and allow for programming of training and fixtures without needing to avoid the peak heat of a day, or cold temperatures.

Recommendations

- ☐ investigate the feasibility of developing an additional indoor court, adjoining the existing stadium to cater for demand
- ☐ in the stadium duplication, incorporate the need for additional storage, amenities and spectator seating
- ☐ there is a need to master plan the Scottsdale Recreation Reserve to ensure that the needs of all groups are considered and prioritised.



Scottsdale Recreation Reserve



Cricket participation

The North East Cricket Association (NECA) operates across Bridport, Scottsdale and Ringarooma and has approximately 40 players across 3 senior teams and 40 players across 3 junior teams. Additionally, there are another 20 plus females playing in a recently revamped competition. The Associations participation numbers are steady and are predicted to remain steady in the coming seasons.

Existing facilities

Cricket in the Dorset LGA is catered for across three facilities: Scottsdale Recreation Reserve, Bridport Recreation Reserve and Ringarooma Recreation Ground.

Existing facility carrying capacity

Cricket is well provided for within the LGA, with the provision of facilities (and potential facilities) out-weighting current and predicted demand. In discussions with NECA, a number of ancillary issues were raised.

The Ringarooma oval surface is irregularly maintained, with grass only mown on game weeks. The playing surface shows evidence of hardness with clumps of grass making the surface uneven.

The Scottsdale Recreation Reserve oval is very dry in summer. The club have issues accessing toilets in the clubroom, with the requirement to undertake a full clean after each use, which can be hard for parents and volunteers to undertake. The outdoor nets are ageing and will need replacement in the near future.

The Bridport oval has issues with the wicket as it is lower than the playing surface. This has the potential to cause an injury and is in need of being lifted. The condition of the ground is an ongoing problem with the surface being nearly unfit to play on in summer due to it being rough and dry.

Additionally, rabbits and wallabies cause ongoing damage by digging holes on the ground. Before each football and cricket game volunteers walk the ground filling holes with sand to prevent an injury.

The cricket club no longer have access to the bar and have subsequently lost the potential to make revenue. The club book the use of the ground through the football club and not Council.

Recommendations

- ☐ improve Ringarooma's surface through aeration of the field, fertilisation and regular irrigation
- ☐ raise the Bridport wicket to field level to improve player safety
- ☐ improve access to the Scottsdale clubrooms for the club to regularly access the toilet facilities
- ☐ provide support to the Bridport club in maintaining their field surface
- ☐ undertake a master plan of the Scottsdale Recreation Reserve to ensure that the needs of all groups are considered and prioritised.



North East Pony Club - Springfield Recreation Reserve

Equestrian participation

The Springfield Recreation Reserve is the home of equestrian within Dorset Council. The North East Pony Club have approximately 30 active members. Membership is steady.

Existing facilities

The Reserve has one sand arena and a clubhouse with amenities and a recently updated kitchen.

Existing facility carrying capacity

The facilities on-site are currently reaching capacity, with the club seeking a second dressage sand arena to cater for the younger riders. There is a need to upgrade the septic system to allow for the development of an accessible toilet for members.

Recommendations

- ☐ assist the club in seeking funding for the development of a second sand arena
- ☐ investigate the feasibility of upgrading the existing toilets to include an accessible toilet.



Hockey

North Eastern Hockey Association

Hockey participation

The Scottsdale Recreation Reserve is home to hockey within Dorset Council. The North Eastern Hockey Association runs a local competition with approximately 80 players across 5 male and female teams. The Association's membership is steady. The Association holds two games each Saturday. The Scottsdale High School regularly use the field for hockey and soccer. The primary school also use the field for Country Gold competition training.

Existing facilities

The North Eastern Hockey Association has access to one field within the Scottsdale Recreation Reserve. The Association have access to public toilets, however, do not have access to any change facilities, kiosk or storage.

Existing facilities carrying capacity

The current supply of facilities within the LGA is suitable for the current level of participation in hockey, and will likely cater for future population growth. The field meets the current needs of the Association however a number of issues have been identified that restrict its usability.

The field is unlit which prevents the Association from training during winter. Drainage in winter is also an issue, with turf goals recently installed to assist with the mud in high traffic areas. The field surface is un-even and in need of re-surfacing and drainage upgrade.

There are issues with the use of the fields each year by the show - the type of use by motorbikes causes destruction of the field and adds to the poor quality of the field surface.

The Association do not have access to any change facilities nor do they have access to a canteen or kiosk.

Recommendations

- ☐ prioritise the re-surfacing and drainage upgrade to the field
- ☐ consider the development of basic shelter to house their 'canteen' on game days
- ☐ upgrade the existing public toilets and consider expansion to include change facility and an accessible toilet
- ☐ install training level lighting
- ☐ restrict the use of the field to similar uses i.e. find an alternate venue that's suitable for the show's motorbikes
- ☐ install boards to the base of the fencing along entry road to prevent the balls getting under
- ☐ undertake a master plan of the Scottsdale Recreation Reserve to ensure that the needs of all groups are considered and prioritised.



Netball

Scottsdale Recreation Reserve

Netball participation

The Scottsdale Recreation Reserve is the home of netball within Dorset Council. It is home to two clubs and the North Eastern Netball Association (NENA). Within NENA, there are 400 members across six clubs, with membership increasing.

Existing facilities

Scottsdale has two lit hard courts as well as access to the indoor court at Scottsdale Stadium. Derby Reserve, Ringarooma and Winnaleah Recreation Grounds each have one lit hard court. Bridport has two lit hard courts, albeit one of them is unusable due to its poor condition.

Existing facility carrying capacity

The Scottsdale facility is currently over-capacity, with two courts not meeting NENA's growing needs. The spectator benches are ageing and in need of an upgrade. The existing playground is poorly located with little surveillance and required children to leave the netball facility to access it.

With 100 members, the Bridport courts in their current condition do not meet the club's needs. The 2nd court cannot be used, with training and games being limited to the main court. The main court is ageing and showing signs of deterioration. The main court will soon be unsafe for the club to use. The Bridport club are in need of additional undercover seating to cater for the number of spectators the club attracts. The current lighting requires a review, as there are some 'dead spots' on the main court.

The lighting at Derby prohibits the use of the court for evening games. The asphalt court run-off at Derby is in need of re-surfacing for safety due to large cracks. The court will also need to be re-surfaced in the near future. Current lighting standard impacts the use of the Ringarooma courts of an evening.

The Ringarooma courts are used for training only. The toilets do not provide access for males due to the layout of the building.

Over-arching considerations

Netball is continuing its trend as a popular sport in Tasmania and participation in the study area reflects the ongoing popularity and growth of the sport.

There is anecdotal evidence that climatic considerations such as extreme heat and cold, as well as unpredictable weather patterns are leading to an increased participation in indoor sports. Indoor facilities provide a consistent environment away from rain and allow for programming of training and fixtures without needing to avoid the peak heat of a day, or cold temperatures.

Netball is predominately becoming an indoor sport, with over 70% of games played indoors. Additionally, with climate considerations, both cold and wet weather limits the use of outdoor courts, with limited all-weather venues available to play regular games or host make-up fixtures.

Recommendations

- ☐ there is a need for a third lit hardcourt and training area at Scottsdale
- ☐ investigate the feasibility of developing an additional indoor court, adjoining the existing stadium to cater for demand
- ☐ there is a need for a better solution for the netball poles at the indoor stadium - the current solution is bulky, a trip-hazard and is unsafe
- ☐ both of the Bridport courts require base replacement and court re-surface
- ☐ investigate the provision of an additional spectator seating area adjoining the second court at Bridport

- ☐ monitor participation and investigate the future lighting upgrade of Ringarooma courts as well as a gender-neutral toilet facility should club membership increase
- ☐ Derby court and run-off requires a re-surface and lighting upgrade to allow for night games
- ☐ Scottsdale Recreation Reserve would benefit from a re-located playground that is fenced and visible
- ☐ Master plan the Scottsdale Recreation Reserve to ensure that the needs of all groups are considered and prioritised.



Bridport Netball Club



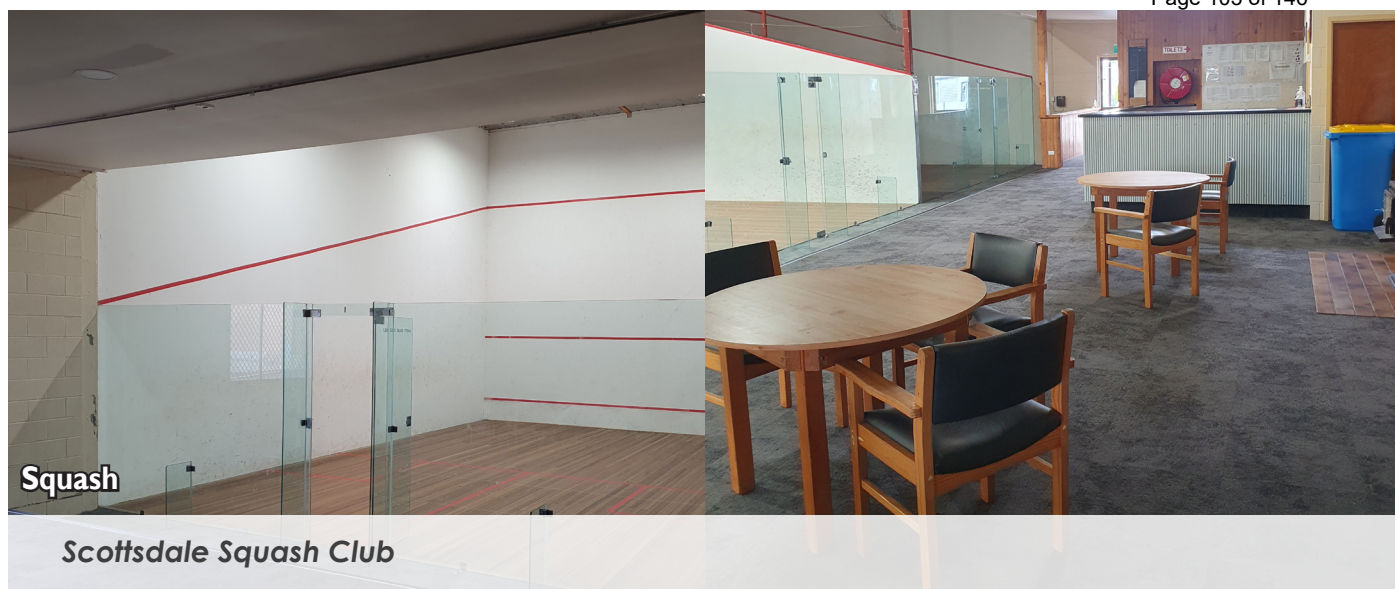
Derby Netball Club



Ringarooma Netball Club



Winnaleah Netball Club



Scottsdale Squash Club

Squash participation

The Scottsdale Squash Club currently have approximately 36 members and are the sole squash club within the Dorset Council area. Club membership has declined since Covid-19 however the club is active and membership is steady.

Existing facilities

The Scottsdale Squash Club operate out of Scottsdale Indoor Action and have four courts. The courts are in good condition and the club have recently upgraded their kitchen facility.

Existing facility carrying capacity

The facility meets the needs of the current club members and has capacity for growth in membership.

The courts are in good condition, however, the floors require sanding and walls are in need of painting. The Club have identified the need for a new gas heater to improve safety in the venue as the existing heater relies on a wood burner.

Indoor Action has capacity for additional use by indoor sports within in its indoor court at the rear of the building. Sports such as indoor cricket, netball and basketball could utilise the court for training or social games.

There are leaks in the roof over the internal storage room which has lead to the carpet being ruined.

Overarching considerations

Squash is a popular sport within the Northern Tasmania Study Area and while the membership of the Scottsdale Squash Club is currently small, it remains an important sport within the Dorset community.

Recommendations

- ☐ assist the club in promoting membership and use of the facility
- ☐ assist the club in securing funds to paint the courts and sand the floors
- ☐ promote and encourage use of the indoor court by other sports
- ☐ investigate and rectify the leaking roof to prevent further damage.



Swimming

Scottsdale Amateur Swimming Club

Swimming participation

The Scottsdale Amateur Swim Club is the sole swimming club within the Dorset LGA, located at the Scottsdale Aquatic Centre. The club has approximately 80 members with membership predicted to continue to increase.

Existing facilities

There are two council-owned swimming pools within the LGA; Scottsdale and Branhom, as well as two community run pools at Ringarooma and Winnaleah. The Scottsdale Aquatic Centre was recently re-developed and provides a heated 8 lane 25m pool, 15m learn to swim pool, toddler pool and water park. The Branhholm pool is a community pool with no active swim club.

Existing facility carrying capacity

The Scottsdale Swimming Club utilise the pool three nights and two mornings each week. The pool has sufficient capacity to cater for the club, albeit they have nowhere to train year-round.

Apart from the pool, the club have insufficient space for its operations within the Aquatic Centre. There is a need for shelter for both club members and officials, as well as access to power and water for regular events. The club have limited storage available to them, and nowhere to hold their meetings. The pool has a lack of protection from the sun and wind.

Overarching considerations

Outside of the swim club, the pool hosts 200 children in the Learn to Swim program over summer. There is a real gap in not being able to provide this service year-round, and the closest Learn to Swim Program in Launceston is over-subscribed. There is a desire to initiate the Royal Life Saving Grey Medallion program at the centre next season.

The Aquatic Centre is in need of a sterile first-aid room as well as a re-configuration of its existing operational room due to the noise, health and safety issues associated with the location of the internal power board and solar inverter.

The toilet facilities are dated and in need of an upgrade with a need to move towards more unisex, individual change facilities.

Recommendations

- ☐ undertake a detailed feasibility into the provision of suitable year-round options for the club, learn to swim program and lap swimmers. This could include different mechanisms to enclose the pool
- ☐ design and construct a shelter area for use by the swimming club and community with access to power and water
- ☐ design and construct a suitable storage area for use by the swimming club within the existing grounds of the Aquatic Centre
- ☐ plan for the upgrade of the existing toilet and change facilities
- ☐ re-design and development of the facility's operational rooms.



Tennis participation

There are three tennis facilities within Dorset Council, Scottsdale Tennis Club at the Scottsdale Recreation Ground, the Bridport Tennis Club at the Bridport Foreshore, and Tomahawk Public Tennis Court.

The Scottsdale club has a current membership of 20, with members using the courts twice a week. Since June 2023, the courts have been booked 176 times by club members and the community (this includes the club's regular Tuesday and Saturday morning fixtures. Club membership is steady.

The Bridport Tennis Club have approximately 24 members who also use their courts twice a week. Tennis Tasmania regularly run after school tennis programs for local children at the centre.

Existing facilities

Scottsdale Club has three lit hard courts all in good condition. The club have shared use of toilets with basketball in the adjoining stadium.

The Bridport Club have exclusive use of one court, with use of the second court on their game nights. The basic clubroom services their court which was recently upgraded with grant funding.

The Tomahawk court has incorrect line marking and the court is impacted by tree roots.

Existing facility carrying capacity

All three of the tennis facilities meet the needs of the clubs membership both now and into the future.

There is a need to upgrade the lighting at the Bridport court.

Considerations

When the community are booking the Scottsdale courts, toilet access is not automatic as a key is needed to the shared amenities.

Recommendations

- ☐ assist the Bridport Club in upgrading their lighting
- ☐ investigate options for Scottsdale court users to more easily access the toilet facilities
- ☐ consider rectifying the Tomahawk linemarking and damage to the court surface.



Strategic priorities

Key plan recommendations

Implementation of the recommendations outlined in this Plan will require strong leadership, appropriate resources from NTDC, councils and other funding partners, as well as a commitment to making some difficult decisions.

While this Plan presents a key guiding vision for the NTDC and councils (and the community), the overlaying issue will be the capacity to fund it. Exact individual project timing will be dependant on the availability of necessary funding (be it from local clubs, council, State or Federal Governments).

Priorities are assigned for each action. A high recommendation should be undertaken as soon as resources allow while medium (in the next 5-10 years) and low priorities (in the next 10-15 years) are not as urgent. Indicative costs are provided for the total project cost (not necessarily an individual council's financial burden). More detailed costing should be undertaken for each project as its nears commencement.

Table 04: Strategic priorities

Ref	Recommendation	Priority	LGA	Responsibility
Strategic priorities				
1.1	The current working group has proven successful and should be continued to coordinate key strategic regional initiatives of the Sports Facility Plan implementation as required	High	All	Project team and NTDC
1.2	Continue to pursue strategic investment opportunities including acquisitions that deliver on the recommendations of the Plan, particularly those that build on and expand existing sport and active recreation facilities	High	All	Councils, project team and NTDC
1.3	Pursue partnerships with schools and education providers for joint use of sports facilities	High	All	Councils, project team and NTDC
1.4	Considering the high participation rates, undertake a demand study for informal active sport to better understand the communities need	High	All	Councils, project team and NTDC
1.5	Seek to promote the use of existing sport and active recreation facilities across the region through marketing and awareness and programming with a focus on social, unstructured and emerging activities	High	All	Councils, project team and NTDC
1.6	Council to undertake a facility mapping process for the municipality to ascertain operational costs to maintain each Council-owned sports site, usage data, assess lease and licences and identify upcoming renewal capital over the next 10 years	High	Dorset	Dorset Council
1.7	Undertake a master plan of the Scottsdale Recreation Reserve to ensure that the needs of all groups are considered and prioritised	High	Dorset	Dorset Council



Sport specific recommendations

In addition to the strategic priorities listed in Table 04, a number of sport-specific recommendations were determined through the Sports Facility Plan analysis. The facility mapping process (1.6) and master planning of Scottsdale Recreation Reserve (1.7) are to be completed as a priority with the findings used to inform prioritisation of future works and upgrades. The below sport-specific recommendations should be considered in conjunction with this work.

Table 05: Sport-specific recommendations

Ref	Recommendation
AFL	
2.1	Support the Scottsdale club in their need for additional female friendly change facilities - funded by the State Government
2.2	Provide support to the Bridport club in maintaining their field surface
2.3	Scottsdale Football Club to maintain their main oval irrigation
Badminton	
3.1	Work closely with the Scottsdale Club to promote participation in their sport within the local community with a goal to reinstate their competition
Basketball	
4.1	Investigate the feasibility of developing an additional indoor court, adjoining the existing stadium to cater for demand
4.2	In the stadium duplication, incorporate the need for additional storage, amenities and spectator seating
Cricket	
5.1	Improve Ringarooma's surface through aeration of the field, fertilisation and regular irrigation
5.2	Raise the Bridport wicket to field level to improve player safety
5.3	Improve access to the Scottsdale clubrooms for the club to regularly access the toilet facilities
5.4	Provide support to the Bridport club in maintaining their field surface
Equestrian	
6.1	Assist the club in seeking funding for the development of a second sand arena
6.2	Investigate the feasibility of upgrading the existing toilets to include an accessible toilet
Hockey	
7.1	Prioritise the re-surfacing and drainage upgrade to the field
7.2	Consider the development of basic shelter to house their 'canteen' on game days
7.3	Upgrade the existing public toilets and consider expansion to include change facility and an accessible toilet
7.4	Install training level lighting
7.5	Restrict the use of the field to similar uses i.e. find an alternate venue that's suitable for the show's motorbikes
7.6	Install boards to the base of the fencing along entry road to prevent the balls getting under
Netball	
8.1	There is a need for a third lit hardcourt and training area at Scottsdale
8.2	Investigate the feasibility of developing an additional indoor court, adjoining the existing stadium to cater for demand
8.3	Install a better solution for the netball poles at the indoor stadium - the current solution is bulky, a trip-hazard and is unsafe
8.4	The Bridport courts require base replacement and court re-surface
8.5	Investigate the provision of an additional spectator seating area adjoining the second court at Bridport (concept plan)
8.6	Derby court and run-off requires re-surfacing and lighting upgrade to allow for night games
8.7	Monitor participation and investigate future lighting upgrade to the Ringarooma courts to training standard

Ref	Recommendation
8.8	Monitor participation of the Ringarooma netball club and investigate the provision of a gender-neutral toilet facility
8.9	Consider re-locating the playground at the Scottsdale Recreation Reserve so that is visible (removal of existing and development of new playground in new location)
8.10	Investigate the feasibility of re-locating the grandstand from the Branhholm netball courts to another location
Squash	
9.1	Assist the club in promoting membership and use of the facility
9.2	Assist the club in securing funds to sand the floors and paint the courts
9.3	Promote and encourage use of the indoor court by other sports
9.4	Investigate and rectify the leaking roof to prevent further damage
Swimming	
10.1	Leverage off other Council's feasibility studies into the provision of suitable year-round options for use of the Scottsdale pools by the club, learn to swim program and lap swimmers. This could include different mechanisms to enclose the pool
10.2	Design and construct a shelter area for use by the swimming club and community with access to power and water
10.3	Design and construct a suitable storage area for use by the swimming club within the existing grounds of the Aquatic Centre
10.4	Plan for the upgrade of the existing toilet and change facilities
10.5	Engage a suitably experienced professional to redesign the aquatic centre's plant, equipment and storage requirements and identify refurbishment/construction costs for future Council budgets
Tennis	
11.1	Assist the Bridport Club in upgrading their lighting
11.2	Investigate options for Scottsdale court users to more easily access the toilet facilities
11.3	Consider rectifying the Tomahawk line marking and damage to the court surface



Policy 55 – Mobile Food Vendor

Ref: DOC/19/10092

Adopted: 21 October 2019

Minute No. 178/19

Version: 2

Reviewed Date: November 2024

Council Minute No:

Vehicle and Traffic Act 1999 – Part 7A;

Traffic Act 1925

Local Government Act 1993

Local Government (Highways) Act 1982

Statutory Authority:

OBJECTIVE

To support mobile food vendor opportunities in Dorset that will encourage food business diversity, local entrepreneurialism and a high standard of customer service delivery in food services.

POLICY

This Policy applies to public streets maintainable by Council.

Definitions

Mobile food vendor: a take away food vendor operating from a mobile vehicle or trailer for the purpose of selling food and drinks for immediate consumption.

Public street: under the *Traffic Act 1925*, means any street, road, lane, thoroughfare, footpath, bridge, or place open to or used by the public, or to which the public have or are permitted to have access, whether on payment of a fee or otherwise.

Exemptions

A Mobile Food Vendor Permit will not be required for mobile food vendors that:

- a) Park for less than 15 minutes at a single location at a time (and not returning to a same location within 24 hours), subject to the General Manager being satisfied that the subject mobile food vendor does not pose a risk to public safety; or
- b) Operate from a public street specifically as part of a Council supported or endorsed event; or
- c) Operate from a public street and are an approved community organisation or charitable event.

- a) A mobile food vendor must apply for a Mobile Food Vendor Permit and pay the applicable fee under Council's Fees and Charges Schedule.
- b) When all required information has been received, Council's Director Community and Development or Environmental Health Officer will decide within 14 days whether to grant or refuse a permit.

Operational Requirements

- a) Mobile food vendor permit holders must be in possession of a state-wide food business registration issued by a Tasmanian Council (unless registration is not required due to only serving non-potentially hazardous food).
- b) Mobile food vendor permit holders must hold a current public and products liability insurance cover (with minimum level of cover as required by Council) extending over the permitted location from which they trade and for the duration that the location is permitted by Council to be used for such purpose.
- c) Mobile food vendor permit holders must provide rubbish receptacles at the permitted location from which they trade and ensure all rubbish generated from their use at the location is removed and disposed of responsibly.
- d) Mobile food vendor permit holders must ensure that any wastewater and waste oil produced from their operations are sufficiently contained according to Environmental Health Standards and removed and disposed of appropriately.
- e) Public access to parking, loading, taxi and bus zones, footpaths, roads, driveways and wheelchair access points must not be hindered at any time by a mobile food vendor. Access to public infrastructure, including public seats, bike racks, rubbish bins, must not be restricted by a mobile food vendor.
- f) Mobile food vendor permit holders must, where possible, utilise power sources that generate low or inaudible noise emissions. The mobile food vendor must also ensure that noise related to trade, including from customers, does not become a nuisance, and that amplified music or public address systems are not used.
- g) Mobile food vendor permit holders are responsible to make good any damage caused to Council assets or infrastructure, in connection with their respective mobile vending activity. Any direct damage caused to Council infrastructure (such as bins, seats, trees, footpaths) by a respective mobile food vendor will result in the mobile food vendor being on-charged for payment of Council's costs for repairing or replacing the damaged infrastructure and may result in cancellation of the respective mobile food vendor permit.
- h) Mobile food vendor permit holders, unless otherwise authorised by the Council's Director Community and Development, must not leave the vehicle or trailer from which they conduct their food business unattended on a public street for a period longer than one hour (excluding a public street adjacent to the address at which the vehicle or trailer is registered, whilst not trading from the business).

Applications for a Mobile Food Vendor Permit will only be considered at the following locations, as illustrated in the images below. Within these locations, mobile food vendors will be permitted to trade during the following times:

- Monday to Friday: 7 am and 6 pm
- Saturday: 8 am and 6 pm
- Sunday or public holiday: 10 am and 6 pm

The red area denotes preferred parking spots for mobile food vendors, subject to availability (note these areas are not exclusively reserved for mobile food vendors). Where these are not available the vendor can select their own spot in the car park but must consider pedestrian access and safety and ensure that their activity does not inhibit other vehicles.

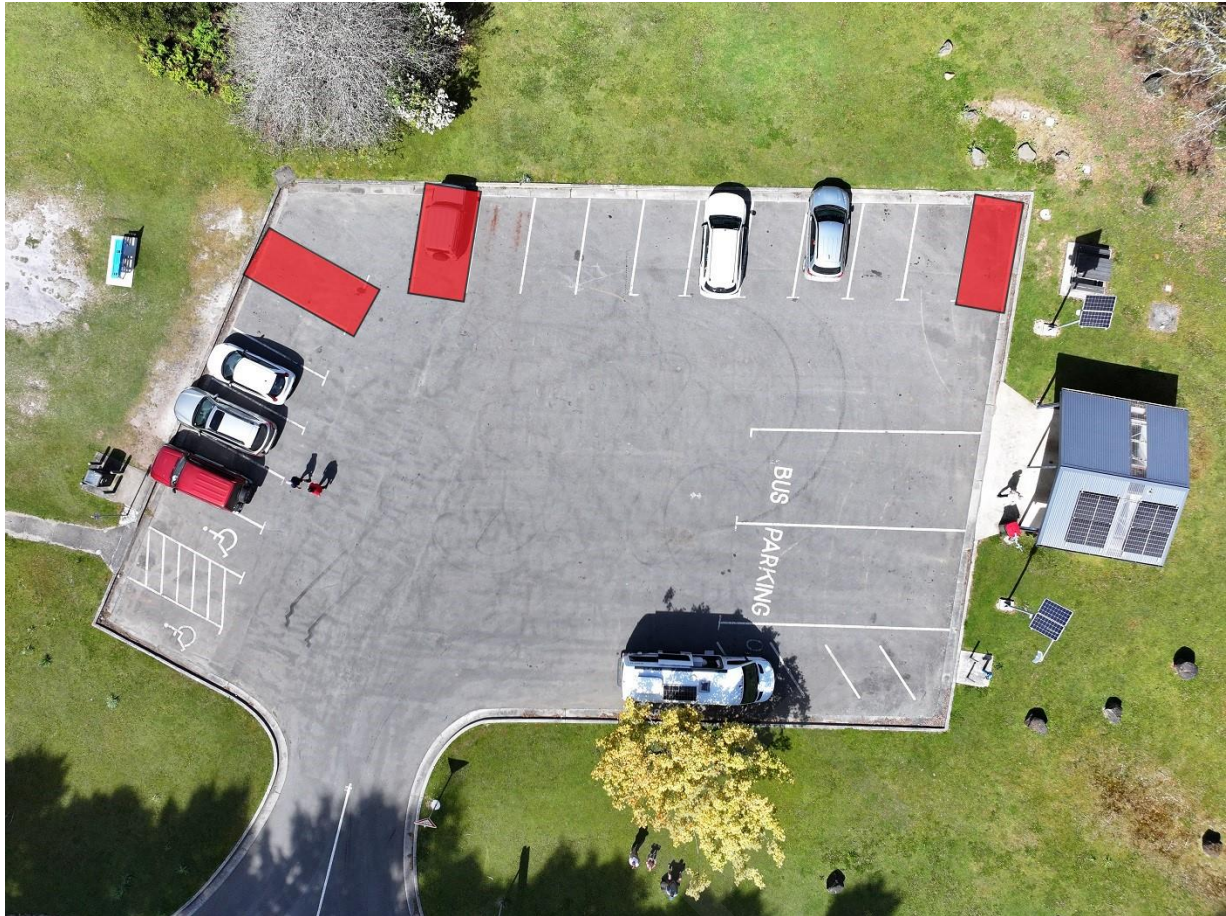
Derby Park, Main Street Derby





Old Pier Beach, Bentley Street Bridport





Northeast Park, Ringarooma Road Scottsdale





Other Matters

- a) A Mobile Food Vendor Permit is valid for a period of 12 months. Permits must be displayed at all times when operating.
- b) A mobile food vendor seeking to operate from more than one vehicle must apply for a separate permit for each vehicle (a non-motorised van/trailer coupled with a vehicle solely used to tow will be considered as one vehicle).
- c) A Mobile Food Vendor Permit is not transferrable or refundable and applies specifically to the mobile food vendor identified in the permit.
- d) Mobile Food Vendor Permits are not automatically renewed. Mobile food vendors will need to apply for a new permit at least four (4) weeks in advance of their existing permit expiring.
- e) Proof of residence (current) will be required to be supplied by an applicant for any application for a Mobile Food Vendor Permit. The General Manager may cancel a mobile food vendor permit at any time if the mobile food vendor breaches any conditions of the permit, including failure to pay the permit fee.
- f) The General Manager reserves the right to alter, add to or remove any of the conditions of the permit at any time, which will be communicated to the mobile food vendor as soon as possible. Additionally, the General Manager may change or limit the time, duration permit, frequency or location that a mobile food vendor may trade. External influences such as potentially dangerous weather events, the condition of roads, paths or reserves in the vicinity of the permitted location, as well as planned or unplanned events or works to infrastructure, may cause trading permission to be varied or

cancelled. No compensation for loss of trade will be paid under such circumstances, or where a permit is cancelled due to a breach of the permit conditions or this policy.

- g) Where a Mobile Food Vendor trades from a permitted location which is land owned by the Crown (within the meaning of the *Crown Lands Act 1976*), a business licence pursuant to Part VA of the *Crown Lands Act 1976* may also be required (in addition to a Mobile Food Vendor Permit).

DRAFT



Policy 55 – Mobile Food Vendor

Ref: DOC/19/10092

Adopted: 21 October 2019

Minute No. 178/19

Version: 1

Reviewed Date:

Council Minute No:

Vehicle and Traffic Act 1999 – Part 7A;

Traffic Act 1925

Local Government Act 1993

Local Government (Highways) Act 1982

Statutory Authority:

OBJECTIVE

To support mobile food vendor opportunities in Dorset that will encourage food business diversity, local entrepreneurialism and a high standard of customer service delivery in food services.

POLICY

This Policy applies to public streets maintainable by Council in township or village areas.

Definitions

Mobile food vendor: a take away food vendor operating from a mobile vehicle or trailer for the purpose of selling food and drinks for immediate consumption.

Public street: under the *Traffic Act 1925*, means any street, road, lane, thoroughfare, footpath, bridge, or place open to or used by the public, or to which the public have or are permitted to have access, whether on payment of a fee or otherwise.

Exemptions

A Mobile Food Vendor Permit will not be required for mobile food vendors that:

- a) Park for less than 15 minutes at a single location at a time (and not returning to a same location within 24 hours); or
- b) Operate from a public street specifically as part of a Council supported or endorsed event.
- c) Operate from a public street and are an approved community organisation or charitable event.

Application Process

- a) A mobile food vendor must apply for a Mobile Food Vendor Permit and pay the applicable fee under Council's Fees and Charges Schedule.
- b) When all required information has been received, Council's Director Community and Development will decide within 14 days whether to grant a permit.
- c) Notwithstanding the requirement of (b) above, the General Manager has the discretion to either (i) relax or waive operational requirements and permitted hours of trade of the Policy, or (ii) refuse a Mobile Food Vendor Permit, where considered appropriate.

Operational Requirements

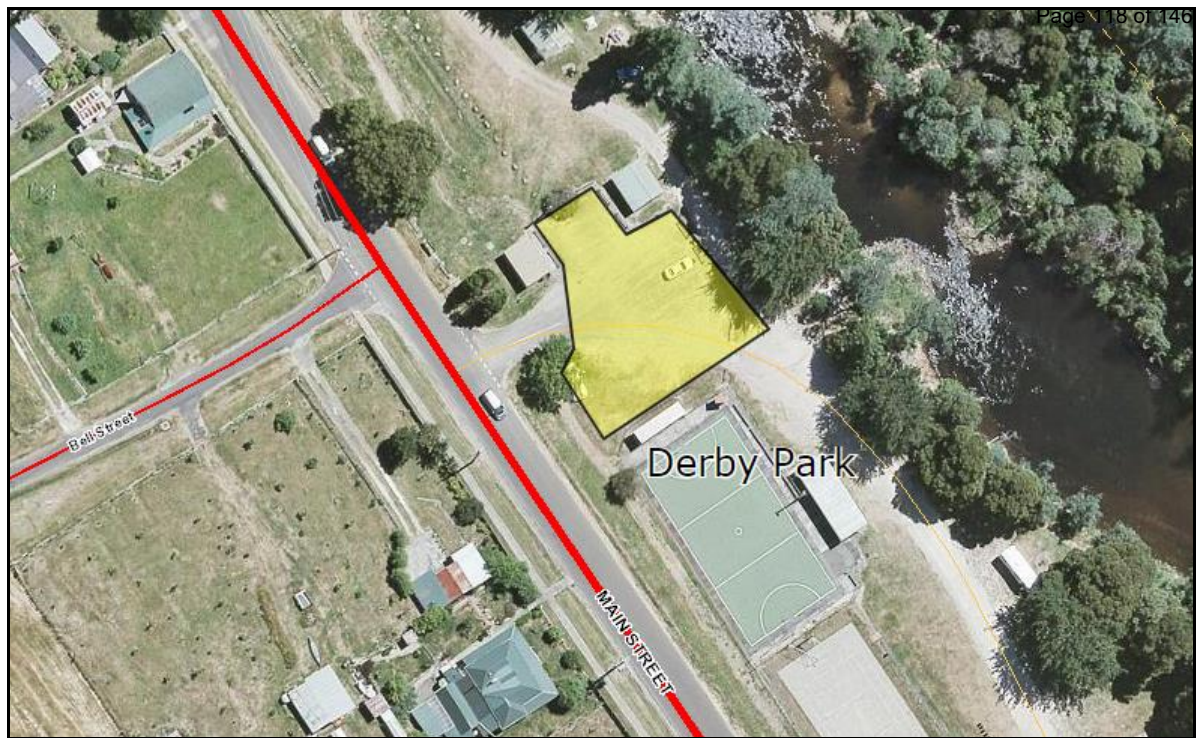
Mobile food vendors:

- a) must be in possession of a mobile food business registration, valid within Tasmania (unless registration is not required due to only serving non-potentially hazardous food);
- b) must hold a current public liability insurance policy to operate;
- c) must provide rubbish receptacles at the site and ensure all rubbish generated from their use at the site is removed and disposed of responsibly;
- d) must ensure that wastewater and waste oil are contained according to Environmental Health Standards and removed and disposed of appropriately;
- e) must ensure that no wastewater, oil or other liquid is deposited into the stormwater system; and
- f) must not, unless otherwise authorised by the Council's Director Community and Development, leave the vehicle or trailer from which they conduct their food business unattended on a public street for a period longer than one hour (excluding a public street adjacent to the address at which the vehicle or trailer is registered, whilst not trading from the business).

Permitted Locations in Derby

Applications for a Mobile Food Vendor Permit will only be considered at the following locations, as illustrated in the images below. Within these locations, mobile food vendors will be permitted to trade during the following times:

- Monday to Friday: 7 am and 6 pm
- Saturday: 8 am and 6 pm
- Sunday or public holiday: 10 am and 6 pm



- a) A Mobile Food Vendor Permit is valid for a period of 12 months.
- b) A mobile food vendor seeking to operate from more than one vehicle must apply for a separate permit for each vehicle (a non-motorised van/trailer coupled with a vehicle solely used to tow will be considered as one vehicle).
- c) A Mobile Food Vendor Permit is not transferrable or refundable and applies specifically to the mobile food vendor identified in the permit.
- d) Mobile Food Vendor Permits are not automatically renewed. Mobile food vendors will need to apply for a new permit at least four (4) weeks in advance of their existing permit expiring.
- e) Proof of residence (current) will be required to be supplied by an applicant for any application for a Mobile Food Vendor Permit.
- f) Pending consultation with Councillors, applications for a Mobile Food Vendor Permit to trade from locations other than the identified *Permitted Locations* will be considered and determined at the discretion of the General Manager.



DRAFT Policy 63 – Event Funding

CM Ref: DOC/24/1270

Adopted: **XXX**

Version: 1

Reviewed Date: 16 September 2024

Author: Lauren Tolputt

Responsible Officer: Director – Corporate Services

OBJECTIVE

To provide the framework for Council's Events Funding Program so that funds can be allocated to events in an effective and equitable manner to meet the objectives outlined in this policy.

SCOPE

This policy applies to any event organiser seeking financial or in-kind support through Council's Event Funding Program.

POLICY

1 EVENT FUNDING PROGRAM OBJECTIVES

Council values and recognises the role that events play in improving the economic and social wellbeing of the Dorset area, and acknowledges that the provision of financial and/or in-kind event support is a way that Council can directly support the local community.

This policy is designed to encourage and support event organisers to establish and maintain events in the area which contribute to the objectives in Council's Marketing and Tourism Strategy, assist to position Dorset and the broader Northern Tasmania region as a vibrant events destination with a year round calendar of events, and enhance the quality of life in Dorset and surrounds.

The objectives of Council's Event Funding Program are to:

- Assist event organisers to establish, develop and deliver events with the aim that events transition to being fully self-funded;
- Strengthen and develop community and place;
- Provide support for community events;
- Encourage community participation;
- Increase regional, national and international visitation;
- Promote individual townships as destinations to visit, stay, explore and invest;
- Stimulate the economy; and
- Provide an equitable framework for allocating Council's event funding budget.

2 EVENT FUNDING PROGRAM GUIDELINES

To underpin this policy, Event Funding Program Guidelines (**Guidelines**) will be maintained which outline the full program details including eligibility requirements, assessment criteria, critical dates and funding conditions. The Guidelines will be accessible on Council's website.

The Event Funding Program Guidelines will outline a tiered funding system, whereby specific criteria are provided for each Tier and those criteria determine the maximum amount of event support that will be provided to an event that has been assessed as being within that tier.

The tier system will provide for a range of event types (e.g. low, medium, high impact) to receive different levels of funding based on meeting certain criteria. The tier system will also outline the maximum duration of event support agreements for each tier.

The Guideline will set out any eligibility criteria that event organisers must satisfy when applying for event support.

3 EVENT FUNDING BUDGET

Council will determine the budget allocation for Council's Event Funding Program in preparing its annual budget estimates.

PERSONAL INFORMATION PROTECTION

Council has a commitment to protect the personal information provided by a customer to Council in accordance with the requirements of the *Personal Information Protection Act 2004* and the *Right to Information Act 2009*. Council's Policy 36 – Personal Information Protection provides further information.

RELATED DOCUMENTS

- Event Funding Program Guidelines
- Event Funding Program Application Form
- Event Funding Program Funding Agreement
- Event Funding Program Acquittal Form
- Event Approval Application Pack

REVIEW

This policy will be reviewed no more than 5 years after the date adopted or more frequently as required, including upon any review of Council's marketing and tourism strategy.

DOCUMENT INFORMATION

Version	Doc Ref	Date Reviewed	Author	Comments
V1	DOC/24/1270	September 2024	Lauren Tolputt	Policy established



Event Funding Program Guidelines

1 EVENT FUNDING PROGRAM

Council offers an Event Funding Program (the Program) in accordance with Policy 63 – Event Funding (the Policy). Any event looking for financial or in-kind support from Council must apply through the Program.

These guidelines underpin the Policy and assist event organisers to submit complete and quality applications to provide the best chance of success when applying for funding.

2 FUNDING TIERS

Table T1 details the eligibility criteria, funding allocations and funding duration for each funding tier.

The applicable tier will be allocated when event funding applications are received to determine the maximum allowable amount and duration of funding through the Program. The total value of financial support and in-kind support will not exceed the maximum allowable funding for each tier.

DRAFT



Event Funding Program Guidelines

T2 – Event Tiers

Tier	Determining Criteria		Funding	
Signature Events	Large scale tourism events that offer several of the following attributes: <ul style="list-style-type: none">▪ Delivers substantial community, economic and tourism benefits▪ Generates state or national profile for the region▪ Event has the capacity to attract intrastate and national visitation▪ Of national or state significance▪ Delivers significant social, economic, environmental and/or cultural-wellbeing outcomes		<p>The maximum funding (cash sponsorship plus the monetary value of logistics support) will not exceed \$10,000 per annum provided for up to 3 years unless significant community value can be demonstrated.</p> <p>Greater amounts will be subject to a decision of Council and must have the capacity to attract intrastate, interstate and/or international visitors.</p>	
Tier 1	<p>Medium to large scale events that offer one or more of the following attributes:</p> <table><tr><td><p><u>Tourism Events:</u></p><ul style="list-style-type: none">▪ Have the capacity to attract interstate and national visitation but primarily appeals to local audiences (from Tasmania)▪ Are of regional significance▪ Provide economic and environmental outcomes▪ Sustainability actions</td><td><p><u>Community Events:</u></p><ul style="list-style-type: none">▪ Events that celebrate local identity and culture, including Aboriginal cultural heritage, and provide a range of community benefits including participation, wellbeing and community connectivity▪ Offers opportunities for community engagement and connectivity▪ Participation opportunities for locals▪ Sustainability actions▪ Offers community health and wellbeing through participation</td></tr></table>	<p><u>Tourism Events:</u></p> <ul style="list-style-type: none">▪ Have the capacity to attract interstate and national visitation but primarily appeals to local audiences (from Tasmania)▪ Are of regional significance▪ Provide economic and environmental outcomes▪ Sustainability actions	<p><u>Community Events:</u></p> <ul style="list-style-type: none">▪ Events that celebrate local identity and culture, including Aboriginal cultural heritage, and provide a range of community benefits including participation, wellbeing and community connectivity▪ Offers opportunities for community engagement and connectivity▪ Participation opportunities for locals▪ Sustainability actions▪ Offers community health and wellbeing through participation	<p>The maximum amount of funding (cash sponsorship plus the monetary value of logistics support) will not exceed \$5,000 per annum provided for up to 3 years unless significant community value can be demonstrated.</p>
<p><u>Tourism Events:</u></p> <ul style="list-style-type: none">▪ Have the capacity to attract interstate and national visitation but primarily appeals to local audiences (from Tasmania)▪ Are of regional significance▪ Provide economic and environmental outcomes▪ Sustainability actions	<p><u>Community Events:</u></p> <ul style="list-style-type: none">▪ Events that celebrate local identity and culture, including Aboriginal cultural heritage, and provide a range of community benefits including participation, wellbeing and community connectivity▪ Offers opportunities for community engagement and connectivity▪ Participation opportunities for locals▪ Sustainability actions▪ Offers community health and wellbeing through participation			
Tier 2	Smaller scale events that offer one or more of the following attributes: <ul style="list-style-type: none">▪ May attract intrastate visitation (from Northern Tasmania) but are primarily focused on local community▪ Provides community benefit including participation, wellbeing and community connectivity▪ Includes events for special interest groups		<p>The maximum amount of funding (cash sponsorship plus the monetary value of logistics support) will not exceed \$2,000 per annum provided for up to 3 years unless significant community value can be demonstrated.</p>	

Commented [LT1]: Included per comment 14 in the Consultation Summary

Doc Ref: DOC/24/12553

Date Reviewed: ~~16 September 2024~~ [29 October 2024](#)

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Event Funding Program Guidelines

3 ASSESSMENT CRITERIA

3.1 General Assessment Criteria

In addition to the relevant criteria in the ~~Funding Tiers~~ Funding Tiers section of this document, events must demonstrate:

- Capacity to manage the event and event funding requirements;
- Capacity to substantively evolve, or deliver substantial positive community value;
- Alignment to the objectives of Council's Strategic Plan 2023 - 2032 by satisfying one or more of the imperatives;
- That the event can contribute to a vibrant calendar of events with economic and social benefits for Dorset or the region;
- That the event will be public, inclusive and accessible to everyone;
- The extent to which the local community participates in or spectates at the event, and the opportunities this brings for improved social cohesion and community development;
- A degree of community consultation and engagement of local community, volunteers and businesses in the planning and delivery of the event;
- Demonstrated inclusion of Aboriginal cultural practices or collaboration with Aboriginal communities will be valued;
- Economic input to Dorset businesses;
- Capacity to drive increased visitation, particularly overnight and off-peak;
- Potential to become financially sustainable in the future without support from Council;
- Commitment to best practice in sustainable event management / sustainable tourism;
- Compliance with all relevant regulations and Council requirements;
- Alignment with Council's marketing and tourism strategy, and any relevant marketing and tourism initiatives being led by local, regional or statewide tourism organisations.

The following attributes are considered economically, socially or environmentally detrimental and may impact an application being assessed favourably:

- Costs associated with event impact on Council infrastructure and open spaces;
- Impact on the free flow of vehicular and pedestrian traffic through the CBDs of major towns and on key arterial roads, resulting in increased emergency response times and reducing accessibility for residents and visitors;
- Risk factors associated with the event including alcohol consumption and associated antisocial behaviour;
- Monopolisation of key public open spaces by event infrastructure for extended periods to the detriment of informal family events and other social gatherings;
- Poor practices around waste separation at events;
- Little or no preventative management of littering;
- Use of single use items and plastics.

The following applications will not be considered for funding:

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Commented [LT2]: Included per Comment 9 in the Consultation Summary

Commented [LT3]: Included per comment 14 in the Consultation Summary



Event Funding Program Guidelines

- Applicants that have demonstrated non-compliance with timeframes;
- Organisations that have demonstrated non-compliance with previous acquittal requirements for Council funding;
- Applications seeking support for the entire cost of an event;
- Retrospective applications for funding;
- Events that do not meet the assessment criteria;
- Administration costs of an organisation to run the proposed event;
- Events taking place outside Dorset (unless there is significant benefit for Dorset)
- Illegal activities or events;
- Events that are entirely tradeshow, conferences, teaching programs or lectures;
- Private events or functions;
- Events that may offend or exclude parts of the community;
- Any organisation that has not previously complied with event permit or other conditions of Council, or has failed to apply for required permits;
- School fetes, markets or fairs (unless there is a wider community benefit);
- Events that fundraise in nature (unless the project provides considerable community benefit);
- Infrastructure related projects, including the purchase of equipment or materials; and
- Extensions to normal business operation such as tours, live music on premises and other regular business activities.

4 APPLICATION AND ASSESSMENT

4.1 Who can apply?

- Incorporated groups and organisations
- An unincorporated organisations auspiced by an incorporated organisation
- Private organisations

4.2 Who cannot apply?

- Individuals
- Government agencies, political groups and religious groups
- Applicants who have not satisfactorily acquitted previous Council grants, or who have outstanding debts to Council or who are subject to legal action.

4.3 How do I apply?

Please submit your application by completing a Funding Application form. The form can be found on Council's website: [Link to be created](#)

[Event organisers seeking multi-year funding will only be required to submit one application for the term of the funding.](#)

Commented [LT4]: Included per comment 8 in the Consultation Summary

Doc Ref: DOC/24/12553

Date Reviewed: ~~16 September 2024~~ 29 October 2024

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Event Funding Program Guidelines

4.4 When do I apply?

The Event Funding Program application period will open in January / February each year for a period of four weeks. The application period will be advertised on Council's website, social media pages, in local newspapers, directly to past event funding recipients and via key industry stakeholders.

Commented [LT5]: Included per Comment 3 in the Consultation Summary

4.4.5 How will my application be assessed?

An Event Funding Assessment Panel (Panel) will be established to evaluate applications for event funding against the relevant criteria as outlined in these guidelines.

The Panel will evaluate your funding application and supporting documentation using the Funding Tier criteria and General Assessment Criteria.

The Panel will make recommendations to Council on the allocation of event funding at a Council Meeting and the recommended event funding will be subject to the annual budget estimates being approved by Council.

~~And~~ all applicants will be notified of an outcome and ~~All~~ applications for event funding are subject to being published in an open Council agenda (with appropriate personal details redacted).

4.6 What if I don't apply during the application period?

Council also has an Event Funding Program discretionary fund with the budget allocation to be determined by Council annually. The discretionary fund may be used to provide funding for events that apply outside the Event Funding Program application period if the event otherwise meets the criteria in these guidelines.

Commented [LT6]: Included per comment 4 in the Consultation Summary

Any applications for funding from the Event Funding Program discretionary fund will be assessed by the Panel and a recommendation will be made to Council on the allocation of discretionary funds.

5 ACQUITTAL AND POST EVENT REVIEW

Any recipients of event funding will be required to provide an acquittal within the timeframes specified in the funding agreement. Along with the acquittal, the funding recipient will complete a post event review. Non-compliance with the acquittal or post event review processes or timeframes may result in future event funding being withheld, including for subsequent years in a multi-year funding agreement.

Commented [LT7]: Included per comment 8 in the Consultation Summary



Event Funding Program Guidelines

6 FUNDING AGREEMENT

Any successful Event Funding applications will be subject to a Funding Agreement which will set out the terms and conditions for funding, [the term of the funding](#), the funding payment schedule and any milestones including acquittal of the funding.

Commented [LT8]: Included per comment 8 in the Consultation Summary

A Funding Agreement does not mean that the event has been approved to proceed by Council. All events are required to complete an Event Application, regardless of the funding status. For successful applicants with a Funding Agreement in place, funds will only be provided once an Event Application is approved and all supporting documentation is received. The Event Application Pack can be found on Council's website: [link to be created](#)

Ongoing funding is conditional on the applicant's ongoing compliance with the assessment criteria and Funding Agreement.

7 TIPS FOR SUCCESS

- Read the Event Funding Policy and Guidelines prior to completing any documentation;
- [Read Annexure A – Logistics Support Values to calculate the value of requested logistics support;](#)
- Check the Funding Tiers and General Assessment Criteria to gauge your eligibility;
- If you are organising a new event or an existing event with proposed changes, talk to Council's Facilities Officer or Community Liaison Officer prior to completing an Event Funding Application and include any changes or innovations in your application;
- Complete all questions in your application and provide all required supporting information;
- Ensure you have addressed the Funding Tier Criteria and General Assessment Criteria;
- Contact the Facilities Officer or Community Liaison Officer for guidance through the application process if required.

Commented [LT9]: Included per comment 6 in the Consultation Summary

DRAFT Consultation Summary

Draft Policy 63 – Event Funding

Topic	Comment	Council's Response
Event Funding Application Process	1. Event Funding Application process should be commensurate with level of funding (i.e. less stringent process for less funding) / application process should be as easy as possible for applicants	The application form has been designed to include primarily multiple-choice responses. The application process will be monitored and adjusted in response to feedback received over the first 12-24 months.
	2. Consider whether the policy and guidelines will apply to new event funding requests only, or whether retrospectively approved events will be required to reapply (particularly for events with ongoing pledges)	Consistent with the promotion of continuous improvement of events through the policy and guidelines, events with retrospective pledges would be supported to submit a new application so that pledged funding could be assessed against the guidelines.
	3. Guidelines omit when applications for funding need to be received	Guidelines have been updated with an application timeframe.
	4. The turnaround from the application to the date of event should not be so long as to disincentivise applications (particularly small community events and startups) and discretionary funding should be considered for events that don't make a submission during the annual Event Funding Program	<p>The Event Funding Program will open in January/February at which point submissions will be called for to inform the upcoming financial year's budget estimates.</p> <p>Council currently allocates an amount annually to a Community Events discretionary fund and it is anticipated that this would transition to being an Event Funding Program discretionary fund.</p> <p>Events applying for funding outside the Event Funding Program application period that couldn't be funded through the Event Funding Program discretionary fund would be assessed and referred to the Panel if there was</p>

DRAFT Consultation Summary

Draft Policy 63 – Event Funding

Topic	Comment	Council's Response
		demonstrated potential for significant economic or community benefit. Guidelines updated accordingly.
	5. Maintain flexibility while rolling out new application process due to low levels of literacy and digital literacy in community	Council will make available electronic and hard copies of requisite forms and will have an officer available to assist event organisers with applications where required.
Funding	6. The guidelines should include a guide to the value that Council allocates to in-kind support so that event organisers can calculate the value of the in-kind support when they are requesting combined cash and in-kind funding	Guidelines updated to include a guide to the value that Council allocates to in-kind support.
	7. Council to consider adding funding of some regular events that may not transition to self-funded models, but which Council can use to meet community need (Youth Week, NAIDOC Week, Mental Health Week, Seniors Week, etc). Not to be aligned repeatedly with any organisation, but to incentivise that those events happen regularly in the area	Event organisers wanting to align an event with these recognised event weeks would be encouraged to submit an application for funding under the Event Funding Program.
	8. Make clear whether multi-year funding needs to be applied for once, or separately each year. Could be too onerous to apply each year, however how does Panel monitor whether events are becoming self-sustaining?	Guidelines updated. Multi-year funding would only need to be applied for once, but an acquittal/post event review would be required after each event. The guidelines state that ongoing funding is conditional on the applicant's ongoing compliance with the assessment criteria and their funding agreement.
	9. Continuous funding could be allocated based on the event organiser proposing substantive evolution / positive	Guidelines updated to include in the General Assessment Criteria that events must

DRAFT Consultation Summary Draft Policy 63 – Event Funding

Topic	Comment	Council's Response
	contribution to community to avoid funding routine events and provide incentive for continuous improvement – especially for Signature / Tier 1 Events	demonstrate capacity to substantively evolve or positively contribute to community.
	10. Include scope for community events that may never transition to being self-funded as they are not profit-making ventures but community building ventures. Council has elected not to deliver events (with minor exceptions e.g. Australia Day) and has asked the community to take on – community events should continue to be supported even if they cannot become self-sustaining.	Guidelines already consider this in Event Tiers table – events can apply for continuous funding if significant community value can be demonstrated.
Assessment Process	11. The Panel should comprise a majority of Councillors OR The Panel should comprise a mix of Councillors, officers and local tourism leaders to promote impartiality and avoid perception of Council groupthink	<p>The submissions showed two opposing views on the composition of the Panel, as set out in the comments column.</p> <p>It was initially anticipated that the Panel would be a Council Committee and consist of Councillors only (with administrative support from Council).</p> <p>The feedback will be presented to Council at a future briefing workshop to inform discussions about the future Panel's composition.</p>
	12. The guidelines should include assessment criteria as well as eligibility criteria. City of Launceston's event application and assessment process referenced – scored assessment by Panel	<p>The guidelines include both assessment and eligibility criteria.</p> <p>Details of the assessment mechanism to be included in the guidelines once established.</p>

DRAFT Consultation Summary

Draft Policy 63 – Event Funding

Topic	Comment	Council's Response
Post Event	13. Propose that event organisers are required to supply analytics of event in post-event review (including where funds have been spent and where people have come from)	Recipients of event funding from Council will be required to submit a post-event acquittal
Diversity	14. Policy and guidelines currently lack explicit mention of Aboriginal cultural events or the importance of celebrating Indigenous culture within the region	Guidelines updated to include mention of Aboriginal culture events
General	15. Guidelines seem to be disproportionately weighted toward economic events rather than community and wellbeing events	<p>Community and wellbeing outcomes are considered the definitions of all three event tiers and the General Assessment Criteria states that an event must demonstrate an extent of local community participation or spectatorship, opportunities for improved social cohesion and community development, a degree of community consultation and engagement of local community, volunteers and businesses. There are also no detrimental event attributes listed in the guidelines that would impact solely on community events.</p> <p>In practice, majority of the events that Council have funded over the past 5 years would be classed as Tier 1 or Tier 2 community events.</p>
	16. Council's Strategic Plan is lacking in imperatives that relate to community connection, wellbeing and health. Would like to see that community and wellbeing events are prioritised in the Event Funding Policy and Guidelines even though the Strategic Plan lacks detail in these areas	See response above.

DRAFT Consultation Summary Draft Policy 63 – Event Funding

Topic	Comment	Council's Response
	17. Will relevant insurances be a requirement for funding?	Council assesses insurance for events held at Council facilities during the event application process, not the funding application process. Applications for funding would not be subject to insurance status.



DRAFT Policy 61 – Private Works

Policy Ref DOC/24/13111

Adopted 18 November 2024

Minute XXX

Version 1

Reviewed Date -

Author Acting Director – Corporate Services

Responsible Officer Director – Corporate Services

OBJECTIVE

The purpose of this Policy is to:

- Create a framework for the undertaking of Private Works that is transparent, objective and consistent; and
- Ensure a clear understanding of the roles and responsibilities of each party to Private Works activities.

SCOPE

This Policy applies to:

- Works undertaken by Council on behalf of individuals, organisations and businesses which may include the supply of labour, materials, plant and other resources.
- Works undertaken by Council on behalf of State Government departments and service authorities.
- Works undertaken by Council on behalf of other Local Government bodies.

DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Council means Dorset Council.

Private Works means the supply of Council's labour, materials, plant, services and any other resources to any individual, organisation, business, State Government department, service authority or local government body where the provision of those services are beyond the role and responsibility of Council. Examples include:

- Extension to or additional kerb crossovers;
- Grading of rural driveways;
- Burials at private cemeteries;
- Works to Council infrastructure on behalf of private developers;

- Works for other road, rail or service authorities; and
- Sale of items of surplus goods or stock such as signs, culverts etc.

POLICY

1. Private Works

- 1.1 Priority for use of Council's plant, equipment, labour and other resources is to be given to Council's own work program at all times, before entering into a Private Works Agreement.
- 1.2 It is Council's preference that all Private Works be undertaken by private contractors in the first instance.
- 1.3 Council reserves the right to refuse a request for Private Works if it is deemed to be outside of Council's capabilities, resource availability or for any other reason.
- 1.4 Private Works will be considered in the following circumstances:
 - a) Staff and Council have the capacity to perform the works; and
 - b) The works are complementary to Council works being undertaken; or
 - c) There is no private contractor reasonably available in a timely manner to undertake the works; or
 - d) The works provide valuable training opportunity for staff; or
 - e) The works would be of strategic economic, social or environmental benefit to the community.
- 1.5 Private Works are to be approved by the relevant Manager or Director. If the value of works exceeds the relevant Manager or Director's procurement delegation, approval will need to be provided by the General Manager.
- 1.6 Any relevant rates for Private Works will be set out in Council's annual Fees and Charges Schedule commencing from 1 July 2025. Any Private Works performed before 1 July 2025 will be charged in accordance with a Private Works Agreement.

2. Private Works Agreement

- 2.4 Council will only undertake Private Works following the execution of a Private Works Agreement for either a fixed price or schedule of rates.
- 2.5 A scope of works is to be included with the Private Works Agreement for all Private Works and will outline (at a minimum) the works to be undertaken, any permits required, estimated quantities of any materials to be used, a timeframe in which the works are to be carried out and a payment schedule.
- 2.6 Private Works will be authorised and costed according to Council's procedures and in strict alignment with this Policy, and all costs associated with Private Works must be recouped at a minimum.

- 2.7 All Private Works must be able to be performed in accordance with Council's standard operating procedures and employee agreements, and in compliance with Council's risk management and work health and safety frameworks.
- 2.8 Private Works may include design drawings and specifications where appropriate and all permits required to be provided to Council prior to commencement of works.
- 2.9 Where unforeseen circumstances require a change to the scope of works or will result in additional costs, the Private Works Agreement may be renegotiated or terminated.
- 2.10 The applicant may be required to provide a deposit, progress payment or other form of security prior to the commencement or during the undertaking of the Private Works.

3. Plant Hire

- 3.4 Council will not hire out plant without an approved Council operator and in accordance with this Policy.
- 3.5 Council is responsible for the payment of Council operators engaged in Private Works. No other payment arrangements are permissible.

4. Dispute Resolution

- 4.4 Any disputes or complaints in relation to this Policy will be addressed in accordance with Council's Customer Service Charter.

5. Conflicts of Interest

- 5.4 Council employees, elected members, volunteers, consultants, and contractors must not gain any advantage when any Private Works are undertaken by Council and all provisions contained in this Policy, Council's operational Employee Conduct Policy and Council's Related Party Disclosure Policy apply.
- 5.5 Conflicts of interest either real, perceived or potential should be disclosed using the relevant Pecuniary or Conflict of Interest Declaration Form.

RELEVANT LEGISLATION

- *Local Government Act 1993*
- *Economic Regulator Act 2009 (Tas)*
- *Competition and Consumer Act 2010*
- Competitive Neutrality Principles Agreement 11 April 1995

RELATED DOCUMENTS

- Policy 9 – Risk Management Policy
- Policy 18 – Customer Service Charter
- Policy 31 – Code for Tenders and Contracts Policy

- Policy 50 – Gifts and Benefits Policy
- Policy 51 – Work Health and Safety Policy
- Policy 52 - Related Parties Disclosure Policy
- Operational Private Works Procedure
- Operational Employee Conduct Policy
- Operational Pecuniary or Conflict of Interest Declaration Forms

REVIEW

This Policy will be reviewed no more than 5 years after the date adopted or more frequently as required.

DOCUMENT INFORMATION

Version	Doc Ref	Date Reviewed	Author	Comments
V1	DOC/24/13111	18/11/2024	Lauren Tolputt	Policy established

DORSET COUNCIL – Planning Approvals

1 October 2024 to 31 October 2024

DEV-2024/37	Room 11 Architects 154 Westwood ST BRIDPORT	Lodged 15/04/2024 Value of Works - \$980,000	Construction of a single dwelling with vehicle crossover Determined APPD on 04/10/2024
DEV-2024/67	Woodbury Co Pty Ltd 2077 Waterhouse RD WATERHOUSE	Lodged 10/07/2024 Value of Works - \$300,000	Dwelling addition and alterations Determined APPD on 14/10/2024
DEV-2024/69	Mr A Jackson 34900 Tasman HWY SCOTTSDALE	Lodged 17/07/2024 Value of Works - \$7,500	Installation of a shipping container Determined APPD on 21/10/2024
DEV-2024/81	Miss J L Faulkner 106 Waterhouse RD BRIDPORT	Lodged 09/08/2024 Value of Works - \$150,000	Construction of single dwelling Determined APPD on 16/10/2024
DEV-2024/87	Chenoe Pty Ltd 123A Westwood ST BRIDPORT	Lodged 10/09/2024 Value of Works - \$0	Change of use to visitor accommodation Determined APPD on 08/10/2024
DEV-2024/95	Mr K H Bunting 1571 Gladstone RD STH MT CAMERON	Lodged 01/10/2024 Value of Works - \$60,000	Construction of a shed Determined APPD on 21/10/2024

DEV-2024/98	Mr A Ha 4 Scott ST BRANXHOLM	Lodged 04/10/2024 Value of Works - \$53,000	Placement of a container for supermarket freezer storage use Determined APPD on 15/10/2024
DEV-2024/104	Mr A K Lowe 21 Westwood ST BRIDPORT	Lodged 18/10/2024 Value of Works - \$40,000	Additions to dwelling (lounge, deck and kitchen extensions) Determined APPD on 18/10/2024
DEV-2024/105	Mr S J Smart 12 John ST BRIDPORT	Lodged 21/10/2024 Value of Works - \$5,000	Carport Determined APPD on 21/10/2024
DEV-2024/106	Bison Constructions 56 Pennells RD SPRINGFIELD	Lodged 24/10/2024 Value of Works - \$72,500	Construction of a hay shed Determined APPD on 24/10/2024
DEV-2024/109	Bison Constructions 74 West Minstone RD SCOTTSDALE	Lodged 31/10/2024 Value of Works - \$70,000	Farm outbuilding extension Determined APPD on 31/10/2024

DORSET COUNCIL – Building Approvals

1 October 2024 to 31 October 2024

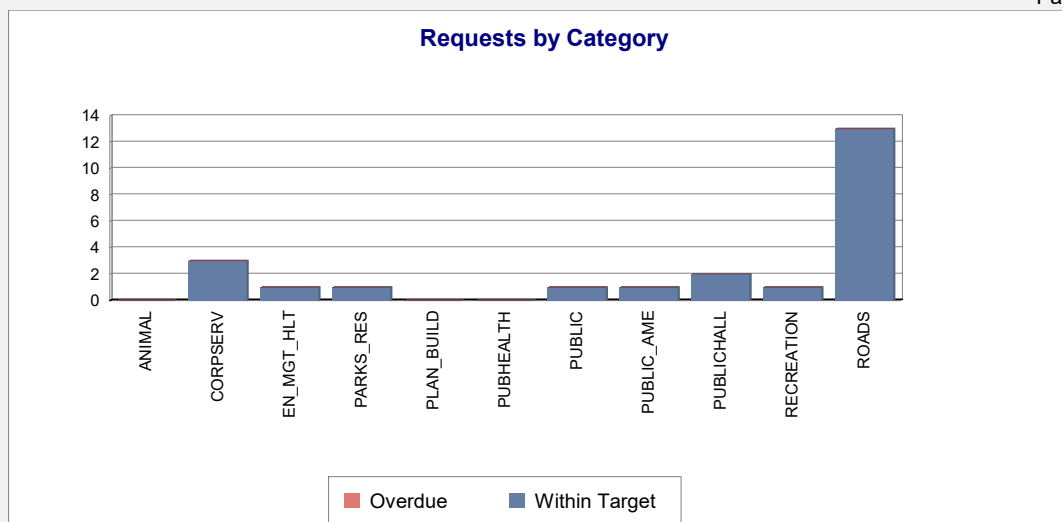
OTH-2024/37	TCP Building Design Rose ST SCOTTSDALE	Lodged 09/05/2024 Value of Works - \$200,000	Alterations and Additions to Sporting Facility Determined APPR on 14/10/2024
OTH-2024/75	Mr J N Millwood 837 Ten Mile TRK SPRINGFIELD	Lodged 30/09/2024 Value of Works - \$185,000	Farm Machinery Shed Determined APPR on 02/10/2024
OTH-2024/78	TCP Building Design 54 Ringarooma RD SCOTTSDALE	Lodged 30/09/2024 Value of Works - \$100,000	Storage Shed Determined APPR on 22/10/2024
OTH-2024/82	Simon Eyles 3 Louisa ST BRIDPORT	Lodged 24/10/2024 Value of Works - \$35,000	Dwelling Addition (Deck) Determined APPR on 24/10/2024
OTH-2024/86	Ms C L Hall 1,367 Ferny Hill RD BRIDPORT	Lodged 21/10/2024 Value of Works - \$15,000	Shed Addition Determined APPR on 22/10/2024
OTH-2024/88	Tasmania Safer Solar 171 Davies RD SCOTTSDALE	Lodged 24/10/2024 Value of Works - \$15,000	Solar Panels Determined APPR on 24/10/2024

OTH-2024/76	Mr C J Gleeson 85 Westwood ST BRIDPORT	Lodged 28/10/2024 Dwelling alteration Value of Works - \$50,000	Determined APPR on 28/10/2024
OTH-2024/80	Mr R G Gerke 22 William ST SCOTTSDALE	Lodged 29/10/2024 New Storage Sheds Value of Works - \$120,000	Determined APPR on 29/10/2024
OTH-2024/81	Mr D Wright Mrs T Wright 17 Henry ST BRIDPORT	Lodged 29/10/2024 Dwelling Addition Value of Works - \$200,000	Determined APPR on 29/10/2024
OTH-2024/89	Chenoa Pty Ltd 123A Westwood ST BRIDPORT	Lodged 28/10/2024 Change of Use 1A to 1B Value of Works - \$5,000	Determined APPR on 28/10/2024
OTH-2024/90	Mr L Adams 31 Marilyn DR BRIDPORT	Lodged 29/10/2024 Ancillary Dwelling (Relocatable) Value of Works - \$130,000	Determined APPR on 29/10/2024

DORSET COUNCIL – Plumbing Approvals

1 October 2024 to 31 October 2024

SP-2024/37	TCP Building Design	Lodged 09/05/2024	Alterations and Additions to Sporting Facility
	Rose ST SCOTTSDALE	Value of Works - \$200,000	Determined APPR on 14/10/2024
OTH-2024/79	My Build Collective	Lodged 24/10/2024	Bathroom and Kitchen Alterations
	89 Main ST BRIDPORT	Value of Works - \$0	Determined APPR on 24/10/2024
OTH-2024/80	Mr R G Gerke	Lodged 29/10/2024	New Storage Sheds
	22 William ST SCOTTSDALE	Value of Works - \$120,000	Determined APPR on 29/10/2024
OTH-2024/90	Mr L Adams	Lodged 29/10/2024	Ancillary Dwelling (Relocatable)
	31 Marilyn DR BRIDPORT	Value of Works - \$130,000	Determined APPR on 29/10/2024



Customer Request Summary by Category

For period 01/10/2024 to 31/10/2024

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 05/11/2024 12:44:59PM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Animals	1	0	0	0%	0	0%
Barking Dog	1	0	0	0%	0	0%
Corporate Services General	3	3	3	100%	0	0%
Rates Enquiries	3	3	3	100%	0	0%
Environmental Management and Health	2	1	1	50%	0	0%
Fire Hazards	1	0	0	0%	0	0%
Noise Pollution	1	1	1	100%	0	0%
Parks & Reserves	1	1	1	100%	0	0%
Parks & Reserves Maintenance	1	1	1	100%	0	0%
Planning & Building Services	1	0	0	0%	0	0%
Planning Enquiries	1	0	0	0%	0	0%
Public Health	1	0	0	0%	0	0%
Water Safety	1	0	0	0%	0	0%
Public	1	1	1	100%	0	0%
Online Enquiries	1	1	1	100%	0	0%
Public Amenities	1	1	1	100%	0	0%
Public Amenities Maintenance	1	1	1	100%	0	0%
Public Halls Buildings	2	2	2	100%	0	0%
Public Halls Buildings Maintenance	2	2	2	100%	0	0%

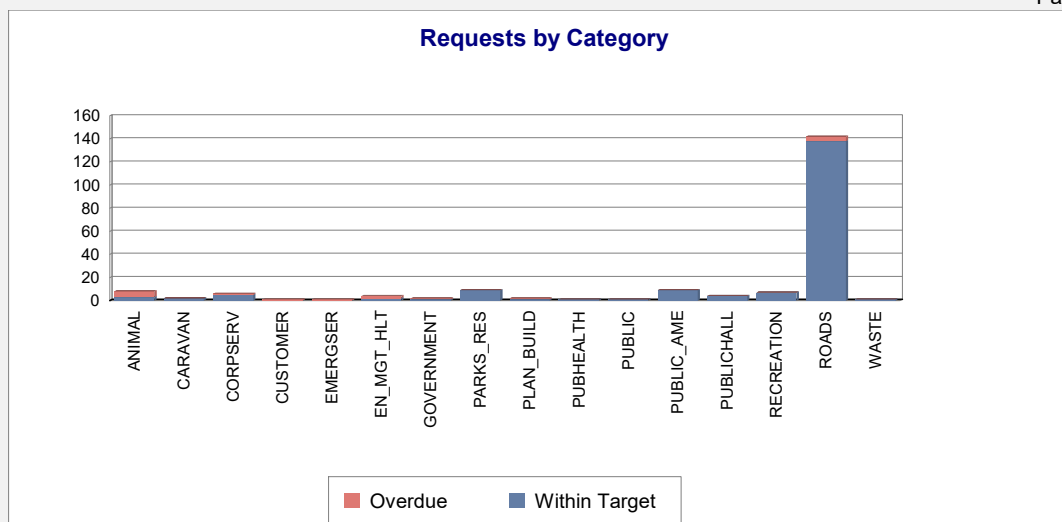
For period 01/10/2024 to 31/10/2024

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 05/11/2024 12:44:59PM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Recreation Grounds	1	1	1	100%	0	0%
Recreation Grounds Maintenance	1	1	1	100%	0	0%
Roads	20	13	13	65%	0	0%
Roads Rural - Maintenance	5	2	2	40%	0	0%
Roads Rural - Potholes/Patching Maintenance	1	1	1	100%	0	0%
Roads Rural - Shoulder Maintenance	1	1	1	100%	0	0%
Roads Rural - Tree/Vegetation Maintenance	2	2	2	100%	0	0%
Stormwater Maintenance	1	0	0	0%	0	0%
Roads Urban - Footpath Maintenance	1	1	1	100%	0	0%
Roads Urban - Maintenance	3	0	0	0%	0	0%
Roads Urban - Tree/Vegetation Maintenance	4	4	4	100%	0	0%
Roads Urban - Verge Mowing/Slashing	2	2	2	100%	0	0%
GRAND TOTAL	34	23	23	68%	0	0%



Customer Request Summary by Category

For period 01/01/2024 to 31/10/2024

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 05/11/2024 12:56:25PM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Animals	13	8	3	23%	5	38%
Animal Enquiry	4	2	1	25%	1	25%
Barking Dog	5	2	1	20%	1	20%
Animal Welfare	4	4	1	25%	3	75%
Caravan Parks	3	2	2	67%	0	0%
Caravan Parks Enquiries	1	1	1	100%	0	0%
Caravan Parks Maintenance	2	1	1	50%	0	0%
Corporate Services General	7	6	5	71%	1	14%
Corporate Services General Enquiries	1	0	0	0%	0	0%
Rates Enquiries	6	6	5	83%	1	17%
Customer Service	8	1	0	0%	1	13%
Customer Service General Enquiries	8	1	0	0%	1	13%
Emergency Services	1	1	0	0%	1	100%
Emergency Services Enquiries	1	1	0	0%	1	100%
Environmental Management and Health	7	4	2	29%	2	29%
Fire Hazards	2	0	0	0%	0	0%
Environmental Management & Health General Enquiries	1	1	1	100%	0	0%
Noise Pollution	4	3	1	25%	2	50%
Government Relations	1	1	1	100%	1	100%
Government Relations General Enquiries	1	1	1	100%	1	100%

For period 01/01/2024 to 31/10/2024

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 05/11/2024 12:56:25PM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Parks & Reserves	11	9	9	82%	0	0%
Parks & Reserves Maintenance	9	7	7	78%	0	0%
Playground Maintenance	2	2	2	100%	0	0%
Planning & Building Services	4	2	1	25%	1	25%
Building Enquiries	1	1	0	0%	1	100%
Development General Enquiries	1	1	1	100%	0	0%
Environmental Management Enquiries	1	0	0	0%	0	0%
Planning Enquiries	1	0	0	0%	0	0%
Public Health	2	1	1	50%	0	0%
Water Safety	2	1	1	50%	0	0%
Public	1	1	1	100%	0	0%
Online Enquiries	1	1	1	100%	0	0%
Public Amenities	10	9	9	90%	0	0%
Public Amenities Maintenance	10	9	9	90%	0	0%
Public Halls Buildings	12	4	4	33%	0	0%
Public Halls Buildings Enquiries	1	1	1	100%	0	0%
Public Halls Buildings Maintenance	11	3	3	27%	0	0%
Recreation Grounds	14	7	7	50%	0	0%
Recreation Grounds Maintenance	14	7	7	50%	0	0%
Roads	181	142	138	76%	4	2%
Roads Enquiries	3	3	3	100%	0	0%
Roads Rural - Kerb & Gutter Maintenance	13	8	7	54%	1	8%
Roads Rural - Maintenance	60	53	53	88%	0	0%
Roads Rural - Potholes/Patching Maintenance	6	5	5	83%	0	0%
Roads Rural - Shoulder Maintenance	2	2	2	100%	0	0%
Roads Rural - Signage & Guide Posts Maintenance	5	4	4	80%	0	0%
Roads Rural - Spraying/Pest Plant Control	1	1	1	100%	0	0%
Roads Rural - Tree/Vegetation Maintenance	11	11	11	100%	0	0%
Roads Rural - Verge Mowing/Slashing	5	4	4	80%	0	0%
Stormwater Maintenance	14	11	11	79%	0	0%
Roads Urban - Footpath Maintenance	18	13	12	67%	1	6%
Roads Urban - Garden Bed Maintenance	3	2	2	67%	0	0%
Roads Urban - Maintenance	22	12	10	45%	2	9%
Roads Urban - Spraying/Pest Plant Control	4	4	4	100%	0	0%
Roads Urban - Tree/Vegetation Maintenance	11	7	7	64%	0	0%
Roads Urban - Verge Mowing/Slashing	3	2	2	67%	0	0%

For period 01/01/2024 to 31/10/2024

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 05/11/2024 12:56:25PM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Waste Management	2	1	1	50%	0	0%
Littering	1	1	1	100%	0	0%
Waste Management Enquiries	1	0	0	0%	0	0%
GRAND TOTAL	277	199	184	66%	16	6%