

dorset
C O U N C I L

Ordinary Agenda

Council Meeting

19 August 2024

COUNCIL CHAMBERS

it's in the making

General Manager's Certification

Qualified Persons Advice – Local Government Act 1993 – Section 65

Pursuant to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and / or recommendation provided for the guidance of Council in this Agenda, that:

1. such advice, information and / or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person; and
3. a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice has been provided to the council.



JOHN MARIK
General Manager

Notification of Council Meeting

NOTICE¹ is given that the next Ordinary Meeting of the Dorset Council will be held on **Monday, 19 August 2024** at the **Council Chambers, 3 Ellenor Street, Scottsdale** commencing at 6:00 pm.

Members of the public are invited to attend in person, however, if any member of the public is feeling unwell, **please do not attend**.

The audio recording of the Council Meeting, except for any part held in Closed Session, will be made available to the public as soon as practicable after the meeting via Council's website and social media.



JOHN MARIK
General Manager

¹ In accordance with the *Local Government (Meeting Procedures) Regulations 2015*

Ordinary Meeting of Council

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Council Meeting Agenda 19 August 2024

Meeting Opened:

Present:

Apologies:

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Scottsdale is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 155/24 Declaration of an Interest of the Commissioner or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Commissioner is requested to indicate whether he has, or is likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Item 156/24 Confirmation of Ordinary Council Meeting Minutes – 22 July 2024

Ref: DOC/24/6399

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 22 July 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 22 July 2024 having been circulated to the Commissioner, be confirmed as a true record.

Item 157/24 Confirmation of Special Meeting of Council Minutes – 25 July 2024

Ref: DOC/24/6399

The Chair reported that he had viewed the minutes of the Special Meeting held on Thursday, 25 July 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Special Meeting held on 25 July 2024 having been circulated to the Commissioner, be confirmed as a true record.

The Chair to advise if there are any questions in relation to the Special Meeting Closed Session Minutes that would require them to be discussed in Closed Session.

Item 158/24

Confirmation of Special Council Meeting Closed Session Minutes – 25 July 2024

Ref: DOC/24/6399

The Chair reported that he had viewed the minutes of the Special Meeting Closed Session held on Thursday, 25 July 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Special Meeting Closed Session held on 25 July 2024 having been circulated to the Commissioner, be confirmed as a true record.

Item 159/24

Confirmation of Agenda

Recommendation

That Council confirm the Agenda and order of business for the 19 August 2024 Council Meeting.

Item 160/24

Public Question Time

The following question was **taken on notice** at the 22 July 2024 Council Meeting:

Jason Sarich (Secretary of the North East Cricket Association and President of the Bridport Cricket Club)

(question is in relation to Item 143/24 – draft Northern Tasmania Sports Facility Plan – Dorset Council Addendum)

I've spoken to all other clubs in the North East Cricket Association, and I have also spoken to the Scottsdale Football Club and to Cricket Tasmania. None of them were asked any questions relating to this Report, is that correct?

Response from General Manager, John Marik:

Council can confirm that cricket clubs within Dorset and the North East Cricket Association will be liaised with in relation to the draft Northern Tasmania Sports Facility Plan – Dorset Council Addendum (the Report), with their views and priorities included in the final Report.

On investigation, the Scottsdale Football Club were involved in the initial interviews with their views included in the draft Report.

The following questions have been received on notice:

Mr Karl Willrath, Scottsdale | 9 August 2024

1. *Before allowing Dorset staff to take up any more time on possible Rail Trail extensions, did commissioner Wardlaw exercise due diligence and walk, ride or run the length of the current Trail and if so on what date or dates did this happen?*

Response from Commissioner Andrew Wardlaw:

I participated in the 14 km event at the 2023 Rail Trail Run and Ride in early September 2023 which commenced and concluded at the Scottsdale Railway Station. Also, on Saturday, 4 November 2023, I rode the full length of the North East Rail Trail from top of the Billycock to Scottsdale.

2. *If the commissioner did walk, ride or run the full length of the current Trail, did he happen to count the multiple vehicle access points along the Trail that are being used bybasically every one, registered or otherwise?*

Response from Commissioner Andrew Wardlaw:

The road crossings and access points were observed during the bike ride, however no data was collected.

3. *What is the current maximum permissible speed limit on the Trail for authorised/unauthorised vehicles and by not preventing everyone/anyone to drive on the Trail is there an estimated time frame for someone being killed or injured because of this lack of responsible management?*

Response from Assistant General Manager, Rohan Willis:

The North East Corridor is not a public road and is therefore not subject to vehicle speed limits that can be enforced under the Tasmanian Road Rules. Use of the Corridor by unauthorised or unpermitted vehicles would be subject to penalties imposable under Part 14 of the *Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016*.

The following questions were received without notice from members of the public:

Item 161/24 Deputations

Item 162/24 Commissioner Question Time

The following questions were received without notice from the Commissioner:

Item 163/24 Applications for Leave of Absence

Nil

Item 164/24 Notices of Motion by the Commissioner

ITEMS FOR DECISION

Item 165/24

Blue Derby Mountain Bike Trails | Procurement Exemption and Budget Variation

Reporting Officer: Acting Director – Corporate Services, Lauren Tolputt

Ref: DOC/24/11020

Recommendation

That Council, by absolute majority:

1. Exempts the procurement of a contractor for the construction of a new mountain bike trail valued at \$125,000 from Council's procurement process;
2. Resolves that a satisfactory result would not be achieved by inviting quotations in accordance with Council's Code for Tenders and Contracts due to extenuating circumstances, being:
 - a. That alternative options are not viable, due to the funding being linked to Shimano retaining the right to nominate the contractor;
 - b. To assist in the development of a new project (a new mountain bike trail) in conjunction with a private sector business which is funding the project; and
 - c. Other exceptional circumstances, being that Council is at risk of not receiving the funding for the project if it seeks public requests for quotations.
3. Approves a variation to the 2024/25 Budget Estimates of \$125,000 external funding to be received for the construction of a new mountain bike trail;
4. Approves a variation to the 2024/25 Capital Works Budget of \$125,000 for the construction of the new mountain bike trail; and
5. Notes that Shimano is also passing on \$30,000 to the Blue Derby Foundation as a contribution to ongoing trail maintenance, which the Blue Derby Foundation will pass on to Council over a period of 3 years from 2025/26.

Purpose

The purpose of this agenda item is to exempt the procurement associated with the construction of a new mountain bike trail from Council's procurement process to enable Council to authorise a funding agreement between Shimano, the Blue Derby Foundation (the Foundation) and Council.

Background

In accordance with a Memorandum of Understanding (MoU) between Dorset Council and the Foundation, the Foundation is responsible for fundraising activities to support Blue Derby operations and work with Council to provide sustainable economic and social benefits to the Dorset municipality. Under the MoU, the Foundation has assumed responsibility for the acquisition and management of commercial Blue Derby sponsorships.

The Foundation developed a proposal and secured the \$125,000 funding to deliver the construction of a new mountain bike trail plus an additional \$30,000 as a contribution towards ongoing trail maintenance through the Shimano Trail Born Fund. The funding for the new trail at Derby was the first global announcement made by Shimano in relation to the unprecedented funding stream.

The proposed trail is a 1.37km intermediate trail that will be situated next to the popular descent trail Flickity Sticks. The trail will be a unique hand cut trail which uses a 'blended earth' formula, and it will deliver a ride experience that is completely different to a machine forged trail. The cost of constructing a hand cut trail is greater than a constructing a machine forged trail, so the style is rarely found in newer trail networks. The inclusion of such a trail brings an air of nostalgia to the Blue Derby network and will appeal to those looking for a vintage single-track experience. The distinctive trail style differs from anything currently on offer in Derby and is expected to both compliment the current trail network and diversify the user experience.

The construction of this new trail is timely, with hopes that the grand opening can align with the ten-year anniversary celebrations for Blue Derby. The works will be subject to Council working with Sustainable Timbers Tasmania (STT) as the relevant land manager to obtain necessary approvals for the construction. The construction of the trail is a strategic move designed to refocus attention back on Blue Derby as a ride destination in an evolving industry, whereby there are several other new trail networks expected to come online around Australia in 2024/25.

In accordance with the MoU, any sponsorship agreements that impact Council operations or assets must be referred to the General Manager for consultation and approval. In this case, the proposed funding agreement is conditional on Shimano nominating a preferred contractor to perform the works and as a result it will not be viable to appoint the contractor through a regular procurement process.

Planning, Environment and Statutory Requirements

- Part 16 - Division 2A - *Local Government Act 1993* (the Act)
- Section 82(4) and (5) of the Act
- Part 3 – *Local Government (General) Regulations 2015* (the Regulations)

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 – 2032), Imperative 9

Risk Management

The Act and Regulations govern how Council procures goods and services and set out prescribed factors that must be included in Council's Code for Tenders and Contracts (the Code). The Act and Regulations set out prescribed procurement principles which must be promoted via the Code and prescribes that Council must invite tenders for any procurement valued at or over \$250,000. The Regulations also provide grounds under which a General Manager or Council may elect not to use a tender process.

The Code is a tool that mitigates the risk of Council not complying with the Act and Regulations. The Code was last reviewed in September 2023 and is compliant with the Act and Regulations.

Council has documented a process within the Code for procurement valued at less than \$250,000. Additionally, the Code specifies that the General Manager or Council may elect not to use a quotation process for the same reasons that the General Manager or Council may elect not to use a tender process. This is not a requirement of the Act or Regulations but has been included in the Code to demonstrate Council's desire to promote and uphold the prescribed procurement principles.

Officers obtained legal advice to ensure that all options to procure a nominated contractor for the purposes of being compliant with the funding agreement have been appropriately canvassed, and that advice has been provided to Commissioner Wardlaw.

Financial and Asset Management Implications

The new trail is expected to cost \$125,000 to construct which will be passed on from Shimano to Council via the Foundation. Shimano is also passing on \$30,000 to the Foundation to fund ongoing trail maintenance which will be performed by Council's existing trail crew and is not subject to a procurement process. This funding will be passed on to Council from the Foundation over 3 years from 2025/26 and will be included in future budget estimates as required.

Once constructed, the asset will belong to Council and will be included in the Land Improvements Asset Management Plan that is due to be developed in 2024/25. Council will be responsible for the cost of all ongoing maintenance of the trail after the first 3 years being funded by Shimano, and Council will also need to fund any required renewals. It is expected that the ongoing maintenance will be able to be delivered by existing resources through Council's regular trail maintenance program and that no additional full-time equivalent will be required to maintain the trail.

If approved, the 2024/25 Budget Estimates will be varied by \$125,000 to be received for the construction of the new mountain bike trail. Additionally, \$125,000 expenditure required for the construction of the new mountain bike trail will be added to the 2024/25 Capital Works Program.

The external funding and expenditure were unable to be included in the 2024/25 Budget Estimates as adopted at the June 2024 Council Meeting as the funding announcement was embargoed by Shimano until 29 July 2024.

Community Considerations

Per the MoU, the key objective is for the Foundation and Council to work closely together to maximise fundraising activities and to protect the Blue Derby brand to ensure Blue Derby stays at the top of world mountain biking and continues to offer significant economic and social benefits to the Dorset municipality. The Foundation has successfully advocated for and secured material funding through the Shimano Trail Born Fund which aligns with the key objective of the MoU.

Consultation

The Foundation made a successful submission to the Shimano Trail Born Fund which utilised data and statistics from a number of visitor and rider surveys. A recent visitor survey showed statistics that introducing new trails encourages riders to continue coming back to ride Derby.

Officer's Comments

As the value of the proposed exempt procurement totals \$125,000, the procurement is not be subject to an open tender process but would ordinarily be subject to a quotation process in accordance with the Code. The quotation process states that for procurement of this value, two written quotations should be obtained where possible.

It is recommended that Council elects not to use a quotation process for the procurement of a contractor to deliver the construction of the new mountain bike trail as a satisfactory result would not be achieved by inviting quotations because of extenuating circumstances. In accordance with the Code, this exemption will be applied on the following grounds:

1. That there is no alternative viable option, due to the funding being conditional on Shimano retaining the right to nominate a contractor to deliver the construction of the new mountain bike trail;
2. That the procurement is to assist in the development of a new product in conjunction with a private sector business, being a new mountain bike trail; and
3. Other exceptional circumstances, being that Council is at risk of not receiving the funding from Shimano for the development of the new mountain bike trail if it publicly seeks quotations from other contractors despite the funding being conditional on Shimano nominating the contractor.

The delivery of the project is entirely dependent on successfully obtaining the required funding from Shimano. If the procurement exemption and / or budget variation are not approved or the necessary approvals are not able to be obtained from STT as the land manager, Council would be unable to agree to the proposed funding agreement or deliver the project.

It is expected that the construction of the trail can be successfully delivered in 2024/25 pending the approval of this procurement exemption and budget variation and obtaining necessary approvals from STT as the land manager.

Recommendation

That Council receives:

1. the Blue Derby Mountain Bike Trails 2024/25 unaudited financial update for Dorset Council operations;
2. the Blue Derby Foundation Chair Report as at June 2024; and
3. the Blue Derby Foundation 2024/25 Budget.

Purpose

The purpose of this agenda item is to provide Council with the Blue Derby Mountain Bike Trails 2024/25 unaudited financial update for Dorset Council operations, the Blue Derby Foundation (the BDF) Chair Report as at June 2024 and the BDF 2024/25 Budget. The report also includes any significant adverse events relating to the performance of the Memorandum of Understanding (MoU) with the BDF.

Background

The following recommendation was adopted by Council on 18 September 2023:

“That Council be provided with a quarterly report in October 2023, January 2024, April 2024 and July 2024 on the costs and revenue streams of Blue Derby MTB and any significant adverse events relating to the performance of the Memorandum of Understanding with the Blue Derby Foundation.”

In the September 2023 quarterly update presented at the 16 October 2023 Council Meeting, Council Officers noted the timeframe proposed by Council of the supply of financials in the month following the quarter places time pressure on both Council and the BDF. Council Meetings are the third Monday of every month, and the Council Meeting agenda must be provided publicly the week prior. This accords Council and the BDF less than two weeks to finalise the quarterly report which is insufficient time for both parties. It was therefore recommended to Council that a quarterly report is provided to Council in August 2024, November 2024, February 2025 and August 2025 for the up-coming 2024/25 financial year. This recommendation was adopted by Council in the October 2023 Council Meeting, and in the June 2024 Council Meeting as part of Council’s 2024/25 Annual Plan.

Planning, Environment and Statutory Requirements

- *Local Government Act, Part 8, Division 1*

Risk Management

The MoU was developed alongside a legally binding Deed of Assignment (DoA), which allows the BDF the full use of the Blue Derby brand and intellectual property to maximise fundraising and brand marketing. The MoU and DoA clearly establishes accountability and responsibilities for both the Council and the BDF. This includes the ability for Council to revoke the agreements if the BDF do not meet its obligations.

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 – 2032), Imperative 9.4
- Annual Plan (2024/25), Activity 5, Blue Derby reporting

Community Considerations

The intent of the agreement between Council and the BDF was to maximise community involvement, increase transparency and accountability of the Blue Derby mountain bike operations to ensure the model is sustainable into the future. The key objective is for the BDF and Council to work closely together to maximise fundraising activities and to protect the Blue Derby brand to ensure Blue Derby stays at the top of world mountain biking.

Financial and Asset Management Implications

Council's 2023/24 Budget Estimates included a \$125,000 allocation to the BDF at the start of 2023/24 to assist with the transition of the Blue Derby operations from Council to the BDF. This funding was granted to assist the BDF with staffing to deliver the agreed programs. The BDF budgeted to contribute \$90,000 back to Council by the end of the 2023/24 financial year. The actual net financial impact of these two transactions to Council in the 2023/24 budget estimates, and actual operating results, was \$35,000.

The BDF have created a stand-alone financially viable operating model and have budgeted a contribution to Council of \$90,000 for 2024/25 for trail maintenance. The BDF have also secured funding from Shimano Australia for \$125,000 for a new trail build in 2024/25, along with \$30,000 for trail maintenance. This trail maintenance fund will be passed onto Council in equal instalments over three years starting from 2025/26.

Council's 2024/25 budget estimates include a \$10,000 payment to the BDF for the 10-year anniversary celebration event in April 2025.

The full year 2023/24 unaudited operating results for Council (see below) for the Blue Derby Trail Network reports a loss of \$794,000 compared to a budgeted loss of \$828,000 (\$489,000 loss in 2022/23). The 2023/24 loss is \$305,000 larger than 2022/23. The 2023/24 loss includes \$234,000 for the first comprehensive refurbishment of the iconic Blue Tier Mountain Bike Trail since opening in 2016, along with a \$67,000 year-over-year increase in employment costs.

Blue Derby Mountain Bike Trails²

Operating Results

For the year ended

30 June 2024

	Current Financial Year				Prior Financial Year	
	Annual Budget \$'000	YTD Actual \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	YTD Variance %
Operating Income						
<i>User charges</i>						
Camping fees	-	46	46	100.0%	43	7.0%
Shower & laundry fees	-	21	21	100.0%	22	(4.5%)
Sponsorships	-	-	-	0.0%	50	(100.0%)
Commissions	-	15	15	100.0%	10	50.0%
Total user charges	-	82	82	100.0%	125	(34.4%)
<i>Grants & contributions</i>						
Contributions received	119	118	(1)	(0.8%)	32	268.8%
Total grants & contributions	119	118	(1)	(0.8%)	32	268.8%
<i>Other income</i>						
Reimbursements	-	21	21	100.0%	6	250.0%
Merchandise sales	-	-	-	0.0%	13	(100.0%)
Accom. income	-	132	132	100.0%	63	109.5%
Total other income	-	153	153	100.0%	82	86.6%
Total Operating Income	119	353	234	196.6%	239	47.7%
Expenses						
<i>Employee costs</i>						
Wages	394	446	52	13.2%	377	18.3%
Wages – Amenities*	-	23	23	100.0%	26	(11.5%)
Overtime	9	4	(5)	(55.6%)	15	(73.3%)
On-costs	73	73	-	-	61	19.7%
Total employee costs	476	546	70	14.7%	479	14.0%
<i>Materials and services</i>						
Contractors	259	218	(41)	(15.8%)	43	407.0%
Materials	86	22	(64)	(74.4%)	23	(4.3%)
Tools & equipment	-	4	4	100.0%	1	300.0%
Plant hire (internal)*	-	48	48	100.0%	40	20.0%
Total material and services	345	292	(53)	(15.4%)	107	172.9%

* The budget allocations for these item is included at a department level.

² Includes income and expenditure from Blue Derby MTB, Camping and shower facilities at Derby Park & Trailhead and MTB events held within the financial year.

Blue Derby cont.	Current Financial Year				Prior Financial Year	
	Annual Budget	YTD Actual	Budget Variance	Budget Variance	YTD Actual	YTD Variance
	\$'000	\$'000	\$'000	%	\$'000	%
<i>Other expenses</i>						
Communications	-	7	7	100.0%	5	40.0%
Insurance	1	1	-	-	1	-
Other sundry expenses	-	-	-	-	13	(100.0%)
BDF contribution	125	125	-	-	-	100.0%
Sponsorship - Events	-	-	-	-	25	100.0%
Accommodation & camping payments	-	176	176	100.0%	63	179.4%
Marketing	-	-	-	-	35	100.0%
Total other expenses	126	309	183	145.2%	142	117.6%
<i>Depreciation</i>	-	-	-	-	-	-
Total Expenses	947	1,147	200	21.1%	728	57.6%
Net result for the period	(828)	(794)	34	4.1%	(489)	(62.4%)

Officer's Comments

The BDF was incorporated in early 2020 as a not-for-profit charitable entity with a primary purpose of raising funds to enhance the township of Derby, including the maintenance of the trail network to a world class standard and promoting the uniqueness of Derby.

Council passed a resolution on 20 March 2023 to endorse a MoU, and a legally binding DoA, formalising the transfer of the following Blue Derby operations from Council to the BDF:

- a. The licensing and commercialisation of the Blue Derby Brand / intellectual property;
- b. The acquisition and management of commercial sponsorships of Blue Derby;
- c. The management of all Blue Derby marketing and social media; and
- d. Assume responsibility for Blue Derby endorsed events and other fundraising initiatives.

Until this resolution was passed in the 20 March 2023 Council Meeting, Council managed all aspects of the Blue Derby operations, including trail build, trail maintenance, marketing, social media and website administration, sponsorship and brand commercialisation. Outside of the dedicated trail maintenance crew, all other Blue Derby operations were administered by Council Officers as part of existing roles. This was not a sustainable model going forward and one of the catalysts for the MoU and DoA with the BDF.

It should be recognised that the Blue Derby mountain bike trails are a world class asset and this agreement between Council and the BDF was intended to ensure the legacy of the trails is protected inter-generationally.

Update from the BDF (BDF) Chairman for the June 2024 Quarter:

- **Blue Derby Sponsorship Program** – The BDF continue to have more business and Short-Term Accommodation (STAs) providers sign on as sponsors at a local level. There will be a few changes to the program in the next 12 months based on feedback from the last 12 months.
- **Blue Derby Booking Platform** - The bookings from the platform continue to increase with a solid marketing campaign directing visitors to book through the new Ride Blue Derby Website.
- **Larger Sponsorships** – Shimano Australia have become a major sponsor at \$15,000 for 12 months in addition to the \$125,000 funding of the new trail under their Trail Borne Project. On top of this funding Shimano have committed \$10,000 a year for 3 years to maintain the trail.

The BDF is also in negotiations with Little Rivers Brewing and Telstra on sponsorship deals. There are other leads that the BDF are following up on and these will be reported on in the future.

- **Camping Fees** - Camping fee revenue has tapered off during the winter off season. The BDF will be making some recommendations on signage changes particularly for the trail head camping area. After exhaustive investigation by the BDF and Council, it has been decided that the income from the camping fees will continue to be administered and paid to the Council, who will transfer the funds to the BDF. The cost to change this over does not warrant the change.
- **Tap Stations** - QR codes replacing the tap stations will be rolled out this month.

The BDF will also be proposing that a camp fee type machine be set up at the trail head as part of the proposed trail head redevelopment. This will encourage riders to support the trail crew and the maintenance of the trails.

- **Website** - The new website has been rolled out with a great response. There will be a few upgrades over the coming months.
- **New Roles** – The BDF is recruiting an Executive assistant to the board of directors. The role will replace the current part time role. The BDF have advertised extensively through media and recruitment agents. The BDF have had a positive response with some excellent candidates applying. Interviews will take place this month with a view to making an appointment before the end of the month.
- **Events** - 2025 will see the 10-year anniversary of the opening of the trails in Derby, with event dates locked in for 10-12 April 2025. A committee has been set up, and work has commenced to plan the event. The BDF thanks the Dorset Council for their generous contribution of \$10,000 towards the event.

The inaugural Derby Golf Day will be held on 13 September 2024, and the BDF encourage all to play. The date was set on the RDO of the Council outdoor staff so they could participate.

The BDF will also see the return of the Trans Tas race to Derby as well as Tas Gravity.

The Professional Trail Builders Conference has been locked in for 9-11 December 2025.

- **General Outlook** – Chris Cafe and Taylor Clyne have a meeting with Jeremy Rockliff (Tasmanian Premier) on 20 August 2024 in Launceston. The BDF will raise several discussion points including possible funding of the Ble Derby Master planning.

Mr Rockliff has committed to attend the 10-year anniversary dinner on 10 April 2025 and open the new trail (should it be completed) on 11 April 2025.

Bookings for next season are solid and it is shaping up to be another bumper season. The maintenance program in place for the trails over winter will ensure there will be plenty of visitors keen to try out the upgrades.

Visitor numbers to Derby have tapered with the off season, however several businesses are reporting much stronger turnover this winter compared to previous winters.

The BDF is pleased to have been able to transfer \$99,000 (\$90,000 excluding GST) to Council as committed. The BDF have committed to the same amount next financial year.

Update from Council for the June 2024 Quarter:

- On the 27 June, Council and the BDF had their quarterly Blue Derby Operations Committee meeting. The intent of this quarterly meeting is to ensure both parties are complying with their obligations under the MoU. From Council's perspective there is open, honest and timely communication between the BDF and Council. On the whole, both parties are meeting their respective obligations under the MoU. The BDF have failed to submit their 30 June 2024 financials which is in contravention of the Non-Performance Clause 6(i)(d) of the MoU which reads *"The Foundation repeatedly fails to meet any agreements to provide Council with budgets or other financial reports."*
- Over the last quarter of 2023/24 the Blue Derby Trail crew commenced and completed the Relics and Twisty bridge works, and started scheduled winter maintenance works which includes a rebuild of the Big Chook Mountain Bike trail. The Rusty Crusty and new Relics Bridges (pictures included below) where completed on time, with a small amount of connecting trail work remaining, despite a few challenges with work permits.
- Council welcomed Travis McMahon to Council's trail crew in early May. Travis and his family moved to the region to take up the position with Dorset Council.



Recommendation

That Council receives and notes:

1. the Bridport Seaside Caravan Park 2023/24 unaudited operating results; and
2. the Bridport Seaside Caravan Park operations update.

Purpose

The purpose of this agenda item is to provide an update to Council on the Bridport Seaside Caravan Park (the Park) following the implementation of a temporary operating model approved in the August 2023 Council Meeting (Item 129/23).

Background

Since Council took over the Park, operations have generally been managed by contracted caretakers. There has been a high turnover of park caretakers over the past 5 years and each outgoing Park Manager has cited that the contract value is insufficient to deliver the service outcomes in the contract.

Council undertook exit interviews with each outgoing caretaker and implemented changes to the contract which included substantially increasing the base fee and bonus elements, however the most recent outgoing caretaker still cited the contract value as untenable.

Based on this feedback, Council implemented a temporary operating model from September 2023. The temporary operating model saw the reception, administration and on-call functions performed by contracted relief caretakers and amenities cleaning, grounds maintenance and casual reception support performed by Council employees. The temporary operating model was implemented to:

- a) Maintain continuity of park operations, as the 3 month notice period given by the outgoing caretaker was not sufficient for Council to conduct a full procurement process;
- b) Enable Council to take learnings about park operations to assist in establishing a sustainable operating model moving forward.

Before the temporary operating model was implemented, caretakers would typically work excessive hours over peak season. Based on feedback received from outgoing caretakers this was likely due to difficulty recruiting seasonal support staff with the relevant skills and experience required to assist in operating the park, or feeling that the contract value was not sufficient to fund an optimal level of support staff. The associated burnout was likely a contributing factor to the recent high turnover of caretakers.

Planning, Environment and Statutory Requirements

N/A

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 – 2032), Imperatives 10.1 and 13.1
- Annual Plan (2024/25), Activity 35

Risk Management

Council's decision to implement a temporary operating model was guided by Council's Risk Framework, which considers the risk of unsustainable operating models and loss of key personnel.

If Council did not review its operating model for the Park, it is likely that there would have continued to be high turnover which leads to loss of knowledge and has the potential to significantly disrupt operations.

Financial and Asset Management Implications

Implications

Income and expenditure for the operation of the Park was included in the 2023/24 Budget Estimates. A budget variation of \$125,000 was also approved in the August 2023 Council Meeting to facilitate the implementation of the relief operating model.

The contractor labour model was originally budgeted at \$281,000 for 2023/24. The temporary relief contractor labour model was costed at \$382,000, and \$101,000 of the \$125,000 variation approved in August 2023 was attributed to implementing that labour model. The remaining \$24,000 of the \$125,000 variation was attributed to consumables costs and reduced equipment lease fees.

The newly implemented employee labour model is discussed further in the Officer's Comments and has been budgeted at \$401,000 in the 2024/25 budget estimates.

Financial Result

The unaudited financial result for 2023/24 shows an improved result than what was originally estimated with a surplus of \$320,000 recorded compared to a budgeted surplus of \$275,000.

This improvement is primarily the result of revenue for the period 1 April – 30 June 2024 being higher than expected, with income being \$1,020,000 compared to the \$992,000 budgeted. This is the first time that the Park has recorded income of over \$1,000,000.

The improved result can also be attributed to savings including:

- expenditure for the relief caretaker services being lower than estimated;
- short handovers between contractors resulting in lower management contract costs;
- utilities costs being lower than estimated over peak season; and
- contractor costs being lower than estimated due to:
 - A power upgrade investigation costing materially less than expected; and
 - Awaiting necessary approvals to perform tree maintenance works in the Park.

Compared to the same period last financial year the net result has decreased by \$68,000 (down 17.5%) because of the implementation of the temporary operating model for the park.

Bridport Seaside Caravan Park

Operating Results

For the year ended

30 June 2024

	Current Financial Year				Prior Financial Year	
	Annual Budget \$'000	YTD Actual \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	YTD Variance %
Operating Income						
<i>User charges</i>						
Camping fees	982	1,010	28	2.9%	911	10.9%
Shower & laundry fees	7	7	-	0.0%	6	16.7%
Lease/Rent received	3	3	-	0.0%	11	(72.7%)
Total user charges	992	1,020	28	2.9%	928	9.9%
Total Operating Income						
Expenses						
<i>Employee costs</i>						
Wages – maintenance*	-	31	31	100.0%	14	121.4%
Wages – operational*	77	101	24	31.2%	-	100.0%
Overtime	-	7	7	100.0%	2	250.0%
Total employee costs	77	139	62	80.5%	16	768.8%
<i>Materials and services</i>						
Contractors	67	48	(19)	(28.4%)	31	54.8%
Management contract	79	59	(20)	(25.3%)	227	74.0%
Professional services	-	2	2	100.0%	1	100.0%
Other external services	179	148	(31)	(17.3%)	-	100.0%
Materials	37	20	(17)	(45.9%)	9	122.2%
Office administration	2	2	-	0.0%	2	0.0%
Utilities	113	89	(24)	(21.2%)	109	(18.3%)
Furniture & equipment	1	3	2	200.0%	1	200.0%
Plant hire (internal)	-	22	22	100.0%	11	100.0%
Total materials and services	478	393	(85)	(17.8%)	391	0.5%
<i>Other expenses</i>						
Communications	24	20	(4)	(16.7%)	19	5.3%
Insurance	4	5	1	25.0%	4	25.0%
Bonus payment	47	46	(1)	(2.1%)	26	76.9%
Other sundry expenses	1	10	9	900.0%	1	900.0%
Total other expenses	76	81	5	6.6%	50	62.0%
<i>Depreciation</i>	86	87	1	1.2%	83	4.8%
Total Expenses	717	700	(17)	(2.4%)	540	29.6%
Net result for the period	275	320	45	16.3%	388	(17.5%)

* The budget allocations for these items is included at a department level.

Community Considerations

There is heavy community interaction with the Park due to the public use foreshore recreational trail, public beach access and access to public boat ramps through the Park. It was a priority for Council to engage suitably skilled employees that are able to build and maintain relationships with key stakeholders and represent the views of all stakeholders in relation to decisions about the Park and its surrounds.

Consultation

Council has received feedback through various channels about the Park since the temporary operating model was implemented. Feedback has generally decreased and improved over that time and notably, feedback about the park caretakers has been positive.

Officer's Comments

Operations Update

Relief caretakers were initially contracted from September 2023 to December 2023, followed by new relief caretakers being contracted from December 2023 to July 2024 for five days per week with casual reception staff manning the office for two days per week. Council also engaged amenities cleaning staff and used existing town maintenance staff to perform all cleaning and grounds maintenance in the park. This allowed the relief caretakers to focus on delivering administration and reception functions, and to deliver high quality customer service and patron management.

In April 2024, the relief caretakers expressed interest in continuing to manage the Park medium to long term. Per the Quarterly Report for period ended 31 March 2024 that was presented to Council at the April 2024 Council Meeting, the following points were listed as items for consideration in any future review of the operating labour model:

1. Feedback had both improved and decreased since the implementation of the temporary operating model, largely attributed to the fact that the relief caretakers were able to focus on guest satisfaction rather than also trying to autonomously perform park maintenance, particularly over peak season.
2. Facilitating positive relationships and direct communication between any future caretaker/s and key Council employees, including support staff in the Park;
3. Creating a sustainable model that facilitates shared knowledge and ideally doesn't rely on seasonal employees due to recruitment challenges and the time and cost associated with upskilling new employees each season;
4. Ensuring that any future caretaker/s are empowered to make decisions at the right level to avoid unnecessary delays and inefficiencies.

Taking stock of these matters, it is logical that engaging any future caretakers as employees rather than contractors is conducive to empowering them to be informed about, promote and work towards delivering Council's priorities, make direct connections across the workplace to facilitate efficient operations and have the authority to make informed decisions at the right levels.

The journey towards a more sustainable labour model has seen the cost attributed to labour increase from \$186,542 in 2018/19 to \$401,000 budgeted in 2024/25. However, the improvements that have been made to the operating model have also resulted in a material shift in income, which increased from \$552,408 (underlying result of \$126,000) in 2018/19 to a forecast of \$1,055,000 (budgeted underlying result of \$311,650) in 2024/25.

As a result of the operating model review, the relief caretakers were offered and accepted employment with Council in the roles of Park Caretaker and Office Supervisor from mid July 2024. They continue to be supported by casual administration and amenities cleaning staff and receive assistance with grounds maintenance predominantly during peak period.

In addition to overseeing reception, administration and customer service functions, the Park Caretaker and Office Supervisor are focusing on some ad-hoc projects including:

- Site surveying and marking
- Automating check-in and check-out processes
- Updating the website and developing a social media presence
- Reviewing and / or developing terms and conditions, work health and safety framework and risk framework, and contributing to asset planning and policy reviews for the Park

The Park Caretaker and Office Supervisor have also been briefed to focus on continuing to strengthen their relationships with key stakeholders and to develop a comprehensive operations manual for the Park to mitigate against the risk of key personnel loss.

It is also worth noting that the amenities upgrades at Eastmans Beach are nearing completion and are currently expected to be open to users by the end of the month, and a number of high priority tree maintenance works were completed throughout the Park in March 2024 in accordance with an arboricultural risk assessment that was commissioned by Council.

There are further works planned in the Park for 2024/25 including cabin improvements, planning for a camp kitchen at the Goftons Beach end of the Park and internal road repairs. Council has also prioritised the development of a Land Improvement Asset Management Plan and the review of the Building Asset Management Plan for 2024/25 which will consider required renewals of existing infrastructure. Officers are also commencing the review of Policy 56 – Bridport Seaside Caravan Park - Annual Sites which is expected to go out for public consultation before adoption.

Recommendation

That Council:

1. note the progress report and updates in relation to the Priority Projects Plan; and
2. note that the community can follow priority project updates on Council's website under Building, Planning and Projects / Major Projects.

Purpose

The purpose of this agenda item is to update the community on the progress of the Priority Projects Plan 2023 - 2025.

Background

The Priority Projects Plan (the Plan) was endorsed in the 20 November 2023 Council Meeting. The Plan was prepared by drawing upon years of experience and knowledge garnered through Council operations and numerous community discussions and meetings. Its content pivots directly from Council's Strategic Plan 2023 – 2032 and the 2024/25 Annual Plan, as well as various strategic and planning related documents prepared across all levels of government. The Plan therefore takes a holistic view of needs and opportunities for Dorset while aligning closely with the four identified Strategic Plan 2023 – 2032 focus areas (pillars).

There are six major project areas listed under the Plan. Each of these project areas identify key investment opportunities and preferences that will have a transformational impact across one or more of the four strategic pillars. In essence, the Plan has been established to pronounce Dorset's priorities for grant funding, advocacy and election commitments, along with providing a starting point for regional collaborations. The Plan will be reviewed every two years to ensure listed priorities remain contemporary.

At the April 22, 2024 Dorset Council agreed to continue membership with the Northern Tasmanian Development Corporation (NTDC) to June 30, 2026. The NTDC is the regional development body for northern Tasmania and is tasked with growing northern Tasmanian prosperity through economic development, regional collaboration, advocacy and communications. As part of this membership, Dorset Council has submitted three projects from the Plan that have regional significance and one that has state significance. The three regionally significant projects include Golconda Road redevelopment, North East Tasmania Rail Trail Stage 3 and Derby Master Planning (also noted as a project of state significance). These projects will be listed and advocated for on behalf of Council by the NTDC.

Planning, Environment & Statutory Requirements

Each priority project will have plans that will deal with planning, environment, and statutory requirements on a project level.

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 – 2032), Imperative 9.3
- Annual Plan (2024/25) – Activity 4

Financial & Asset Management Implications

The Plan outlines several unfunded initiatives that will require a level of external funding to Council.

Community Considerations

Prior to adoption of the initial Plan, Council undertook community consultation for a period of 28 days, during which submissions were invited, with 19 received. Submissions received were considered and incorporated, where appropriate, into the final Plan which was adopted in November 2023, or incorporated across other planning and asset management strategies and processes.

Council's priority project updates can be viewed by the community on Council's website under the [Building, Planning and Projects](#) tab.

Officer's Comments

Since adoption of the Plan on 20 November 2023, 15 of the identified 25 priority projects have been commenced with varying stages of completion. A status update table will be incorporated into future plan updates to enable streamlined reporting and a visual update of project completion percentages.

Advocacy

- **Project 1: Sideling – Stage 2** – Discussions are ongoing with the Department of State Growth regarding future alignments. Dorset Council contributed to the recent Tasman Highway Study (including the Sideling).
- **Project 2: Community Health and Wellbeing** - Council continues to advocate for this project with discussions continuing with key community drivers in regard to the potential for a Community Hub/Child and Family Learning Centre to be located within Scottsdale. The Department for Education, Children and Young People has a Family Engagement Worker conducting (CFLC) Community Outreach for the Dorset Municipality. This role provides support to families to access, participate and engage in early learning and support services and will be pivotal in identifying the needs and gaps amongst the community to inform planning and development of a future CFLC.

Road Infrastructure

- **Project 6: Golconda Road** – Sections 7 & 8 – Council submitted a funding application to the Heavy Vehicle Safety and Productivity Grants Program and was successful in attaining funding of \$2,580,000. This funding will be utilised to upgrade a 3.4km section of Golconda Road between

Little Forester River and North Blumont Road. Golconda Road is identified as a Regional Priority Project by the NTDC. Project 5 (Golconda Road Stages 2-5) will now be the priority for Council and the NTDC to attract further funding.

- **Project 7: Cascade Dam Road** – Safety improvements have been undertaken as well including resheeting the unsealed section of road. The next steps for this project are yet to be determined.
- **Project 8: Gillespies Road** – Construction of this road is completed with the grant acquittal process underway by Council. This funding was successfully acquired by Council through the Safer Rural Roads Project.

Recreational Infrastructure

- **Project 10: North East Recreational Trail** – The Draft Business Case was presented at the 22 July 2024 Council Meeting. A 28-day community consultation period is currently open with submissions closing on Wednesday, 21 August 2024. The results of the consultation period will be collated and used to assist in informing a future council in regard to the next steps in relation to the project. This project was identified as a Regional Priority Project (NTDC). Council received \$138,305 for the Scottsdale Railway Precinct under the Open Spaces Round 2 funding. This project will see the disused land surrounding the former Scottsdale Railway Station redeveloped into a community open space and trailhead for the existing as well as the proposed future rail trail.
- **Project 11: Scottsdale Bike Park** – The consultation, design and construction is complete for this project. The Grand opening was held on Saturday, 10 August 2024. This project was made possible through funding from the Premiers Fund for Children and Young People (\$50,000), a community donor (\$30,000) and Dorset Council. The project was Stage 1 with Stage 2 to focus on a pump/jump track style facility targeting older children/teenagers. Further funding will be required to complete Stage 2.
- **Project 12: Gladstone Dirt Jumps** – An MOU between Council and Future Links Inc has been signed with a concept plan advertised for a 28-day consultation period. This consultation period has now closed and the feedback is being collated by Council Officers. Findings will be presented to Council at a future Council workshop to inform next steps.
- **Project 13: Scottsdale Sporting Precinct** – The Northern Tasmania Sports Facility Plan Dorset Council Addendum has been drafted. This plan was presented to Council at the 22 July 2024 Council Meeting. A 28-day community consultation period is currently open with submissions closing on Wednesday, 21 August 2024. The findings and recommendations of the Plan will be prioritised, along with other infrastructure plans, and presented to a future council for consultation before flowing through high priority projects into asset management and financial plans.
- **Project 14: Playground Facility Audit** – This project has been completed. The findings and recommendations of the Audit were prioritised and will inform future asset management and financial plans.

Waste Management:

- **Project 16: Green Waste Management** – A green waste hardstand area has been constructed and a new green waste fee structure is in place. This project is now complete.

Community Master Planning:

- **Project 17: Scottsdale** – The Structure Plan for Scottsdale has been finalised.
- **Project 18: Bridport** – The Structure Plan for Bridport preliminary works have commenced.
- **Project 19: Derby** – The Structure Plan for Derby has been finalised. Master planning (Destination Derby: Community Master Planning) encompasses an overarching Community Plan (made up of a number of smaller plans including a Mountain Bike Precinct Strategy, Infrastructure and Services Audit, Economic and Social Impact Study, and Visitor and Resident Experience Study) is being advocated for at a State level. Dorset Council has applied for funding to deliver this project.
- **Project 20: Town Facilities** – The Pedestrian Crossings Project funding application was successful. These pedestrian crossings will be constructed on King and George Streets, Scottsdale and Main Street, Bridport. A community consultation period is currently open.

Economic Development:

- **Project 21: Municipal Marketing Strategy and Plans** – This project is being led by Visit Northern Tasmania (VNT) with a working group formed, which includes Council and key tourism operators in the region. This group recently met to develop the project scope. This project is being funded 50/50 between Council and VNT, with funding confirmed.

The Plan is a living document and will continue to be updated as further information and costings are identified. Updates to the plan are listed at the end of the document and the Plan will be version controlled for all changes on-going on the last page of the Plan.

The revised Plan (version July 2024) and priority projects update are included in the attachments.

ITEMS FOR NOTING

Item 169/24 Council Workshops Held Since Last Council Meeting

6 August | Briefing Workshop

- Presentation: Visit Northern Tasmania
- Draft Shuttle Bus Policy Update
- Local Government Code of Conduct Reform - Consultation
- Briefing Reports
 - Commissioners Communications
 - Correspondence
 - Master Action Listing
 - Blue Derby Operations Transfer Committee Minutes | 27 June 2024
 - North East Rail Trail – Stage 3 Consultation Update
 - Management Team Updates

Item 170/24 Commissioner Communications

Commissioner Wardlaw's Calendar | 18 July 2024 – 14 August 2024

July 2024

- 22 Meeting with Barry Nilsson Lawyers with General Manager, via Microsoft Teams
- 22 Weekly catch up with Management Team, Council Chambers
- 22 July Council Meeting, Council Chambers
- 23 Ochre Health Community Q&A Session, Ochre Health Centre, Scottsdale
- 24 Catch up with May Shaw CEO, Fiona Onslow-Agnew and tour of May Shaw Facility, Scottsdale
- 24 Meeting with Barry Nilsson Lawyers with General Manager, via Microsoft Teams
- 25 Special Meeting of Council, Board of Inquiry Report Response Submission, Council Chambers
- 26 LGAT General Meeting and Annual General Meeting with the General Manager, Devonport
- 26 May Shaw Christmas in July fundraising event, Scottsdale Football Clubrooms
- 27 North Eastern Netball Association Grand Final Day, Presentation of NetSetGo Participation Certificates, Scottsdale Netball Courts
- 29 Weekly catch up with Management Team, Council Chambers
- 29 Meeting with Acting Director of Local Government and Andrei Norris with General Manager, via Microsoft Teams
- 29 Meeting with Lester Rainbow with General Manager, update on Winnaleah Irrigation Scheme, Council Chambers
- 29 Branhholm Progress Association Meeting, Branhholm Hall
- 30 Onsite meeting with ratepayer, Scottsdale
- 31 Onsite meeting with Scottsdale Football Club representatives, Scottsdale Recreation Ground

August 2024

- 1 Tas Irrigation Consultation Meeting – Scottsdale Winter Water with General Manager, Scottsdale Football Clubrooms
- 4 Tassie Scallop Fiesta, Bridport Village Green
- 5 North East Tasmania Chamber of Commerce Meeting, Dorset Community House
- 6 August Briefing Workshop, Council Chambers
- 6 Dorset Suicide Prevention Network Annual General Meeting, Scottsdale
- 6 Meeting with community member, Council Chambers
- 7 Northern Tasmania Development Corporation, Management Representative Group Meeting, via online meeting software
- 7 Dorset Coastal Working Group Meeting with Acting Director – Infrastructure, Bridport
- 8 Meeting with community members, Council Chambers
- 8 Dorset Connector Transport Service Launch with General Manager, Health Consumers Tas Office, Scottsdale
- 10 Scottsdale Bike Park Official Opening with General Manager, Scottsdale Childrens Reserve
- 13 Weekly catch up with Management Team, Council Chambers
- 14 Gladstone Future-Links Meeting, Gladstone Hall

Record of Payments

See below table of payments made to River Road Consulting for reimbursement of expenses to the Commissioner for the 12 months ended 31 July 2024.

Payment Listing: River Road Consulting

Invoice Date	Description	Actual	GST	Total
31/08/2023	Commissioner Fees – 02/08/2023 – 31/08/2023	\$21,357.06	\$2,135.70	\$23,492.76
30/09/2023	Commissioner Fees – 01/09/2023 – 30/09/2023	\$22,083.33	\$2,208.33	\$24,291.66
31/10/2023	Commissioner Fees – 01/10/2023 – 31/10/2023	\$22,083.33	\$2,208.33	\$24,291.66
30/11/2023	Reimbursement of Council related travel expenses (LGAT Conference and Meetings with City of Launceston, TasWater and NTDC)	\$618.29	\$61.84	\$680.13
30/11/2023	Commissioner Fees – 01/11/2023 – 30/11/2023	\$22,083.33	\$2,208.33	\$24,291.66
31/12/2023	Commissioner Fees – 01/12/2023 – 31/12/2023	\$22,083.33	\$2,208.33	\$24,291.66
31/01/2024	Commissioner Fees – 01/01/2024 – 31/01/2024	\$22,083.33	\$2,208.33	\$24,291.66
29/02/2024	Reimbursement of Council related travel expenses (Board of Inquiry appearance and NTDC Meeting)	\$226.44	\$22.65	\$249.09
29/02/2024	Commissioner Fees – 01/02/2024 – 29/02/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/03/2024	Commissioner Fees – 01/03/2024 – 31/03/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/03/2024	Reimbursement of Council related travel expenses (LGAT General Meeting)	\$476.00	\$47.60	\$523.60

30/04/2024	Commissioner Fees – 01/04/2024 – 30/04/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/05/2024	Commissioner Fees – 01/05/2024 – 31/05/2024	\$22,083.33	\$2,208.33	\$24,291.66
30/06/2024	Commissioner Fees – 01/06/2024 – 30/06/2024	\$22,083.33	\$2,208.33	\$24,291.66
30/06/2024	Reimbursement of Council related expenses (travel and parking for NTDC Workshop, Meeting with City of Launceston and TasWater)	\$269.07	\$26.91	\$295.98
31/07/2024	Commissioner Fees – 01/07/2024 – 31/07/2024	\$22,083.33	\$2,208.33	\$24,291.66
TOTAL		\$265,863.49		\$292,449.70

See below table of payments made by Council on behalf of the Commissioner for attendance at various events or workshops for the 12 months ended 31 July 2024:

Payment Listing: Council Paid Expenditure

Invoice Date	Description	Actual	GST	Total
25/09/2023	Attendance at the Visit Northern Tas event	\$141.39	\$0.64	\$142.03
11/03/2024	Accommodation and meals at LGAT Mayor and Deputy Mayor Workshop – 13 March 2024	\$187.85	\$18.80	\$206.65
06/05/2024	Attendance at the LGAT Mayor and Deputy Mayor Workshop – 13 March 2024	\$146.65	\$14.66	\$161.31
25/06/2024	Parking – City of Launceston Meeting	\$2.18	\$0.22	\$2.40
17/07/2024	1 x Ticket to May Shaw Christmas in July event	\$45.45	\$4.55	\$50.00
TOTAL		\$523.52		\$562.39

Item 171/24 Management Team Briefing Report

Recommendation

That Council:

1. receive and note the community update on road safety initiatives; and
2. receive and note the Management Team Briefing Report.

Purpose

The purpose of this agenda item is to provide the Commissioner and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

COMMUNITY UPDATE: Road Safety Initiatives

Derby Back Road, Derby: Speed Zone Change Proposal

As a road safety improvement, Dorset Council is considering options for reducing the speed limit on the Derby Back Road from the current 100km/h to 80km/h.

There are two options being considered:

- **Option 1** - 80km/h speed reduction for the full length of Derby Back Road from the Tasman Highway.
- **Option 2** - 80km/h speed reduction from Derby Station Road west to the Tasman Highway (long bridge).

Both options can be viewed on Council’s [website](#), or at the Council Offices, 3 Ellenor Street, Scottsdale during regular opening hours.

Main Street, Bridport: Shopping Zone and Pedestrian Crossing proposal

Dorset Council in consultation with the Department of State Growth is considering road safety improvements for Main Street, Bridport, specifically the introduction of a 40km/h Shopping Zone and a Pedestrian Crossing adjacent to the Henry Street junction.

There are two road safety improvements being considered:

- proposed 40km/h shopping zone along Main Street.
- proposed zebra crossing adjacent to the Henry / Main Street junction.

The road safety improvements being proposed can be viewed on Council’s [website](#), or at the Council Offices, 3 Ellenor Street, Scottsdale during regular opening hours.

Council invites the community to make written representation on any of the proposed safety initiatives above by 5pm, Wednesday 4 September 2024.

APPROVED APPLICATIONS | July 2024

	Approved July	Approved 2024 YTD	Approved 2023 YTD
Planning	9	69	68
Building ³	9	64	62
Plumbing	5	31	43

See attachments for detailed information about applications approved in July 2024.

³ From 15 March 2023, Dorset Council ceased providing Building Surveying services for any new building applications. Council is still providing Plumbing Surveyor services and continues to act as the Permit Authority, as required.

WASTE MANAGEMENT REQUESTS | July 2024

	Requests Received July 2024	Comparison July 2023	FYTD Received 2024/25	Comparison FYTD Received 2023/24
Feedback and Queries	1	1	1	1
Repair Bin	1	4	1	4
Replace Bin	3	4	3	4
Request a New Service	-	1	-	1
Request an Upsize/Downsize	4	6	4	6
Remove Additional Bin	-	-	-	-
Request an Additional Bin	-	1	-	1
Request to Opt Out (of Service)	-	-	-	-
Total Requests	9	17	9	17

CUSTOMER SERVICE REQUESTS | July 2024

	Requests Received July 2024	Comparison Requests July 2023	Received 2024	Comparison 2023
Animal	-	-	8	1
Bridges	-	-	-	-
Caravan Parks	-	-	3	3
Cemeteries	-	-	-	-
Community Development General	-	-	-	-
Corporate Services General	-	-	-	1
Customer Service	-	-	1	-
Emergency Services Enquiries	-	-	-	-
Environmental Management & Health	-	-	3	1
Government Relations	-	-	-	-
Licencing	-	-	-	-
Parks and Reserves	-	2	5	6
Planning & Building	1	1	2	3
Public Health	-	-	1	-
Public Online Enquiries ⁴	6	-	53	6
Public Amenities	3	-	8	1
Public Halls Buildings	-	2	2	4
Recreation Grounds	-	-	6	6
Roads	9	4	114	60
Swimming Pools	-	-	-	-
Waste Management	-	-	1	3
Total Requests	19	9	207	95

A detailed copy of the 2024 Customer Service Requests is included in the attachments.

⁴ Due to internal staff changes, online enquiries received from the public via Council's website were not internally re-allocated to responsible officers correctly. Internal training was undertaken during May with relevant staff, with reporting for June expected to reflect this.

2024/25 CAPITAL WORKS PROGRAM

Ref: DOC/24/9473

Complete 2024/25

Completed in July 2024

Carried Forward Projects – 2025/26

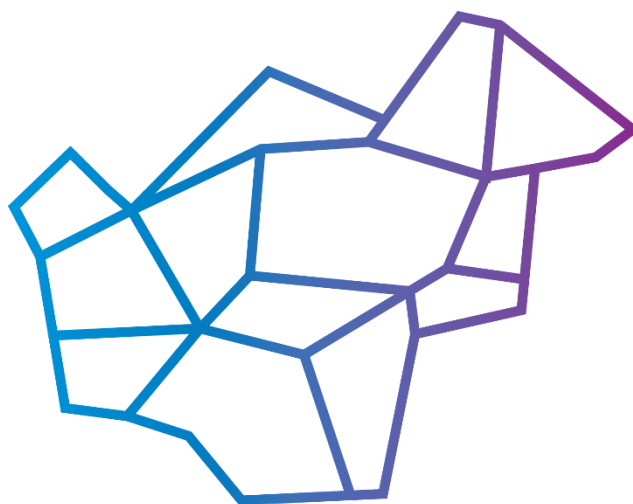
PROJECT	STATUS
BRIDGES	
Bridge 1553 Boddington's Road, Bridport – timber deck renewal	
Bridge 1580 Ten Mile Track, Cuckoo – hotmix overlay	Quotes
Bridge 1508 Garibaldi Road, Pioneer – scour pretention piers (additional allocation)	Design
Bridge 1508 Garibaldi Road, Pioneer – scour protection piers	Design
STORMWATER	
Main Street, Bridport (RSL) – kerb and stormwater design only	Design
<u>Upgrade</u>	
William Street, Scottsdale (Incitec Pivot) – network upgrade	Design
<u>New</u>	
Branxholm Park – complete stormwater and seal	
Ethel Street, Scottsdale – extension into King Street	Design
Heazlewood Lane, Scottsdale – extension	
Union Street, Scottsdale – survey and plan	
Bridport Foreshore (near skate park) – survey and plan	
Esplanade, Derby – survey and plan	
Scottsdale Depot and industrial subdivision – survey and plan	
ROADS – RESHEETING	
<u>Renewal</u>	
Barnbogle Road, Bridport	Commenced
Snake Track, Legerwood	
Barnett Road, Ringarooma	
Old Waterhouse Road, Waterhouse	
Halfway Road, Waterhouse	Commenced
Talagandra Road, Waterhouse	
Jacobsons Road, Nabowla	
Cape Portland Road, Gladstone	

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PROJECT	STATUS
ROADS – RESEALS	
Westwood Street, Bridport	Tender Called
South Street, Bridport	
Elizabeth Street, Bridport	
Louisa Street, Bridport	
Anderson Street, Bridport	
Main Street, Ringarooma	
Cuckoo Road, Cuckoo	
Mackenzie Valley Road, Cuckoo	
Ruby Flats Road, Ringarooma	
Amos Road, Moorina	
Moorina Cemetery Road, Moorina	
Rainbows Road, Herrick	
Winnaleah Road, Winnaleah	
Heckrath Road, Bridport	
East Minstone Road, Scottsdale	
ROADS – OTHER PROJECTS	
Timperons Road, Blumont – intersection with Golconda Road hotmix overlay	Quotes
Groves Street, Gladstone – repair and reseal	
Cape Portland Road, Gladstone – seal repair and reseal	
Sledge Track, West Scottsdale – investigation of landslip	Commenced
King Street, Scottsdale – pedestrian crossing	Investigations
George Street, Scottsdale – pedestrian crossing	Investigations
Main Street, Bridport – pedestrian crossing	Consultation Open
Coplestone Street, Scottsdale – new 180m footpath	
Golconda Road, Golconda – safety upgrade and pavement reconstruction	Funding Agreement
BUILDINGS	
Scottsdale Depot – internal stair replacement	
Bridport Seaside Caravan Park – grey water pits near office	Planning
Branxholm Town Hall – roof replacement	Planning
Ringarooma – bar shed seal and paint bricks	Commenced
Gladstone Hall – remove old toilets and refurbish	
Scottsdale Aquatic Centre – install ventilation in plant room	Planning
All buildings in Scottsdale area – upgrade safety switches	
All buildings in Bridport area – upgrade safety switches	
All buildings in Derby area – upgrade safety switches	
Bridport Seaside Caravan Park – Goftons amenities lighting upgrade	Planning
Bridport Hall – upgrade floor coverings	Completed
Bridport Football Club – viewing deck (additional allocation)	Completed
Bridport Hall – 3-phase power outlet outside wall	
Bridport Seaside Caravan Park – planning for new camp kitchen at Goftons Beach end	
Scottsdale Railway Station Building - restoration	

PROJECT	STATUS
LAND IMPROVEMENTS	
Northeast Park, Scottsdale – reseal road	Planning
Bridport Seaside Caravan Park – road repairs (hotmix and seal)	Planning
Scottsdale Aquatic Centre – chlorinator pump replacement	Commenced
Scottsdale Aquatic Centre – concrete repair	Planning
Scottsdale Aquatic Centre – replace ultraviolet light (water treatment)	Planning
Pine Plantation Ringarooma Road, Scottsdale – replanting	
Blue Derby Mountain Bike Trails – Tunnel stairs	
Blue Derby Mountain Bike Trails – Wotcha Upta trail renewal and upgrade	Commenced
Croquet Lawn Beach, Bridport – access improvements	Planning
Blue Derby Mountain Bike Trails – revegetation including landslip, trailhead, Lake Derby and Riverside trails	Planning
<u>Upgrade</u>	
Scottsdale, Branxholm and Winnaleah – playground equipment (Open Spaces Grant)	
Ellesmere Cemetery, Scottsdale – 2 x new concrete rows and purchase headstones	
Victoria Street, Scottsdale – new shrubs and gardens	Planning
Scottsdale Depot – back flow prevention – water main	
Ellesmere Cemetery, Scottsdale – row numbering	Planning
CWA Carpark, Bridport – solar light	
Waste Transfer Stations – best practice compliance	
Scottsdale Waste Transfer Station – CCTV	
Rail Trail – Scottsdale to Lilydale Falls (additional allocation)	
CARRY FORWARD PROJECTS	
Walter Street, Bridport – stormwater (pit) upgrades	
William Street, Scottsdale (Incitec Pivot) – stormwater investigation	Design
Eastmans Beach, Bridport – amenities block renewal	Commenced
South Street, Bridport – replace kerb	Under construction
Blue Derby – network signage redesign	
<u>Upgrade</u>	
Bridge 1572 Haas Road / Frenches Creek, Legerwood – upgrade to concrete	
Main and Westwood Street, Bridport Intersection – stormwater upgrade	Under construction
Building Renovations (Blue Derby Foundation) - 57 Main Street, Derby	
Old Waterhouse Road, Waterhouse – safety improvements	Commenced
Blue Derby Trailhead – redevelopment (south of Main Street)	
<u>New</u>	
Gladstone Community Park	
Scottsdale Depot – relocated storage shed	Planning
Scottsdale Waste Transfer Station – roof covering spare bin area	
Derby Depot – new trail crew storage shed	Planning
Rail Trail – Scottsdale to Lilydale Falls	

Time Meeting Closed:



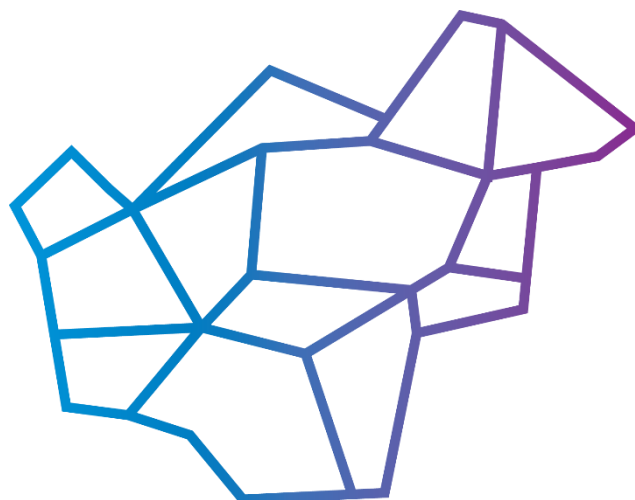
dorset
COUNCIL

Ordinary Council Meeting

Agenda Attachments

19 August 2024

it's in the making



dorset
C O U N C I L

UNCONFIRMED

Minutes

Council Meeting

22 July 2024

COUNCIL CHAMBERS

it's in the making

Ordinary Meeting of Council

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UNCONFIRMED



Council Meeting Minutes 22 July 2024

Meeting Opened: 6:00 pm

Present: Commissioner Andrew Wardlaw

General Manager: John Marik, Director – Infrastructure: Michael Buckley, Acting Director
– Corporate Services: Lauren Tolputt, Executive Assistant: Sarah Forsyth

Apologies: Assistant General Manager / Director – Community and Development: Rohan Willis

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Scottsdale is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 132/24 Declaration of an Interest of the Commissioner or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Commissioner is requested to indicate whether he has, or is likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Commissioner Wardlaw **Item 137** (perceived conflict due to a previous transaction with a member of the public who asked questions (Burnie City Council – former General Manager))

Item 133/24 Confirmation of Ordinary Council Meeting Minutes – 24 June 2024

Ref: DOC/24/6399

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 24 June 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 24 June 2024 having been circulated to the Commissioner, be confirmed as a true record.

CARRIED

The Chair to advise if there are any questions in relation to the Closed Session Minutes that would require them to be discussed in Closed Session.

– Nil

Item 134/24 Confirmation of Council Meeting Closed Session Minutes – 24 June 2024

Ref: DOC/24/6399

The Chair reported that he had viewed the minutes of the Ordinary Meeting Closed Session held on Monday, 24 June 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That the Minutes of Proceedings of the Dorset Council Meeting Closed Session held on 24 June 2024 having been circulated to the Commissioner, be confirmed as a true record.

CARRIED

Item 135/24

Confirmation of Special Meeting of Council Minutes – 2 July 2024

Ref: DOC/24/6399

The Chair reported that he had viewed the minutes of the Special Meeting held on Tuesday, 2 July 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That the Minutes of Proceedings of the Dorset Council Special Meeting held on 2 July 2024 having been circulated to the Commissioner, be confirmed as a true record.

CARRIED

Item 136/24

Confirmation of Agenda

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That Council confirm the Agenda and order of business for the 22 July 2024 Council Meeting.

CARRIED

The Commissioner acknowledged the Director – Infrastructure, Mr Michael Buckley who will be leaving Council this week, and thanked him for his support and assistance during his time with Dorset.

The following questions have been received on notice:

Mr Karl Willrath, Scottsdale | 12 July 2024

1. *Owing to the somewhat interesting power structure of Dorset with their “private sector model”, will the Commissioner admit that the Minister/Director for local government did not give you enough psychological/scientific support especially in view of the number of errors you have made inadvertently or have been led into?*

Response from Commissioner Andrew Wardlaw:

As the Commissioner of Dorset, I have not sought any psychological or scientific support from the Minister or Director of Local Government, nor do I consider that it was necessary to do so. All decisions have been made under the authority provided in the instrument of appointment, and with the best interests of the Dorset community in mind.

It is important to note that I am unaware of any significant errors that have been made that have not been promptly addressed and corrected. The processes and decisions undertaken have always aimed to reflect the best outcomes for Dorset, supported by careful consideration and expert advice where needed.

2. *John Marik was directly appointed general manager without the position being openly put out for competition by a group of councillors that successfully took Dorset into the largest board of inquiry of any council in Tasmania’s history. Legislation now exists to prevent such direct appointments.*

Is the position going to be advertised so Mr Marik can compete on the open market when the time comes for a renewal of contract, especially in view that this current appointment may not have been by unanimous vote to begin with?

Response from Commissioner Andrew Wardlaw:

A response was provided to a similar question from Mr Willrath in November 2023 when it was stated:

“On December 6, 2022, the Council made a decision to appoint Mr John Marik as the General Manager. The appointment process strictly followed the pertinent legal and procedural requirements, thereby establishing a legally binding contract for Mr Marik in his current position.

The current suspension of councillors does not retrospectively affect the legitimacy of Mr Marik's appointment. His contract remains legally binding, and he is not obliged to resign or submit a new application for his current position.”

The Contract of Employment includes a reappointment clause and Council will make decisions regarding any reappointment when the time comes.

Council is aware that the Board of Inquiry investigated this matter, and the Council will respond to any direction provided by the Minister as a result of the Inquiry.

The following questions were received without notice from members of the public:

Jason Sarich (Secretary of the North East Cricket Association and President of the Bridport Cricket Club)

In relation to Item 143/24 on tonight's Council Agenda, that being the draft Northern Tasmania Sports Facility Plan - Dorset Council Addendum. Are you aware that:

- *on page 10 it states both Scottsdale and Bridport Cricket Clubs are currently in recess;*
- *on page 11 it states the Ringarooma Cricket Club is in recess;*
- *on page 14 it states cricket is only just active in Bridport but the pitch is an inconvenience to the maintenance;*
- *on page 17 it states there is no active cricket clubs in the Dorset region;*
- *on page 17 and 26-27 its recommendations are for the wicket at Bridport to be removed and centralised any future cricket at Scottsdale; and*
- *on page 8 in the aged population graphs not all ages are covered. We have two of the three age groups being where most players fall into.*

The North East Cricket Association currently is alive and well has 3 junior teams, Scottsdale, Bridport and Ringarooma utilising all 3 grounds with 3 home games on each ground over 9 game roster with over 40 participants. Also has a senior roster with 3 teams over 7 rounds, with games played at Scottsdale and Bridport with over 40 players. The NECA are an affiliated competition with Cricket Tasmania which receives annual funding for both junior and senior cricket.

My question is how was this information collected as it seems to be inaccurate and how is the document able to be used being so inaccurate?

Response from Commissioner Andrew Wardlaw:

Thank you very much for your question, Jason. I would appreciate if you were able to table those facts that you've read out.

It is a draft document, hence why it's going out for public consultation, so if there's any issues in the Report, and I'm sure that there are other sports that could have issues, we will take that on board. So, there will be an opportunity to provide formal communication on that, and we will no doubt get people to contact you in relation to the information you provided tonight. So, by no way is it complete and doesn't mean we can't pick up the issues that you're talking about.

Further Response from General Manager, John Marik:

So, the consultant that Council and the Northern Tasmania Development Corporation (NTDC) were working with received a list of clubs. For some reason the list that Council received stated that you were in recess. So, what we'll do is we will contact you and we can talk to you about that. But as far as stating the rest of the document is inaccurate, it's based on discussions with all the other clubs and associations. So, really, that's the point of consultation to make sure that we haven't missed anything and that there aren't inaccuracies within the Report. So, you'll get a chance to have your say and that Report can be updated.

I've spoken to all other clubs in the North East Cricket Association, and I have also spoken to the Scottsdale Football Club and to Cricket Tasmania. None of them were asked any questions relating to this Report, is that correct?

QUESTION TAKEN ON NOTICE

Jeff Jennings, Bridport

1. *My question Mr Commissioner is with the reference to Item 142/24. What formal public consultation will take place for the Rail Trail project? For example, with the pier project in Bridport, MAST and the consultants ran 3 public forums where the public has plenty of opportunities to ask questions and be given information. I'm wondering if is that the same procedure that the Council could adopt for this equally important project?*
2. *My second question. I'm an e-bike rider and a bushwalker and I have ridden the rail trails in the northeast and I have walked the trail between Lilydale and the Tunnel and Dennison Gorge. The question is, on what criteria was used in calculating the number of people who are going to use the trail according to that study? Was it based on comparison with another rail trail and other part of Australia, in a similar geographical location, or what it seems to have been done is it's been calculated on a percentage factor from assumption of population figures, not actual people who are bike riders. So, the question is how were those figures arrived at? They seem quite high to me.*

Response from Commissioner Andrew Wardlaw:

At this point in time in relation to the consultation, and I will ask the General Manager to provide any additional information. We have prepared a detailed information pack and question and answers document that will allow the community to understand what's inside the revised documents. But obviously we're having a very open opportunity for people to comment on any aspects of the Report and the Business Case that that's been put out there and what their concerns might be so it could be considered in a future meeting. So, at this point in time, there's no intention I don't think to do any Q&A type sessions you refer to in relation to what was done by MAST and the pier group.

Response from General Manager, John Marik:

So, this Business Case, it wasn't conducted by Council, it was undertaken by TRC Tourism and they are highly respected in this field. Their methodology has gone through various inquiries in Victoria, with Victoria having the most rail trails nationally and a lot of those inquiries have said this should be the best practise across Australia for rail trails. So, it's based on utilising information and data from other rail trails across Australia and then making inferences as to what they believe the amount of visitation and the amount of spend would be for Tasmania. I made the point of wanting to release both the prospectus and the Business Case this time, so it's clear on what a potential decision might be made upon. What the community needs to consider is whether the Business Case is 100% right, 75% right or 50% right, it's still positive. So, then the community has to think, okay, if you do want or you don't want to do this project, what are the other projects that can deliver anywhere near this return?

It's just that if I'm having to pay an extra 15% of my rates for the next few years. I'm concerned about how the Council is going to spend its money.

Response from Commissioner Andrew Wardlaw:

I guess there is an issue here in relation to what the Reports highlighted, that is, a shortfall of funding and by no means would the Report tonight commit Council to that funding. We need to identify what that is and whether there is a contribution from the Dorset ratepayers. That's a long way away from that decision being made at the moment. So, this is not committing the Council to that shortfall in any way. It's just going out, with an obligation made at one of the inquiries that we would do further consultation, and it's sharing information that we've got and then working

with the community going forward to another point about what it looks like. And then how do you fund any shortfall if you can't attract any other additional funding from other tiers of government.

Wendy McLennan, Bridport

The first one is there's rumours going around that there's going to be possible charges put onto the community halls for user groups., is this correct?

Response from Commissioner Andrew Wardlaw:

In relation to that question, there was no change to the fees and charge schedule in relation to charges. So, there was some discussion around that as part of the budget process, but there was nothing introduced in relation to the budget that was adopted last month.

Now, the second question I have is in relation to this Report (Rail Trail). Is the Dorset Council going to look at any other value proposition? As for an increase as huge as what it is from \$1.4m to \$5m, it's a huge increase. and what better use can be made of that money and putting it into recreation? Who's pushing this Rail Trail, where's it coming from, because it's certainly not coming from the Dorset public because 70% of them didn't even want it.

Response from Commissioner Andrew Wardlaw:

In relation to the question, as I inferenced before, at this point in time, there's \$1.47m provided from the Commonwealth government to the project and there's a funding shortfall of \$2.8m. There is a planning approval for the project, it's a live project and it went through the parliamentary inquiries, so we are still assessing that project. Obviously, if there's a view about that, we would welcome any contribution from the public, whether positive or negative, to the Business Case to share as part of this next 28 days. I have heard both positive and negative views in my time here, so I dispute that there is only negative views, there is some positive views around the community as well. Council want both those views to make some decisions and go and see whether we can find further funds. Of course, if the decisions is for the project go ahead, and the project is from Scottsdale to Lilydale Falls, there's a shortfall for \$2.8m. If that falls on the Dorset ratepayers, then there's some serious questions that will be asked about whether that's affordable. We've got a project that's live, that's been through some processes, we've got support in some corners, we've got some opposition at the corners and we're going to the next gateway to look at the project.

Paul Cabalzar¹

I've been involved in the rail project for 9 ½ years, contributing over \$2.5m and have 3 trains at Karoola and we've been trying to get the rail reinstated to support Scottsdale, etc. I came tonight to see what Council had to say about the project and ask how some aspects of this project are going to be undertaken, including the removal of the rail infrastructure?

¹ Commissioner Andrew Wardlaw declared a perceived conflict interest, due to a previous transaction with Mr Paul Cabalzar (sale of two trains to Mr Cabalzar) with the Burnie City Council, when the Commissioner was General Manager.

Response from Commissioner Andrew Wardlaw:

Council have a project from Scottsdale to Lilydale Falls - that's the project that has been approved. There's no proposal before Council at the moment for a railway corridor, and my understanding is with the two inquiries that were undertaken, that this is the position that was reached. The Council has been working on getting the approval from the Dorset Council and then the City of Launceston for a rail trail project. I've got no knowledge about what happened with the current rail trail apart from its there. Council have obligations in relation to being the appointed Corridor Manager, and we've got legislation under the Rail Corridor Act that we must comply with in relation to the rail trail from here to Lilydale Falls, which includes how we deal with sleepers, etc. In relation to your views about the Report, happy to take a submission if you believe that any aspects of the Business Case are not factual within the 28 day consultation period.

Further Response from General Manager, John Marik:

Just one additional point that. That \$2.8m shortfall of the capital component of the project excludes any assumption that the Minister will allow Council to sell any of the infrastructure for whatever scrap metal or sleepers and the like. Ultimately Council have had assessments done by consultants for the bridges, we've had assessments throughout the corridor and we're comfortable with the business case. Compared to the one previously prepared which was too light on, we feel this one's quite fair.

Can I ask whether the consultants were Pitt and Sherry?

Response from Director – Infrastructure, Michael Buckley:

No. Council engaged directly with AusSpan, who is the state representative for structural engineers. We wanted to do a physical assessment of the bridges and major culverts because the information previously was assumed.

Wendy McLennan, Bridport

Is there anything happening with public toilets in Victoria Street?

Response from Commissioner Andrew Wardlaw:

It's a question that that I've asked during my time here and I know it's something that's been actively looked at and looking for opportunities. Council continue to express interest with property owners in the area trying to find a location for them. So, they're not budgeted for however, they are on the agenda.

Further Response from General Manager, John Marik:

It's on our priority projects list for Council. We have re-instigated all those conversations that were had before with the different landowners and we still don't have land anywhere to put it.

Why are we putting toilets in at Lilydale Falls? We haven't got toilets in Scottsdale.

Response from Commissioner Andrew Wardlaw:

Council must comply with the permit conditions we've got for the project.

Further Response from General Manager, John Marik:

As part of the conditions of the development application in the City of Launceston, there is a condition for additional parking, not for toilets.

Item 138/24 Deputations

Nil

Item 139/24 Commissioner Question Time

The following questions were received **without notice** from the Commissioner:

I have one question which is topical this week. In relation to the IT outage that happened on Friday, was the Council operations affected in any way by what happened over the last two or three days?

Response from General Manager, John Marik:

We don't think we've been impacted at all. Our EFTPOS was working, our banking, all our websites, so we haven't been impacted or at least not that we know of.

The other question really is something that we dealt with it in closed session at the last meeting and that was the lease for the Bridport Foreshore / Caravan Park. Are we far away from getting a formal execution and what information will be shared with the public when we do execute?

Response from General Manager, John Marik:

That land there on the foreshore is part of Parks and Wildlife, so we currently have various leases and licences there on the foreshore. The lease is for the caravan park component, and we are looking at a licence all the way up to the shipping / industrial wharf area. We're looking at an agreement across all that area, with the current lease / licence expiring in October 2024. Officers are advanced in discussions with Parks representatives. We're at the stage where we've got in principle support of what Parks have proposed. Council have advised of a few minor issues that Officers have gone back to Parks with, however we're very close to finalising.

Once final agreement is reached, then I will review what we can be disclosed, due to a clause in the lease / licence that states various things are subject to privacy, intellectual property, confidentiality, etc. Officers will disclose what we can based on that agreement when the time comes.

Item 140/24 Applications for Leave of Absence

Nil

Item 141/24 Notices of Motion by the Commissioner

Nil

ITEMS FOR DECISION

Item 142/24 **North East Rail Trail – Stage 3 (Scottsdale to Lilydale Falls)**
 Reporting Officer: General Manager, John Marik
 Ref: DOC/24/8906 | Prospectus: DOC/24/7547 | Revised Business Case: DOC/24/7548

Purpose

The purpose of this item is for Council to review the draft updated Business Case and determine next steps in the project.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That Council:

1. receive and note the North East Rail Trail Revised Business Case (copy provided at the Agenda Attachments);
2. resolve to receive written submissions from the community regarding the North East Rail Trail Revised Business Case for a 28-day period, commencing Wednesday 24 July 2024;
3. resolve to support the pursuit of further funding opportunities that will support the Rail Trail project;
4. resolve to provide communications to adjoining landowners and project stakeholders; and
5. resolve to work with City of Launceston throughout the consultation period to inform next steps.

CARRIED

Item 143/24 **Draft Northern Tasmania Sports Facility Plan | Dorset Council Addendum**
 Reporting Officer: General Manager, John Marik
 Ref: DOC/24/8896 | Addendum: DOC/24/8795

Purpose

The purpose of this agenda item is to receive the Draft Northern Tasmania Sports Facility Plan - Dorset Council Addendum, and authorise further community consultation.

DECISION**MOVED / SECONDED: Commissioner Wardlaw****That Council:**

1. receive the Draft Northern Sports Facility Plan - Dorset Council Addendum;
2. resolve to provide communications to project stakeholders and undertake a 28-day community consultation period commencing Wednesday, 24 July 2024;

CARRIED

**Note the feedback provided by the North East Cricket Association and representative Clubs relating to cricket in Dorset provided during Item 137 – Public Question Time.*

Item 144/24 2024/25 Capital Budget Variations – Excavator (and Attachments) and Authority Altitude Upgrade

Reporting Officer: Acting Director – Corporate Services, Lauren Tolputt

Ref: DOC/24/9360

Purpose

The purpose of this agenda item is to approve two variations to the 2024/25 Capital Expenditure budget being \$54,000 for the purchase of an excavator and attachments required for Blue Derby mountain bike trail maintenance and \$23,000 for preparation work required for the Authority Altitude software upgrade.

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

1. That, by absolute majority, Council approve a variation to the 2024/25 Capital Expenditure Budget of \$54,000 for the purchase of an excavator and attachments for Blue Derby mountain bike trail maintenance.
2. That, by absolute majority, Council approve a variation to the 2024/25 Capital Expenditure Budget of an additional \$23,000 for preparation work required for the Authority Altitude software upgrade.

CARRIED

Item 145/24 2023/24 Annual Plan – June Final Report

Reporting Officer: General Manager, John Marik

Ref: DOC/24/7846 | June Final Report: DOC/24/4787

Purpose

The purpose of this agenda item is to present Council and the community with the results of the 2023/24 Annual Plan.

Dorset Council | Ordinary Meeting of Council | Agenda | 22 July 2024

Ref: DOC/24/9414

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

That the attached 2023/24 Annual Plan - June Final Report be received and noted.

CARRIED**Item 146/24****Emergency Management Appointments**

Reporting Officer: General Manager, John Marik

Ref: DOC/24/9273

Purpose

The purpose of this agenda item is for Council to nominate persons for the position of Municipal Emergency Management Coordinator and Deputy Municipal Emergency Management Coordinator.

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

That Council make the following appointments for a term of 3 years:

- Dorset Municipal Emergency Management Coordinator – John Marik
- Deputy Municipal Emergency Management Coordinator – Robert Masterman

CARRIED**Item 147/24****Review of Policy No.26 – Tree Management**

Reporting Officer: Director – Infrastructure, Michael Buckley

Ref: DOC/24/9462 | Reviewed Policy: DOC/24/8844

Purpose

The purpose of this agenda item is to provide Council with an updated Tree Management Policy (the Policy).

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

That Council adopt the attached revised Policy No. 26 - Tree Management.

CARRIED

ITEMS FOR NOTING

Item 148/24 Council Workshops Held Since Last Council Meeting

9 July | Briefing Workshop

Item 149/24 Commissioner Communications

Commissioner Wardlaw's Calendar | 20 June 2024 – 17 July 2024

June 2024

- 20 ABC radio interview
- 24 Weekly catch up with Management Team, Council Chambers
- 24 Site visit to 65 Main Street, Derby – planning application with Lily Hayes, Derby
- 24 June Council Meeting, Council Chambers
- 25 On site meeting with Bridport Innovations and Director – Infrastructure, Bridport Cemetery
- 25 On site meeting with Bridport Pier Group and Management Group, Croquet Lawn Beach, Bridport
- 25 Meeting with City of Launceston Mayor and Acting CEO with General Manager and Assistant General Manager regarding the Rail Trail, Launceston
- 26 Meeting with Tim Arkcoll from Rapid Relief Team, Council Chambers
- 26 Rural Health Optimisation Plan Meeting with General Manager, Council Chambers
- 27 TasWater General Meeting, Launceston
- 27 National Timber Councils Association Annual General Meeting, via zoom

July 2024

- 1 Weekly catch up with Management Team, Council Chambers
- 1 North East Tasmania Chamber of Commerce Meeting, Dorset Community House
- 2 Meeting with Mandy McKay, Director of Facilities – May Shaw with General Manager, Council Chambers
- 2 Special Meeting of Council, Council Chambers
- 4 Memorandum of Understanding signing with General Manager and Gladstone Future-Links, Gladstone
- 5 Meeting with the General Manager, Council Chambers
- 5 25th Symposium of Australian Gastronomy Welcome Reception, Design Tasmania, Launceston
- 9 July Briefing Workshop, Council Chambers
- 10 Dulverton Regional Organics Facility Opening, Latrobe
- 15 Weekly catch up with Management Team, Council Chambers
- 17 Meeting with ratepayer, Bridport

Purpose

The purpose of this agenda item is to provide the Commissioner and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That Council:

1. receive and note the community update on the National Timber Councils Association; and
 - a. appoint the Mayor / Commissioner as its representative on the National Timber Councils Association; and
 - b. delegate the Mayor / Commissioner the power to appoint an alternate delegate;
2. acknowledge and note the announcement of \$2,580,000 in grant funding for Golconda Road as part of Tranche 7 of the Heavy Vehicle Safety and Productivity Program;
3. acknowledge community feedback in relation to proposed operating hour changes to Dorset Waste Transfer Stations, and implement the proposed hours commencing Monday, 29 July 2024;
4. receive and note the Management Team Briefing Report.

CARRIED

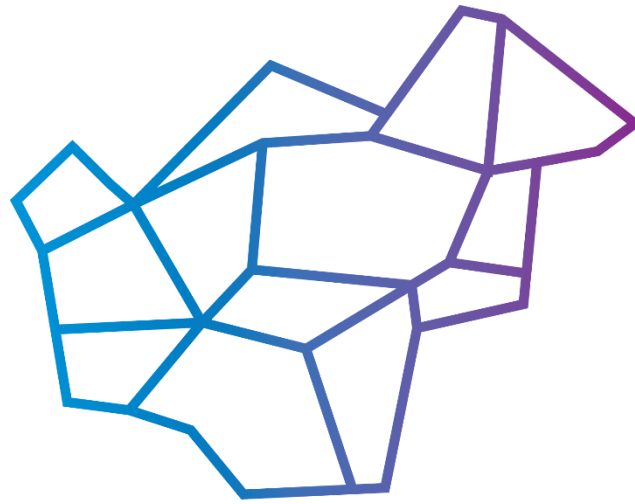
	Scottsdale		Branxholm		Gladstone	
	Current	Proposed	Current	Proposed	Current	Proposed
Monday	10am - 2pm	9am - 4pm	Closed	Closed	9am - 3pm	9am - 4pm
Tuesday	Closed	Closed	Closed	Closed	Closed	Closed
Wednesday	9am - 5pm	9am - 4pm	9am - 5pm	9am - 4pm	1pm - 5pm	9am - 1pm
Thursday	Closed	Closed	Closed	Closed	Closed	Closed
Friday	9am - 5pm	9am - 4pm	Closed	Closed	Closed	Closed
Saturday	9am - 5pm	9am - 4pm	9am - 5pm	9am - 4pm	9am - 4pm	9am - 4pm
Sunday	9am - 5pm	9am - 4pm	1pm - 5pm	10am - 4pm	10am - 5pm	10am - 4pm

Time Meeting Closed: 7:24 pm

Minutes Confirmed: 19 August 2024
Minute No:

.....
Commissioner

UNCONFIRMED



dorset
C O U N C I L

UNCONFIRMED

Minutes

Special Meeting of Council

Thursday, 25 July 2024 – 2:00 pm

COUNCIL CHAMBERS

it's in the making

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Special Meeting of Council Minutes 25 July 2024

Meeting Opened: 2:01pm

Present: Commissioner Andrew Wardlaw

General Manager: John Marik, Executive Assistant: Sarah Forsyth

Guest: Alison Hay, Barry Nilsson Lawyers (Council's Legal Advisor)

Apologies: Nil

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Scottsdale is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 151/24 Declaration of an Interest of the Commissioner or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Commissioner is requested to indicate whether he has, or is likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Nil¹

¹ The Commissioner did state that as the appointed Commissioner he will be affected by the outcome of the Dorset Board of Inquiry Report.

DECISION

MOVED / SECONDED: Commissioner Wardlaw
That the Meeting be closed to the public pursuant to Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015, and that members of the public be required to leave the meeting room.

Time Meeting Closed to the Public: 2:03pm

CARRIED

CLOSED SESSION ITEM

The following matter was listed in the Closed Session Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*:

Item 153/24 Dorset Council Submission | Dorset Board of Inquiry Report

The report on this matter was listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* as the detail covered in the respective reports relates to:

- Personnel matters, including complaints
- Matters relating to actual or possible litigation

CLOSURE OF MEETING

Time Meeting Closed: 2:37 pm

Minutes Confirmed: 19 August 2024

Minute No:

.....

Commissioner



Blue Derby Foundation Report August 2024

Blue Derby Sponsorship Program

We continue to have more business and STA's sign on as sponsors at a local level . There will be a few changes to the program in the next 12 months based on feedback this last 12 months .

Blue Derby Booking Platform

The bookings from the platform continue to increase with a solid marketing campaign directing visitors to book through the new Ride Blue Dreby Website.

Larger Sponsorships

Shimano Australia have become a major sponsor at \$15,000 for 12 months in addition to the \$125,000 funding of the new trail under their Trail Borne Project . On top of this funding Shimano have committed \$10,000 a year for 3 years to maintain the trail .

BDF is also currently negotiating with Little Rivers Brewing & Telstra on Sponsorship deals .

There are other leads that we are following up that we will report on once have some firmer commitments .

Camping Fees

Camping fee revenue has tapered obviously with the off season . The BDF will be making some recommendations on signage changes particularly for the trail head camping area .

After exhaustive investigation it has been decided that the revenue form the fees will still go directly to the Council who will transfer to the BDF . The cost to change this over does not warrant the change .



Tap Stations

QR codes replacing the tap stations will be rolled out this month

The BDF will also be proposing that a camp fee type machine be set up at trail head as part of the new trail head development encouraging riders support the trail crew and the maintenance of the trails .

Website

The new website has been rolled out with a great response. There will be a few upgrades over the coming months.

New Roles

The Foundation is recruiting an Executive assistant to the board of directors . The role will replace the current part time role . We have advertised extensively through media and Recruitment agents . We have had a positive response with some excellent candidates applying . Interviews will be contacted this month with a view to making an appointment before the end of the month.

Events

2025 will see the 10 year anniversary of the opening of the trails in Derby . A committee has been set up to plan eth event which has commenced with dates being located in 10-12th April 2025. The BDF thanks the Dorset Council for their generous contribution of \$10,000 towards the event.

The inaugural Derby Golf Day will be held on the 13th September 2024 and we encourage all to play. The date was set on the RDO of the Council outdoor staff so they could participate .

We will also see a the return of the Trans Tas race to derby as well as Tas Gravity.

The professional trail builders conference has been located in for the 9th – 11th December 2025

General Outlook

Myself and Taylor Clyne have a meeting with Jeremy Rockliff (Tas Premier) on the 20th August in Launceston . We will be raising several discussion points including possible funding of the Master planning .

Mr Rockliff has committed to attend the 10 year dinner on the 10th April and open the new trail should it be completed on the 11th April.



Bookings for next season are solid and it is shaping up to be another bumper season . The maintenance program in place for the trails over winter will ensure there will be plenty of visitors keen to try out the upgrades.

Visitor numbers to Derby have tapered with the off season however several businesses are reporting much stronger turnover this winter compared to previous winters .

The BDF is please to have been able to transfer \$99,000 to council as committed and have committed to the same next financial year .

The Budget for 2024 / 2025 is attached.

A handwritten signature in blue ink, appearing to read "Chris Cafe".

Chris Cafe
Chairman Blue Derby Foundation

BLUE DERBY FOUNDATION LTD
BUDGET 2024/2025
REVENUE

Advertising	3,500
Camping Fees - Derby Park	48,730
Camping Fees - Trail Head	12,200
Community Events & Race Revenues	13,000
Endorsements - STA	19,500
Grants - Council & Other	6,000
Local Business Licensees (sponsors)	47,000
Membership Fees	1,225
Merchandise - Licence Fees/Royalties	1,357
Merchandise - Blue Derby Direct Sales	27,200
Special Project - (1) - Council 10th Anniversary	10,000
Special Project - (2) - Triple Three Trail	150,000
Special Project - (3) - Bike wash upgrade	3,000
Special Project - (4) - Hall of Fame Dinner	35,000
Special Project - (5) - Town Hall A/V	2,000
Other (1) Major Sponsors/Partners	60,000
Other (2)	-
GST Collected	43,971
Bookeasy Gross	191,250
Less - Bookeasy STA Payments	(168,648)
GST Collected	2,260
Nett	24,863
Donations Trail Maintenance- public QR points	8,600
Donations Trail Maintenance - cash boxes	200

Total Revenues	517,346
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Operating Expenses

Accounting & Bookkeeping	13,500
Board, Committee & Office	1,350
Insurances	3,827
Legal, Audit & Compliance	6,500
GST Credits	2,518
Total Administration Costs	27,695

Advertising - online, print & photography	20,000
Community Event & Race Expenses	9,000
Market Research	15,000
Merchandise Expenses	16,450
Other Marketing	2,000
Social Media	23,400
GST credits	8,585
Total Marketing Costs	94,435

Special Project (1) - 10th Anniversary	20,000
Special Project (2) - Triple Three Trail	120,000
Special Project (3) - Bike wash upgrade	1,500
Special Project (4) - Hall of Fame Dinner	35,000
Special Project (5) - Town Hall A/V	6,000
Trail Maintenance Projects	35,000
GST credits	21,750
TOTAL TRAIL & COMMUNITY PROJECTS	239,250

Bookeasy Costs	4,500
Computer & comms provision	4,500
Email & website hosting & domain	5,500
Membership software licences	1,200
Web develop provision	2,000
QR Donation IT provision	3,025
GST Credits	2,073
Total IT Costs	22,798

Other (1) Executive Assistant	105,000
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Total Operating Costs	489,177
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Non-Operating Costs		
BAS Payments		2,306
Net Profit/Loss		
		25,862
OPERATING BANK ACCOUNT	1.7.24	60,699
OPENING BALANCE		
NETT CASH SURPLUS/(DEFICIT)		25,862
CLOSING BALANCE 30.6.25		86,561
CASH FLOW		
Balance 30.06.24		159,699
Cash Payment to Dorset Council		90,000
plus GST		9,000
Bal carried forward		60,699
Balance 30.6.25		86,561



DORSET PRIORITY PROJECTS

2023 - 2025

PRIORITY PROJECTS PLAN

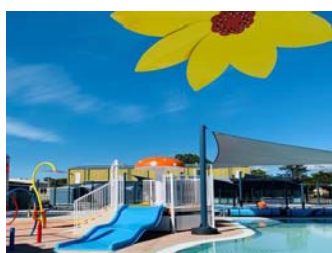
OVERVIEW

The Dorset Council Priority Projects plan has been developed with a coordinated approach to align with local, regional, state and federal plans including Council's Road Asset Management Plan 2020-2030, Building Asset Management Plan 2021-2031 and the Bridge Asset Management Plan 2023-2033. The plan covers a two year period and takes a Council-wide view of needs and opportunities while aligning closely with the four identified 2023-2032 Strategic Plan focus areas (pillars). The Plan will be reviewed bi-annually.

There are six Major Project Areas listed under the Priority Plan for 2023-2025 with relevant projects outlined beneath. Each of these projects represents the key investment into the North East of Tasmania that are expected to have a transformational impact across one or more of the four strategic pillars and lead the way forward for the communities of Dorset. The projects are linked via the common themes of Regional Liveability (including Health and Wellbeing), Economic Diversification and the Visitor Economy, Transportation and Freight Infrastructure, and Environmental Management.

The Priority Projects Plan will be used to apply for funding, leverage support and provide a starting point for regional collaborations.

STRATEGIC PLAN FOCUS AREAS



PILLAR #1: LIVEABLE COMMUNITY

To continually improve the liveability of the community and to respond to community challenges and changing demographics



PILLAR #2: ECONOMIC DEVELOPMENT

To stimulate economic growth through sustainable and visionary projects with a view to increasing prosperity, population and investment.



PILLAR #3: LEADERSHIP AND GOVERNANCE

To create value and improve service delivery for the community through



PILLAR #4: ENVIRONMENTAL FOOTPRINT

To proactively engage in strategies to reduce Council's environmental foot-

PRIORITY PROJECTS PLAN

PROJECT	DESCRIPTION	INDICATIVE COST
ADVOCACY		
1. Sideling—Stage 2	South of the Sideling lookout to just south of St Patricks Bridge	N/A
2. Community Health and Wellbeing	Community Health Hub—feasibility study	N/A
3. Water Surety Project	Scottsdale to Bridport Water Surety Project	N/A
4. Bridport Wastewater Project	Wastewater plant odour	N/A
ROAD INFRASTRUCTURE		
5. Golconda Road—Sections 2-5	Section 2: Burns Road (Denison River) to 1km east	\$546,000
	Section 3,4,5: 1km east of Burns Road to Gillespies Road	\$2.7M
6. Golconda Road—Sections 7&8	Little Forester to Blumont Road	FUNDED
7. Cascade Dam Road	Krushka Street to Black Stump Shuttle Point	\$370,000
8. Gillespies Road	Golconda Road to past Knights Road	COMPLETE
9. Derby Back Road	Tasman Highway to Tasman Highway. Road Study and liaison	\$7.6M
RECREATIONAL INFRASTRUCTURE		
10. North East Tasmania Rail Trail	40km of trail development from Scottsdale to Lilydale Falls	\$2.8M
11. Scottsdale Bike Park	Design and Construction	COMPLETE
12. Gladstone Community Park	Design and Construction	\$TBC
13. Scottsdale Sporting Precinct	Needs Analysis and Feasibility Study	\$100,000
14. Playground Facility Audit	Facility Audit—Internal Assessment	COMPLETE
WASTE MANAGEMENT		
15. Container Refund Scheme	Implementation of the Scheme	\$TBC
16. Green Waste Management	Sustainable green waste model	COMPLETE
COMMUNITY MASTER PLANNING		
17. Scottsdale	Structure Planning	COMPLETE
18. Bridport	Structure Planning	\$50,000+
19. Derby	Structure Planning/Master Planning	COMPLETE \$552,000
20. Town Facilities	Planning and investigation—public toilet and pedestrian crossings	\$70,500 +*
ECONOMIC DEVELOPMENT		
21. Municipal Marketing Strategy and Plans	Resident Attraction Plan and Tourism Marketing Plan	\$VNT 50%
22. Bridport New River Entrance and Marina	Feasibility study and business case/Foreshore Master Plan	FUNDED
23. Signage and Branding	New branding rollout completion	\$TBC
24. Municipal Prospectus	Attracting new business and industry	\$TBC
25. Tourism Infrastructure Plan	Plan	\$TBC

* Public toilet location yet to be determined or costed

PROJECT AREA: *Advocacy*

BACKGROUND

A number of key projects within Dorset are externally driven. Council's role in regards to these key drivers of community and economic development is to advocate in regards to all or key elements of the projects to ensure the best interests of the community are met.

PROJECT

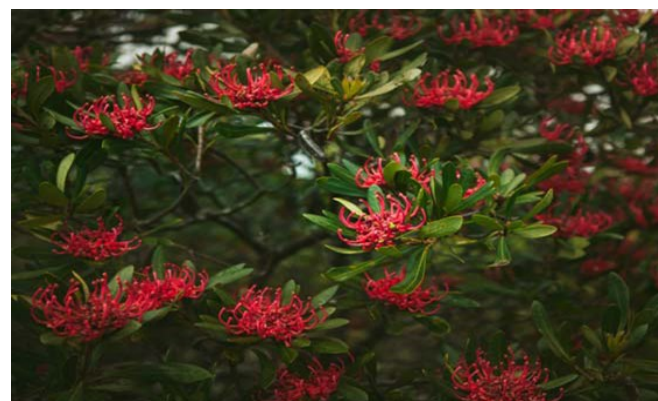
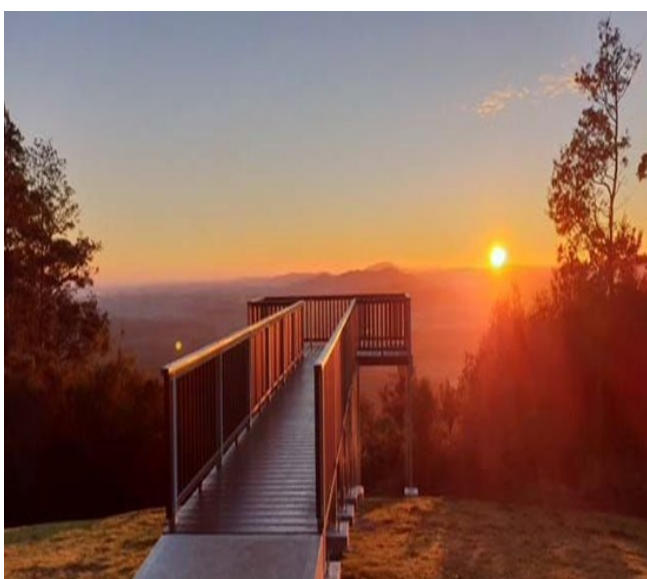
Upgrades of key transport corridors, health facilities and public infrastructure are in the best interests of the community.

THE SIDELING: STAGE 2

The Sideling upgrade involves approximately 24km of State owned asset, the Tasman Highway, from south of St Patricks River to Minstone Road Scottsdale. The project is being completed in two stages with stage 1 separated into two sections. Stage 1 Section 1 construction is underway currently with Stage 2 Section 2 in the design phase.

Stage Two (just south of the Sideling lookout to just south of St Patricks Bridge) has entered the design phase.

→ *Department of State Growth Project—Continued advocacy in relation to the project to ensure community needs continue to be met.*



COMMUNITY HEALTH AND WELLBEING

Major community projects such as a Family Learning Centre and Health & Well-Being Hub are key to improvements in broader community health and well-being as well as positive health outcomes for current and future residents.

→ *Community Project—Determination of appropriate location, advocacy and support for the development of a Family Learning Centre and Health and Wellbeing Hub.*

BRIDPORT-SCOTTSDALE WATER SURETY PROJECT

Continued advocacy and support for TasWater's project which is looking at options to provide a more secure water supply for Bridport and Scottsdale.

→ *TasWater Project—Continued advocacy and support in relation to the project*

BRIDPORT WASTEWATER

Advocacy and support to TasWater to address ongoing concerns relating to wastewater plant odour.

→ *TasWater Project—Continued advocacy and support in relation to the project*



PROJECT AREA: Road Infrastructure

BACKGROUND

The Dorset municipality has 246km of sealed and 439km of unsealed roads. There are 114 bridges (62 concrete, 33 timber) and 13 major culverts.

Identifying and upgrading our key transport infrastructure as well as advocating for upgrades to key State managed infrastructure is critically important to ensuring our transport corridors are of a high standard and our residents, businesses and industry can travel safely and efficiently.

PROJECTS

Upgrades of key transportation corridors to standards required by industry and in accordance with Australian Road Design Standards.

GOLCONDA ROAD - SECTIONS 2-5


Section 2: Burns Road (Denison River) to 1km east

Reconstruction of 1km widened pavement

Sections 3, 4,5: 1km east of Burns Road to Gillespies Road:

Reconstruction of 5.9km widened pavement


Golconda Road has highest traffic volume of all Council rural roads. Main access for tourists visiting Bridestowe Lavender Farm (55,000 visitors/year) plus increased use from heavy vehicles.



Golconda Road—Section 2: \$546,000

LRCI Phase 3—\$217,000

Council Contribution—\$329,000



Golconda Road—Section 3-5: \$2.7M


Funding Required

GOLCONDA ROAD - SECTIONS 7 & 8

Little Forester River to Blumont Road:

Pavement reconstruction and widening plus safety improvements of 3.4km

Increasing heavy vehicle use. Completion of this segment will allow HPV access to extensive timber plantations around Blumont/Sideling and will connect to existing gazette HPV routes on Pipers Brook Road and Bridport Road.



Golconda Road—Section 7&8: \$3.2M

HVSPP—\$2.58M

Council Contribution—\$645,000


CASCADE DAM ROAD

From Krushka Street to Black Stump Shuttle Point:

Safety improvements of 2km

(Bus bypass areas, drainage works and resheeting)

Increasing use by MTB shuttle operators and general public. Stakeholder consultation required to determine best course of action.



Cascade Dam Road—\$370,000


Funding Required

GILLESPIES ROAD

Golconda Road to past Knights Road:

Widening and safety improvements of 0.8km

Main access for tourists visiting Bridestowe Lavender Farm. Increasing use by quarry vehicles..



Gillespies Road—\$655,000

Safer Rural Roads Program—\$600,000


Council Contribution—\$55,000

DERBY BACK ROAD

Tasman Highway to Tasman Highway:

Widening and safety improvements of 7.6km

Bypass for heavy vehicles. Liaison with Department of State Growth to undertake full road study and garner funding with a view to a possible road swap between state and Council at a later stage.



Derby Back Road—\$7.8M approx

Funding Required

BENEFITS

- Reduced travel times with improved transport efficiencies and safety for residents, business and industry
- Well formed, compliant transportation network providing safe access for all road users
- Reduced road maintenance costs
- Increased safety through Derby Main Street for pedestrians and cyclists

#1: Liveable Communities

#2: Economic Development

PROJECT AREA: *Recreational Infrastructure*

BACKGROUND

Recreational infrastructure plays a major role in determining the liveability of a community and the health and wellbeing of its residents. Inadequate physical activity is fueling Australia's obesity epidemic with Tasmania having some of the worst population health outcomes in the country. Providing adequate opportunities to engage in recreational pursuits is a key way for Dorset Council to tackle this growing issue and ensure our communities are healthy and resilient.

PROJECTS

Ensuring high quality sporting and recreational infrastructure is in place across Dorset to meet the needs of current and future generations.

NORTH EAST TASMANIA RAIL TRAIL

The first two stages of the North East Rail Trail currently extend approximately 26km from Scottsdale to the top of Billycock Hill. The Trail is a popular walking and cycling activity and hosts the annual North East Trail Run and Ride. This project is to construct Stage 3 of the project, a 40km redevelopment of the disused rail corridor from Scottsdale through to Lilydale, for non-motorized (E-bikes excepted) multi-use recreational purposes as well as construction of associated infrastructure such as signage, interpretation and bike racks.

Scottsdale to Lilydale:

Tender applications and contract management

Removal of rail infrastructure and crushing of ballast for reuse

Construction of trail

Expansion of Lilydale Falls Carpark (requirement of Launceston City Council planning permit)

North East Tasmania Rail Trail: \$2.8M

Federal Government - \$1.47M

Council Contribution - TBC



SCOTTSDALE BIKE PARK

Design and construction of a Scottsdale Bike Park. Potential to stage the approach to 3 key areas of need: Jumps Track, Skills Development Area and Trail Development/Expansion Area.

Design

Construction

Official Opening

Scottsdale Bike Park—\$110,000

Premiers Fund - \$50,000

Community Donation - \$30,000

Council Contribution - \$30,000

GLADSTONE COMMUNITY PARK

Design and construction of an open space facility in Gladstone.

Design

Construction

Gladstone Community Park: \$TBC

Dorset Council - \$10,000

Funding Required



The Tunnel at

PROJECT AREA: *Recreational Infrastructure*

PROJECTS Continued

SCOTTSDALE SPORTING PRECINCT

Consultation and needs analysis in regards to the Scottsdale Sporting Precinct - including emphasis on the Scottsdale Stadium and Scottsdale Skate Park.

Needs Analysis

Feasibility Study

Planning and Design

Scottsdale Sporting Precinct: \$100,000

Funding Required

PLAYGROUND FACILITY AUDIT

Internal facility audit and needs analysis in regards to Dorset Playground Facilities to inform future expenditure

Facility Audit

Needs Analysis

Playground Facility Audit: \$0 (Internal Assessment)



Derby



BENEFITS

- Increased low/no cost recreational options for Dorset to improve physical and mental health and wellbeing outcomes
- Supports and encourages growth in service sector industries such as tourism and hospitality
- Stimulate new economic development to diversify the economy - tourism accommodation and experiences
- Economic benefits to local businesses
- Provides passive recreation options for young people and families
- Accessible recreation provides increased health and wellbeing outcomes

#1: Liveable Communities

#2: Economic Development

PROJECT AREA: *Waste Management*

BACKGROUND

The various state and national policies and action plans show that waste management is changing from a linear waste disposal model to a circular resource recovery and reuse model. The aims are to reduce waste and capitalize on the environmental and economic opportunities associated with resource recovery and recycling.

PROJECTS

This project involves redefining our waste sector into a resource recovery sector and implementing infrastructure and processes that divert maximum waste from landfill while minimizing the economic impacts of the waste levy and maximizing our sustainability and environmental outcomes.

The projects will commence the delivery of the Waste Strategy in relation to recycling and green waste and pave the way for delivery of the third element; organics.

CONTAINER REFUND SCHEME

The Container Refund Scheme is currently being implemented by the Tasmanian Government and will see consumers able to recycle eligible drink containers in exchange for a 10c refund. It is due to commence in 2023. Council's costs will be minimal and involvement will be confined to project assistance, dissemination of information and possible hosting of a reverse vending machine/s:

Assist with location of reverse vending machines

Assist with information dissemination

Host reverse vending machine (possible)



GREEN WASTE MANAGEMENT

Transition from open burning of green waste (Oct 2024 deadline) and commence a more sustainable green waste management model.

Current options are:

- A) Airburner
- B) Biochar and;
- C) Chip and Cart to Launceston Organics Facility for processing into compost

Development of hardstand stockpile area

Procurement of equipment

Annual monitoring and evaluation of solution to ensure continued benefit.

➡ Green Waste—\$TBC
Funding Required

BENEFITS

- Improved environmental outcomes for the region
- Improved waste diversion from landfill and decreased waste landfill levy rates
- Greater community awareness of the need to reduce waste and value resources
- Decreased littering across the municipality
- Fundraising opportunities for community

#3: Leadership and Governance

#4: Environmental Footprint

PROJECT AREA: *Community Master Planning*

BACKGROUND

The localities of Scottsdale, Bridport and Derby are potential growth areas for the Dorset region. Community Master Planning is required to ensure we meet the needs of our current as well as future communities and our products, facilities and infrastructure is in line with needs and demands.

PROJECTS

Master planning in regards to the community:

SCOTTSDALE

Structure Planning **is complete** and will inform and guide the major changes to land use, built environment and public spaces to achieve economic, social and environmental objective for the community of Scottsdale.

Scottsdale Focus Areas:

- Light Industrial Area
- Austins Road Subdivision

→ **Scottsdale Structure Planning—\$55,000**
State Government Contribution - \$25,000
Council Contribution - \$30,000

→ **Scottsdale Light Industrial Area—\$TBC**
Council Contribution - \$30,000
Funding Required

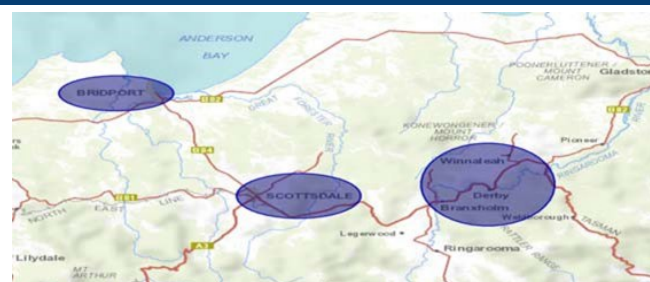
→ **Austins Road Subdivision—\$TBC**
Council Contribution - \$30,000
Funding Required

BRIDPORT

Structure Plan: guide the major changes to land use, built environment and public spaces to achieve economic, social and environmental objectives for the community of Bridport.

Consultant driven.

→ **Bridport Structure Planning —\$TBC**
Council Contribution - \$50,000
Funding Welcomed



DERBY

Derby Master Planning will incorporate a number of elements to inform the growth and development of the town of Derby. **Structure Planning is now complete** and will then be used to inform the development of further planning including:

- Infrastructure Plan
- Economic Impact Study - MTB
- MTB Precinct Plan

→ **Derby Structure Planning—\$55,000**
State Government Contribution - \$25,000
Council Contribution - \$30,000

→ **Derby Master Planning—\$552,000**
Council Contribution - \$32,000
External Funding Required—\$520,000

TOWN FACILITIES

Site Assessment for a public toilet at the Victoria Street end of Scottsdale and investigation into pedestrian crossings on King and George Street, Scottsdale and Main Street, Bridport.

→ **Infrastructure—\$70,500+**
Further Funding Required

BENEFITS

- Ensure our communities are attractive and vibrant areas to live, work and play
- Improve economic and social viability of our communities
- Ensure best use of council resources and determine a strategy to focus council investment for the future

#1: Liveable Communities

#2: Economic Development

PROJECT AREA: *Economic Development*

BACKGROUND

In order to drive economic development we need to ensure that Dorset is equipped with the basic infrastructure to accommodate growth and development. We need to understand our target demographic as well as our assets and market our region accordingly.

PROJECTS


Reviews, plans and strategy development for the following key areas:

MUNICIPAL MARKETING STRATEGY & PLANS


Investment into strategies and planning that support the growth of the region and attract and diversify the population.

Resident Attraction Plan: Aimed to attract young families and entrepreneurs to move into the community

Tourism Marketing Plan: Aimed at increasing visitors to the region




Resident Attraction Plan: \$TBC
Funding Required



Tourism Marketing Plan: \$TBC
Funding Required

BRIDPORT NEW RIVER ENTRANCE & MARINA

An election commitment of \$600,000 will assist Council in conducting further design and construction work on the proposed new port entrance, including a feasibility study on the proposed marina.



New Port Entrance and Marina Planning — \$600,000
State Government Contribution - \$600,000
Further funding required for additional stages



SIGNAGE AND BRANDING

Ensure all signage is up to date with new branding across the municipality.



Signage: \$TBC
Funding Required

MUNICIPAL PROSPECTUS

Aimed at showcasing Dorset and attracting new business ventures and industry to the region to capitalize on regional strengths which include:

Agriculture, Forestry and Tourism



Municipal Prospectus: \$TBC
Funding Required

TOURISM INFRASTRUCTURE PLAN

To enhance positive visitor experiences by ensuring tourism related infrastructure is upgraded, renewed and maintained as necessary.



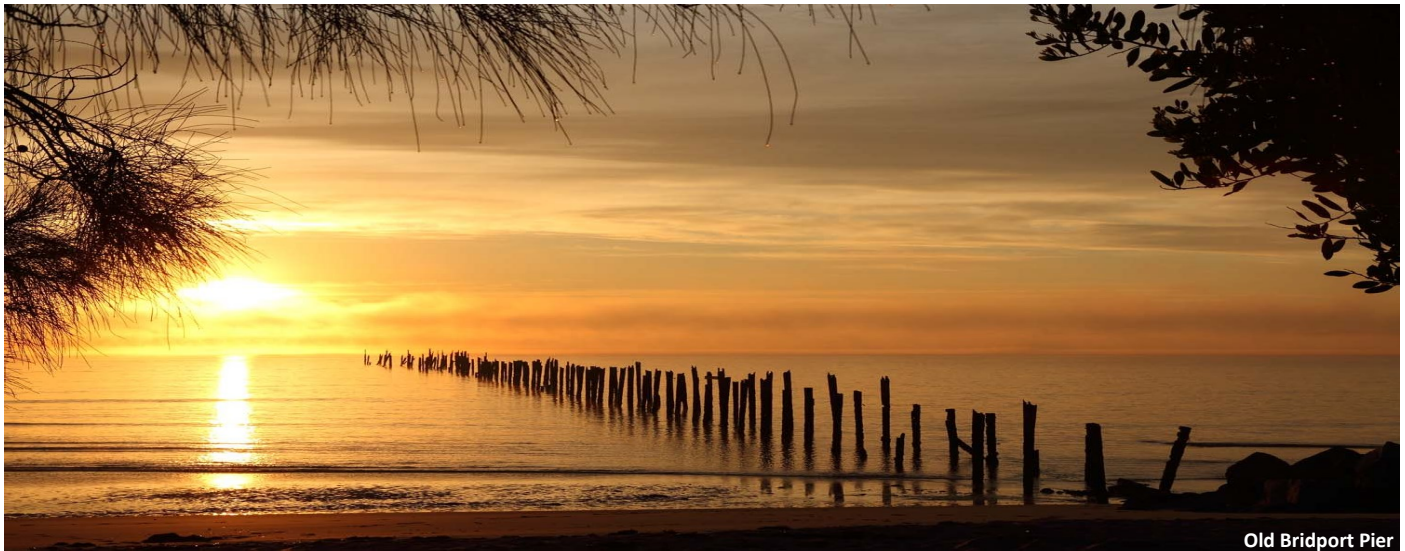
Tourism Infrastructure Plan: \$TBC
Funding Required

BENEFITS

- Ensure our communities are attractive and vibrant areas to live, work and play
- Improve economic and social viability of our communities
- Ensure best use of council resources and determine a strategy to focus council investment for the future
- Promote well connected, well services communities that meet the needs of the current and future residents
- Creation of resilient, economically diverse communities

#1: Liveable Communities

#2: Economic Development



Old Bridport Pier

DOCUMENT CONTROL

VERSION	CONTRIBUTORS	NOTES	DATE
1.0	Bridget Waterhouse, John Marik, Rohan Willis	Plan development	October 2023
1.1	Bridget Waterhouse	<p>Updates following community consultation:</p> <p><i>Included: Scottsdale - Bridport Water Surety Project (Advocacy)</i></p> <p><i>Included: Scottsdale Facilities (Community Master Planning)</i></p> <p><i>Included: Bridport Wastewater Project (Advocacy)</i></p> <p><i>Updated: Advocacy (inclusion of project lead information)</i></p> <p><i>Updated: Green Waste Management (included Biochar)</i></p> <p><i>Updated: Derby Back Road (further details on works)</i></p> <p><i>Updated: Bridport New River Entrance and Marina (further information on project)</i></p>	November 2023
1.2	Bridget Waterhouse	<p>Updates:</p> <p><i>Updated: Scottsdale Facilities - changed to Town Facilities and included Bridport Main Street Pedestrian Crossing</i></p> <p><i>Updated: Derby Master Planning - costings revised from \$30,000 to \$555,000 following identification as a project of state significance and reassessed scope..</i></p>	February 2024
1.3	Bridget Waterhouse	<p>Updates:</p> <p><i>Updated: North East Recreation Trail - external funding revised from TBA to \$2.8M following updated business case.</i></p> <p><i>Updated: Derby Master Planning - external funding revised from \$500,000 to \$520,000 following updated costings..</i></p> <p><i>Updated: Town Facilities external funding to \$70,500+ following updated costings</i></p> <p><i>Updated: Gladstone Dirt Jumps to Gladstone Community Park</i></p>	July 2024

DORSET COUNCIL – Planning Approvals

1 July 2024 to 31 July 2024

SUB-2024/1319	Michell Hodgetts Surveyors 177 Waterhouse RD BRIDPORT	Lodged 15/04/2024	Subdivision of one (1) lot into three (3) lots Determined APPD on 18/07/2024
DEV-2024/53	Design to Live 73 Main ST BRIDPORT	Lodged 30/05/2024	Change of use of visitor accommodation unit to a second dwelling (site to contain 2 multiple dwellings and 1 visitor accommodation unit) Determined APPD on 18/07/2024
DEV-2024/57	Mr M Shrapnel 148A Westwood ST BRIDPORT 148 Westwood ST BRIDPORT	Lodged 05/06/2024	Demolition of existing dwelling, consolidation of lots C/T 155749/1 and C/T 155749/2 and construction of a new dwelling with associated works Value of Works - \$1,500,000 Determined APPD on 16/07/2024
DEV-2024/58	Dorset Council Tasman HWY DERBY	Lodged 06/06/2024	Construction of a shed for Council works depot Value of Works - \$50,000 Determined APPD on 04/07/2024
DEV-2024/60	Mr N A Macfie 74 Frederick ST DERBY	Lodged 18/06/2024	Change of use to Visitor Accommodation Determined APPD on 16/07/2024
DEV-2024/65	Mr R Cantwell 7 King ST SCOTTSDALE	Lodged 03/07/2024	Demolition of canopy structure Value of Works - \$8,000 Determined APPD on 05/07/2024

DEV-2024/66	Mr J N Millwood 837 Ten Mile TRK SPRINGFIELD	Lodged 03/07/2024 Value of Works - \$220,000	Construction of a farm shed Determined APPD on 03/07/2024
SUB-2024/1323	Michell Hodgetts Surveyors 8 King ST SCOTTSDALE	Lodged 08/07/2024	Consolidation of titles C/T 121901/1 and C/T 121901/2 Determined APPD on 26/07/2024
DEV-2024/68	Mr A Pennington 2205 Cape Portland RD CAPE PORTLAND	Lodged 17/07/2024 Value of Works - \$80,000	Construction of an amenities block Determined APPD on 17/07/2024

DORSET COUNCIL – Building Approvals

1 July 2024 to 31 July 2024

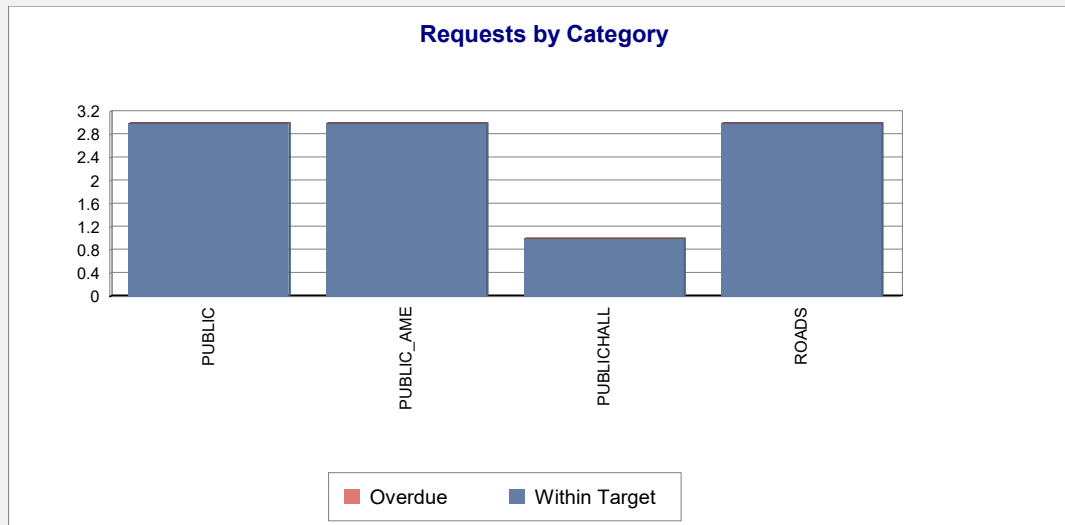
OTH-2024/57	HBV Architects 20 Coplestone ST SCOTTSDALE	Lodged 07/04/2024 Value of Works - \$280,000	School Amenity Alterations Determined APPR on 10/07/2024
OTH-2024/49	Mr F J Wagner Mrs D C Wagner 565 Racecourse RD WINNALEAH	Lodged 17/06/2024 Value of Works - \$100,000	Extension to Existing Dwelling Determined APPR on 08/07/2024
OTH-2024/54	Bison Constructions 391 Legerwood LANE LEGERWOOD	Lodged 20/06/2024 Value of Works - \$165,000	Farm Hay Shed Determined APPR on 08/07/2024
OTH-2024/30	Design Intent Architecture 10 William ST BRIDPORT	Lodged 04/07/2024 Value of Works - \$15,000	Dwelling Ensuite Addition Determined APPR on 04/07/2024
OTH-2024/52	Ms L E Wilson 8 Neville DR BRIDPORT	Lodged 04/07/2024 Value of Works - \$500,000	House Determined APPR on 04/07/2024
OTH-2024/55	Engineering Plus (Tas) Pty Ltd 22 Donald ST BRANXHOLM	Lodged 01/07/2024 Value of Works - \$45,000	Storage Shed Determined APPR on 08/07/2024
OTH-2024/44	Mr M A Singline 15 Bridview PL BRIDPORT	Lodged 08/07/2024 Value of Works - \$10,000	Internal Alterations Determined APPR on 08/07/2024

OTH-2024/58	Mr D Clark	Lodged 11/07/2024	New Shed
	24 Main RD MUSSELROE BAY	Value of Works - \$20,000	Determined APPR on 11/07/2024
OTH-2024/59	Mr I H Collings	Lodged 19/07/2024	New Dwelling (Unit 2 only)
	57 Westwood ST BRIDPORT	Value of Works - \$350,000	Determined APPR on 19/07/2024

DORSET COUNCIL – Plumbing Approvals

1 July 2024 to 31 July 2024

OTH-2024/51	Prime Design 127A Westwood ST BRIDPORT	Lodged 17/06/2024	New Dwelling - Plumbing Only Determined APPR on 08/07/2024
SP-2024/52	Ms L E Wilson 8 Neville DR BRIDPORT	Lodged 04/07/2024	House Value of Works - \$500,000 Determined APPR on 04/07/2024
OTH-2024/30	Design Intent Architecture 10 William ST BRIDPORT	Lodged 04/07/2024	Dwelling Ensuite Addition Value of Works - \$15,000 Determined APPR on 04/07/2024
OTH-2024/44	Mr M A Singline 15 Bridview PL BRIDPORT	Lodged 08/07/2024	Internal Alterations Value of Works - \$10,000 Determined APPR on 08/07/2024
OTH-2024/59	Mr I H Collings 57 Westwood ST BRIDPORT	Lodged 19/07/2024	New Dwelling (Unit 2 only) Value of Works - \$350,000 Determined APPR on 19/07/2024



Customer Request Summary by Category

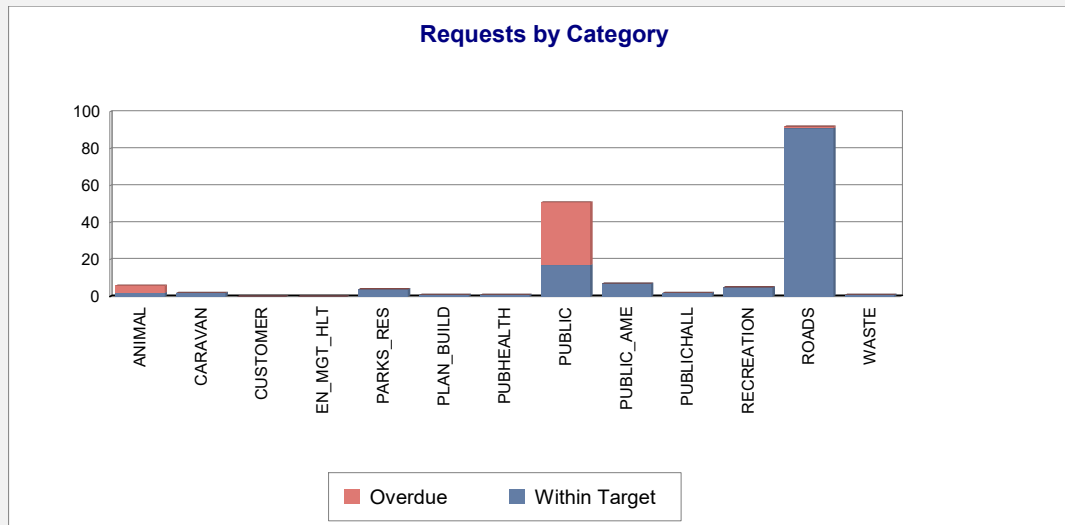
For period 01/07/2024 to 31/07/2024

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 12/08/2024 3:55:32PM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Public	6	3	3	50%	0	0%
Online Enquiries	6	3	3	50%	0	0%
Public Amenities	3	3	3	100%	0	0%
Public Amenities Maintenance	3	3	3	100%	0	0%
Public Halls Buildings	1	1	1	100%	0	0%
Public Halls Buildings Enquiries	1	1	1	100%	0	0%
Roads	9	3	3	33%	0	0%
Roads Rural - Kerb & Gutter Maintenance	2	1	1	50%	0	0%
Roads Rural - Maintenance	3	1	1	33%	0	0%
Stormwater Maintenance	3	0	0	0%	0	0%
Roads Urban - Spraying/Pest Plant Control	1	1	1	100%	0	0%
GRAND TOTAL	19	10	10	53%	0	0%



Customer Request Summary by Category

For period 01/01/2024 to 31/07/2024

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 12/08/2024 4:44:17PM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Animals	8	6	2	25%	4	50%
Animal Enquiry	2	1	0	0%	1	50%
Barking Dog	2	1	1	50%	0	0%
Animal Welfare	4	4	1	25%	3	75%
Caravan Parks	3	2	2	67%	0	0%
Caravan Parks Enquiries	1	1	1	100%	0	0%
Caravan Parks Maintenance	2	1	1	50%	0	0%
Customer Service	1	0	0	0%	0	0%
Customer Service General Enquiries	1	0	0	0%	0	0%
Environmental Management and Health	3	0	0	0%	0	0%
Fire Hazards	1	0	0	0%	0	0%
Noise Pollution	2	0	0	0%	0	0%
Parks & Reserves	5	4	4	80%	0	0%
Parks & Reserves Maintenance	4	3	3	75%	0	0%
Playground Maintenance	1	1	1	100%	0	0%
Planning & Building Services	2	1	1	50%	0	0%
Building Enquiries	1	0	0	0%	0	0%
Development General Enquiries	1	1	1	100%	0	0%
Public Health	1	1	1	100%	0	0%
Water Safety	1	1	1	100%	0	0%

For period 01/01/2024 to 31/07/2024

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 12/08/2024 4:44:17PM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Public	53	49	17	32%	34	64%
Online Enquiries	53	49	17	32%	34	64%
Public Amenities	8	7	7	88%	0	0%
Public Amenities Maintenance	8	7	7	88%	0	0%
Public Halls Buildings	2	2	2	100%	0	0%
Public Halls Buildings Enquiries	1	1	1	100%	0	0%
Public Halls Buildings Maintenance	1	1	1	100%	0	0%
Recreation Grounds	6	5	5	83%	0	0%
Recreation Grounds Maintenance	6	5	5	83%	0	0%
Roads	114	92	91	80%	1	1%
Roads Enquiries	4	3	3	75%	0	0%
Roads Rural - Kerb & Gutter Maintenance	9	6	6	67%	0	0%
Roads Rural - Maintenance	45	40	40	89%	0	0%
Roads Rural - Potholes/Patching Maintenance	1	1	1	100%	0	0%
Roads Rural - Shoulder Maintenance	1	1	1	100%	0	0%
Roads Rural - Signage & Guide Posts Maintenance	4	4	4	100%	0	0%
Roads Rural - Spraying/Pest Plant Control	1	1	1	100%	0	0%
Roads Rural - Tree/Vegetation Maintenance	7	7	7	100%	0	0%
Roads Rural - Verge Mowing/Slashing	5	4	4	80%	0	0%
Stormwater Maintenance	10	4	4	40%	0	0%
Roads Urban - Footpath Maintenance	8	7	7	88%	0	0%
Roads Urban - Garden Bed Maintenance	1	1	1	100%	0	0%
Roads Urban - Maintenance	10	6	5	50%	1	10%
Roads Urban - Spraying/Pest Plant Control	4	4	4	100%	0	0%
Roads Urban - Tree/Vegetation Maintenance	4	3	3	75%	0	0%
Waste Management	1	1	1	100%	0	0%
Littering	1	1	1	100%	0	0%
GRAND TOTAL	207	170	133	64%	39	19%