

dorset
C O U N C I L

Ordinary Agenda

Council Meeting

21 October 2024

BRIDPORT HALL

it's in the making

General Manager's Certification

Qualified Persons Advice – Local Government Act 1993 – Section 65

Pursuant to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and / or recommendation provided for the guidance of Council in this Agenda, that:

1. such advice, information and / or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person; and
3. a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice has been provided to the council.



JOHN MARIK
General Manager

Notification of Council Meeting

NOTICE¹ is given that the next Ordinary Meeting of the Dorset Council will be held on **Monday, 21 October 2024** at the **Bridport Hall, Main Street, Bridport** commencing at 6:00 pm.

Members of the public are invited to attend in person, however, if any member of the public is feeling unwell, **please do not attend**.

The audio recording of the Council Meeting, except for any part held in Closed Session, will be made available to the public as soon as practicable after the meeting via Council's website and social media.



JOHN MARIK
General Manager

¹ In accordance with the *Local Government (Meeting Procedures) Regulations 2015*

Ordinary Meeting of Council

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Council Meeting Agenda 21 October 2024

Meeting Opened:

Present:

Apologies:

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Bridport is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 196/24 Declaration of an Interest of the Commissioner or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and the Local Government Code of Conduct for Tasmanian councillors, the Commissioner is requested to indicate whether he has, or is likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Item 197/24 Confirmation of Ordinary Council Meeting Minutes – 16 September 2024

Ref: DOC/24/12911

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 16 September 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 16 September 2024 having been circulated to the Commissioner, be confirmed as a true record.

Item 198/24 Confirmation of Special Meeting of Council Minutes – 19 September 2024

Ref: DOC/24/13114

The Chair reported that he had viewed the minutes of the Special Meeting held on Thursday, 19 September 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Special Meeting held on 19 September 2024 having been circulated to the Commissioner, be confirmed as a true record.

Item 199/24 Confirmation of Agenda

Recommendation

That Council confirm the Agenda and order of business for the 21 October 2024 Council Meeting.

Response from Director – Community & Development, Rohan Willis:

At the **19 August 2024** Council Meeting, Ms Louise Brooker asked the following questions during public question time:

“Commissioner, as you know I was at the Council Meeting on the 18 September 2023 when you examined the 372-page development application for the 20 units at Barnboughe.

At that meeting we were told the units would be built behind the fore-dune. You asked for clarification about the rear toe of the dune and you passed a motion to allow the development to go ahead with the understanding that the units would be built “well back from the toe” (quote Town Planner). My questions relate to a discrepancy that has become obvious between the plans as exhibited and passed on 18 September 2023 and the position of the works that are currently being carried out:

- 1. Commissioner: Are you aware that the unit being built at the moment is not in the position you gave permission for, and that vegetation on the foredune has been removed and burnt in order for a deck which will in Mr Sattler’s words: “give visitors the nice effect of being on really genuine beach front”?*
- 2. Who gave permission for the position of the units to be moved? Is the Crown Lands authority aware of the changes? Indeed, are they even aware of the development per se?*
- 3. In light of the fact that the dune has been modified, what will be done to rectify the situation and what steps will be taken to ensure that all the remaining vegetation at the site remain intact during future construction?”*

The questions were noted and it was advised to Ms Brooker that Council officers were already liaising with Property Services personnel (the authority responsible for management of the Crown land public reserve neighbouring the subject development site addressed at Waterhouse Road, Bridport to the north) to investigate the matter.

In order to assess the allegations being made and to properly verify the location of the building in relation to approved setbacks from the property boundary onto Crown Land, Council subsequently requested a survey report to be undertaken by the proponent. This report has now been prepared and is provided at the agenda [attachments](#).

Before providing a brief overview of the findings of the survey report, it is helpful to clarify some matters:

- The original planning permit decided upon at the September 2023 Council Meeting was granted on the basis of a 3 metre setback from the property boundary. In May this year, the proponent made application to Council to amend the planning permit in order to *increase* the setback of the building to 13 metres; this to accommodate bushfire hazard management setback requirements (i.e. ensuring the building could be constructed to achieve a compliant BAL – Bushfire Attack Level - rating). As part of this process, Council mandatorily notified all representors of the previous 2023 application, as required pursuant to provisions of the *Land Use Planning and Approvals Act 1993*. Ms Brooker was one of these representors. It is noted that no representors sought to appeal the amendment. As such, the amendment became effective and the amended building setback (to 13 metres) was approved.
- Vegetation removal works undertaken around the periphery of the approved building that is contained within the land upon which the building was approved (CT 200350/1) is lawful and is necessary in order for the development to be compliant with its approved bushfire hazard

management plan. This vegetation removal – comprising predominantly marram grass and *Acacia sophorae* (coastal wattle) individuals and is exempt from requiring planning approval, pursuant to Clause 4.4.1 of Council’s planning scheme.

The report has confirmed that the location and development footprint of the approved building is consistent with the setbacks and design approved under both the *existing* planning permit and the building permit – being 13 metres from the boundary. The report has also confirmed that the northern elevation of the constructed building footprint (i.e. the portion of the building closest to the dune) is located behind the toe of the dune. The location of the building is therefore considered to be compliant with the existing planning and buildings permits that authorised its construction.

It is noted that some during construction activities at the site an area of marram grass atop the dune and upon the public reserve was impacted by excavator activity. This area has since been replanted with marram grass individuals. Council remains in contact with Property Services upon this matter and is discussing appropriate measures of reprimand to ensure that no further activity upon, or disturbance of, the adjoining public reserve occurs without lawful authority to do so.

The following questions were received without notice from members of the public:

Item 201/24 Deputations

Item 202/24 Commissioner Question Time

The following questions were received without notice from the Commissioner:

Item 203/24 Applications for Leave of Absence

Nil

Item 204/24 Notices of Motion by the Commissioner

ITEMS FOR DECISION

Item 205/24

2024/25 Small Grants Application Assessments – Round 1

Reporting Officer: Community & Development Administration Officer, Elizabeth Hadley

Ref: DOC/24/14341

Recommendation

That Council approve the following funding contributions under the Dorset Small Grants stream of the Community Grants Program:

- \$2,000 to Fingal Valley Neighbourhood House;
- \$2,000 to Scottsdale Lions Club Inc.;
- \$2,000 to Scottsdale and Community Mens Shed;
- \$1,948 to Lions Club of Bridport; and
- \$2,000 to Ringarooma Netball Club.

Purpose

The purpose of this agenda item is to present the recommendations of the Community Grants Selection Panel in relation to the Dorset Small Grants stream to Council for approval.

Background

The Community Grants Selection Panel (the Panel) consists of Commissioner Wardlaw, Elizabeth Hadley (Community & Development Administration Officer) and Rohan Willis (Director – Community & Development).

Under the Council's Community Grants Program (the Program) budget for the 2024/25 financial year, Council has allocated \$10,000 to the Dorset Small Grants stream.

The Panel met in early October to consider all applications received during the stipulated submission period (Wednesday 7 August – Wednesday 18 September) for Round 1 of the Program.

To date none of the allocated \$10,000 budget has been utilised.

Planning, Environment & Statutory Requirements

N/A

Risk Management

N/A

Strategic and Annual Plan

N/A

Financial & Asset Management Implications

For the 2024/25 financial year, \$10,000 has been allocated to this grant stream under the Program.

Community Considerations

Council's Community Grants Program was communicated through the Dorset Council Website and Facebook.

Officer's Comments

Five applications were received during the stipulated submission period, amounting to \$9,948 (excl. GST) in requested funding.

The applications have been assessed as being compliant with the guidelines, will benefit the community and are therefore recommended for full funding.

Details on each of the grant requests received and the recommendations of the Panel in relation to each are provided in the following table:

Organisation	Project	Project Cost (Incl. GST)	Grant Requested (Excl. GST)	Grant Recommendation
Fingal Valley Neighbourhood House	Baby and Child First Aid Dorset	\$2,850	\$2,000	Recommended
Scottsdale Lions Club Inc.	Clean-up North East Park Entertainment Stand	\$4,000	\$2,000	Recommended
Scottsdale and Community Mens Shed	Mens Shed Security	\$2,470	\$2,000	Recommended
Lions Club of Bridport Inc.	Equipment – Laptop	\$2,142	\$1,948	Recommended
Ringarooma Netball Club	Ringarooma Netball Club – New Uniforms	\$2,705	\$2,000	Recommended

N.B. All figures have been rounded up to the nearest dollar.

Recommendation

That Council approve the following funding contributions under the Dorset Community Matching Fund Grants stream of the Community Grants Program:

- \$5,000 to Sporting Shooters Association of Australia (SSAA) Scottsdale;
- \$9,886 to Moorina Golf Club; and
- \$14,750 to Dorset Field and Game.

Purpose

The purpose of this agenda item is to present the recommendations of the Community Grants Selection Panel in relation to the Dorset Community Matching Fund Grants stream to Council for approval.

Background

The Community Grants Selection Panel (the Panel) consists of Commissioner Wardlaw, Elizabeth Hadley (Community & Development Administration Officer) and Rohan Willis (Director - Community & Development).

Under the Council's Community Grants Program (the Program) budget for the 2024/25 financial year, Council has allocated \$30,000 to the Dorset Community Matching Fund Grants stream.

The Panel met in early October to consider all applications received during the stipulated submission period (Wednesday 7 August – Wednesday 18 September) for Round 1 of the Program.

To date none of the allocated \$30,000 budget has been utilised.

Planning, Environment & Statutory Requirements

N/A

Risk Management

N/A

Strategic and Annual Plan

N/A

Financial & Asset Management Implications

For the 2024/25 financial year, \$30,000 has been allocated to this grant stream under the Program.

Community Considerations

Council's Community Grants Program was communicated through the Dorset Council Website and Facebook.

Officer's Comments

Five applications were received during the stipulated submission period, amounting to \$51,000 (excl. GST) in requested funding.

Three applications are recommended for full funding (totalling \$29,636) and two applications are not recommended for funding. Noting the Jetsonville Playgroup application applies to a Council-owned premises, this project will be automatically noted for future budgetary consideration via Council's online [community budget submissions](#) platform.

Details on each of the grant requests received and the recommendations of the Panel in relation to each are indicated in the following table:

Organisation	Project	Project Cost (Incl. GST)	Grant Requested (Excl. GST)	Grant Recommendation
Ringarooma Golf Club	Purchase Zero Turn Ride on Mower	\$13,999	\$6,364	Not Recommended
Sporting Shooters Association of Australia (SSAA) Scottsdale	Shooting Benches	\$14,107	\$5,000	Recommended
Moorina Golf Club	Fencing and Drainage	\$21,835	\$9,886	Recommended
Jetsonville Playgroup	Playground Relocation and Improvement	\$34,947	\$15,000	Not Recommended
Dorset Field and Game	Remediation and Renewal of Access Roads	\$37,625	\$14,750	Recommended

N.B. All figures have been rounded up to the nearest dollar.

Recommendation

That Council approve the following funding contribution under the Dorset Councillors Discretionary Grants stream of the Community Grants Program:

- \$9,890 to North Scottsdale Hall Committee; and
- \$2,487 to Dorset Tasmania History Society.

Purpose

The purpose of this agenda item is to present the recommendations of the Community Grants Selection Panel in relation to the Dorset Councillors Discretionary Grants stream to Council for approval.

Background

The Community Grants Selection Panel (the Panel) consists of Commissioner Wardlaw, Elizabeth Hadley (Community & Development Administration Officer) and Rohan Willis (Director - Community & Development).

Under the Council's Community Grants Program (the Program) budget for the 2024/25 financial year, Council has allocated \$15,000 to the Dorset Councillors Discretionary Grants stream.

The Panel met in early October to consider all applications received during the stipulated submission period (Wednesday 7 August – Wednesday 18 September) for Round 1 of the Program.

To date none of the allocated \$15,000 budget has been utilised.

Planning, Environment & Statutory Requirements

N/A

Risk Management

N/A

Strategic and Annual Plan

N/A

Financial & Asset Management Implications

For the 2024/25 financial year, \$15,000 has been allocated to this grant stream under the Program.

Community Considerations

Council's Community Grants Program was communicated through the Dorset Council Website and Facebook.

Officer's Comments

Three applications were received during the stipulated submission period, amounting to \$20,223 (excl. GST) in requested funding.

Two applications are recommended for full funding (totalling \$12,377) and one application is not recommended for funding. The application not recommended will be automatically noted for future budgetary consideration via Council's online [community budget submissions](#) platform.

Details of the grant request received and the recommendation of the Panel in relation to the grant are indicated in the following table:

Organisation	Project	Project Cost (Incl. GST)	Grant Requested (Excl. GST)	Grant Recommendation
North Scottsdale Hall Committee	Floor Restoration at North Scottsdale Hall	\$11,504	\$9,890	Recommended
Dorset Tasmania History Society	Stronach Cemetery Plaques for Unmarked Graves	\$6,737	\$2,487	Recommended
Food and Friendship Incorporated – Red Dirt Cafe	Nugget Sellars Pavilion Heat Pump	\$8,630	\$7,846	Not Recommended

N.B. All figures have been rounded up to the nearest dollar.

Recommendation

That Council receive, note and adopt the audited financial statements for the year ended 30 June 2024.

Purpose

The purpose of this agenda item is to receive and note the audited financial statements for the 2023/24 financial year.

Background

The financial statements and auditors report for the year ended 30 June 2024 were signed by the General Manager on the 26 September 2024. The audit opinion was issued without qualification by the Assistant Auditor-General David Bond, on 27 September 2024. A copy of the audit opinion and financial report is contained within the Dorset Council Annual Report 2023/24 which will be publicly available from late October 2024.

Planning, Environment and Statutory Requirements

- *Local Government Act 1993* – Part 8, Division 3 (Financial Statements)
- *Audit Act 2008*

The financial statements for the 2023/24 financial year were submitted and audited within the required statutory timeframes.

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023-2032), Imperatives 10.1 & 13.1
- Annual Plan (2024/25), Activity 2

Financial and Asset Management Implications

Dorset Council has recorded an underlying deficit of \$182,000 for the year ended 30 June 2024, compared to an underlying surplus of \$678,000 in 2022/23. During the 2023/24 financial year there was an increased focus on maintenance and operational projects, including the first major renewal of the Blue Tier mountain bike trail and the fresh municipal valuation (occurring every 6 years) which impacted the 2023/24 results.

The underlying surplus / deficit calculation represents Council's true financial position after adjusting for one off items and timing differences as shown in the table below:

	Budget 2024 \$'000	Actual 2024 \$'000	Actual 2023 \$'000
Net result for the year	3,271	2,231	5,729
<i>Less non-operating income</i>			
Capital grants and contributions	(3,796)	(2,856)	(4,273)
Financial assistance grants prepayment adjustment	173	504	(1,186)
Disaster relief and recovery income (once-off funding)	-	(122)	-
<i>Add non-operational expenses</i>			
Disaster relief and recovery expenditure	-	3	176
Loss on disposal of assets (unscheduled)	-	58	232
Underlying Surplus/(Deficit)	(352)	(182)	678

Community Considerations

The report presents information regarding Council's financial position and performance for the year ended 30 June 2024 to the community.

Consultation

N/A

Officer's Comments

Dorset Council continues to be in a healthy financial position despite continued inflationary pressure and additional operational expenditure required during the 2023/24 financial year. A surplus before other comprehensive income of \$2.2 million was recorded for 2023/24, compared to a surplus before other comprehensive income of \$5.7 million for the 2022/23 financial year. Council's recurrent income decreased by \$0.4 million, capital income decreased by \$1.3 million and expenses increased by \$1.8 million.

After adjusting for capital income and one-off events for the 2023/24 financial year, Council recorded an underlying deficit of \$182,000 compared to an underlying surplus of \$678,000 in 2022/23, however, exceeded budget expectations (when compared on a like for like basis) by \$170,000 from an expected underlying deficit of \$352,000. A number of factors contributed to the decrease in Council's underlying surplus, however, an increase in depreciation of \$478,000 together with several one-off transactions, including \$234,000 for renewal of the Blue Tier mountain bike trail and \$190,000 for the fresh municipal valuation, had the most significant impact on results.

Another significant activity for Council in the 2023/24 financial year was the transfer of the financial operations of the Derby accommodation booking platform over to the Blue Derby Foundation (BDF) as part of the Memorandum of Understanding adopted by Council at the March 2023 Council meeting. Council provided the BDF with a consideration payment of \$125,000 to assist with this transition and received a \$90,000 contribution towards trail maintenance costs back from the BDF in June 2024. Therefore, the net impact to the overall result from the transition of Blue Derby operations was \$35,000 (excluding trail maintenance costs).

In July 2023 it was announced that a Board of Inquiry (the Inquiry) would be established to investigate the findings of a previous investigation into certain aspects of Council operations. It was determined on 2 August 2023 that all Councillors would be suspended for the duration of the Inquiry and Commissioner Andrew Wardlaw was appointed to administer the Council with all the functions and powers of the Mayor, Deputy Mayor, and Councillors. Operationally, Council continued as business as usual under the General Manager and all expenses related to the Inquiry incurred to date have been covered by Council's insurance (excluding the excess payable). Consequently, aside from a slight increase in Councillor allowances from the appointment of the Commissioner, the Inquiry has not materially impacted financial results for the 2023/24 financial year.

For the year ending 30 June 2024, Council's net assets increased by \$27.2 million driven largely by an increase of \$26.7 million in property, infrastructure, plant and equipment assets resulting from the revaluation of stormwater assets (up 39%), the indexing of land (up 39.3%) and other infrastructure assets (between 1.6% - 3.8%), alongside the addition of new and upgraded assets from Council's annual capital expenditure program. It is important to note that as these asset values increase, so too does Council's depreciation expense, which will have an impact on future net results reported. Notably, Council's outstanding rates debtors also decreased by \$82,000, from \$554,000 in 2022/23 to \$472,000 reported at 30 June 2024, due to an increased focus on Council's internal debt recovery program. This result is particularly pleasing considering the current economic climate and cost-of-living pressures faced by many individuals, including those within the municipality.

Council's net financial liabilities decreased by \$322,000, from \$2.8 million in 2022/23 to \$2.4 million in 2023/24 indicating that Council are in a strong liquidity position and are able to meet all existing obligations through liquid assets (cash and cash equivalents, current debtors, and financial investments). Additionally, Council continue to hold low levels of debt recording total borrowings of \$3.4 million as at 30 June 2024, which, if required, could be fully covered by Council's cash reserves of \$6.2 million.

The operational cash generated from ordinary operations decreased by \$1.7 million to \$4.5 million in the 2023/24 financial year, primarily due to the timing of cash payments received under the Financial Assistance Grants program. Under this funding program, a differing percentage of allocated funding for the upcoming financial year can be received early as a prepayment often skewing actual results from those forecast in the Long-term financial plan. Although the result has decreased from the 2022/23 financial year, Council remains in a strong financial position and can adequately fund all required capital spend as identified by Council's current Asset Management Plans and the Long-Term Financial Plan. Additionally, the asset sustainability ratio for the 2023/24 financial year, which calculates the extent to which Council is maintaining operating capacity through the renewal of existing assets, measured at 124.6% further illustrating that Council continues to be in a position to sustainably maintain the current asset base. The cash generated from operations is one of the most important figures for Council as it indicates the amount of cash available from everyday operations to fund future capital and infrastructure works within the municipality.

Finally, capital expenditure for the 2023/24 financial year totalled \$9.0 million compared to a revised capital expenditure budget of \$10.4 million (including the Rail Trail project), which is a great achievement by council officers and a fantastic result for the community.

A comprehensive overview of the financial performance for the 2023/24 financial year outlining significant movements in income, expenses, assets, and liabilities from those recognised in the prior financial year can also be found within the Dorset Council Annual Report 2023/24.

Recommendation

That Council adopt the attached revised Policy No. 43 – Cash Management.

Purpose

The purpose of this agenda item is to review Policy No. 43 - Cash Management (the Policy).

Background

Council last reviewed the Policy in July 2019 and it is now due for review consistent with the Policy's three year review cycle.

Planning, Environment and Statutory Requirements

Local Government Act 1993 – Section 75

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023-2032), Imperatives 10.1 & 13.1
- Annual Plan (2024/25), Activity 28

Risk Management

The Policy and respective internal controls manage risk regarding council's cash reserves.

Financial and Asset Management Implications

The adoption of the proposed Policy will ensure that positive returns are achieved from the investment of surplus Council funds in line with targets in the Long-Term Financial Plan and Financial Management Strategy.

Community Considerations

Council surplus funds are invested on behalf of the community with stringent risk assessments and diversification undertaken by Council officers to protect public monies.

Consultation

The draft Policy was presented to the Audit Panel at the September meeting and the October Council Briefing Workshop for discussion and feedback.

Officer's Comments

A review of the Policy in 2018 introduced an alternative approach for the investment of surplus Council funds by allowing a small amount to be invested in a spread of high-performance management funds in combination with term deposit investments. Although initially successful as an investment strategy, due to the instability of the world's financial markets resulting from the COVID-19 pandemic, Council made the decision to withdraw all monies from managed funds in the 2019/20 financial year. Since then, Council have opted for a more traditional investment strategy via term deposits held with Authorised Deposit Taking Institutions (ADIs).

As a result of this change in strategy and following a review of other local government cash management policies, it is recommended that Council focus on investing solely with ADI's and move away from investment in managed funds. The proposed Policy in the attachments has been modified significantly and is largely based on Waratah-Wynard Council's Cash Management Policy, as it aligns closely with Dorset's current cash management strategy.

The major changes made to the Policy include:

- Rewording and simplifying the objective and purpose of the Policy.
- Removing any definitions and principles applicable to management fund investments.
- Rewording the principles and adding a new section in relation to reporting obligations.

A track-changed and clean version of the Policy is included in the attachments.

Recommendation

That Council:

1. request the Commissioner for Transport to reduce the lawful speed limit along Main Street, Bridport, from the frontage of 75 Main Street through to the frontage of 121 Main Street (as illustrated at Figure 1, below), from 50 km/h to 40 km/h; and
2. install a wombat crossing treatment on Main Street, Bridport adjacent to the Henry Street junction, in general accordance with the treatment illustrated at Figure 2, below.

Purpose

The purpose of this agenda item is to recommend the reduction of the speed limit on a section of Main Street, Bridport from the current 50 km/h limit to 40 km/h and installation of a wombat crossing on the existing raised platform at the Main Street and Henry Street junction.

Background

Tourist visitation and residential growth has been on a steady upward trajectory for Bridport for over a decade. With the increase in these activities has come an increase in vehicle and pedestrian activity, which is perhaps most pronounced along Main Street in the vicinity of Village Green. In 2019 Council, in consideration of concerns expressed by Councillors and members of the community, engaged traffic engineering firm Midson Traffic to undertake a review of the intersection of Main Street and Henry Street to determine the most appropriate intersection layout based on traffic and pedestrian demands, as well as road safety considerations. The overarching recommendation from the report was that the existing intersection layout be retained, with potential consideration being given to installation of a 'wombat crossing' configuration in the future.

Concerns again re-emerged regarding observed vehicle speeds and pedestrian crossing safety along Main Street. In 2023 Council officers re-visited the pedestrian crossing matter by seeking a review of the 2019 Midson report, whilst expanding the scope of the new report to also include appraisal of the merits of a Council-suggested speed limit reduction along the Main Street 'shopping zone' (from the Town Hall roundabout through to the Bridport Primary School's school speed zone) to 40 km/h (from the current speed of 50 km/h). This new report (dated February 2024) provided a technical assessment of (i) the merits of a speed limit reduction (as well as a signage plan for its implementation) and (ii) the current operation of the Main Street / Henry Street junction, in the context of the proposed speed limit changes associated with Main Street.

At the March 2024 Council Meeting it was resolved that Council would (i) receive and note the 2019 and 2024 traffic assessments prepared by Midson Traffic, (ii) engage with the Department of State Growth to reduce the lawful speed limit to 40 km/h along the portion of Main Street identified at Figure 1 (below), and (iii) prepare design concepts for pedestrian crossing treatment – within the vicinity of the Main Street and Henry Street intersection – for future public consultation.

Council officers have since discussed the proposed speed limit reduction at the identified location, as well as the installation of a proposed wombat crossing pedestrian crossing treatment (as illustrated at Figure 2) with officers of the Transport Services division of the Department of State Growth, which offered no objection. On 14 August 2024 Council commenced its community consultation process, requesting community feedback (via social media and advertisement in the North East Advertiser) regarding the proposed speed reduction and pedestrian crossing treatment design concepts for a three-week period.

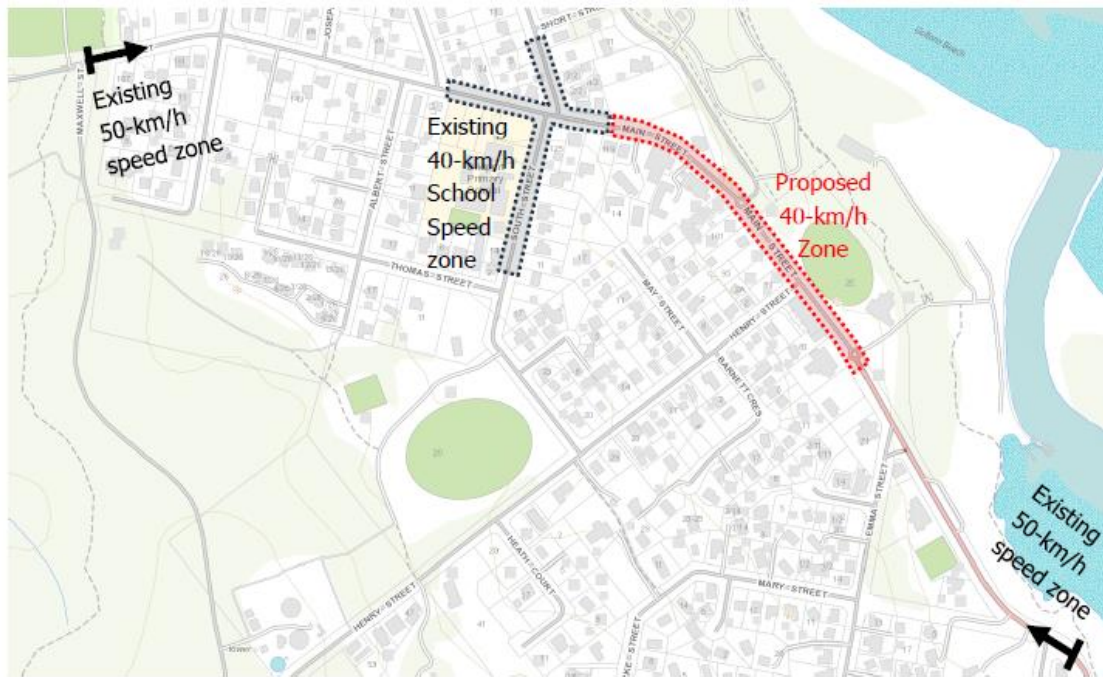


Figure 1: Proposed speed limit reduction zone changes along Main Street, Bridport.

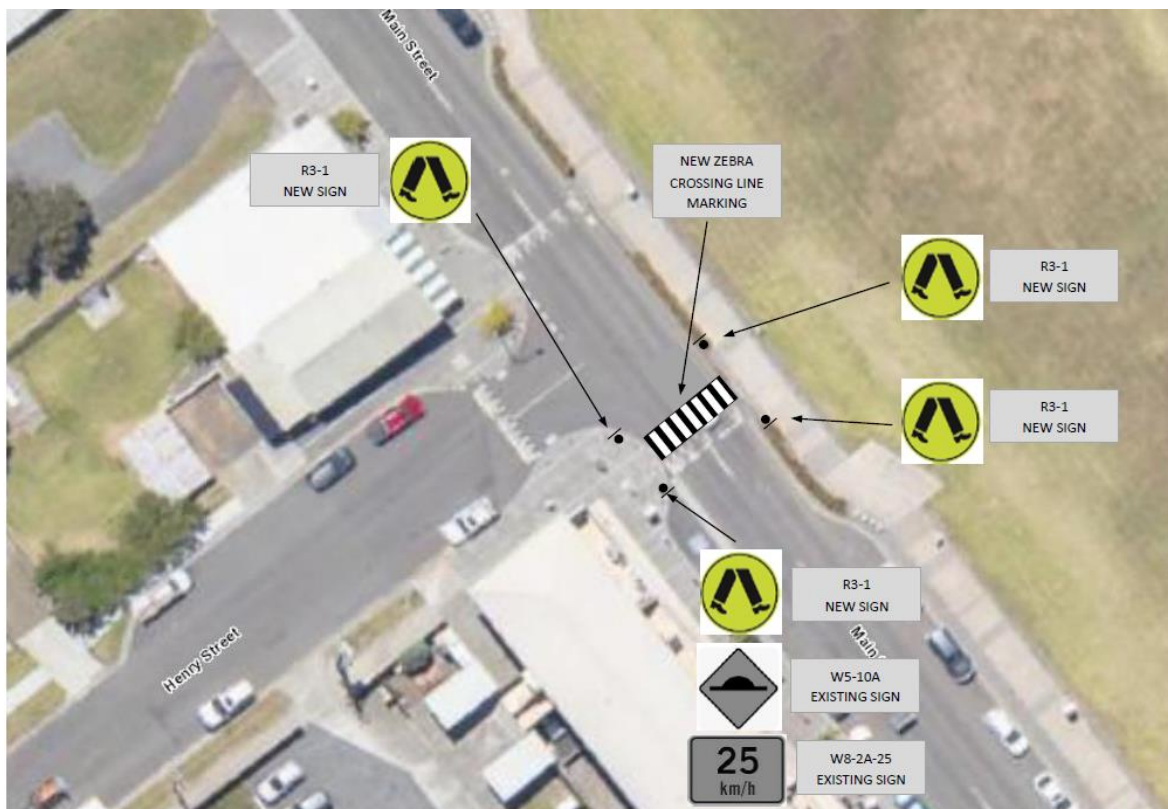


Figure 2: Proposed pedestrian crossing (wombat crossing) design in proximity to the Main Street and Henry Street junction.

Planning, Environment and Statutory Requirements

- *Traffic Act 1925*
- *Local Government (Highways) Act 1982.*

Strategic and Annual Plan

The Bridport Main Street Pedestrian Crossing Project is identified under Project 20 (Town Facilities) of Council's *Priority Projects Plan (2023-2025)*.

Risk Management

Austrroads publication 'Guide to Road Safety Part 3 Safe Speeds' provides guidance on the application of appropriate speed limits to facilitate a safe environment for all users in accordance with the Safe Systems framework. Factors to be considered in accordance with this guidance include:

- crash risk;
- current operating performance;
- road and roadside infrastructure; and
- geometry and roadside development.

The principles associated with Austrroads assessment of speed limits demonstrate that the reduction of the speed limit from 50 km/h to 40 km/h is supported on technical grounds.

Speed analysis of vehicles traversing the Henry St. intersection clearly demonstrates that the environment is safe for pedestrian crossing activity with low vehicle speeds conducive for the installation of a Wombat Crossing.

Financial and Asset Management Implications

Council was successful in receiving \$70,500 funding through the Tasmanian Government's *Vulnerable Road Users Program* for pedestrian safety improvements in Scottsdale and Bridport as follows:

- Scottsdale – George Street pedestrian refuge;
- Scottsdale – King Street wombat crossing; and
- Bridport – Main Street wombat crossing.

Council has also budgeted an additional \$20,000 in its 2024/25 budget for these works. From this combined budget of \$90,500, Council has quarantined \$18,000 within the 2024/25 budget for the purposes of the proposed Main Street safety improvements recommended within this report.

Community Considerations

Public concern regarding pedestrian crossing safety along Main Street, Bridport has been a recurring issue/theme. The proposed speed limit reduction and dedicated crossing treatment will address these issues and has been designed in consultation with community feedback and expert input from Road Safety professionals.

Consultation

As noted, Council commenced its community consultation process, requesting community feedback (via social media and advertisement in the North East Advertiser) regarding the proposed speed reduction and pedestrian crossing treatment design concepts for a three-week period. During this period Council received seven submissions. Of these submissions:

- One (1) submission was supportive of both the proposed wombat crossing design and speed reduction regime; and
- Six (6) submissions were unsupportive of both the proposed wombat crossing design and speed reduction regime, with several of these respondents asserting that the existing traffic calming measures were adequate and no further controls necessary.

Despite this feedback, it is noted that Council has for several years consistently received feedback from the community (through Councillors and officers alike) expressing ongoing concerns for pedestrian safety along the shopping precinct area of Main Street. Elaboration on this feedback is provided in the below Officer's Comments.

Officer's Comments

While vehicle speed was not identified as a major concern in Midson Traffic's *Main Street Bridport Speed Zone Assessment* (2024), Council recommends a speed reduction from 50 km/h to 40 km/h along part of Main Street, Bridport consistent with the illustration provided at Figure 1, below. As outlined previously, the principles associated with Austroads assessment of speed limits demonstrate that reduction of the speed limit from 50 km/h to 40 km/h in this area is supported on technical grounds.

While the average vehicle speeds recorded between the Bentley Street and Bridport Hall roundabouts is below 40 km/h (per the Midson 2024 report), a shopping precinct 40 km/h zone is considered appropriate as:

- there are no existing traffic calming measures west of Bentley Street;
- although commercial activity is concentrated along the western side of Main Street, over 50% of public parking spaces servicing this activity are situated eastward of the road, with pedestrian crossing behaviour hazardedly distributed along the entire length of the proposed shopping precinct;
- lowering the speed limit to 40 km/h will have no material increase in travel times; and
- by ensuring vehicles are traveling at 40 km/h, the consequence of a vehicle colliding with a pedestrian is significantly reduced.

The Midson (2024) report also identified the current operation of the raised platform intersection satisfactory from a traffic assessment, and technical perspective, and concluded that a wombat crossing is not required due to low speeds. This recommendation however does not align with feedback consistently received from the community. The community has informed Council, over a period of several years, that through the busier periods it is difficult to cross Main Street as a result of traffic volume, rather than traffic speed. Additional concerns have been expressed regarding the proximity of the existing crossing points to the road markings of the raised platform, with some pedestrians mistaking these markings as a pedestrian crossing and expecting to have right of way. On the basis of this extensive suite of observed and anecdotal community concern and confusion, Council officers consider the installation of a single wombat crossing an appropriate and prudent response to the broader concerns expressed by the community.

The proposed pedestrian crossing treatment will:

- remove confusion as to who has right of way;
- aid the young and elderly in safely crossing Main Street, particularly during peak periods;
- satisfy technical thresholds that warrant installation of a wombat crossing; and
- improve safety for vulnerable road users.

Recommendation

1. That Council, pursuant to Section 22 of the *Local Government Act 1993*, delegate the following powers and functions to the General Manager, with conditions and restrictions as shown:

Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016

Provision	Function or Power	Conditions or Restrictions
	Council delegates its functions and powers, as the appointed Corridor Manager of the North East Corridor from Lilydale Falls to Tonganah, and authorises the General Manager to delegate those functions and powers.	Nil.

Land Use Planning and Approvals Act 1993

Provision	Function or Power	Conditions or Restrictions
S.40T(6)	Council delegates its landowner consent functions and powers, where Council is the owner of land subject to a permit application that requires amendment of Dorset Council's Local Provisions Schedule, and authorises the General Manager to delegate those functions and powers.	Nil.

2. That the Planning Authority:

- a. revoke the previous powers and functions under Section 57(6) and (7) delegated to the General Manager, the Director Community and Development and the Town Planner under the *Land Use Planning and Approvals Act 1993*; and
- b. pursuant to Section 6 of the *Land Use Planning and Approvals Act 1993*, delegate the following powers and functions under Section 57(6) and (7) to the General Manager, the Director Community and Development and the Town Planner, with conditions and restrictions as shown:

Land Use Planning and Approvals Act 1993

Provision	Function or Power	Conditions or Restrictions	
S.57(6) & (7)	Applications for discretionary permits	ONLY delegated to the General Manager and Director – Community and Development If: <ol style="list-style-type: none"> 1. there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii); or 2. the recommendation of the Director Community and Development is to grant a permit for an application and: <ol style="list-style-type: none"> a) only a single representation has been received for the application; or b) two or more representations have been received for the application and the 	ONLY delegated to the Town Planner If: <ol style="list-style-type: none"> 1. there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii); or 2. no representations have been received that object to an application; and

		<p>representations fail to address standards or requirements of the planning scheme applicable to the assessment of the application; or</p> <p>c) no representations from residents or landowners of Dorset municipality have been received that object to the application.</p>	<p>3. the recommendation of the Director Community and Development is to grant a permit.</p>
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3. That Council receive and note the reviewed Master Delegation Register, version October 2024.

Purpose

The purpose of this agenda item is to amend delegations from Council and the Planning Authority to the General Manager and Council Officers.

Background

The purpose of delegation is to allow the delegate to undertake particular functions and to make decisions as though they were the Council. A function or decision under delegation therefore has the same status as if that function or decision had been undertaken by the Council. Delegation is essential to efficient and timely performance of the powers and functions of a Council in that it removes need for the Council to otherwise sit and determine all matters which are associated with its many statutory roles and functions. To minimise exposure to risk through inaccurate or outdated delegations, Council undertakes routine annual review of its Master Delegation Register. In addition to this, the Local Government Association of Tasmania (LGAT) engages legal advice to prepare and update a master delegation register – available to all Tasmanian Councils – to guide delegation of Councils' powers to General Managers and employees. This register is continuously updated, ensuring Councils are equipped to adjust and evolve delegations when and where legislative changes take effect.

Under Section 22 of the *Local Government Act 1993*, there is a general power for a Council to delegate its functions and powers under various Acts to the General Manager, and for the General Manager to sub-delegate these functions and powers to one or more employees of the Council. Delegation to the General Manager's general powers was last updated in November 2023 to update some minor procedural and administrative functions.

Currently there is a need to review delegation to the General Manager's general powers of delegation for two purposes. The first purpose relates to the role of Council as Corridor Manager pursuant to the *Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016* (the SIC Act). The second purpose relates to the role of Council, as owner of Council land, when considering permit applications that require amendment of the Local Provisions Schedule (LPS) of Council's planning scheme: the Tasmanian Planning Scheme. Rationale for these delegations is elaborated further at the Officer's Comments section, below.

Untied from the general power within the *Local Government Act 1993* for a Council to delegate functions and powers to the general manager is a specific power of delegation under the *Land Use Planning and Approvals Act 1993* (the LUPA Act). This power, pursuant to Section 6 the LUPA Act, requires that Council – as a Planning Authority – specifically nominate, by resolution, each employee who is to hold a delegation and the functions and powers provided for by such delegation. Delegation to planning authority functions

for (i) the General Manager and the Director Community and Development roles and (ii) the Town Planner role, were last updated in May 2021 and December 2019, respectively.

At this time there is benefit to revisiting existing planning authority delegations that relate to consideration of planning applications for development, made under Section 57 of the LUPA Act, with estimated costs of \$5 million or more. Background upon this delegation and the rationale for proposed changes is elaborated further at the Officer's Comments section, below.

Pursuant to Section 22(4) and Section 64(2) of the *Local Government Act 1993*, the master delegation register maintained by Council is available for inspection at the Scottsdale Council Office.

Planning, Environment and Statutory Requirements

- Section 6 of the *Land Use Planning and Approvals Act 1993*
- Section 22 and Section 64 of the *Local Government Act 1993*
- *Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016*

Risk Management

It is important for Council to review its delegations to ensure the efficient and effective operation of Council and minimise exposure to risk through inaccurate or outdated delegations. Council undertakes routine review, at minimum annually, of its master delegation register to support upkeep and currency of its delegation's regime.

Financial and Asset Management Implications

There are no financial impacts resulting from these delegations.

Community Considerations

See below.

Officer's Comments

There are three platforms of delegation being sought for the General Manager and relevant Council Officers through this report. Each form of delegation – and the reasons for seeking each – are elaborated in the below:

Corridor Manager (pursuant to SIC Act)

Council's appointment as Corridor Manager of the North East Corridor under the Act extends from its ongoing pursuit of the North East Rail Trail project. Pursuant to the Strategic Infrastructure Corridors (Strategic and Recreational Use) (Corridor Manager) Notice 2020, Dorset Council was appointed Corridor Manager of the North East Corridor from Lilydale Falls to Tonganah (the Corridor) during February 2020. The appointment (copy provided at the Agenda Attachments) permits Council, as Corridor Manager, to manage and develop the Corridor for recreational purposes, including walking and bicycle riding. In becoming Corridor Manager, Council is obliged to take responsibility for authorising and managing a range

of administrative functions and duties applicable to the Corridor. Amongst other matters, these functions and duties include:

- granting business permissions for the purposes of enabling the Corridor to be used for a designated recreational use;
- authorising acceptable methods of drainage from adjoining land onto the Corridor (as well as recovering reasonable costs for the carrying out of any necessary works by the Corridor Manager to ensure safety of persons on the Corridor);
- granting service infrastructure permissions that authorise installation of service infrastructure on the Corridor;
- authorising private road use permissions to applicable persons utilising a private road through the Corridor; and
- issuing directives to a person(s) that prohibit or otherwise restrict the use of the Corridor by the person(s).

Vesting the powers of the Corridor Manager with the General Manager will be consistent with the approach being taken by Burnie City Council, which is the only other Tasmanian Council to have been appointed a Corridor Manager under the SIC Act (Corridor Manager of the Western Corridor from Wynyard to Burnies Port). Providing delegation to the General Manager will therefore support the effective and efficient performance of the various functions and duties conferred by the Act to the Corridor Manager role, promoting the safety, maintenance and protection of the Corridor.

Permit applications for LPS amendments requiring Council landowner consent

As noted within the Background section of this report, the Local Government Association of Tasmania (LGAT) engages legal advice to prepare and update a master delegation register available to all Tasmanian Councils, to guide delegation of Councils' powers to General Managers and employees. This register is continuously updated, ensuring Councils are equipped to adjust and evolve delegations when and where legislative changes take effect.

The LGAT master delegation register has recently identified a legislative gap resulting from the operation and interaction of provisions relating to applications that require amendment of a council's respective LPS (pursuant to Section 40T of the LUPA Act). The effect of this gap on councils is that for those applications seeking amendment of an LPS that include any land owned by Council (e.g. road casements or other parcels), then currently such applications would only be able to be provided with landowner consent via Council resolution, and *prior* to being able to be considered valid for assessment by Council. This approach is inefficient and is inconsistent with delegations otherwise afforded to the General Manager and other officers to provide landowner consent to the making of 'standard' planning applications (i.e. applications that do not require a scheme amendment, pursuant to Section 52 of the LUPA Act) where land subject to the application is owned by Council.

Providing delegation to the General Manager to authorise landowner consent for Section 40T applications that apply to land that includes Council-owned land will ensure efficient and appropriate consideration of such applications, and in a manner consistent with land owner consent delegations provided to the General Manager for other standard planning applications under the LUPA Act.

Section 57 applications for development with estimated costs in excess of \$5 million

Planning authority delegations are provided to the roles of the General Manager, the Director Community and Development and the Town Planner. Delegations for the granting of permits for planning applications progressed under Section 57 of the LUPA Act (typically referred to as ‘discretionary’ applications, which are applications that require public advertising) are provided to each of these roles and are subject to various caveats. One of these caveats mandates that any Section 57 application that is for any development (excluding development for Resource Development or Utilities uses, as defined under the planning scheme) that would be \$5 million or more in estimated total costs *must* come to a Council Meeting for decision; irrespective of whether any representations have been received for the application during the public advertisement period.

The introduction of this caveat stems back approximately a decade, to when the Council of the day sought to require that discretionary planning applications, for what might be considered ‘major developments’ for the region (predicated on the estimated cost of the respective development), be automatically subject to a decision of Council. The Council did however concede to not include developments for Resource Development or Utilities uses (e.g. major dairy developments, or major infrastructure developments such as irrigation schemes) within this caveat; this on the premise of not wishing to unnecessarily delay planning approval for such developments that were important to the regional economy and that otherwise had not received representations.

The prevailing rationale for Council’s approach at this time was that such developments are of an inherent ‘scale’ that necessitate deliberation via Council Meeting, regardless of the level of alignment of the development with relevant provisions of the planning scheme or whether community apprehensions toward the proposed development were being expressed.

In practice, this monetary ‘threshold’ has served little purpose other than to generate unhelpful contention and contestation regarding differences of opinion over the cost estimation identified for proposed larger developments by proponents within their applications. Indeed, in those limited instances where discretionary applications for ‘major development’ have been received that would unambiguously sit within the scale of a \$5 million or greater development, such applications invariably become the subject of community apprehension in some format and ultimately are determined at a Council Meeting due to multiple merited representations for the development being received.

The real measure of whether a discretionary planning application warrants mandatory determination by a planning authority at a Council Meeting ought to be guided by the community barometer. To this end, the ‘residual’ delegation framework for Section 57 applications that would remain in place pending removal of the current and essentially superfluous \$5 million caveat would remain compatible with this sentiment.

Recommendation

That Council receive and note the attached 2024/25 Annual Plan - September Quarterly Report.

Purpose

The purpose of this agenda item is to update Council and the community on progress of the 2024/25 Annual Plan as at 30 September 2024.

Background

On 24 June 2024, Council adopted the Annual Plan for 2024/25. The September Quarterly Report provides an update of progress against the Plan.

Planning, Environment and Statutory Requirements

Under Section 71 of the *Local Government Act 1993*, Council is required to prepare an Annual Plan. The Plan is to be consistent with Council's Strategic Plan and list the major activities to be completed within the year.

Strategic and Annual Plan

Council's Annual Plan activities are clearly linked to the Dorset Council Strategic Plan (2023 – 2032) which was adopted by Council in June 2023 Council Meeting.

Risk Management

Council's Risk Management Framework both informs, and is informed by Council's Strategy, the Financial Management Strategy and the Long Term Financial Plan. Council's Annual Plan aligns with and contributes to, the implementation of Council's Strategic Plan.

Financial and Asset Management implications

See officer comments.

Community Considerations

Council have completed, or have progressed, 16 of the 50 activities from the 2024/25 Annual Plan. The table below shows compliance with the Annual Plan to date:

	Progress as at 30 September 2024
Achieved	1
In Progress	20
Not Achieved	-
Total Activities	50
Carried Forward	-

Consultation

Council's Annual Plan activities are clearly linked to the Dorset Council 2023 – 2032 Strategic Plan, which was adopted in June 2023. The Strategic Plan received twenty-two (22) submissions and feedback was incorporated into the Strategic Plan where Councillors felt that feedback represented broader community sentiment. The Strategic Plan is also a representation of countless discussions that Councillors and Council Officers have had with the community including business organisations, not-for-profit organisations, sporting groups and individual discussions.

The Strategic Plan was reviewed in June 2024 by Council Officers and the Commissioner to ensure that it still meets the needs of the community.

The 2024/25 Annual Plan activities will be assessed on a case-by-case basis whether additional consultation is required per each project.

Officers Comments

Council completed, or have progressed, 16 of the 50 activities from the 2024/25 Annual Plan for the September quarter. The Annual Plan includes activities over and above the day-to-day operational tasks undertaken by Council as per Council's budget estimates for 2024/25.

Key highlights for the September quarter included:

- **Activity 2:** the Tasmanian Audit Office have issued an audit opinion without qualification in relation to Council's 2023/24 Financial Statements.
- **Activity 5:** the Blue Derby Foundation Memorandum of Understanding quarterly report was presented to Council at the 19 August Council meeting.
- **Activity 8:** The Board of Inquiry submitted its report to the Minister on 30 April 2024, containing 71 findings and 23 recommendations. After reviewing the report, the Minister invited the Council to make a submission, which it did on 25 July 2024. In response, the Minister acknowledged concerns raised about procedural fairness not being afforded to the Council as a "body corporate" and directed the Board of Inquiry to reconsider its report. On the 19 September 2024, Council's submission was formally received and considered by the Commissioner at a Closed Session of

Council, and a copy of Council's submission was provided to the Board of Inquiry. Council now await further direction on this matter from the Minister.

- **Activity 11:** Council's Tree Policy (No. 26) was reviewed and adopted by Council at the 22 July 2024 Council Meeting.
- **Activity 13:** Council developed a new Events Policy which was endorsed for a 28-day community consultation period at the 16 September 2024 Council Meeting, with consultation concluding on 16 October 2024.
- **Activity 19:** In relation to the Bridport Pier a strong working relationship has been established between MAST, the Bridport Pier Working Group and Council in facilitating a broad community consultation process to identify the preferred site of the Bridport Pier. This process has given all parties confidence that Croquet Lawn Beach has community support as the location for the proposal. While there has been a range of opinions, this consultation marks an important step in the evolution of the project, ensuring that robust community sentiment has informed the preferred location of the pier for development assessment. Upon receipt of a planning application for the pier, anticipated later this year, Council will assume its role as the planning authority and objectively assess the application against the Tasmanian Planning Scheme.

New River Entrance / Marina Feasibility: State government funding (via an election promise) of \$600K has been allocated to (i) investigate and prepare engineering design and construction (costed) plans for a new river entrance, and (ii) undertake a feasibility study for a proposed marina in the Trent Water vicinity (contingent upon viability of the new river entrance). Council, in collaboration with MAST, have now received a quote from a suitably qualified marine infrastructure consultant for project initiation and scoping work for the new river entrance feasibility and design. Pending confirmation of engagement, this project initiation step of the project will commence – which will include a preliminary community consultation phase. Following completion of the project initiation and scoping work, Council will progress to tendering for project management and technical oversight of the new river entrance (and marina) feasibility and design project.

- **Activity 23:** the North East Rail Trail quarterly report was provided to Council via the Management Briefing Report in the 21 October 2024 Council Meeting. Council Officers have been working tirelessly to ensure the community has been kept informed of the project, and that community submissions have been taken into account in relation to the updated business case for the Rail Trial. Council officers have submitted for additional grant funding via the Precincts and Partnerships funding stream as the project has a \$2.8 million shortfall in the up-front capital cost.
- **Activity 35:** Bridport Seaside Caravan Park Quarterly Report was provided to Council at the 19 August 2024 Council Meeting. As a permanent operating model has now been implemented, all future quarterly reports will be delivered via Council's Quarterly Financials.

A copy of the quarterly report is included as an attachment to the agenda.

Recommendation

1. That Council amends the conditions that ratepayers must satisfy to qualify for the maximum increase cap set out in clause 1.4a) of the 2024/25 Rates Resolution adopted at the 24 June Council Meeting to read:

b) To qualify for the maximum increase cap in clause 1.4a) of this resolution, the rateable land must not have been subject to a supplementary valuation issued by the Valuer-General during the period 1 July 2023 to 30 June 2024, except where:

 - i. The supplementary valuation did not result in a changed valuation;*
 - ii. The supplementary valuation became effective from 1 July 2023; or*
 - iii. The supplementary valuation was the result of a change of use or minor development which did not materially impact the valuation.*
2. That the General Manager is provided with the delegation to implement the updated conditions set out in point one via a remission of rates if required.

Purpose

The purpose of this agenda item is to review and amend the conditions that a ratepayer must satisfy to qualify for the maximum increase cap set out in clause 1.4a) of Council's 2024/25 Rates Resolution which was adopted at the 24 June 2024 Council Meeting.

Background

The Dorset Municipality was subject to a Fresh Valuation in 2023/24, with the new valuations taking effect from 1 July 2024. The Fresh Valuation saw property values generally rise across all land categories as expected, however the growth rate for property valuations has varied within each land category and between the different land categories.

The most notable shift observed in the Fresh Valuation was that the primary production, commercial and community services land categories decreased overall which resulted in the residential land category holding a materially increased share of Dorset's overall rates at 48% (up from 42% in 2023/24). The average AAV increase across non-vacant residential was 38%, with a further 1500 properties seeing even greater AAV increases. Without intervention, this would have equated to an average general rate increase of 21% or \$186 per annum for non-vacant residential ratepayers, with some set to experience a general rate increase as large as 363% or \$1958 per annum.

To mitigate some of the impact of the Fresh Valuation, Council implemented a 15% maximum increase cap to the general rate from 1 July 2024. Rate capping sets a maximum allowable percentage increase in property rates from one financial year to the next. By capping the general rate increase, the impacts of the

Fresh Valuation are passed on to ratepayers incrementally, rather than ratepayers experiencing a sudden and substantial increase in rates in the first year following a Fresh Valuation.

Per Section 88A of the Act, Council may fix conditions that are to apply in order for a ratepayer, or a class of ratepayers, to qualify for the maximum percentage increase. Via clause 1.4b) of the 2024/25 Rates Resolution, Council fixed one condition that was to apply in order for a ratepayer to qualify for the maximum percentage increase, being: *“To qualify for the maximum increase cap in clause 1.4a) of this resolution, the rateable land must not have been subject to a supplementary valuation issued by the Valuer-General during the period 1 July 2023 to 30 June 2024”*.

Typically when a property is subject to a supplementary valuation, the resulting valuation change will take place part way through a rating year. Rate capping is applied where the rates levied in 2024/25 are more than 15% greater than the rates levied in 2023/24. The rate capping condition was implemented to ensure that where a property was levied pro-rata rates during 2023/24 as a result of a supplementary valuation, the capping would not be calculated using that pro-rata amount levied.

Planning, Environment and Statutory Requirements

- *Local Government Act 1993* (the Act) – Part 9, Rates and Charges

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 – 2032), Imperatives 10.1 and 10.4

Risk Management

Council’s annual Rates Resolution and Policy 42 – Rates and Charges establish how Council’s rates and charges are applied to each property in the municipality.

Additionally, the rate capping condition was implemented in 2024/25 to ensure that pro-rata rates levied as a result of a supplementary valuation would not be used as the basis to assess a ratepayer’s eligibility for capping. If Council had not implemented the condition, there would be circumstances where a ratepayer would only be paying 15% more than the pro-rata rates levied in 2023/24.

Financial and Asset Management Implications

An analysis of all properties that will be eligible under the amended rate capping condition has been undertaken and the net impact to Council’s 2024/25 Budget Estimates will be approximately \$14,400. A budget variation is not being sought at this time as it is anticipated that Council will achieve some organic rates revenue growth via supplementary valuations that take effect in 2024/25.

Community Considerations

176 ratepayers are expected to be positively impacted by becoming eligible for rates capping if the proposed amendment to the condition is adopted.

Consultation

Given that this is the first year Council has implemented rates capping, Officers commenced a review to test the rationale of the rate capping condition as soon as the 2024/25 rates were levied. This review was also informed by feedback and queries from ratepayers who were not eligible for rate capping in accordance with the condition as it was stated in the 2024/25 Rates Resolution.

Officer's Comments

As rate capping was implemented by Council to mitigate some of the impact of the Fresh Valuation, it is reasonable to amend the rate capping condition to make it available to ratepayers who were subject to a supplementary valuation in 2023/24 but did not experience a material change in valuation.

It is therefore proposed that ratepayers in the following circumstances should be eligible to qualify for the 15% maximum increase cap where relevant:

1. **Where the supplementary valuation has not resulted in a valuation change** – a supplementary valuation can be issued for a land use code change or change of use. These supplementary valuations do not generally result in any change to the property's valuation or any pro-rata rates levied.
2. **Where the supplementary valuation took effect from 1 July 2023** – in some circumstances, Council receives a supplementary valuation in the financial year after the trigger for the supplementary valuation takes place. In these instances, the valuation becomes effective from 1 July in the rate year that the valuation is received, meaning that the associated rates are levied for the full rating year as opposed to being levied pro-rata for part of the year. While the supplementary valuations have only just taken effect from 1 July 2023 and take stock of the development on the property, a supplementary valuation will be at the market values at the time of the last Fresh Valuation, which took place in 2017 in Dorset. Accordingly, these properties would have been subject to a revaluation to current market values during the 2024 Fresh Valuation process and will therefore benefit from qualifying for rate capping.
3. **Where the supplementary valuation was the result of a change or use or a minor development that did not materially impact the valuation** – Council receives a supplementary valuation for any planning or building works that require a planning or building permit from Council. This can range from the construction of a new dwelling to the construction of a small deck or garden shed. In most instances, minor development such as the construction of a new deck will either not change the valuation or have an immaterial impact on the valuation. Given that the intent of introducing rate capping is to help mitigate the impact of the Fresh Valuation, it is not reasonable to withdraw that support simply because a property has undergone minor development that has not had a material impact on the valuation. A de-identified example is provided below to illustrate the potential impact of not providing rates capping in the case of minor developments:

Example: Potential Impact of not capping minor developments	
Pre-Development Valuation (AAV)	16,400
2023/24 Rates	\$921.09
Development Description	Construction of New Shed
Post Development Supplementary Valuation (AAV)	17,800
Valuation (AAV) Change	1,400
2023/24 Adjusted Rates	\$999.72
Fresh Valuation (AAV)	31,600
2024/25 Rates With Capping	\$1,149.68
2024/25 Rates Without Capping	\$1,680.49
Difference	\$530.81

If the recommendation is adopted, the intent is to implement the amended conditions by the end of October 2024 and then send updated rates notices to those impacted. From 2025/26 onwards, the amended condition would be included in the rates resolution if adopted (for as long as Council determines to continue rates capping) to allow capping can be applied efficiently and before annual rates notices are distributed.

ITEMS FOR NOTING

Item 214/24 Council Workshops Held Since Last Council Meeting

1 October | Briefing Workshop

- North East Rail Trail
 - Delegations
 - Update
- Dorset Sport Facility Plan Update
- Gladstone Community Open Space Discussion
- Draft Private Works Policy
- Review Policy No.43 – Cash Management
- Child and Youth Safe Organisational Framework Action Plan
- Presentation: ACEN Wind Project Update
- Briefing Reports
 - Commissioners Communications
 - Correspondence
 - Master Action Listing
 - Management Team Updates
 - Dorset Community Digital Plan Workshop Update
 - Green Waste Update

Item 215/24 Commissioner Communications

Commissioner Wardlaw's Calendar | 12 September 2024 – 16 October 2024

September 2024

- 12 Meeting with Launceston and North East Rail Group with General Manager, Lebrina and Turners Marsh
- 12 North East Tasmania Arts and Crafts Festival Official Opening, Scottsdale Mechanics' Hall
- 16 September Council Meeting, Council Chambers
- 17 Meeting with Barry Nilsson Lawyers with General Manager, Board of Inquiry Submission, via Microsoft Teams
- 18 Meeting with Barry Nilsson Lawyers with General Manager, Board of Inquiry Submission, via Microsoft Teams
- 18 Future Links Gladstone Annual General Meeting, Gladstone Hall
- 19 Meeting with Scottsdale Lions Club representatives with General Manager and Acting Director – Infrastructure, Northeast Park
- 19 Special Meeting of Council, Board of Inquiry Submission, Council Chambers
- 19 National Timber Councils Association Executive Committee Meeting, via Zoom
- 24 Dorset Council Audit Panel Meeting, Council Chambers

- 25 Meeting with ratepayer, Bridport Café
- 26 Dorset Employment Connect Career and Education Expo, Scottsdale RSL

October 2024

- 1 October Briefing Workshop, Council Chambers
- 4 Citizenship Ceremony, Council Chambers
- 7 Weekly meeting with Council Management Team, Council Chambers
- 7 Meeting with APM Employment Services, Scottsdale
- 7 North East Tasmania Chamber of Commerce Meeting, Dorset Community House
- 8 Dorset Suicide Prevention Network Meeting, Scottsdale
- 8 Meeting with ratepayer with Acting Director – Corporate Services, Scottsdale
- 9 Dorset Community House Family Fun Day, Bridport
- 9 Dorset Council Community Grants Assessment Meeting, Council Chambers
- 9 Gladstone Future-Links Meeting, Gladstone Hall
- 12 ACEN Wind Project Community Drop-In Session, Tomahawk
- 13 Dorset Christian Leaders Network – Combined Service, Scottsdale Presbyterian Church
- 14 Weekly meeting with Council Management Team, Council Chambers
- 15 Dorset Christian Leaders Network Family Fun Day, Nugget Sellars Pavilion, Scottsdale

Item 216/24 Management Team Briefing Report

Recommendation

That Council:

1. receive and note the unconfirmed Audit Panel Minutes, dated 24 September 2024;
2. note the project update on the North East Rail Trail;
3. note community updates on the Green Waste Strategy and Storm Damage Impacts; and
4. receive and note the remainder of the Management Team Briefing Report.

Purpose

The purpose of this agenda item is to provide the Commissioner and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

COUNCIL COMMITTEE: Audit Panel Minutes

On 24 September 2024, the Audit Panel held their meeting for the September quarter. The following items were included in the agenda for discussion:

1. Declaration of Conflict of Interest
2. Confirmation of Audit Panel Minutes – 30 April 2024
3. Work Health & Safety Update
4. Unaudited 2023/24 Financial Statements

5. Bridport Seaside Caravan Park Operations Update and Unaudited 2023/24 Operating Results
6. Blue Derby Mountain Bike Operations Update and Unaudited 2023/24 Operating Results
7. Draft Cash Management Policy
8. Electronic Communications Policy
9. Public Interest Disclosures Procedures
10. Outstanding Matters from Previous Audit Panel Meeting
11. Other Business / Update on Significant Events

Employee specific issues have been redacted in the unconfirmed minutes from a privacy perspective.

The unconfirmed Audit Panel minutes for this meeting are included in the attachments for Council's information.

PROJECT UPDATE: North East Rail Trail

On 22 July 2024, Council resolved to receive written submissions from the community regarding the North East Rail Trail Revised Business Case.

The public consultation period opened for 28 days from Wednesday 24 July, concluding on Wednesday 21 August, 2024.

A total of 93 submissions were received from individuals, businesses and organisations from across Tasmania and up to Victoria. The responses are being collated into a Consultation Summary that will be presented at a future Council Meeting. Following on from the consultation process the following actions have been undertaken:

- Submissions have been collated and summarized.
- Suggested improvements and typographical errors have been forwarded to the consultants with the business case subsequently updated.
- Commentary has been requested from the consultants in regard to several inclusions/exclusions to the business case. Information to be included in the Consultation Summary
- Discussions have commenced with City of Launceston in regard to a partnership approach to the project with Dorset Council to present at the City of Launceston 7 November 2024 Council Workshop.
- Discussions were held with Launceston and North East Railway (L&NER) to ascertain any potential areas of collaboration.
- An analysis and corridor assessment has been undertaken to ascertain corridor conditions and identify alignment options for the proposed trail.
- Construction rationale to analyze construction methodology and ensure that the proposed trail balances durability, project cost and potential asset disposal costs without unduly impacting on possible future strategic uses of the SIC and surrounding area.
- Funding avenues have been sourced and applied to in order to cover capital project costs.
- Landowners who have identified concerns or suggestions in relation to proposed trail adjacent to their property have been noted in the Issues Register. On site visits will be conducted as required if/when the project progresses.

COMMUNITY UPDATE: Green Waste Strategy Update

The new green waste pad has been created at the Scottsdale Waste Transfer Station and is now operational. The pad design and storage were inspected and passed by the Environmental Protection Authority and Tasmania Fire Service.

The Tasmania Government announced disaster relief arrangements in response to the extreme weather event that occurred between 30 August and 2 September 2024. The Tasmanian Government has announced that gate fees usually charged to the public for the types waste resulting from that extreme weather event will be waived until 30 November 2024. The waiver will be in place for eligible waste received at the Scottsdale, Branhholm and Gladstone waste transfer stations until 30 November 2024.

Council adopted a new green waste fee structure on 24 June 2024, which is applicable from 1 July 2024 taking into account that some waste sources captured under the Tasmanian Government’s disaster relief arrangements will be free of charge until 30 November 2024 if the waste stemmed from storm damage, including green waste.

COMMUNITY UPDATE: Storm Damage Impacts

Council’s works crew has now mostly concluded cleaning up the damage from the recent severe storm event, with the exception of some tree works that have not yet been completed due to windy weather conditions. The Blue Tier mountain bike trails were able to reopen from 10 October 2024 with thanks to a large group of community members who volunteered their time to assist in clearing the trails of storm debris.

A land slip has also been identified adjacent to Ferny Hill Road that will require remediation. The section of road has been assessed, remains open to usual traffic and will be closely monitored while Council commissions an engineering report to inform the remediation works. The engineering report is not anticipated to be available until the end of 2024 and accordingly, a full report to Council regarding the storm damage impacts and any necessary budget variations is likely be provided in early 2025.

APPROVED APPLICATIONS | September 2024

	Approved September	Approved 2024 YTD	Approved 2023 YTD
Planning	16	93	100
Building ²	9	78	73
Plumbing	3	39	49

See attachments for detailed information about applications approved in September 2024.

² From 15 March 2023, Dorset Council ceased providing Building Surveying services for any new building applications. Council is still providing Plumbing Surveyor services and continues to act as the Permit Authority, as required.

WASTE MANAGEMENT REQUESTS | September 2024

	Requests Received September 2024	Comparison September 2023	FYTD Received 2024/25	Comparison FYTD Received 2023/24
Feedback and Queries	-		1	
Repair Bin	-		1	
Replace Bin	9		12	
Request a New Service	2		4	
Request an Upsize/Downsize	5		14	
Request an Additional Bin	4		8	
Request to Opt Out (of Service)	-		-	
Remove Additional Bin	-		-	
Total Requests	20		40	

CUSTOMER SERVICE REQUESTS | September 2024

	Requests Received September 2024	Comparison Requests September 2023	Received 2024	Comparison 2023
Animal	-	1	9	2
Bridges	-	-	-	-
Caravan Parks	1	-	4	3
Cemeteries	-	-	-	-
Community Development General	-	-	-	-
Corporate Services General	3	-	3	1
Customer Service	-	-	1	-
Emergency Services Enquiries	1	-	1	-
Environmental Management & Health	1	1	4	2
Government Relations	-	-	-	-
Licencing	-	-	-	-
Parks and Reserves	4	-	10	6
Planning & Building	-	-	3	3
Public Health	-	-	1	-
Public Online Enquiries	-	-	50	7
Public Amenities	-	1	9	2
Public Halls Buildings	1	-	4	4
Recreation Grounds	-	-	8	6
Roads	13	10	135	82
Swimming Pools	-	-	-	-
Waste Management	-	1	1	4
Total Requests	24	14	243	122

2024/25 CAPITAL WORKS PROGRAM

Ref: DOC/24/9473

	Complete 2024/25
	Completed in September 2024
	Carried Forward Projects – 2025/26

PROJECT	STATUS
BRIDGES	
Bridge 1553 Boddington's Road, Bridport – timber deck renewal	
Bridge 1580 Ten Mile Track, Cuckoo – hotmix overlay	Awarded
Bridge 1508 Garibaldi Road, Pioneer – scour pretention piers (additional allocation)	Design
Bridge 1508 Garibaldi Road, Pioneer – scour protection piers	Design
STORMWATER	
Main Street, Bridport (RSL) – kerb and stormwater design only	Completed
<u>Upgrade</u>	
William Street, Scottsdale (Incitec Pivot) – network upgrade	Tenders Requested
<u>New</u>	
Branxholm Park – complete stormwater and seal	
Ethel Street, Scottsdale – extension into King Street	Tenders Requested
Heazlewood Lane, Scottsdale – extension	Completed
Union Street, Scottsdale – survey and plan	Design
Bridport Foreshore (near skate park) – survey and plan	
Esplanade, Derby – survey and plan	
Scottsdale Depot and industrial subdivision – survey and plan	
ROADS – RESHEETING	
<u>Renewal</u>	
Barnbouggle Road, Bridport	Commenced
Snake Track, Legerwood	
Barnett Road, Ringarooma	
Old Waterhouse Road, Waterhouse	
Halfway Road, Waterhouse	Commenced
Talagandra Road, Waterhouse	Commenced
Jacobsons Road, Nabowla	
Cape Portland Road, Gladstone	

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PROJECT	STATUS
ROADS – RESEALS	
Westwood Street, Bridport	Tender Awarded
South Street, Bridport	
Elizabeth Street, Bridport	
Louisa Street, Bridport	
Anderson Street, Bridport	
Main Street, Ringarooma	
Cuckoo Road, Cuckoo	
Mackenzie Valley Road, Cuckoo	
Ruby Flats Road, Ringarooma	
Amos Road, Moorina	
Moorina Cemetery Road, Moorina	
Rainbows Road, Herrick	
Winnaleah Road, Winnaleah	
Heckrath Road, Bridport	
East Minstone Road, Scottsdale	
ROADS – OTHER PROJECTS	
Timperons Road, Blumont – intersection with Golconda Road hotmix overlay	Completed
Groves Street, Gladstone – repair and reseal	Commenced
Cape Portland Road, Gladstone – seal repair and reseal	Commenced
Sledge Track, West Scottsdale – investigation of landslip	Commenced
King Street, Scottsdale – pedestrian crossing	Investigations
George Street, Scottsdale – pedestrian crossing	Investigations
Main Street, Bridport – pedestrian crossing	Consultation
Coplestone Street, Scottsdale – new 180m footpath	
Golconda Road, Golconda – safety upgrade and pavement reconstruction	Funding Agreement
BUILDINGS	
Scottsdale Depot – internal stair replacement	
Bridport Seaside Caravan Park – grey water pits near office	Planning
Branxholm Town Hall – roof replacement	Planning
Ringarooma – bar shed seal and paint bricks	Commenced
Gladstone Hall – remove old toilets and refurbish	
Scottsdale Aquatic Centre – install ventilation in plant room	Planning
All buildings in Scottsdale area – upgrade safety switches	
All buildings in Bridport area – upgrade safety switches	
All buildings in Derby area – upgrade safety switches	
Bridport Seaside Caravan Park – Goftons amenities lighting upgrade	Planning
Bridport Hall – upgrade floor coverings	Commenced
Bridport Football Club – viewing deck (additional allocation)	Completed
Bridport Hall – 3-phase power outlet outside wall	Completed
Bridport Seaside Caravan Park – planning for new camp kitchen at Goftons Beach end	
Scottsdale Railway Station Building – restoration	

PROJECT	STATUS
LAND IMPROVEMENTS	
Northeast Park, Scottsdale – reseal road	Planning
Bridport Seaside Caravan Park – road repairs (hotmix and seal)	Planning
Scottsdale Aquatic Centre – chlorinator pump replacement	Commenced
Scottsdale Aquatic Centre – concrete repair	Commenced
Scottsdale Aquatic Centre – replace ultraviolet light (water treatment)	Planning
Pine Plantation Ringarooma Road, Scottsdale – replanting	
Blue Derby Mountain Bike Trails – Tunnel stairs	Planning
Blue Derby Mountain Bike Trails – Wotcha Upta trail renewal and upgrade	Completed
Croquet Lawn Beach, Bridport – access improvements	Planning
Blue Derby Mountain Bike Trails – revegetation including landslip, trailhead, Lake Derby and Riverside trails	Commenced
<u>Upgrade</u>	
Scottsdale, Branxholm and Winnaleah – playground equipment (Open Spaces Grant)	Planning
Ellesmere Cemetery, Scottsdale – 2 x new concrete rows and purchase headstones	
Victoria Street, Scottsdale – new shrubs and gardens	Planning
Scottsdale Depot – back flow prevention – water main	
Ellesmere Cemetery, Scottsdale – row numbering	Planning
CWA Carpark, Bridport – solar light	Planning
Waste Transfer Stations – best practice compliance	
Scottsdale Waste Transfer Station – CCTV	
Rail Trail – Scottsdale to Lilydale Falls (additional allocation)	
CARRY FORWARD PROJECTS	
Walter Street, Bridport – stormwater (pit) upgrades	
Eastmans Beach, Bridport – amenities block renewal	Commenced
South Street, Bridport – replace kerb	Completed
Blue Derby – network signage redesign	Commenced
<u>Upgrade</u>	
Bridge 1572 Haas Road / Frenches Creek, Legerwood – upgrade to concrete	
Main and Westwood Street, Bridport Intersection – stormwater upgrade	Completed
Building Renovations (Blue Derby Foundation) - 57 Main Street, Derby	
Old Waterhouse Road, Waterhouse – safety improvements	Commenced
Blue Derby Trailhead – redevelopment (south of Main Street)	
<u>New</u>	
Gladstone Community Park	Consultation Completed
Scottsdale Depot – relocated storage shed	Planning
Scottsdale Waste Transfer Station – roof covering spare bin area	
Derby Depot – new trail crew storage shed	Planning
Rail Trail – Scottsdale to Lilydale Falls	Consultation

Recommendation

That the Meeting be closed to the public pursuant to Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, and that members of the public be required to leave the meeting room.

Time Meeting Closed to the Public:

CLOSED SESSION ITEMS

Item 218/24

Confirmation of Ordinary Council Meeting Closed Session Minutes – 16 September 2024

Purpose

To confirm the Minutes of Proceedings of the Dorset Council Ordinary Meeting Closed Session held on 16 September 2024.

Item 219/24

Confirmation of Special Council Meeting Closed Session Minutes – 19 September 2024

Purpose

To confirm the Minutes of Proceedings of the Dorset Council Special Meeting Closed Session held on 19 September 2024.

Item 220/24

Small Connections and Public Lighting Contract Delegation

Purpose

The purpose of this agenda report is to delegate authority to the General Manager negotiate and execute new small electricity connections and public lighting electricity contracts for Council whereby the best available pricing will be attained through a market tender process conducted by the Local Government Association of Tasmania (LGAT).

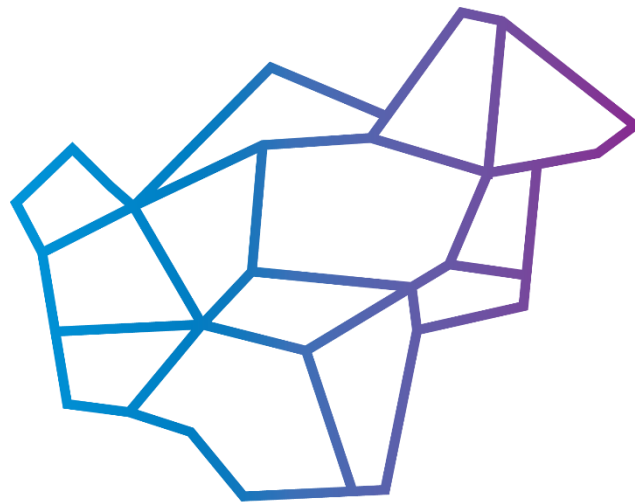
This item is considered in closed session in accordance with Regulation 15 (2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*

“15 (2)(d):

contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal”

CLOSURE OF MEETING

Time Meeting Closed:



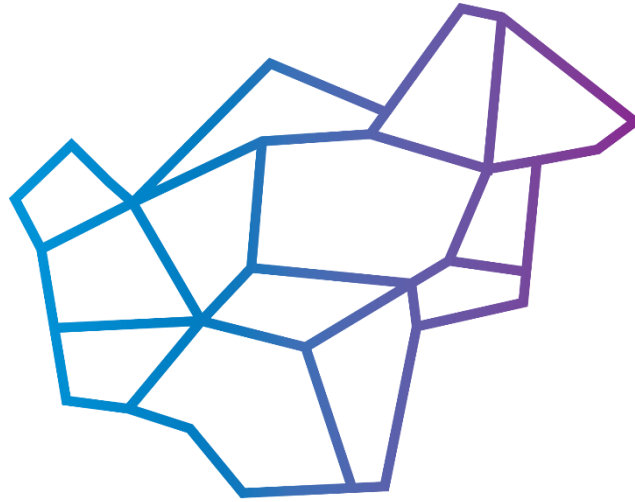
dorset
C O U N C I L

Ordinary Council Meeting

Agenda Attachments

21 October 2024

it's in the making



dorset
C O U N C I L

UNCONFIRMED

Minutes

Council Meeting

16 September 2024

COUNCIL CHAMBERS

it's in the making

General Manager's Certification

Qualified Persons Advice – Local Government Act 1993 – Section 65

Pursuant to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and / or recommendation provided for the guidance of Council in this Agenda, that:

1. such advice, information and / or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person; and
3. a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice has been provided to the council.



JOHN MARIK
General Manager

Notification of Council Meeting

NOTICE¹ is given that the next Ordinary Meeting of the Dorset Council will be held on **Monday, 16 September 2024** at the **Council Chambers, 3 Ellenor Street, Scottsdale** commencing at 6:00 pm.

Members of the public are invited to attend in person, however, if any member of the public is feeling unwell, **please do not attend**.

The audio recording of the Council Meeting, except for any part held in Closed Session, will be made available to the public as soon as practicable after the meeting via Council's website and social media.



JOHN MARIK
General Manager

¹ In accordance with the *Local Government (Meeting Procedures) Regulations 2015*

Ordinary Meeting of Council

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DECISION	5
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Item 188/24 Contract 2024/25-02 Bituminous Sealing of Roads	Error! Bookmark not defined.
CLOSURE OF MEETING	14
Time Meeting Closed: 6.51pm	14



Council Meeting Agenda 16 September 2024

Meeting Opened: 6.00pm

Present: Commissioner Andrew Wardlaw

General Manager: John Marik, Assistant General Manager / Director – Community & Development: Rohan Willis, Acting Director – Corporate Services: Lauren Tolputt

Apologies: Executive Assistant: Sarah Forsyth

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Scottsdale is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 172/24 Declaration of an Interest of the Commissioner or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Commissioner is requested to indicate whether he has, or is likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Nil

Item 173/24 Confirmation of Ordinary Council Meeting Minutes – 19 August 2024

Ref: DOC/24/6399

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 19 August 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION

MOVED/SECONDED: Commissioner Wardlaw

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 19 August 2024 having been circulated to the Commissioner, be confirmed as a true record.

CARRIED

Item 174/24 Confirmation of Agenda

DECISION

MOVED/SECONDED: Commissioner Wardlaw

That Council confirm the Agenda and order of business for the 16 September 2024 Council Meeting.

CARRIED

The following question was **taken on notice** at the 19 August 2024 Council Meeting:

Mary Schramm, Ringarooma

(question relates to the Ochre Health Medical Centre in Scottsdale)

The land on which the clinic is built, was that Crown land or state health department land?

Response from Assistant General Manager, Rohan Willis:

Prior to construction of the Ochre Medical Centre, the land was formerly Crown land under the administration of the (then) Tasmanian Department of Health and Human Services.

The following questions have been **received on notice**:

Mr Karl Willrath, Scottsdale | 6 September 2024

1. *As per the Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016 part 8(69) when was permission given for the industrial hub at the Ling siding to dump 6 waste water pipes directly onto the trail leaving it in a permanent state of washout owing to lack of a culvert or piping?*

Response from Assistant General Manager, Rohan Willis

The Ling Siding Industrial Hub is an industrial area with a long history of wood processing activity, noting the site is an EPA regulated premises. Historical wastewater treatment of the premises has therefore been regulated by the EPA. In the first instance, Council would encourage you to direct your allegations of wastewater disposal onto the North East Corridor to the EPA for its consideration of the matter. To assist EPA in their enquiry, please provide sufficient evidence (e.g. photographs) of the locations of the offending pipelines. In the event that the EPA confirms unlawful disposal of wastewater onto the North East Corridor, the EPA and Council would liaise to determine appropriate next steps to address any non-compliance.

2. *Did Dorset give themselves permission in writing to dump waste washout water from the rubbish trucks etc. onto the trail at their depot the other side of Northeast Park?*

Response from Assistant General Manager, Rohan Willis

Council's vehicle washdown area at the Scottsdale Depot is located upon Council owned land, not the North East Corridor. Recent rainfall episodes have understandably led to a saturation of groundwater levels, resulting in some water escaping the washdown area and into the Corridor. Since becoming aware of the matter, Council has commenced investigations into undertaking drainage improvements to better contain water escape from the area in future.

3. *If the proposed extension of the trail is unsuccessful, is the agreement and or contract with Rotary to maintain the trail going to be disclosed and explained in full, because as it stands, the situation with maintenance workers out numbering actual users of the trail looks somewhat akin to the Yes Minister episode (English comedy series) with the thousand bed hospital and no patients?*

Response from Assistant General Manager, Rohan Willis

Dorset Council commends the outstanding volunteer work undertaken by members of the Scottsdale Rotary Club toward maintenance works along the existing Rail Trail from Scottsdale to the Billycock. The Club is currently in the thick of mobilising all efforts it can toward the clearing of fallen vegetation and debris in wake of the destructive weather patterns of the past fortnight, to support the upcoming Rail Trail Run and Ride on the weekend. Since its inception in 2018 the event has been a resounding success, each year attracting hundreds of entrants from near and far.

Regardless of the progression of the Rail Trail from Scottsdale to Lilydale Falls Reserve, Dorset Council and the Scottsdale Rotary Club will continue to work together to support maintenance of the trail from Scottsdale to the Billycock for the benefit of the broader community.

The following questions were received without notice from members of the public:

Mr Karl Willrath, Scottsdale

Since Dorset management came aware of the storm water runoff at the Ling Siding industrial hub from the six pipes, have they now decided to remedy the ongoing situation with appropriate culvert and or pipe work as Dorset is obliged to do as the responsible Rail Trail managers?

Response from Assistant General Manager, Rohan Willis:

Noting Mr Willrath's uncertainty about what the content or the material coming out of the pipelines is, it's in Council's interests to go and investigate the matter and to ascertain exactly what is coming out of the pipes. Ideally we will work with Mr Willrath on getting some identification of these pipelines, but if Mr Willrath doesn't wish to participate in that Council will undertake that investigation regardless and ascertain from there what steps need to be taken to address his concerns.

Item 176/24 Deputations

Nil

Item 177/24 Commissioner Question Time

The following questions were received without notice from the Commissioner:

Nil

Item 178/24 Applications for Leave of Absence

Nil

Item 179/24 Notices of Motion by the Commissioner

Nil

ITEMS FOR DECISION

Item 180/24 **Review of Policy No. 32 | Public Interest Disclosures Procedures**

Reporting Officer: Acting Director – Corporate Services, Lauren Tolputt

Ref: DOC/24/11020 | Draft Procedures: DOC/20/14125

Purpose

The purpose of this agenda item is to review the *Public Interest Disclosures Act 2002* Dorset Council Procedures (the Procedures).

Recommendation

That Council adopts the attached reviewed model Public Interest Disclosure Act 2002 Dorset Council Procedures, dated 14 August 2024.

DECISION

MOVED/SECONDED: Commissioner Wardlaw

That Council adopts the attached reviewed model Public Interest Disclosure Act 2002 Dorset Council Procedures, dated 14 August 2024.

CARRIED

Item 181/24 **Draft Policy 63 – Event Funding | Community Consultation**

Reporting Officer: Acting Director – Corporate Services, Lauren Tolputt

Ref: DOC/24/4350 | Draft Policy: DOC/24/1270 | Draft Guidelines: DOC/24/12553

Purpose

The purpose of this report is to present the newly developed draft Policy 63 – Event Funding for endorsement to allow community consultation to take place.

Recommendation

That Council:

1. Receive and note the Draft Policy 63 – Event Funding (copy provided in the attachments);
2. Resolve to receive written submissions from the community regarding the Draft Policy 63 – Event Funding for a 28 day period, commencing Wednesday 18 September 2024; and
3. Resolve to directly consult with key tourism and event agencies, former event funding recipients and other key stakeholders

DECISION**MOVED/SECONDED:** Commissioner Wardlaw**That Council:**

1. Receive and note the Draft Policy 63 – Event Funding (copy provided in the attachments);
2. Resolve to receive written submissions from the community regarding the Draft Policy 63 – Event Funding for a 28 day period, commencing Wednesday 18 September 2024; and
3. Resolve to directly consult with key tourism and event agencies, former event funding recipients and other key stakeholders

CARRIED**Item 182/24****Derby Back Road Speed Limit Review**

Reporting Officer: General Manager, John Marik

Ref: DOC/24/12521 | Midson Traffic *Derby Back Road* Assessment Report: DOC/24/10299**Purpose**

The purpose of this agenda item is to recommend the reduction of the speed limit on a section of Derby Back Road from the current 100kmh to 80kmh in accordance with Diagram 1:

Recommendation

That Council requests that the Transport Commissioner lower the speed limit on Derby Back Road between Derby Station Road and Tasman Highway (southern end) from the current 100kmh to 80kmh.

Amendment to Original Recommendation**That Council:**

- a) requests that the Transport Commissioner lower the speed limit on Derby Back Road between Derby Station Road and Tasman Highway (southern end) from the current 100kmh to 80kmh; and
- b) remains committed to the goal of the upgrade of the Derby Back Road in line with the Priority Projects Plan (2023 – 2025).

DECISION**MOVED/SECONDED:** Commissioner Wardlaw

That Council:

- a) requests that the Transport Commissioner lower the speed limit on Derby Back Road between Derby Station Road and Tasman Highway (southern end) from the current 100kmh to 80kmh; and
- b) remains committed to the goal of the upgrade of the Derby Back Road in line with the Priority Projects Plan (2023 – 2025).

CARRIED**ITEMS FOR NOTING****Item 183/24 Council Workshops Held Since Last Council Meeting****3 September | Briefing Workshop**

- Local Government Association of Tasmania – General Meeting Papers Discussion
- Community Consultation Updates
 - North East Rail Trail – Scottsdale to Lilydale Falls (Stage 3)
 - Winnaleah Playground
 - Gladstone Open Space
- Briefing Reports
 - Commissioners Communications
 - Correspondence
 - Master Action Listing
 - Tabling of Employee Register of Interests
 - Management Team Updates

Item 184/24 Commissioner Communications**Commissioner Wardlaw's Calendar | 15 August 2024 – 11 September 2024****August 2024**

- 19 Weekly meeting with the Management Team, Council Chambers
- 19 Meeting with Tablelands Regional Council with the General Manager, Blue Derby success via Microsoft Teams
- 19 August Council Meeting, Council Chambers

- 20 Dorset Wellbeing Network Meeting, Dorset Community House
- 21 Visit to Dorset Community Men's Shed, Scottsdale
- 23 Meeting with representatives from the Launceston and North East Railway Group with General Manager, Windsor Community Precinct, Riverside
- 23 Northern Roundtable with Shadow Minister for Local Government, Anita Dow with the General Manager, Windsor Community Precinct, Riverside
- 26 Weekly catch up with Management Team, Council Chambers
- 26 Meeting with ACEN Wind representatives with General Manager and Assistant General Manager, Council Chambers
- 26 Meeting with Barry Nilsson Lawyers with the General Manager, Dorset Board of Inquiry, via Microsoft Teams
- 26 Branhholm Progress Association Meeting, Branhholm Hall
- 27 Meeting with Bass Strait Freight with General Manager and Assistant General Manager, Bridport
- 29 Dorset Digital Community Plan Forum with General Manager, Scottsdale Library

September 2024

- 2 Meeting with Bell Bay Advanced Manufacturing Zone representative Susie Bower, with the General Manager, Launceston
- 3 September Briefing Workshop, Corporate Meeting Room
- 4 LGAT Annual Conference and AGM with General Manager, Hobart
- 4 LGAT Annual Conference Dinner with General Manager, Hobart
- 5 LGAT Annual Conference with General Manager, Hobart
- 9 Weekly Meeting with the Management Team, Council Chambers
- 10 Dorset Suicide Prevention Network Meeting, Scottsdale

Record of Payments

See below table of payments made to River Road Consulting for reimbursement of expenses to the Commissioner for the 12 months ended 31 August 2024.

Payment Listing: River Road Consulting

Invoice Date	Description	Actual	GST	Total
31/08/2023	Commissioner Fees – 02/08/2023 – 31/08/2023	\$21,357.06	\$2,135.70	\$23,492.76
30/09/2023	Commissioner Fees – 01/09/2023 – 30/09/2023	\$22,083.33	\$2,208.33	\$24,291.66
31/10/2023	Commissioner Fees – 01/10/2023 – 31/10/2023	\$22,083.33	\$2,208.33	\$24,291.66
30/11/2023	Reimbursement of Council related travel expenses (LGAT Conference and Meetings with City of Launceston, TasWater and NTDC)	\$618.29	\$61.84	\$680.13
30/11/2023	Commissioner Fees – 01/11/2023 – 30/11/2023	\$22,083.33	\$2,208.33	\$24,291.66
31/12/2023	Commissioner Fees – 01/12/2023 – 31/12/2023	\$22,083.33	\$2,208.33	\$24,291.66

31/01/2024	Commissioner Fees – 01/01/2024 – 31/01/2024	\$22,083.33	\$2,208.33	\$24,291.66
29/02/2024	Reimbursement of Council related travel expenses (Board of Inquiry appearance and NTDC Meeting)	\$226.44	\$22.65	\$249.09
29/02/2024	Commissioner Fees – 01/02/2024 – 29/02/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/03/2024	Commissioner Fees – 01/03/2024 – 31/03/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/03/2024	Reimbursement of Council related travel expenses (LGAT General Meeting)	\$476.00	\$47.60	\$523.60
30/04/2024	Commissioner Fees – 01/04/2024 – 30/04/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/05/2024	Commissioner Fees – 01/05/2024 – 31/05/2024	\$22,083.33	\$2,208.33	\$24,291.66
30/06/2024	Commissioner Fees – 01/06/2024 – 30/06/2024	\$22,083.33	\$2,208.33	\$24,291.66
30/06/2024	Reimbursement of Council related expenses (travel and parking for NTDC Workshop, Meeting with City of Launceston and TasWater)	\$269.07	\$26.91	\$295.98
31/07/2024	Commissioner Fees – 01/07/2024 – 31/07/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/07/2024	Reimbursement of Council related expenses (travel and parking for LGAT AGM)	\$253.67	\$25.37	\$279.04
31/08/2024	Commissioner Fees – 01/08/2024 – 31/08/2024	\$22,083.33	\$2,208.33	\$24,291.66
TOTAL		\$288,200.49		\$317,020.52

See below table of payments made by Council on behalf of the Commissioner for attendance at various events or workshops for the 12 months ended 31 August 2024:

Payment Listing: Council Paid Expenditure

Invoice Date	Description	Actual	GST	Total
25/09/2023	Attendance at the Visit Northern Tas event	\$141.39	\$0.64	\$142.03
30/09/2023	2023 LGAT Annual Conference	\$880.00	\$88.00	\$968.00
30/09/2023	LGAT Annual Conference Reimbursement due to life membership (awards dinner)	-\$145.45	-\$14.55	-\$160.00
11/03/2024	Accommodation and meals at LGAT Mayor and Deputy Mayor Workshop – 13 March 2024	\$187.85	\$18.80	\$206.65
06/05/2024	Attendance at the LGAT Mayor and Deputy Mayor Workshop – 13 March 2024	\$146.65	\$14.66	\$161.31
25/06/2024	Parking – City of Launceston Meeting	\$2.18	\$0.22	\$2.40
17/07/2024	1 x Ticket to May Shaw Christmas in July event	\$45.45	\$4.55	\$50.00
19/08/2024	2024 LGAT Annual Conference ²	\$880.00	\$88.00	\$968.00
TOTAL		\$2,138.07		\$2,338.39

² A portion of this expense to be reimbursed from LGAT due to life membership (awards dinner)

Item 185/24 Management Team Briefing Report

Purpose

The purpose of this agenda item is to provide the Commissioner and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

DECISION

MOVED/SECONDED: Commissioner Wardlaw

That Council:

1. receive and note the Management Team Briefing Report.

CARRIED

Item 186/24 Closure of Meeting to the Public

DECISION

MOVED/SECONDED: Commissioner Wardlaw

That the Meeting be closed to the public pursuant to Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, and that members of the public be required to leave the meeting room.

Time Meeting Closed to the Public: 6.40pm

CARRIED

Meeting Adjourned: 6.40pm

Reason: Tea break with public

Meeting Resumed: 6.46pm

CLOSED SESSION ITEMS

The following matters were listed in the Closed Session Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*:

- Item 187/24 Contract 2024/25-01 | Purchase of Hook Lift Container Transport Truck
- Item 188/24 Contract 2024/25-02 | Bituminous Sealing of Roads

The reports on these matters were listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* as the detail covered in the respective reports relates to:

- contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal

CLOSURE OF MEETING

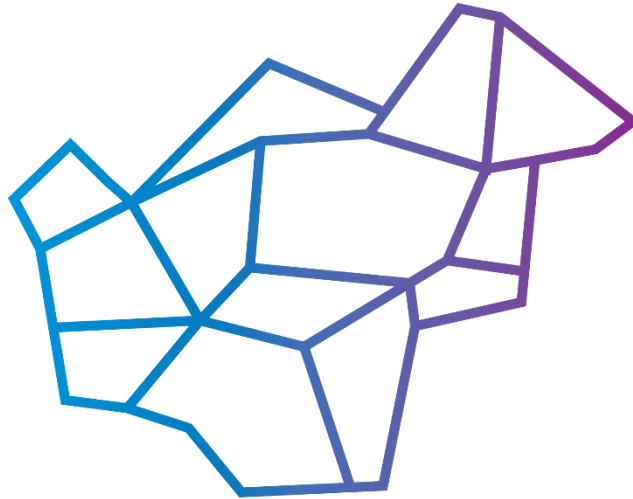
Time Meeting Closed: 6.51pm

Minutes Confirmed: 21 October 2024

Minute No:

.....

Commissioner



dorset
C O U N C I L

UNCONFIRMED

Minutes

Special Meeting of Council

Thursday, 19 September 2024 – 2.00pm

COUNCIL CHAMBERS

it's in the making

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Time Meeting Closed: 2.25pm	4



Special Meeting of Council Agenda 19 September 2024

Meeting Opened: 2.01pm

Present: Commissioner Andrew Wardlaw

General Manager: John Marik, Acting Director – Corporate Services: Lauren Tolputt

Apologies: Nil

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Scottsdale is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 192/24 Declaration of an Interest of the Commissioner or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Commissioner is requested to indicate whether he has, or is likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Nil¹

¹ The Commissioner did state that as the appointed Commissioner he will be affected by the outcome of the Dorset Board of Inquiry Report.

DECISION**MOVED / SECONDED: Commissioner Wardlaw**

That the Meeting be closed to the public pursuant to Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015, and that members of the public be required to leave the meeting room.

Time Meeting Closed to the Public: 2.04pm

CARRIED**CLOSED SESSION AGENDA ITEM**

The following matter was listed in the Closed Session Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*:

Item 194/24 Dorset Council Submission | Dorset Council Board of Inquiry Report

The report on this matter was listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* as the detail covered in the respective reports relates to:

- Personnel matters, including complaints
- Matters relating to actual or possible litigation

CLOSURE OF MEETING

Time Meeting Closed: 2.25pm

Minutes Confirmed: 21 October 2024

Minute Number:

.....
Commissioner

Our Ref: 21.272

Measured form and function

15 October 2024

6ty Pty Ltd
 ABN 27 014 609 900

Rohan Willis
 Director Community & Development
 Assistant General Manager
 Dorset Council
 By Email:

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Dear Rohan,

**CONFIRMATION OF TITLE BOUNDARY AND BUILDING APPROVED BY
 PLANNING PERMIT PLA/2022/0107 – BARNBOUGLE DUNES GOLF COURSE
 – 429 WATERHOUSE ROAD, BRIDPORT**

On 2 October 2024, David Marszalek (surveyor) and myself of **6ty°** attended the location of the currently under construction building being Unit 08 on the approved Building and Plumbing Permit Document identified by Permit No: BLD/2024/53.

The purpose for attending the site (refer to Figure 1) was to:

1. Reconfirm the location of the northern (coastal) boundary of the site relative to the location of Unit 08;
2. Confirm the setback of the closest points of Unit 08 from the northern boundary; and
3. Confirm the location of Unit 08 relative to the rear toe of the adjacent sand dune.

Figure 1 - aerial image showing the location and spatial extent of the site on which Unit 08 is currently under construction.



The site is comprised in certificate of title Volume 200350 Folio 1.



The title boundary of the site has been calculated based on evidence found on the site that was shown on surveys 1/313 DOR (1845) and H1/9 (1905). In the area of Unit 08, the top of the adjacent sand dune is the approximate location of the northern boundary of the site.

The survey reference confirmed the following:

- the title boundary shown on the Part Site Survey Reference (Project No. 21.272 Drawing No. A008 Rev. 005 dated 05-05-24) is accurate (refer to Figure 2 and 3).
- the northern most corners of Unit 08 are measured 13.05m (eastern corner) and 13.02m (western corner) from the title boundary, respectively.
- the northern edge of the building is located behind the rear toe of the adjacent sand dune (refer to Figure 4).

Figure 2 - excerpt of Part Site Survey Reference Project No. 21.272 Drawing No. A008 Rev. 005 dated 05-05-24 showing the site area of Unit 08.

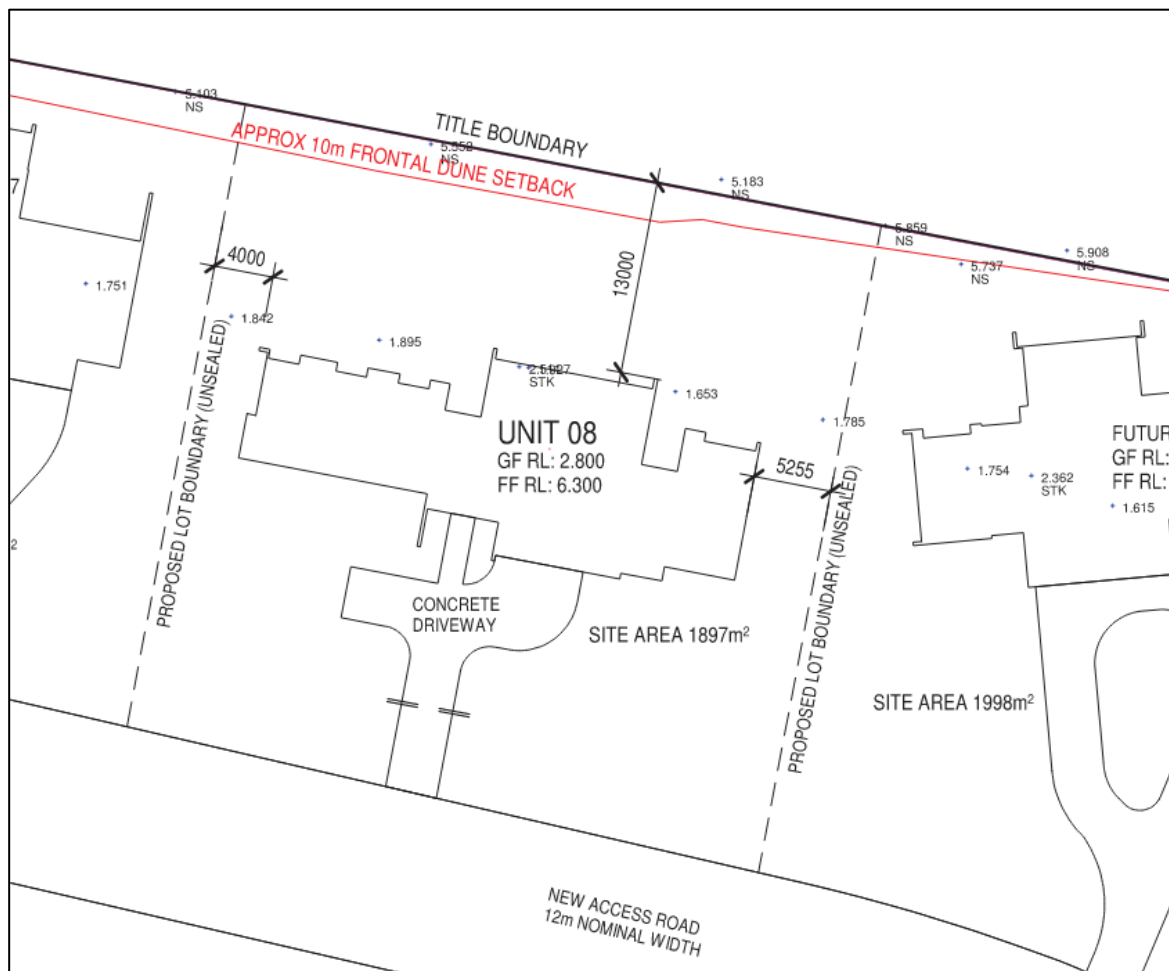
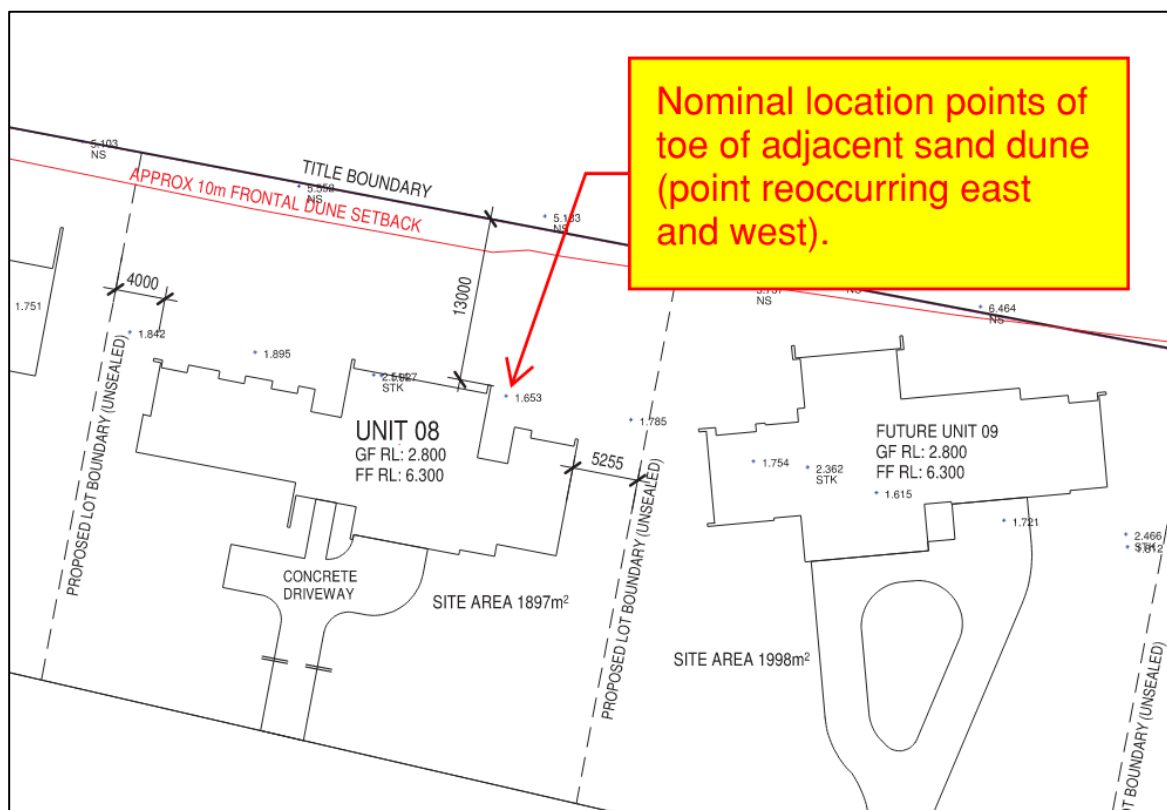


Figure 3 - photo showing the indicative line of the northern title boundary between two survey points confirmed by survey reference.



Figure 4 - excerpt of Part Site Survey Reference Project No. 21.272 Drawing No. A008 Rev. 005 dated 05-05-24 showing the nominal location points of the rear toe of the adjacent sand dune.



With respect to the identifying the title boundary points and building points relative to the boundary, Figure 5 identifies the locations of the photos that were taken showing the location of the survey respective survey points illustrated in Photos 1 – 4.

Figure 5 - excerpt of Part Site Survey Reference Project No. 21.272 Drawing No. A008 Rev. 005 dated 05-05-24 showing location of Photos 1-4 taken to illustrate the survey points during the site visit.

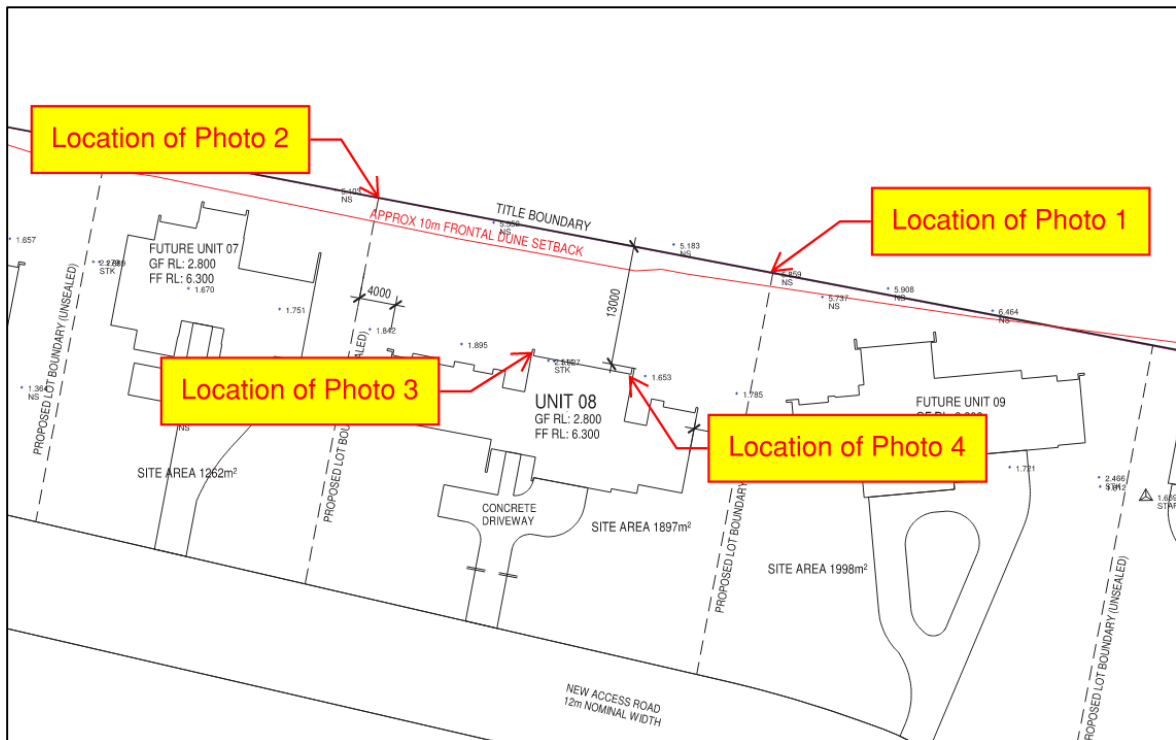


Photo 1 - photo illustrating the location of the survey point taken to reconfirm the location of the northern title boundary at the eastern end of Unit 08.



Photo 2 - photo illustrating the location of the survey point taken to reconfirm the location of the northern title boundary at the western end of Unit 08.



Photo 3 - photo illustrating the location of the survey point taken to confirm the location of the north-western most corner of the currently under construction Unit 08.



Our Ref: 21.272

Measured form and function

Photo 4 - photo illustrating the location of the survey point taken to confirm the location of the north-eastern most corner of the currently under construction Unit 08.



Please do not hesitate to contact me should you have any queries on these matters.

Yours faithfully

6ty° Pty Ltd

A handwritten signature in black ink, appearing to read 'G Walker'.

George Walker
Director/Planning Consultant

2024/25 Small Grants - Round 1 | Summary of Applications

*Rounded up to the nearest dollar

Organisation	Total Cost of Project* (Incl. GST)	Amount Requested from Council* (Excl. GST)	Group/In-kind Contribution/ Other Grants*	Grant Details	Community Grants Selection Panel Recommendation (all Excl. GST)
Fingal Valley Neighbourhood House	\$2,850	\$2,000	\$850	Baby and Child First Aid Dorset	Full Recommendation - \$2,000
Scottsdale Lions Club Inc.	\$4,000	\$2,000	\$2,000	Clean-up North East Park Entertainment Stand	Full Recommendation - \$2,000
Scottsdale and Community Mens Shed	\$2,692	\$2,000	\$492	Mens Shed Security	Full Recommendation - \$2,000
Lions Club of Bridport Inc.	\$2,142	\$1,948	\$0	Equipment - Laptop	Full Recommendation - \$1,948
Ringarooma Netball Club	\$2,705	\$2,000	\$505	Ringarooma Netball Club - New Uniforms	Full Recommendation - \$2,000
Total Requested		\$9,948		Total Recommended	\$9,948

2024/25 Matching Funds Grants - Round 1 | Summary of Applications

*Rounded up to the nearest dollar

Organisation	Total Cost of Project* (Incl. GST)	Amount Requested from Council* (Excl. GST)	Group/In-kind Contribution/ Other Grants*	Grant Details	Community Grants Selection Panel Recommendation (all Excl. GST)
Ringarooma Golf Club	\$13,999	\$6,364	\$7,000	Purchase Zero Turn Ride on Mower	Not Recommended
Sporting Shooters Association of Australia (SSAA) Scottsdale	\$14,107	\$5,000	\$8,607	Shooting Benches	Full Recommendation - \$5,000
Moorina Golf Club	\$21,835	\$9,886	\$10,960	Fencing and Drainage	Full Recommendation - \$9,886
Jetsonville Playgroup	\$34,947	\$15,000	\$18,447	Playground Relocation and Improvement	Not Recommended
Dorset Field and Game	\$37,625	\$14,750	\$21,400	Remediation and Renewal of Access Roads	Full Recommendation - \$14,750
Total Requested		\$51,000		Total Recommended	\$29,636

2024/25 Discretionary Grants - Round 1 | Summary of Applications

*Rounded up to the nearest dollar

Organisation	Total Cost of Project* (Incl. GST)	Amount Requested from Council* (Excl. GST)	Group/In-kind Contribution/ Other Grants*	Grant Details	Community Grants Selection Panel Recommendation (all Excl. GST)
North Scottsdale Hall Committee	\$11,504	\$9,890	\$625	Floor Restoration at North Scottsdale Hall	Full Recommendation - \$9,890
Dorset Tasmania History Society	\$6,737	\$2,487	\$4,250	Stronach Cemetery Plaques for Unmarked Graves	Full Recommendation - \$2,487
Food and Friendship Inc. - Red Dirt Café	\$8,630	\$7,846	\$0	Nugget Sellars Heat Pump	Not Recommended
Total Requested		\$20,223		Total Recommended	\$12,377

Dorset Council
Financial Report
For the Year Ended 30 June 2024

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Statement of Comprehensive Income

For the Year Ended 30 June 2024

	Note	Budget 2024 \$'000	Actual 2024 \$'000	Actual 2023 \$'000
Income from continuing operations				
Recurrent Income				
Rates and charges	2.1	9,833	9,805	9,086
Statutory fees and fines	2.2	209	190	192
User fees	2.3	1,247	1,382	1,338
Grants	2.4	4,543	4,211	5,318
Contributions - cash	2.5	124	119	31
Interest	2.6	231	310	253
Other income	2.7	280	603	788
Investment income from water corporation	2.9 5.1	229	233	233
		16,695	16,853	17,239
Capital income				
Capital grants received specifically for new or upgraded assets	2.4	3,761	2,780	3,595
Capital contributions - cash	2.5	35	76	-
Capital contributions - Non-monetary assets	2.5	-	-	678
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	2.8	-	(116)	(242)
		3,796	2,740	4,031
Total income from continuing operations		20,491	19,593	21,270
Expenses from continuing operations				
Employee benefits	3.1	5,775	5,560	5,025
Materials and services	3.2	4,225	4,138	3,490
Depreciation and amortisation	3.3	5,101	5,402	4,924
Finance costs	3.4	94	68	77
Other expenses	3.5	2,027	2,194	2,025
Total expenses from continuing operations		17,222	17,362	15,541
Net result for the year		3,269	2,231	5,729
Other comprehensive income				
Items that will not be reclassified to net result				
Fair value adjustment on equity investment assets	9.1	-	798	619
Net asset revaluation increment/(decrement)	9.1	-	24,201	11,278
		-	24,999	11,897
Total other comprehensive income		-	24,999	11,897
Total comprehensive result		3,269	27,230	17,626

The above statement should be read in conjunction with the accompanying notes.

Statement of Financial Position

As at 30 June 2024

	Note	2024 \$'000	2023 \$'000
Assets			
Current assets			
Cash and cash equivalents	4.1	6,239	7,033
Trade and other receivables	4.2	1,011	1,185
Financial investments	4.3	2,000	2,000
Inventories	4.4	335	94
Assets held for sale	4.5	875	931
Contract assets	4.6	33	25
Other assets	4.7	236	204
Total current assets		10,729	11,472
Non-current assets			
Trade and other receivables	4.2	1,475	1,671
Investment in water corporation	5.1	17,969	17,171
Property, infrastructure, plant and equipment	6.1	244,220	217,504
Pine plantations	6.2	45	36
Other assets	4.7	35	35
Total non-current assets		263,744	236,417
Total assets		274,473	247,889
Liabilities			
Current liabilities			
Trade and other payables	7.1	1,315	1,430
Deposits	7.2	36	33
Provisions	7.3	1,249	1,167
Contract liabilities	7.4	441	631
Interest-bearing loans and borrowings	8.1	512	503
Total current liabilities		3,553	3,764
Non-current liabilities			
Provisions	7.3	407	330
Interest-bearing loans and borrowings	8.1	2,855	3,367
Total non-current liabilities		3,262	3,697
Total liabilities		6,815	7,461
Net assets		267,658	240,428
Equity			
Accumulated surplus		138,515	136,284
Reserves	9.1	129,143	104,144
Total equity		267,658	240,428

The above statement should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the Year Ended 30 June 2024

	Note	2024 Inflows/ (Outflows) \$'000	2023 Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges		9,905	8,888
Statutory fees and fines, user fees, contributions, reimbursements and other income (inclusive of GST)		2,776	2,552
Grants and contributions (inclusive of GST)		4,086	5,353
Interest received		286	238
Finance costs		(70)	(79)
Payments to suppliers (inclusive of GST)		(8,066)	(6,698)
Payment to employees		(5,388)	(5,035)
GST refunds received		957	956
Net cash provided by (used in) operating activities	9.2	4,486	6,175
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(8,982)	(9,944)
Proceeds from sale of property, infrastructure, plant and equipment including assets held for sale		996	872
Receipts from investments		-	500
Dividends from water corporation	2.9	233	233
Capital grants (inclusive of GST)		2,783	2,570
Net cash provided by (used in) investing activities		(4,970)	(5,769)
Cash flows from financing activities			
Repayments of interest bearing loans and borrowing	9.3	(503)	(493)
Repayments received from loan to third party (May Shaw)	8.1	193	188
Net cash provided by (used in) financing activities		(310)	(305)
Net increase (decrease) in cash and cash equivalents		(794)	101
Cash and cash equivalents at the beginning of the financial year		7,033	6,932
Cash and cash equivalents at the end of the financial year	9.4	6,239	7,033

Restrictions on cash assets 4.1

Financing arrangements 9.5

The above statement should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the Year Ended 30 June 2024

2024	Note	Total \$'000	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Landfill Rehabilitation Reserve \$'000	Fair Value Reserve \$'000
Balance at beginning of financial year		240,428	136,284	105,016	-	(872)
Net result for the year		2,231	2,231	-	-	-
Other comprehensive income:						
- Fair value adjustment on equity investments	5.1 9.1	798	-	-	-	798
- Net asset revaluation increment/(decrement)	9.1	24,201	-	24,201	-	-
Total comprehensive income		267,658	138,515	129,217	-	(74)
Transfers between reserves		9.1	-	-	-	-
Balance at end of the financial year		267,658	138,515	129,217	-	(74)

The above statement should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the Year Ended 30 June 2023

2023	Note	Total \$'000	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Landfill Rehabilitation Reserve \$'000	Fair Value Reserve \$'000
Balance at beginning of financial year		222,798	129,524	93,736	1,029	(1,491)
Adjustment for furniture and fittings reserve		2	-	2	-	-
Restated opening balance		222,800	129,524	93,738	1,029	(1,491)
Net result for the year		5,729	5,729	-	-	-
Other comprehensive income:						
- Fair value adjustment on equity investments	5.1 9.1	619	-	-	-	619
- Net asset revaluation increment/(decrement)	9.1	11,280	-	11,280	-	-
Total comprehensive income		240,428	135,253	105,018	1,029	(872)
Transfers between reserves	9.1	-	1,031	(2)	(1,029)	-
Balance at end of the financial year		240,428	136,284	105,016	-	(872)

The above statement should be read in conjunction with the accompanying notes.

Note 1 Overview

1.1 Reporting entity

The Dorset Council was established on 1 April 1993 and is a body corporate with perpetual succession and a common seal. Council's main office is located at 3 Ellenor Street, Scottsdale, Tasmania.

The purpose of the Council, as per Section 20 of the *Local Government Act (1993)* is to:

- provide for the health, safety and welfare of the community;
- to represent and promote the interests of the community; and
- provide for the peace, order and good government in the municipality.

As per Council's Strategic Plan, Dorset Council's specific objectives are to:

- To continually improve the liveability of the community and to respond to community challenges and changing demographics;
- To stimulate economic growth through sustainable and visionary projects, with a view to increasing prosperity, population and investment;
- To create value and improve service delivery for the community through effective leadership and governance; and
- To proactively engage in strategies that result in sustainable natural resource management for Dorset.

1.2 Basis of accounting

These financial statements are a general purpose financial report that consists of a Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows, and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, and the *Local Government Act 1993 (LGA 1993) (as amended)*. Council has determined that it does not have profit generation as a prime objective. Consequently, where appropriate, Council has elected to apply options and exemptions within accounting standards that are applicable to not-for-profit entities.

This financial report has been prepared on the accrual and going concern basis.

All amounts are presented in Australian dollars and unless stated, have been rounded to the nearest thousand dollars.

This financial report has been prepared under the historical cost convention, except where specifically stated in notes 4.3, 4.5, 5.1, 6.1, 6.2, 7.3, 8.1 and 10.6(d).

Unless otherwise stated, all material accounting policy information is consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

All entities controlled by Council that have material assets or liabilities, such as Special Committees of Management, and material subsidiaries or joint ventures, have been included in this financial report. All transactions between these entities and Council have been eliminated in full.

1.3 Use of judgements and estimates

Judgements and assumptions

In the application of Australian Accounting Standards, Council is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Council has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period. Judgements made by Council that have significant effects on the financial report are disclosed in the relevant notes as follows:

Employee entitlements

Assumptions are utilised in the determination of Council's employee entitlement provisions. These assumptions are discussed in note 7.3.

Defined benefit superannuation fund

Actuarial assumptions are utilised in the determination of Council's defined benefit superannuation fund obligations. These assumptions are discussed in note 9.6.

Fair value of property, plant & equipment

Assumptions and judgements are utilised in determining the fair value of Council's property, plant and equipment including useful lives and depreciation rates. These assumptions are discussed in note 6.1.

Investment in water corporation

Assumptions utilised in the determination of Council's valuation of its investment in TasWater are discussed in note 5.1.

1.4 Material budget variations

Council's original budget was adopted by Council on 26 June 2023. The original projections on which the budget was based have been affected by a number of factors. These include State and Federal Government decisions including new grant programs, changes in economic activity and decisions made by Council.

Material budget variations are explained below:

Income - Recurrent

Statutory fees and fines

Statutory fees and fines are \$19,000 below budget (down 9.1%) as a result of a decrease in income received from planning fees and rate certificate searches.

User fees

User fees are \$135,000 above budget (up 10.8%) as a result of an increase in income received from the Learn to Swim and Aqua Aerobic programs run at the Scottsdale Aquatic Centre, as well as additional cemetery and camping fees received during the year. User fees also include income from commissions received from the Derby Accommodation Booking Platform which were not included in budget estimates for the 2023/24 financial year. The management of the Booking Platform transferred to the Blue Derby Foundation in March 2024 and no further income is expected to be received from commissions in future.

Grants

Recurrent grant income was \$332,000 below budget (down 7.3%) due to a lower than expected prepayment received from the Commonwealth Government for the 2024/25 Financial Assistance Grant Program. This was offset by the receipt of recurrent grant funding for Dorset's 2024 Australia Day Events, the structure planning project for Scottsdale and Derby as well as Flood Recovery funding that was unbudgeted in the 2023/24 financial year.

Interest

Interest was \$79,000 above budget (up 34.2%) due to higher than expected returns received on cash investments during the year.

Other income

Other income was \$323,000 above budget (up 115.4%) as a result of an increase in income received from insurances reimbursements, the sale of scrap metal collected at the Scottsdale, Branhholm and Gladstone Waste Transfer Stations, as well as an increase in private works undertaken during the year. Other income also includes accommodation payments received from the Derby Accommodation Booking Platform that have been returned to operators during the year, with the corresponding expense recognised in other expenses. The management of the Booking Platform transferred to the Blue Derby Foundation in March 2024 and no further income is expected to be received in future.

Income - Capital

Grants

Capital grant income is \$981,000 below budget (down 26.1%) as a result of the timing of work completed on capital projects subject to external funding.

Contributions - cash

Capital contributions - cash are \$41,000 above budget (up 117.1%) as a result of receiving a contribution from the Legerwood Hall and Reserve Committee for the purchase and installation of new play equipment at Legerwood Memorial Park. Council contributed \$15,000 towards this project, which was included in the capital expenditure program for the 2023/24 financial year.

1.4 Material budget variations (cont.)

Expenses

Finance Costs

Finance costs are \$26,000 below budget (down 27.7%) as a result of a delay in drawing down new borrowings that was expected to occur during the 2023/24 financial year. The borrowing allocation for these funds has been carried forward into the 2024/25 financial year and the loan is expected to be drawn down by 30 June 2025. See Note 10.4 for further details.

Other expenses

Other expenses are \$167,000 above budget (up 8.2%) as a result of an increase in elected member allowances paid throughout the year as well as the payment of operator returns for the Derby Accommodation Booking Platform, which were unbudgeted for the 2023/24 financial year. Expenditure relating to operator returns should be offset against the corresponding income recognised under other income, creating a nil impact on the net result for the year.

Net gain/(loss) of disposal of property, infrastructure, plant & equipment

Loss on disposal of property, infrastructure, plant & equipment is \$116,000 above budget (up 100%) due to the acceleration of some capital projects as a result of receiving additional grant funding from Commonwealth and State Government COVID-19 stimulus programs such as the Local Roads and Community Infrastructure (LRCI) Program.

1.5 Functions/Activities of the Council

(a) *Income, expenditure and assets attributable to each function as categorised in (c) below:*

	Grants and Contributions \$'000	Other \$'000	Total Income \$'000	Total Expenditure \$'000	Surplus/ (Deficit) \$'000	Assets \$'000
Governance						
2023 - 2024	-	15	15	858	(843)	-
2022 - 2023	-	204	204	985	(781)	-
Corporate Services						
2023 - 2024	1,636	8,772	10,408	1,103	9,305	31,856
2022 - 2023	2,160	7,575	9,735	682	9,053	32,362
Development and Environmental Services						
2023 - 2024	51	246	297	1,292	(995)	264
2022 - 2023	63	298	361	1,310	(949)	3,159
Infrastructure						
2023 - 2024	5,499	3,374	8,873	14,109	(5,236)	242,353
2022 - 2023	7,399	3,571	10,970	12,564	(1,594)	212,368
Total						
2023 - 2024	7,186	12,407	19,593	17,362	2,231	274,473
2022 - 2023	9,622	11,648	21,270	15,541	5,729	247,889

(b) *Reconciliation of assets from note 1.5(a) with the Statement of Financial Position at 30 June:*

	2024 \$'000	2023 \$'000
Current assets	10,729	11,472
Non-current assets	263,744	236,417
	274,473	247,889

(c) **Governance**

Elected members and governance administration, strategic and corporate planning, elections, economic development, emergency management, risk management and oversight and information technology.

Corporate Services

Corporate services administration, finance, human resource management, projects, facility co-ordination (Community halls and centres, Bridport Seaside Caravan Park and Scottsdale Aquatic Centre), fire prevention and emergency services, municipal offices and rates.

Development and Environmental Services

Business and economic development, community services administration, rural primary health services, tourism, youth services, building, planning, animal control and environmental health.

1.5 Functions/Activities of the Council (cont.)

Infrastructure

Cemeteries, caravan parks, halls and community centres, parks and reserves, pine plantations, plant operations, private works, roads, bridges and footpaths, sport and recreation facilities (including mountain bike trails), stormwater, street lighting, swimming pools, waste management and infrastructure administration.

Note 2 Income

2.1 Rates and charges

Council uses assessed annual value as the basis of valuation of all properties within the municipality. The assessed annual value of a property is the estimated yearly rental value of the property, as determined by the Valuer General.

The valuation base used to calculate general rates for 2023/24 was \$130.662 million (2022/23 \$128.645 million). The 2023/24 rate in the assessed annual value dollar was \$ 0.0562 (2022/23 \$0.0524).

	2024 \$'000	2023 \$'000
Rates and Charges		
General rate	7,574	6,480
Waste charge	1,837	2,233
Fire levy	394	373
Total rates and charges	9,805	9,086

The date of the latest general revaluation of land for rating purpose within the municipality was 15 May 2024, and the valuation will be first applied in the rating year commencing 1 July 2024.

Accounting policy

Council recognises income from rates and annual charges for the amount it is expected to be entitled to at the beginning of the rating period to which they relate, or when the charge has been applied. Rates and charges in advance are recognised as a financial liability until the beginning of the rating period to which they relate (see note 7.1).

2.2 Statutory fees and fines

	2024 \$'000	2023 \$'000
Statutory fees and fines		
Regulatory services	3	-
Town planning fees	108	98
Land information certificates	59	69
Animal control	20	25
Total statutory fees and fines	190	192

Accounting policy

Statutory fees and fines are recognised as income when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

2.3 User fees

	2024 \$'000	2023 \$'000
User fees		
Caravan and camping fees	1,084	982
Rental and lease income	71	82
Building services	70	122
Cemetery fees	57	37
Waste disposal fees	43	38
Aquatic centre fees	41	19
Other fees and charges	16	58
Total user fees	1,382	1,338
User fees by timing of revenue recognition		
User fees recognised over time	71	82
User fees recognised at a point in time	1,311	1,256
Total user fees	1,382	1,338

Accounting policy

Council recognises income from user fees and charges at a point in time or over time as the performance obligation is completed and the customer receives the benefit of the goods/services being provided.

Where rental and lease fees are received upfront, these are recognised on a straight line basis over the expected lease or licence term.

2.4 Grants

Grants were received in respect of the following:

	2024 \$'000	2023 \$'000
Summary of grants		
Federally funded grants	6,012	7,673
State funded grants	967	1,216
Others	11	24
Total grants	6,990	8,913
Grants - Recurrent		
Commonwealth Government Financial Assistance Grants - General Purpose (untied)	1,636	2,153
Commonwealth Government Financial Assistance Grants - Roads (untied)	2,261	2,941
Commonwealth Government - other	140	140
State Government - other	163	60
Other grants and subsidies	11	24
Total recurrent grants	4,211	5,318

2.4 Grants (cont.)

Capital grants received specifically for new or upgraded assets	2024 \$'000	2023 \$'000
Commonwealth Government - Roads to Recovery	751	751
Commonwealth Government - Carisbrook Lane Stage 1	-	75
Commonwealth Government - Carisbrook Lane Stage 2	-	277
Commonwealth Government - Bridport Skate Park	-	35
Commonwealth Government - Victoria Street Redevelopment	-	607
Commonwealth Government - Cascade Dam Road	-	324
Commonwealth Government - Derby Trail Head Redevelopment	-	188
Commonwealth Government - CWA Carpark Bridport	-	117
Commonwealth Government - Golconda Road (Lone Star Creek) Upgrade	90	65
Commonwealth Government - Bridge 1515 Maurice Rd	188	-
Commonwealth Government - Bridge 1617 Duncraggen	157	-
Commonwealth Government - Derby Town Hall reroof	42	-
Commonwealth Government - Scottsdale Recreation Path	83	-
Commonwealth Government - Eastmans Beach Amenities	88	-
Commonwealth Government - Golconda Road redevelopment	218	-
Commonwealth Government - Alfred Street kerb & footpath upgrade	58	-
Commonwealth Government - South Street kerb & footpath upgrade	68	-
Commonwealth Government - Old Waterhouse Road safety improvements	232	-
State Government - Flood Recovery Funding	293	-
State Government - Derby Trail Head Redevelopment	-	205
State Government - Victoria Street Redevelopment	-	629
State Government - Bridge 1502 Banks Road	-	14
State Government - Golconda Road Stage 4	-	211
State Government - Green Flow MTB Trail	-	25
State Government - Derby Park Play Equipment	-	50
State Government - Online Accommodation Booking Platform	-	7
State Government - Levelling the Playing Field	-	9
State Government - Aqua Aerobics Equipment	-	5
State Government - Scottsdale MTB Skills Park	49	1
State Government - Bridport Multifunction Centre viewing deck	80	-
State Government - Bentley Street stormwater upgrade	83	-
State Government - Gillespies Road upgrade	300	-
Total capital grants	2,780	3,595

2.4 Grants (cont.)

Timing of revenue recognition

Grants recognised over time	2,780	3,595
Grants recognised at a point in time	4,211	5,318
Total Grants	6,991	8,913

Unspent grants and contributions

Grants and contributions which were obtained on the condition that they be spent for specified purposes or in a future period, but which are not yet spent in accordance with those conditions, are as follows:

Operating	\$'000	\$'000
Balance of unspent funds at 1 July	125	90
<i>Add:</i> Funds recognised as income in the reporting year but not yet spent in accordance with the conditions	-	-
<i>Add:</i> Funds received and not recognised as income in the current year	-	40
<i>Less:</i> Funds recognised as income in previous years that have been spent during the reporting year	-	-
<i>Less:</i> Funds received in prior years but income recognised and funds spent in current year	(40)	(5)
<i>Less:</i> Funds returned to funding body as grant conditions not met	(85)	-
Balance of unspent funds at 30 June	-	125

During the 2023/24 financial year \$85,000 in grant funding was returned to Events Tasmania. This funding was received to assist in the running the DerbyFest Mountain Bike Event, which will no longer be organised by Dorset Council.

	2024	2023
Capital	\$'000	\$'000
Balance of unspent funds at 1 July	220	1,975
<i>Add:</i> Funds recognised as income in the reporting year but not yet spent in accordance with the condition	-	-
<i>Add:</i> Funds received and not recognised as income in the current year	140	90
<i>Less:</i> Funds recognised as income in previous years that have been spent during the reporting year	-	-
<i>Less:</i> Funds received in prior years but income recognised and funds spent in current year	(213)	(1,730)
<i>Less:</i> Funds returned to funding bodies during the reporting year	-	(115)
Balance of unspent funds at 30 June	147	220
Total unspent funds held as a contract liability	147	345

2.4 Grants (cont.)

Accounting policy

Council recognises untied grant income and those without performance obligations when received.

In cases where there is an enforceable agreement which contains sufficiently specific performance obligations, income is recognised as or when control of each performance obligation is satisfied (i.e. when it transfers control of a product or provides a service). A contract liability is recognised for unspent funds received in advance and then recognised as income as obligations are fulfilled.

The performance obligations are varied based on the agreement, but include project milestones such as design, construction progress and project completion.

Each performance obligation is considered to ensure that the income recognition reflects the transfer of control. Within grant agreements there may be some performance obligations where control transfers at a point in time and others which have a continuous transfer of control over the life of the contract. Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

If the transaction is a transfer of a financial asset to enable Council to acquire or construct a recognisable non-financial asset to be controlled by Council (i.e. an in-substance acquisition of a non-financial asset), a contract liability is recognised for the excess of the fair value of the transfer over any related amounts recognised and income as the unspent funds are expended at the point in time at which required performance obligations are completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred, since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin. For the acquisitions of assets, income is recognised when the asset is acquired and controlled by the Council.

Commonwealth Government Financial Assistance Grants

In both years the Commonwealth has made early payment of untied Financial Assistance Grants for the following year (100% in the 2022/23 financial year and 85% in the 2023/24 financial year). The early receipt of these instalments has resulted in Commonwealth Government Financial Assistance Grants being below that originally budgeted in 2023/24 by \$0.5 million (2022/23, above budget by \$1.31 million). This has impacted the Statement of Comprehensive Income resulting in the Net result for the year being lower by the same amount. Financial Assistance Grants are general grants and do not have sufficient specific performance obligations. As a result, they are recognised as income when received.

2.5 Contributions

	2024 \$'000	2023 \$'000
(a) Cash		
<i>Operating</i>		
Blue Derby Mountain Bike Trails	119	27
Scottsdale Aquatic Centre	-	4
	119	31
<i>Capital</i>		
Legerwood Memorial Park - Playground upgrade	41	-
Scottsdale MTB Skills Park	30	-
Blue Derby Mountain Bike Trails - Relics Bridge	5	-
	76	-
(b) Non-monetary assets		
Roads	-	257
Stormwater	-	251
Land	-	76
Buildings	-	94
	-	678
Total contributions	195	709

Accounting policy

Council recognises contributions without performance obligations when received. In cases where the contribution is for a specific purpose to acquire or construct a recognisable non-financial asset, a liability is recognised for funds received in advance and income recognised as obligations are fulfilled.

2.6 Interest

	2024 \$'000	2023 \$'000
Interest		
Interest on financial assets	99	70
Interest on rates	38	27
Interest on cash and cash equivalents	173	156
Total interest	310	253

Accounting policy

Interest is recognised progressively as it is earned.

2.7 Other income

	2024 \$'000	2023 \$'000
Other income		
Tourism income	7	27
Aquatic Centre	60	51
Private works	45	22
Reimbursements	271	554
Other sundry income	220	134
Total other income	603	788
Other income by timing of revenue recognition		
Other income recognised over time	-	-
Other income recognised at a point in time	603	788
Total other income	603	788

Accounting policy

Tourism, aquatic centre and other sundry income

Tourism and other income is recognised as income when the payment is due or the payment is received, whichever first occurs.

Private works and reimbursements

Reimbursements are recognised as income when the payment is due or the payment is received, whichever first occurs.

2.8 Net gain/(loss) on disposal of property, infrastructure, plant and equipment

	2024 \$'000	2023 \$'000
Proceeds of sale	996	872
<i>Written down value of assets disposed:</i>		
Plant, machinery and equipment	(73)	(187)
Intangible assets		(40)
Water irrigation rights - Scottsdale Irrigation Scheme	(29)	(133)
Land	(217)	(397)
Pine plantations		(4)
Building and infrastructure assets		
Scheduled	(735)	(121)
Unscheduled	(58)	(232)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	(116)	(242)

2.8 Net gain/(loss) on disposal of property, infrastructure, plant and equipment (cont.)

Accounting policy

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

2.9 Investment income from water corporation

	2024 \$'000	2023 \$'000
Investment income from water corporation		
Dividend income	233	233
Total investment income from water corporation	233	233

Accounting policy

Dividend income is recognised when Council's right to receive payment is established and it can be reliably measured.

Note 3 Expenses

3.1 Employee benefits

	2024 \$'000	2023 \$'000
Employee Benefits		
Wages and salaries	5,968	5,404
Workers compensation	225	290
Superannuation (refer to note 9.6)	665	560
Payroll tax	331	294
Fringe benefits tax	33	32
	7,222	6,580
Less amounts capitalised	(1,662)	(1,555)
Total employee benefits	5,560	5,025

Accounting policy

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Employee benefits include, where applicable, entitlements to wages and salaries, annual leave, sick leave, long service leave, superannuation and any other post-employment benefits.

3.2 Materials and services

	2024 \$'000	2023 \$'000
Materials and services		
Materials	538	402
Utilities	463	485
Plant, machinery and equipment maintenance	502	482
Office administration	59	63
Contractors	2,030	1,526
Professional services	449	304
Management contracts	97	228
Total materials and services	4,138	3,490

Accounting policy

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Routine maintenance, repair costs and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

3.3 Depreciation and amortisation

	2024 \$'000	2023 \$'000
<i>Property</i>		
Land improvements	503	491
Buildings	440	414
<i>Plant and equipment</i>		
Plant, machinery and equipment	652	625
Fixtures, fittings and furniture	14	13
Computers and telecommunications	142	144
<i>Infrastructure</i>		
Roads	2,806	2,487
Bridges	605	526
Stormwater	240	222
<i>Intangible assets</i>		
Intangible assets	-	2
Total depreciation and amortisation	5,402	4,924

Accounting policy

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Land improvements, buildings, infrastructure, plant and equipment and other assets having limited useful lives are systematically depreciated over their useful lives to Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation and amortisation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and remaining values and a separate depreciation rate is determined for each component.

Road and trail earthworks are not depreciated on the basis that they are assessed as not having a limited useful life. Land (including land under roads) is not depreciated.

Straight line depreciation is charged based on the residual useful life as determined each year. Estimates of remaining useful lives and residual value are made on a regular basis.

3.3 Depreciation and amortisation (cont.)

Major depreciation and amortisation periods used are listed below and are consistent with the prior year unless stated:

	<i>Current</i>	<i>Comparative</i>
Property		
Land improvements	5 to 100 years	
Buildings	15 to 160 years	
Plant and equipment		
Plant, machinery and equipment	2 to 50 years	
Fixtures, fittings and furniture	10 to 40 years	
Computers and telecommunications	4 to 15 years	
Infrastructure		
Road wear surface		
- sealed	15 to 30 years	
- unsealed	8 to 15 years	
Road pavements	50 to 200 years	
Road sub base	50 to 200 years	
Road kerb, channel and minor culverts	60 years	
Road drainage	50 to 54 years	
Footpaths	30 to 50 years	
Bridge substructure	20 to 80 years	
Bridge superstructure	20 to 80 years	
Stormwater points, drains and pipes	80 to 100 years	80 years
Intangible assets		
Intangible assets	25 years	

3.4 Finance costs

	2024 \$'000	2023 \$'000
Finance costs		
Interest - borrowings	68	77
Total finance costs	68	77

Accounting policy

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Finance costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Where specific borrowings are obtained for the purpose of specific asset acquisition, the weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised. No borrowing costs were capitalised during the period.

Finance costs are expensed as incurred using the effective interest method. Borrowing costs include interest on bank overdrafts and interest on borrowings.

3.5 Other expenses

	2024 \$'000	2023 \$'000
Other expenses		
State levies, licences and taxes	590	524
Insurance	217	192
Councillor's allowances	258	174
Commissions	8	6
IT maintenance	126	127
Communications	63	73
Subscriptions and memberships	117	71
Professional development	35	27
Cost of goods sold	47	57
Community grants and donations	113	127
Advertising	45	42
Election expenditure	3	53
Marketing	-	35
Bank fees and charges	36	33
Postage	21	17
Lease payments	6	19
Blue Derby Operator Returns	132	63
Blue Derby Foundation contribution	125	-
Other expenses	252	385
Total other expenses	2,194	2,025

3.5 Other expenses (cont.)

Accounting policy

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

The external audit fee for 2023/24 is \$42,000 (2022/23 \$38,000).

Note 4 Current assets

4.1 Cash and cash equivalents

	2024 \$'000	2023 \$'000
Cash and cash equivalents		
Cash on hand	2	2
Cash at bank	6,222	7,017
Special committees (note 10.2)	15	14
Total cash and cash equivalents	6,239	7,033

Council's cash and cash equivalents are subject to a number of external restrictions and internal commitments that limit amounts available for discretionary or future use. These include:

Restricted funds

(i) Deposits (note 7.2)	36	33
(ii) Unspent grant funds with conditions (note 2.4)	147	345

Internal committed funds

(iii) Leave provisions (note 7.3)	1,550	1,391
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Committed funds

Total uncommitted cash and cash equivalents	4,506	5,264
Total financial investments (note 4.3)	2,000	2,000
Total uncommitted funds	6,506	7,264

Accounting policy

For the purpose of the Statement of Cash Flows, cash and cash equivalents include cash on hand, deposits at call and other highly liquid investments with original maturities of three months or less, net of outstanding bank overdrafts.

Restricted and internally committed funds include:

(i) refundable deposits held by Council.

(ii) Income received in advance until specific performance obligations required under funding agreements are complete.

(iii) Provisions for both short and long term leave entitlements payable to employees in the future.

4.2 Trade and other receivables

	2024 \$'000	2023 \$'000
Trade and other receivables		
Current		
Rates debtors	472	554
Other debtors	211	202
Loans and advances (note 10.4)	232	229
Net GST receivable	108	207
less provision for impairment - other debtors	(12)	(7)
Total current	1,011	1,185
Non-current		
Loans and advances (note 10.4)	1,475	1,671
Total non-current	1,475	1,671
Total trade and other receivables	2,486	2,856

Reconciliation of movement in expected credit loss

Carrying amount at 1 July	7	11
Amounts written off during the year	-	-
Amounts recovered during the year	(1)	-
Increase/(decrease) in provision recognised in the profit or loss	6	(4)
Carrying amount at 30 June	12	7

For ageing analysis of the financial assets, refer to note 9.10 (d).

Accounting policy

Trade receivables that do not contain a significant financing component are measured at amortised cost, which represents their transaction value. Impairment is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk has increased significantly since initial recognition, and when estimating the ECL, Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience, an informed credit assessment and forward-looking information. Council has established a provision matrix to facilitate the impairment assessment.

For rate debtors, Council takes the view that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rate debtors, Council uses the presumptions that assets more than 60 days past due have a significant increase in credit risk and those more than 90 days will likely be in default. Council writes off receivables when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery.

4.3 Financial investments

	2024 \$'000	2023 \$'000
Financial investments		
Term deposits	2,000	2,000
Total financial investments	2,000	2,000

Accounting policy

Financial assets with cash flows that are not solely payments of principal and interest are classified and measured at fair value through profit or loss, irrespective of the business model.

Term deposits represent short term deposits invested with Australian deposit taking institutions for a fixed period of less than 12 months with interest paid at maturity.

4.4 Inventories

	2024 \$'000	2023 \$'000
Inventories		
Inventories held for distribution - stores	74	84
Inventories held for distribution - gravel stockpile	250	-
Inventories held for sale	11	10
Total inventories	335	94

Accounting policy

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. Other inventories are measured at the lower of cost and net realisable value.

Where inventories are acquired at no cost, or for nominal consideration, the cost shall be the current replacement cost as at the date of acquisition.

4.5 Assets held for sale

	2024 \$'000	2023 \$'000
Assets held for sale		
Water Irrigation Rights - Scottsdale Irrigation Scheme	738	766
Internal transfer from Land	137	165
Total assets held for sale	875	931

4.5 Assets held for sale (cont.)

Water Irrigation Rights - Scottsdale Irrigation Scheme

In 2015, Council committed to purchase a minimum of 1,250ML in unsold water rights to enable the construction of the Scottsdale Irrigation Scheme (SIS) to commence. The SIS was commissioned in August 2021 at which time 642ML were purchased by Council and these water rights are now available for sale to the community via Tasmanian Irrigation.

At 30 June 2024, 527ML of unsold water rights remain for sale.

Internal transfer from Land

Council intend to sell two parcels of land during the next twelve months which are located at 3 North Scottsdale Road, Scottsdale and 5A Murray Street, Bridport (formally Anderson Street Road Reserve). Council also intend to transfer land at Ezzy Park, Emily Street, Bridport to the Crown at nil cost during the 2024/25 financial year. The sale of land at 54 Ringarooma Road, Scottsdale was settled during the 2023/24 financial year.

Accounting policy

A non-current asset held for sale (including disposal groups) is measured at the lower of its carrying amount and the fair value less costs to sell, and is not subject to depreciation. Non-current assets, disposal group and related liabilities are treated as current and classified as held for sale if their carry amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

4.6 Contract assets

	2024 \$'000	2023 \$'000
Contract assets		
<i>Current</i>		
Accrued income	33	25
Total contract assets	33	25

Accounting policy

Council recognises a contractual asset for work in progress where a performance obligation is satisfied by transferring a promised good or service to the customer, before the customer pays consideration or the payment is due. Contractual assets are transferred to receivables when the right to receive payment becomes unconditional.

Council reviews contractual assets for impairment and concluded that there was no impairment required for the 2023/24 year.

Council's contract assets with customers predominantly includes reimbursements from the State Government under the Local Government Accelerated Capital Program and the Local Government Loan Program.

4.7 Other assets

	2024 \$'000	2023 \$'000
Other assets		
<i>Current</i>		
Accrued interest income	56	32
Prepayments	180	172
Total current	236	204
<i>Non-current</i>		
Deposits	35	35
Total non-current	35	35
Total other assets	271	239

Note 5 Investment in water corporation

5.1 Investment in water corporation

	2024	2023
	\$'000	\$'000
Opening balance	17,171	16,552
Fair value adjustment on equity investment assets	798	619
Total investment in water corporation	17,969	17,171

Council has derived returns from the water corporation as disclosed at note 2.9.

Accounting policy

As Council's investment in TasWater is held for long-term strategic purposes, Council has elected under AASB 9 Financial Instruments to irrevocably classify this equity investment as designated as fair value through other comprehensive income.

Subsequent changes in fair value on designated investments in equity instruments are recognised in other comprehensive income (for fair value reserve refer to note 9.1) and not reclassified through the profit or loss when derecognised. Dividends associated with the equity investments are recognised in profit and loss when the right of payment has been established and it can be reliably measured.

Fair value was determined by using Council's ownership interest against the water corporation's net asset value at balance date. At 30 June 2024, Council holds a 0.95 % ownership interest in TasWater which is based on Schedule 2 of the Corporation's Constitution.

Note 6 Non-current assets

6.1 Property, infrastructure, plant and equipment

<i>Summary</i>	2024 \$'000	2023 \$'000
at cost	34,764	34,327
less accumulated depreciation	(9,208)	(8,096)
	25,556	26,231
at fair value as at 30 June	325,743	290,913
less accumulated depreciation	(107,079)	(99,640)
	218,664	191,273
Total	244,220	217,504

	2024 \$'000	2023 \$'000
Property		
Land		
at fair value as at 30 June	12,312	9,392
	12,312	9,392
Land improvements		
at cost	21,486	20,990
less accumulated depreciation	(3,878)	(3,374)
	17,608	17,616
Land under roads		
at fair value as at 30 June	12,919	3,953
	12,919	3,953
Total land	42,839	30,961
Buildings		
at fair value as at 30 June	13,474	12,966
less accumulated depreciation	(1,307)	(846)
	12,167	12,120
Total buildings	12,167	12,120
Total property	55,006	43,081
Plant and equipment		
Plant, machinery and equipment		
at cost	9,035	8,514
less accumulated depreciation	(3,512)	(3,060)
	5,523	5,454
Fixtures, fittings and furniture		
at cost	144	137
less accumulated depreciation	(86)	(72)
	58	65

6.1 Property, infrastructure, plant and equipment (cont.)

	2024 \$'000	2023 \$'000
Computers and telecommunications		
at cost	2,021	1,924
less accumulated depreciation	(1,732)	(1,590)
	289	334
Total plant and equipment	5,870	5,853
Infrastructure		
Roads		
at fair value as at 30 June	222,305	210,206
less accumulated depreciation	(84,479)	(79,664)
	137,826	130,542
Bridges		
at fair value as at 30 June	37,238	35,029
less accumulated depreciation	(12,292)	(11,866)
	24,946	23,163
Stormwater		
at fair value as at 30 June	27,495	19,367
less accumulated depreciation	(9,001)	(7,264)
	18,494	12,103
Total infrastructure	181,266	165,808
Works in progress		
Land	28	57
Land improvements	492	491
Buildings	436	66
Plant, machinery and equipment	41	-
Computers and telecommunications	10	11
Roads	619	1,283
Bridges	180	627
Stormwater	272	227
Total works in progress	2,078	2,762
Total property, infrastructure, plant and equipment	244,220	217,504

6.1 Property, infrastructure, plant and equipment (cont.)

Reconciliation of property, plant and equipment, infrastructure	Balance at beginning of financial year	Acquisition of assets	Revaluation increments (decrements) (note 9.1)	Depreciation and amortisation (note 3.3)	Written down value of disposals (note 2.8)	Impairment losses or items expensed (a)	Transfers	Balance at the end of financial year
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2024								
Property								
Land	9,392	-	2,918	-	(217)	-	219	12,312
Land improvements	17,616	-	-	(503)	(58)	-	553	17,608
Land under roads	3,953	-	8,966	-	-	-	-	12,919
Total Land	30,961	-	11,884	(503)	(275)	-	772	42,839
Buildings	12,120	-	195	(440)	-	-	292	12,167
Total buildings	12,120	-	195	(440)	-	-	292	12,167
Total property	43,081	-	12,079	(943)	(275)	-	1,064	55,006
Plant and equipment								
Plant, machinery and equipment	5,454	795	-	(652)	(74)	-	-	5,523
Fixtures, fittings and furniture	65	7	-	(14)	-	-	-	58
Computers and telecommunications	334	-	-	(142)	-	-	97	289
Total plant and equipment	5,853	802	-	(808)	(74)	-	97	5,870
Infrastructure								
Roads	130,541	-	5,042	(2,806)	(717)	-	5,766	137,826
Bridges	23,164	-	907	(605)	(15)	-	1,495	24,946
Stormwater	12,103	-	6,164	(240)	(3)	-	470	18,494
Total infrastructure	165,808	-	12,113	(3,651)	(735)	-	7,731	181,266
Work in progress								
Land	57	207	-	-	-	-	(236)	28
Land improvements	491	508	-	-	-	-	(507)	492
Buildings	66	662	-	-	-	-	(292)	436
Plant, machinery and equipment	-	41	-	-	-	-	-	41
Computer and telecommunications	11	97	-	-	-	-	(98)	10
Roads	1,283	5,277	-	-	-	-	(5,941)	619
Bridges	627	873	-	-	-	-	(1,320)	180
Stormwater	227	515	-	-	-	-	(470)	272
Total works in progress	2,762	8,180	-	-	-	-	(8,864)	2,078
Total property, plant and equipment, infrastructure	217,504	8,982	24,192	(5,402)	(1,084)	-	28	244,220

(a) Impairment losses are recognised in the Statement of Comprehensive Income under other expenses. Reversals of impairment losses are recognised in the Statement of Comprehensive Income under other revenue. Items of works in progress that were expenses instead of being capitalised are also recognised in the Statement of Comprehensive Income under materials and services.

6.1 Property, infrastructure, plant and equipment (cont.)

Reconciliation of property, plant and equipment, infrastructure	Balance at beginning of financial year	Acquisition of assets	Revaluation increments (decrements) (note 9.1)	Depreciation and amortisation (note 3.3)	Written down value of disposals (note 2.8)	Impairment losses or items expensed (a)	Transfers	Balance at the end of financial year
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2023								
Property								
Land	8,222	76	1,229	-	(397)	-	262	9,392
Land improvements	16,474	-	-	(491)	(5)	-	1,638	17,616
Land under roads	3,953	-	-	-	-	-	-	3,953
Total Land	28,649	76	1,229	(491)	(402)	-	1,900	30,961
Buildings	10,620	94	536	(414)	(128)	-	1,412	12,120
Total buildings	10,620	94	536	(414)	(128)	-	1,412	12,120
Total property	39,269	170	1,765	(905)	(530)	-	3,312	43,081
Plant and equipment								
Plant, machinery and equipment	4,991	1,275	-	(625)	(187)	-	-	5,454
Fixtures, fittings and furniture	61	17	-	(13)	-	-	-	65
Computers and telecommunications	276	-	-	(144)	-	-	202	334
Total plant and equipment	5,328	1,292	-	(782)	(187)	-	202	5,853
Infrastructure								
Roads	121,228	257	7,612	(2,487)	(173)	-	4,104	130,541
Bridges	22,224	-	1,327	(526)	(47)	-	186	23,164
Stormwater	11,330	251	576	(222)	-	-	168	12,103
Total infrastructure	154,782	508	9,515	(3,235)	(220)	-	4,458	165,808
Work in progress								
Land	18	67	-	-	-	-	(28)	57
Land improvements	661	1,468	-	-	-	-	(1,638)	491
Buildings	690	659	-	-	-	-	(1,283)	66
Plant, machinery and equipment	-	-	-	-	-	-	-	-
Computer and telecommunications	19	194	-	-	-	-	(202)	11
Roads	997	4,391	-	-	-	-	(4,105)	1,283
Bridges	-	813	-	-	-	-	(186)	627
Stormwater	11	384	-	-	-	-	(168)	227
Total works in progress	2,396	7,976	-	-	-	-	(7,610)	2,762
Total property, plant and equipment, infrastructure	201,776	9,946	11,280	(4,922)	(937)	-	362	217,504

(a) Impairment losses are recognised in the Statement of Comprehensive Income under other expenses. Reversals of impairment losses are recognised in the Statement of Comprehensive Income under other revenue. Items of works in progress that were expenses instead of being capitalised are also recognised in the Statement of Comprehensive Income under materials and services.

6.1 Property, infrastructure, plant and equipment (cont.)

Accounting policy

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Property, infrastructure, and buildings received in the form of contributions, are recognised as assets and incomes at fair value by Council valuation where that value exceeds the recognition thresholds for the respective asset class. Fair value is the price that would be received to sell the asset in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of the directly attributable variable and fixed overheads.

The following classes of assets have been recognised. In accordance with Council's policy, a threshold limit of \$1,000 is applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year:

Revaluation

Council has adopted the following valuation bases for its non-current assets:

<i>Land</i>	<i>fair value</i>
<i>Plant, machinery and equipment</i>	<i>cost</i>
<i>Fixtures, fittings and furniture</i>	<i>cost</i>
<i>Stormwater</i>	<i>fair value</i>
<i>Roads</i>	<i>fair value</i>
<i>Land under roads</i>	<i>fair value</i>
<i>Bridges</i>	<i>fair value</i>
<i>Buildings</i>	<i>fair value</i>
<i>Land improvements</i>	<i>cost</i>
<i>Computers and telecommunications</i>	<i>cost</i>

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, land improvements, furniture and fittings and computers and telecommunications, are measured at their fair value in accordance with AASB 116 Property, Plant & Equipment and AASB 13 Fair Value Measurement. At balance date, Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date the class of asset was revalued.

Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis to ensure valuations represent fair value. Valuations are performed either by experienced Council officers or independent experts. Between such valuations, Council considers, and when necessary, applies indexation to assets to ensure the carrying values continue to represent fair values.

6.1 Property, infrastructure, plant and equipment (cont.)

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense, in which case the increment is recognised as income up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation surplus for that class of asset, in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets/ reversal of impairment losses

Impairment losses are recognised in the Statement of Comprehensive Income under other expenses, unless the asset is carried at the revalued amount (in accordance with AASB 116). Any impairment loss of a revalued asset shall be treated as a revaluation decrease in accordance with AASB 116. Reversals of impairment losses are recognised in the Statement of Other Comprehensive Income under other income, unless the asset is carried at the revalued amount in accordance with AASB 116. Any reversal of impairment loss of a revalued asset shall be treated as a revaluation increase in accordance with AASB 116.

Land under roads

Council recognised the value of land under roads it controls at fair value.

6.2 Pine plantations

	2024 \$'000	2023 \$'000
Balance at beginning of financial year	36	40
Fair value adjustments	9	-
Disposals	-	(4)
Balance at end of financial year	45	36

Accounting policy

Pine plantations are held to generate income from the sale of pine saw logs. Plantations are measured initially at cost including establishment costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that the future economic benefit in excess of the original assessed performance will flow to Council. Subsequent to initial recognition at cost, plantations are carried at fair value. Changes in fair value are recorded in the Statement of Comprehensive Income when the risk and rewards of ownership are transferred to the purchaser.

Note 7 Current liabilities

7.1 Trade and other payables

	2024 \$'000	2023 \$'000
Trade and other payables		
Trade payables	702	952
Rates and charges in advance	318	300
Accrued expenses	295	178
Total trade and other payables	1,315	1,430

Accounting policy

Liabilities are recognised for amounts to be paid in the future for goods and services provided to Council as at balance date whether or not invoices have been received. General creditors are unsecured, not subject to interest and are normally settled within 30 days of invoice receipt.

Rates and charges in advance represent amounts received by Council prior to the commencement of the rating or charging period. Income is recognised by Council at the beginning of the rating or charge period to which the advance payment relates.

For aging analysis of trade and other payables, refer to note 9.10 (c).

7.2 Deposits

	2024 \$'000	2023 \$'000
Deposits		
Planning deposits	13	13
Other refundable deposits	23	20
Total deposits	36	33

Accounting policy

Amounts received as deposits and retention amounts controlled by Council are recognised as deposits until they are returned or forfeited.

7.3 Provisions

(a) Employee benefits

	Annual leave	Long service leave	Rostered days off and time in lieu	On costs	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
2024					
Balance at beginning of the financial year	508	568	91	224	1,391
Additional provisions	396	79	138	106	719
Amounts used	(362)	(49)	(140)	(86)	(637)
Increase/(decrease) in the discounted amount arising from the time and effect of any change in the	-	63	-	14	77
Balance at the end of the financial year	542	661	89	258	1,550
Current	542	414	89	204	1,249
Non-current	-	248	-	53	301
Total	542	662	89	257	1,550

	Annual leave	Long service leave	Rostered days off and time in lieu	On costs	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
2023					
Balance at beginning of the financial year	523	570	103	221	1,417
Additional provisions	325	81	142	137	685
Amounts used	(339)	(50)	(155)	(130)	(674)
Increase in the discounted amount arising from the time and effect of any change in the discount rate	-	(33)	-	(4)	(37)
Balance at the end of the financial year	509	568	90	224	1,391
Current	508	383	91	185	1,167
Non-current	-	185	-	39	224
Total	508	568	91	224	1,391

7.3 Provisions (cont.)

Employee benefits

	2024 \$'000	2023 \$'000
The following assumptions were adopted in measuring the present value of employee benefits:		
Weighted average discount rates	4.11%	4.01%
Weighted average settlement period (days)	18	19
Full Time Equivalent Employees	74.7	70.3

Accounting policy

(a) Employee Benefits

i) Short term obligations

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

ii) Other long term employee benefit obligations

The liability for long service leave and annual leave which is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the Statement of Financial Position if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

iii) Sick leave

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

7.3 Provisions (cont.)

iv) Defined benefit plans

A liability or asset in respect of defined benefit superannuation plans would ordinarily be recognised in the Statement of Financial Position, and measured as the present value of the defined benefit obligation at the reporting date plus unrecognised actuarial gains (less unrecognised actuarial losses) less the fair value of the superannuation fund's assets at that date and any unrecognised past service cost. The present value of the defined benefit obligation is based on expected future payments which arise from membership of the fund to the reporting date, calculated annually by independent actuaries using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. However, when this information is not reliably available, Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans i.e. as an expense when it becomes payable.

Council makes superannuation contributions for one employee to the Quadrant Defined Benefits Fund (the Fund), a sub-fund of the Spirit Superannuation Fund (Spirit Super) (formally the Tasplan Superannuation Fund). The Quadrant Defined Benefits Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under paragraph 34 of AASB 119 Employee Benefits, Council does not use defined benefit accounting for these contributions.

v) Defined contribution plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

(b) Other provisions

Council have a provision to account for bank guarantees in place to cover potential rehabilitation costs required for current mineral leases. Please see note 10.5(d) for further information.

	2024 \$'000	2023 \$'000
Current	-	-
Non-current	106	106
	106	106

Total Provisions

Current	1,249	1,167
Non-current	407	330
Total Provisions	1,656	1,497

7.4 Contract liabilities

	2024 \$'000	2023 \$'000
Current		
Funds received to acquire or construct an asset controlled by Council	147	220
Funds received prior to performance obligations being satisfied (upfront payments)	-	125
Deposits received in advance of services provided	294	286
	441	631
Non-current		
Funds received to acquire or construct an asset controlled by Council	-	-
Funds received prior to performance obligations being satisfied (upfront payments)	-	-
Deposits received in advance of services provided	-	-
	-	-
Total contract liabilities	441	631

Income recognised that was included in the contract liability balance at the beginning of the period

	2024 \$'000	2023 \$'000
Funds to construct Council controlled assets	213	1,845
Funds received prior to performance obligations being satisfied (upfront payments)	131	5
Deposits received in advance of services provided (e.g. caravan park fees, hire fees)	237	202
	581	2,052

Accounting policy

Council recognised the following contract liabilities with customers:

i) Funds received to construct Council controlled assets includes Commonwealth and State Grant funding received for capital projects such as playground upgrades for Scottsdale, Branhholm and Winnaleah under the Open Spaces grant program. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The income is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as income. All income is expected to be recognised within the next twelve months.

7.4 Contract liabilities (cont.)

ii) Deposits received in advance of services provided include camping deposits collected from customers at the Bridport Seaside Caravan Park. Income is recognised progressively as services are provided and all income is expected to be recognised within the next twelve months.

Note 8 Non-current liabilities

8.1 Interest-bearing loans and borrowings

	2024 \$'000	2023 \$'000
Current		
Borrowings	512	503
	512	503
Non-current		
Borrowings	2,855	3,367
	2,855	3,367
Total Interest-bearing loans and borrowings	3,367	3,870

As part of the State Government's response to the COVID-19 pandemic, the Treasurer has ensured that all councils have access to sufficient funding. On 15 June 2020, the Treasurer provided explicit support to the Tasmanian Public Finance Corporation for any loans advanced to local government authorities under the Local Government Loans Program ("LGLP"). The LGLP enabled Council to borrow \$2.5 million in the 2019/20 financial year with an additional \$700,000 being drawn down in the 2020/21 financial year (total borrowings under the LGLP is \$3.2 million). The Tasmanian Government is providing interest rebates to Council for a period of 3 years to meet the interest obligations of the loan.

During the 2020/21 financial year, Council entered into an additional loan agreement with the Tasmanian Public Finance Corporation for a further \$2.0 million. This is a 10 year principal and interest loan which has been on-lent to May Shaw via a back to back loan, to support the redevelopment of the Aminya Aged-Care Facility. The Aminya facility redevelopment is now completed and Council is in the process of transferring the title to May Shaw. Upon transfer, a first mortgage in favour of Council will be secured over the title to ensure the loan is secured against the facility.

In the 2024/25 financial year, Council expect to enter into a further borrowing agreement with the Tasmanian Public Finance Corporation for \$0.5 million. This loan will be a 10 year principal and interest loan and will be on-lent to May Shaw via a back to back loan to finalise the working capital loan for the sale of the Aminya facility (including land) and May Shaw's share of operating losses (see Note 10.4). This loan will also be secured via first mortgage over the Aminya facility.

	2024 \$'000	2023 \$'000
Maturity profile for Council's borrowings:		
Not later than one year	512	503
Later than one year and not later than five years	2,146	2,106
Later than five years	709	1,261
Total borrowings	3,367	3,870

Accounting policy

The borrowing capacity of Council is limited by the Local Government Act 1993. Interest bearing liabilities are initially recognised at fair value, net of transaction costs incurred. Subsequent to initial recognition these liabilities are measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Statement of Comprehensive Income over the period of the liability using the effective interest method.

Interest is expensed as it accrues and no interest has been capitalised during the current or comparative reporting period. There have been no defaults or breaches of the loan agreement during the period. Borrowings are secured by way of mortgages over the general rates of the Council.

Note 9 Other financial information

9.1 Reserves

(a) Asset revaluation reserve

	Balance at beginning of the reporting year \$'000	Increment \$'000	(Decrement) \$'000	Balance at end of the reporting year \$'000
2024				
Property				
Land	4,956	2,918	-	7,874
Land under roads	604	8,966	-	9,570
Buildings	2,753	195	-	2,948
	8,313	12,079	-	20,392
Infrastructure				
Roads	72,199	5,042	-	77,241
Bridges	15,919	907	-	16,826
Stormwater	8,568	6,164	-	14,732
	96,686	12,113	-	108,799
Other				
Furniture and fittings	-	-	-	-
Pine plantations	17	9	-	26
	17	9	-	26
Total asset revaluation reserve	105,016	24,201	-	129,217

	Balance at beginning of the reporting year \$'000	Increment \$'000	(Decrement) \$'000	Balance at end of the reporting year \$'000
2023				
Property				
Land	3,727	1,229	-	4,956
Land under roads	604	-	-	604
Buildings	2,217	536	-	2,753
	6,548	1,765	-	8,313
Infrastructure				
Roads	64,587	7,612	-	72,199
Bridges	14,592	1,327	-	15,919
Stormwater	7,992	576	-	8,568
	87,171	9,515	-	96,686
Other				
Furniture and Fittings	2	-	(2)	-
Pine plantations	17	-	-	17
	19	-	-	17
Total asset revaluation reserve	93,738	11,280	(2)	105,016

9.1 Reserves (cont.)

The asset revaluation reserve was established to capture movements in asset valuations upon periodic revaluation of Council's assets.

(b)	Fair value reserve	Balance at	Increment	(Decrement)	Balance at end of
		beginning of the reporting year			the reporting year
		\$'000	\$'000	\$'000	\$'000

2024 Equity Investments assets

Investment in water corporation	(872)	798	-	(74)
Total fair value reserve	(872)	798	-	(74)

2023 Equity Investments assets

Investment in water corporation	(1,491)	619	-	(872)
Total fair value reserve	(1,491)	619	-	(872)

Council has designated its investment in TasWater as an equity investment at fair value through other comprehensive income. Subsequent changes in fair value are reflected in the reserve and will not be reclassified through the profit and loss when derecognised.

(c)	Other reserves	Balance at	Increment	(Decrement)	Balance at end of
		beginning of the reporting year			the reporting year
		\$'000	\$'000	\$'000	\$'000

2024 Land rehabilitation	-	-	-	-
Total other reserves	-	-	-	-
2023 Land rehabilitation	1,029	-	(1,029)	-
Total other reserves	1,029	-	(1,029)	-

The landfill rehabilitation reserve was established in 2015 to provide for future rehabilitation liabilities where Council resolves to establish a new landfill site in the Dorset Municipality. In the 2022/23 financial year it was determined that this reserve is no longer required and the reserve amount was transferred back to accumulated surplus.

	2024 \$'000	2023 \$'000
Total reserves	129,143	104,144

9.2 Reconciliation of cash flows from operating activities to surplus (deficit)

	2024 \$'000	2023 \$'000
Result from continuing operations	2,231	5,729
Depreciation/amortisation	5,402	4,924
(Profit)/loss on disposal of property, infrastructure, plant and equipment	116	242
Capital grants and contributions received specifically for new or upgraded assets	(2,856)	(4,273)
Dividends from water corporation relating to investing activities	(233)	(233)
<i>Change in asset and liabilities</i>		
Decrease/(increase) in trade and other receivables	177	(381)
Decrease/(increase) in other assets	(32)	(58)
Decrease/(increase) in inventories	(241)	9
Decrease/(increase) in contract assets	(8)	81
Increase/(decrease) in trade and other payables	(115)	(36)
Increase/(decrease) in deposits	3	7
Increase/(decrease) in provisions	159	80
Increase/(decrease) in contract liabilities	(117)	84
Net cash provided by/(used in) operating activities	4,486	6,175

9.3 Reconciliation of liabilities arising from financing activities

Liabilities arising from financing activities are liabilities for which cash flows were, or future cash flows will be, classified in the Statement of Cash Flows as cash flows from financing activities.

	Interest-bearing loans and borrowings \$'000
Balance as at 1 July 2023	3,870
Acquisitions/New Leases	-
Changes in fair value	-
Other movements	-
Changes from financing cash flows:	
Cash received	-
Cash repayments	(503)
Balance as at 30 June 2024	3,367

	Interest-bearing loans and borrowings \$'000
Balance as at 1 July 2022	4,363
Acquisitions/New Leases	-
Changes in fair value	-
Other movements	-
Changes from financing cash flows:	
Cash received	-
Cash repayments	(493)
Balance as at 30 June 2023	3,870

9.4 Reconciliation of cash and cash equivalents

	2024 \$'000	2023 \$'000
Cash and cash equivalents (see note 4.1)	6,239	7,033
Less bank overdraft utilised	-	-
Total reconciliation of cash and cash equivalents	6,239	7,033

9.5 Financing arrangements

	2024	2023
	\$'000	\$'000
Bank overdraft	40	40
Credit card facilities	50	50
Used facilities	(6)	(5)
Unused facilities	84	85

9.6 Superannuation

Council makes superannuation contributions for a number of its employees to the Quadrant Defined Benefits Fund (the Fund). The Fund was a sub-fund of the Tasplan Superannuation Fund up to 31 March 2021. On 1 April 2021, the Tasplan Superannuation Fund merged (via a Successor Fund Transfer) into the MTAA Superannuation Fund to become Spirit Super. The Quadrant Defined Benefits Funds has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under paragraph 34 of *AASB Employee Benefits*, Council does not use defined benefit accounting for these contributions.

For the year ended 30 June 2024 the Council contributed 0.0% of employees' gross income to the Fund (2023, 0.0%). Assets accumulate in the fund to meet member benefits as they accrue, and if assets within the fund are insufficient to satisfy benefits payable, the Council is required to meet its share of the deficiency.

Deloitte Consulting Pty Ltd undertook the last actuarial review of the Fund at 30 June 2023. The review disclosed that at that time the net market value of assets available for funding member benefits was \$48,442,000, the value of vested benefits was \$39,789,000, the surplus over vested benefits was \$8,653,000, the value of total accrued benefits was \$39,479,000, and the number of members was 77. These amounts relate to all members of the fund at the date of valuation and no asset or liability is recorded in the Spirit Super's financial statements for Council employees.

The financial assumptions used to calculate the Accrued Benefits for the Fund were:

- Net Investment Return 4.50% p.a.
- Salary Inflation 3.00% p.a.
- Price Inflation n/a.

The actuarial review concluded that:

- The value of assets of the Fund was adequate to meet the liabilities of the Fund in respect of vested benefits as at 30 June 2023.
- The value of assets of the Fund was adequate to meet the value of the liabilities of the Fund in respect of accrued benefits as at 30 June 2023.
- Based on the assumptions used, and assuming the Employer contributes at the levels described below, the value of the assets is expected to continue to be adequate to meet the value of the liabilities of the Fund in respect of vested benefits at all times during the period up to 30 June 2028.

Given the strong financial position of the Fund, the Actuary recommended that Council continue their contribution holiday and contribute 0% of salaries towards the defined benefit arrangements in the Fund from 1 July 2024 until 1 July 2027. This contribution rate is subject to normal review processes which include reviewing the contribution rate if needed to respond to extreme movements in financial markets. In addition, employers pay contributions towards defined benefit members' accumulation accounts where required by agreements.

The Actuary will continue to undertake a brief review of the financial position the Fund at the end of each financial year to confirm that the contribution rates remain appropriate. The next full triennial actuarial review of the Fund will have an effective date of 30 June 2026 and is expected to be completed late in 2026.

Council also contributes to other accumulation superannuation schemes on behalf of a number of employees; however the Council has no ongoing responsibility to make good any deficiencies that may occur in those schemes.

9.6 Superannuation (cont.)

During the year Council made the required superannuation contributions for all eligible employees to an appropriate complying superannuation fund as required by the *Superannuation Guarantee (Administration) Act 1992*.

As required in terms of paragraph 148 of AASB 119 *Employee Benefits*, Council discloses the following details:

- The 2023 actuarial review used the “aggregate” funding method. This is a standard actuarial funding method. The results from this method were tested by projecting future fund assets and liabilities for a range of future assumed investment returns. The funding method used is consistent with the method used at the previous actuarial review in 2020.

Under the aggregate funding method of financing the benefits, the stability of the Councils’ contributions over time depends on how closely the Fund’s actual experience matches the expected experience. If the actual experience differs from that expected, the Councils’ contribution rate may need to be adjusted accordingly to ensure the Fund remains on course towards financing members’ benefits.

- In terms of Rule 15.2 of the Spirit Super Trust Deed (Trust Deed), there is a risk that employers within the Fund may incur an additional liability when an Employer ceases to participate in the Fund at a time when the assets of the Fund are less than members’ vested benefits. Each member of the Fund who is an employee of the Employer who is ceasing to participate is required to be provided with a benefit at least equal to their vested benefit. However, there is no provision in the Trust Deed requiring an employer to make contributions other than its regular contributions up to the date of cessation of contributions.
- The application of Fund assets on Spirit Super being wound-up is set out in Rule 20.2. This Rule provides that expenses and taxation liabilities should have first call on the available assets. Additional assets will initially be applied for the benefit of the then remaining members and/or their Dependents in such manner as the Trustee considers equitable and appropriate in accordance with the Applicable Requirements (broadly, superannuation and taxation legislative requirements and other requirements as determined by the regulators).

The Trust Deed does not contemplate the Fund withdrawing from Spirit Super.

- The Fund is a defined benefit fund.
- The Fund has been classified as a multi-employer sponsored plan. As the Fund’s assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. Thus the Fund is not able to prepare standard AASB119 defined benefit reporting.
- During the reporting period the amount of contributions paid to defined benefits schemes was \$4,951 (2022/23 \$5,909), and the amount paid to accumulation schemes was \$644,336 (2022/23 \$560,475).
- During the next reporting period the expected amount of contributions to be paid to defined benefits schemes is \$3,288 and the amount to be paid to accumulation schemes is \$349,287.

9.6 Superannuation (cont.)

- As reported on the first page of this note, Assets exceeded accrued benefits as at the date of the last actuarial review, 30 June 2023. Favourable investment returns, since that date, has seen further improvement in the financial position of the Fund. The financial position of the Fund will be fully investigated at the actuarial review as at 30 June 2026.
- An analysis of the assets and vested benefits of sub-funds participating in the Scheme, prepared by Deloitte Consulting Pty Ltd as at 30 June 2023, showed that the Fund had assets of \$48.44 million and members' vested benefits were \$39.79 million. These amounts represented 0.17% and 0.15% respectively of the corresponding total amounts for Spirit Super.
- As at 30 June 2023 the fund had 77 members and the total employer contributions and member contributions for the year ending 30 June 2023 were \$738,101 and \$190,798 respectively.

	2024 \$'000	2023 \$'000
Fund		
Defined benefits fund		
Employer contributions to Spirit Super Defined Benefit Fund	5	6
	5	6
Employer contribution payable to Spirit Super Defined Benefit fund at reporting date	-	-
	-	-
Accumulation funds		
Employer contributions to Spirit Super	370	337
Employer contributions to other funds	290	223
	660	560
Employer contributions payable to Spirit Super at reporting date	-	-
Employer contributions payable to other funds at reporting date	-	-
	-	-

9.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Statement of Financial Position. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

	Not later than 1 year	Later than 1 year and not later than 5 years	Later than 5 years	Total
2024				
<i>Capital Expenditure Commitments</i>				
Land improvements	-	-	-	-
Bridges & stormwater	71	-	-	71
Roads & footpaths	-	-	-	-
Plant & equipment	-	-	-	-
IT & communications	-	-	-	-
Total capital expenditure commitments	71	-	-	71

Contractual commitments

Contractual commitments at end of financial year but not recognised in the financial report are as follows:

	Not later than 1 year	Later than 1 year and not later than 5 years	Later than 5 years	Total
Waste management				
General waste collection	213	256	-	469
Waste transfer stations	119	-	-	119
Facility management	13	-	-	13
Asset revaluation services	23	-	-	23
Cleaning contractors	24	-	-	24
Insurance	421	-	-	421
Information systems and technology	44	-	-	44
Total contractual commitments	857	256	-	1,113

9.7 Commitments (cont.)

	Not later than 1 year	Later than 1 year and not later than 5 years	Later than 5 years	Total
2023				
<i>Capital Expenditure Commitments</i>				
Land improvements	-	-	-	-
Bridges & stormwater	-	-	-	-
Roads & footpaths	333	-	-	333
Plant & equipment	72	-	-	72
IT & communications	-	-	-	-
Total capital expenditure commitments	405	-	-	405

Contractual commitments

Contractual commitments at end of financial year but not recognised in the financial report are as follows:

Waste management				
General waste collection	206	469	-	675
Waste transfer stations	115	119	-	234
Facility management	190	-	-	190
Cleaning contractors	26	-	-	26
Insurance	344	-	-	344
Information systems and technology	111	1	-	112
Total contractual commitments	992	589	-	1,581

9.8 Operating leases as lessor

Council leases are over a variety of property assets including halls, community centres, sporting and recreation facilities and land.

Maturity analysis of operating lease payments to be received	2024 \$'000	2023 \$'000
Year 1	53	58
Year 2	48	39
Year 3	21	33
Year 4	5	10
Year 5	2	2
Year 6 and onwards	-	-
Total	129	142

	2024 \$'000	2023 \$'000
The following table presents the amounts reported in the profit or loss:		
Lease income on operating leases	63	71
Therein lease income relating to variable lease payments that do not depend on an index or rate	-	-

Accounting policy

Council is a lessor and enters into agreements with a number of lessees. These include commercial and non-commercial agreements.

Where leases are non-commercial agreements, these are generally with not for profit, such as sporting, organisations. In these cases subsidised or peppercorn rents are charged because Council recognises part of its role is community service and community support. In these situations, Council records lease income on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at current replacement cost.

Where leases are commercial agreements, but properties leased are part of properties predominantly used by Council for its own purposes, Council records lease income on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at current replacement cost.

Furthermore, when Council leases some of its land and buildings on commercial terms the lease contract may include incentives for the lessee to enter in the agreement, for example rent-free period or discounted rent. Council accounts for the cost of incentives as a reduction of rental income of the term of the lease.

9.9 Contingent liabilities and contingent assets

Contingent liabilities

Bank Guarantees are held by Council against the provision of services \$15,740 (2022/23: \$15,740) and overdraft facility \$40,000 (2022/23: \$40,000) as per note 9.5.

9.10 Financial instruments

Managing financial risk

Council has exposure to the following risks from its use of financial instruments:

- (a) Interest rate risk
- (b) Credit risk
- (c) Liquidity risk; and
- (d) Market risk

The General Manager has overall responsibility for the establishment and oversight of Council's risk management framework. Risk management policies are established to identify and analyse risks faced by Council, to set appropriate risk limits, and to monitor risk and adherence to limits.

(a) Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from interest bearing financial assets and liabilities used. Non-derivative interest bearing assets are predominantly short term liquid assets. Council's interest rate liability arises primarily from long term loans and borrowing at fixed rates which exposes us to fair value interest rate risk.

Council's loan borrowings are sourced from the Tasmanian Public Finance Corporation and our bank overdraft is arranged with Westpac Banking Corporation. We manage interest rate risk on our net debt portfolio by:

- ensuring access to diverse sources of funding;
- reducing risks of refinancing by managing in accordance with target maturity profiles; and
- setting prudential limits on interest repayments as a percentage of rate revenue

We manage the interest rate exposure on our debt portfolio by appropriate budgeting strategies and obtaining approval for borrowings from the Department of Treasury and Finance each year.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1993*. Council manage interest rate risk by adopting an investment policy that ensures:

- conformity with State and Federal regulations and standards;
- capital protection;
- appropriate liquidity;
- diversification by credit rating, financial institution and investment product;
- monitoring of return on investment;
- benchmarking of returns and comparison with budget.

Maturity will be staggered to provide for interest rate variations and to minimise interest rate risk.

9.10 Financial instruments (cont.)

(a) Interest rate risk (cont.)

The exposure to interest rate risk and the effective interest rates of financial assets and non-lease financial liabilities, both recognised and unrecognised, at balance date are as follows:

2024	Weighted average interest rate	Floating interest rate \$'000	Fixed interest maturing in:			Non- interest bearing \$'000	Total \$'000
			1 year or less \$'000	Over 1 to 5 years \$'000	More than 5 years \$'000		
Financial assets							
Cash and cash equivalents	4.60%	6,222	-	-	-	17	6,239
Financial investments	4.98%	-	2,000	-	-	-	2,000
Trade and other receivables	N/A	-	-	-	-	779	779
Loans and advances	1.89%	-	225	953	529	-	1,707
Investment in water corporation	N/A	-	-	-	-	17,969	17,969
Total financial assets		6,222	2,225	953	529	18,765	28,694
Financial liabilities							
Trade and other payables	N/A	-	-	-	-	1,315	1,315
Deposits	N/A	-	-	-	-	36	36
Interest-bearing loans/ borrowings	1.88%	-	512	2,146	709	-	3,367
Total financial liabilities		-	512	2,146	709	1,351	4,718
Net financial assets/ (liabilities)		6,222	1,713	(1,193)	(180)	17,414	23,976

9.10 Financial instruments (cont.)

2023	Weighted average interest rate	Floating interest rate \$'000	Fixed interest maturing in:			Non- interest bearing \$'000	Total \$'000
			1 year or less \$'000	Over 1 to 5 years \$'000	More than 5 years \$'000		
Financial assets							
Cash and cash equivalents	3.14%	7,017	-	-	-	16	7,033
Financial investments	4.56%	-	2,000	-	-	-	2,000
Trade and other receivables	N/A	-	-	-	-	956	956
Loans and advances	1.89%	-	229	953	718	-	1,900
Investment in water corporation	N/A	-	-	-	-	17,171	17,171
Total financial assets		7,017	2,229	953	718	18,143	29,060
Financial liabilities							
Trade and other payables	N/A	-	-	-	-	1,430	1,430
Deposits	N/A	-	-	-	-	33	33
Interest-bearing loans/ borrowings	1.88%	-	503	2,106	1,261	-	3,870
Total financial liabilities		-	503	2,106	1,261	1,463	5,333
Net financial assets/ (liabilities)		7,017	1,726	(1,153)	(543)	16,680	23,727

(b) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in our Statement of Financial Position. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest surplus funds with financial institutions which have a recognised credit rating in our Investment Policy.

Credit risk arises from Council's financial assets, which comprise cash and cash equivalents, and trade and other receivables. Council's exposure to credit risk arise from potential default of the counterparty, with a maximum exposure equal to the carrying amount of these instruments. Exposure at balance date is addressed in each applicable policy note. Council generally trades with recognised, creditworthy third parties, and as such collateral is generally not requested, nor is it Council's policy to securitise its trade and other receivables.

9.10 Financial instruments (cont.)

(b) Credit risk (cont.)

It is Council's policy that some customers who wish to trade on credit terms are subject to credit verification procedures including an assessment of their credit rating, financial position, past experiences and industry reputation. In addition, receivable balances are monitored on an on-going basis with the result that Council's exposure to bad debts is not significant.

The maximum exposure to credit risk at balance date in relation to each class of recognised financial assets is represented by the carrying amount of those assets in the Statement of Financial Position.

Council may also be subject to credit risk for transactions which are not included in the Statement of Financial Position, such as when Council provides a guarantee for another party. Details of our contingent liabilities are disclosed in note 9.9.

Credit quality of contractual financial assets that are neither past due or impaired

	Financial Institutions (AAA credit rating)	Government agencies (BBB credit rating)	Other (min BBB credit rating)	Other (unrated)	Total
2024					
Cash and cash equivalents	5,622	-	600	17	6,239
Financial investments	1,000	-	1,000	-	2,000
Trade and other receivables	-	-	-	2,486	2,486
Investments and other financial	-	17,969	-	-	17,969
Total contractual financial assets	6,622	17,969	1,600	2,503	28,694

	Financial Institutions (AAA credit rating)	Government agencies (BBB credit rating)	Other (min BBB credit rating)	Other (unrated)	Total
2023					
Cash and cash equivalents	5,429	-	1,588	16	7,033
Financial investments	1,000	-	1,000	-	2,000
Trade and other receivables	-	-	-	2,856	2,856
Investments and other financial	-	17,171	-	-	17,171
Total contractual financial assets	6,429	17,171	2,588	2,872	29,060

Ageing of trade and other receivables

At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is no recent history of default. The ageing of the Council's trade and other receivables was:

9.10 Financial instruments (cont.)

(b) Credit risk (cont.)

	2024 \$'000	2023 \$'000
Unsecured		
Current (not yet due)	179	182
Past due by up to 30 days	10	1
Past due between 31 and 60 days	1	-
Past due between 61 and 90 days	2	1
Past due by more than 90 days	19	18
Total unsecured trade & other receivables	211	202
Secured		
GST receivable	108	207
Rates receivable	472	554
Loan receivable	1,707	1,900
Total secured trade & other receivables	2,287	2,661
Total trade & other receivables	2,498	2,863

Ageing of individually impaired trade and other receivables

At balance date, other debtors representing financial assets with a nominal value of \$11,529 (2022/23: \$7,382) were impaired. The amount of the provision raised against these debtors was \$11,502 (2022/23: \$7,017). The individually impaired debtors relate to general and sundry debtor and have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of trade and other receivables that have been individually determined as impaired at reporting date was:

	2024 \$'000	2023 \$'000
Current (not yet due)	-	-
Past due by up to 30 days	-	-
Past due between 31 and 60 days	-	-
Past due between 61 and 90 days	-	-
Past due by more than 90 days	12	7
Total trade & other receivables	12	7

(c) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements:

- we will not have sufficient funds to settle a transaction on the date;
- we will be forced to sell financial assets at a value which is less than what they are worth; or
- we may be unable to settle or recover a financial asset at all.

9.10 Financial instruments (cont.)

(c) Liquidity risk (cont.)

To help reduce these risks we:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate income and percentage of loan principal repayments to rate income.

The Council's exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The table below lists the contractual maturities for non-lease financial liabilities. These amounts represent the discounted cash flow payments (i.e. principal only).

	6 mths or less	6-12 mths	1-2 years	2-5 years	>5 years	Contracted Cash Flow	Carrying amount
2024	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Trade & other payables	1,315	-	-	-	-	1,315	1,315
Deposits	13	9	1	13	-	36	36
Interest-bearing loans & borrowings	255	257	522	1,624	709	3,367	3,367
Total financial liabilities	1,583	266	523	1,637	709	4,718	4,718

	6 mths or less	6-12 mths	1-2 years	2-5 years	>5 years	Contracted Cash Flow	Carrying amount
2023	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Trade & other payables	1,430	-	-	-	-	1,430	1,430
Deposits	12	8	-	13	-	33	33
Interest-bearing loans & borrowings	250	253	512	1,594	1,261	3,870	3,870
Total financial liabilities	1,692	261	512	1,607	1,261	5,333	5,333

9.10 Financial instruments (cont.)

(d) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. Council's exposures to market risk are primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk. Refer to the previous interest rate risk discussion for details on market risk exposures.

Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, the Council believes the following movements are 'reasonably possible' over the next 12 months (base rates are sourced from Reserve Bank of Australia):

- A parallel shift of + 2.00% and -2.00% in market interest rates (AUD) from year-end rates of 4.35%.

The table below discloses the impact on net operating result and equity for each category of financial instruments held by Council at year-end, if the above movements were to occur.

Interest rate risk					
		-2.00%		2.00%	
		-200 basis points		+200 basis points	
		Profit	Equity	Profit	Equity
2024	\$'000	\$'000	\$'000	\$'000	\$'000
Financial assets:					
Cash and cash equivalents	6,222	(124)	(124)	124	124

Interest rate risk					
		-2.00%		2.00%	
		-200 basis points		+200 basis points	
		Profit	Equity	Profit	Equity
2023	\$'000	\$'000	\$'000	\$'000	\$'000
Financial assets:					
Cash and cash equivalents	7,017	(140)	(140)	140	140

9.10 Financial instruments (cont.)

Fair value

The aggregate net fair value of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

	Total carrying amount as per the Statement of Financial Position		Aggregate net fair value	
	2024 \$'000	2023 \$'000	2024 \$'000	2023 \$'000
Financial instruments				
Financial assets				
Cash and cash equivalents	6,239	7,033	6,239	7,033
Financial investments	2,000	2,000	2,000	2,000
Trade and other receivables	2,486	2,856	2,376	2,712
Investment in water corporation	17,969	17,171	17,969	17,171
Total financial assets	28,694	29,060	28,584	28,916
Financial liabilities				
Trade and other payables	1,315	1,430	1,315	1,430
Deposits	36	33	36	33
Interest-bearing loans and borrowings	3,367	3,870	3,061	3,483
Total financial liabilities	4,718	5,333	4,412	4,946

9.11 Fair value measurements

Council measures and recognises the following assets at fair value on a recurring basis:

- Investment in water corporation
- Land
- Buildings
- Roads
- Land under roads
- Bridges
- Stormwater
- Pine plantation

Council does not measure any liabilities at fair value on a recurring basis.

Council also has assets measured at fair value on a non-recurring basis as a result of being reclassified as assets held for sale. These comprise \$137,000 as disclosed in note 4.5. A description of the valuation techniques and the inputs used to determine the fair value of this land is included below under the heading land held for sale.

(a) Fair Value Hierarchy

AASB 13 *Fair Value Measurement* requires all assets and liabilities measured at fair value to be assigned to a level in the fair value hierarchy as follows:

Level 1	Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Unobservable inputs for the asset or liability.

The table below shows the assigned level for each asset and liability held at fair value by the Council. The table presents the Council's assets and liabilities measured and recognised at fair value at 30 June 2024.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets and investment in water corporation, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

9.11 Fair value measurements (cont.)

As at 30 June 2024

		Level 1	Level 2	Level 3	Total
Recurring fair value measurements	Note	\$'000	\$'000	\$'000	\$'000
Land	6.1	-	12,312	-	12,312
Buildings	6.1	-	12,167	-	12,167
Roads	6.1	-	-	137,826	137,826
Land under roads	6.1	-	-	12,919	12,919
Bridges	6.1	-	-	24,946	24,946
Stormwater	6.1	-	-	18,494	18,494
Pine plantation	6.2	-	45	-	45
Investment in water corporation	5.1	-	-	17,969	17,969
		-	24,524	212,154	236,678
Non-recurring fair value measurement					
Assets held for sale	4.5	-	137	-	137
		-	137	-	137

As at 30 June 2023

		Level 1	Level 2	Level 3	Total
Recurring fair value measurements	Note	\$'000	\$'000	\$'000	\$'000
Land	6.1	-	9,392	-	9,392
Buildings	6.1	-	12,120	-	12,120
Roads	6.1	-	-	130,542	130,542
Land under roads	6.1	-	-	3,953	3,953
Bridges	6.1	-	-	23,163	23,163
Stormwater	6.1	-	-	12,103	12,103
Pine plantation	6.2	-	36	-	36
Investment in water corporation	5.1	-	-	17,171	17,171
		-	21,548	186,932	208,480
Non-recurring fair value measurement					
Assets held for sale	4.5	-	165	-	165
		-	165	-	165

9.11 Fair value measurements (cont.)

Transfers between levels of the hierarchy

There were no transfers between level 1 and 2 during the year, nor between levels 2 and 3.

(b) Highest and best use

All assets valued at fair value in this note are being used for their highest and best use.

(c) Valuation techniques and significant inputs used to derive fair values

Investment in water corporation

Refer to note 5.1 for details of valuation techniques used to derive fair values.

Land

Land fair values are based on the fresh statutory land valuations conducted by the Office of the Valuer-General (OVG) during the 2023/24 financial year. The effective date for financial reporting purposes of this latest fresh revaluation is 30 June 2024. The OVG values land in accordance with its obligations under the *Valuation of Land Act 2001*.

Land held for sale

Land classified as held for sale during the reporting period was measured at the lower of its carrying amount and fair value less cost to sell at the time of reclassification. The fair value of the land was determined using the approach described in the preceding paragraph.

Land under roads

Land under roads values are based on fresh valuations completed by the OVG in the 2023/24 financial year. The effective date of the revaluation is 30 June 2024. The OVG issues values per square metre for different classes of land in the municipality. The relevant land values are then applied to the area of roads owned and managed by council to arrive at a total value.

Buildings

The fair value of buildings were determined on an independent basis by Opteon Property Group Pty Ltd effective 30 June 2021. To ensure current values represent fair values Council has reviewed building cost indicators over the last year to determine if any indexation is required at 30 June 2024. Based on the available information Council has decided to index values by 1.63% at 30 June 2024, which was the movement in the ABS non-residential building construction Tasmania index for the 9 months to 31 March 2024. Council is transitioning to use the annual ABS indexation figure as at 31 March in years when indexation is used. This explains why the rise in the ABS index was only measured for the 9 months up to 31 March 2024. The next full revaluation is planned for 30 June 2025. Where there is an active market for Council building assets, fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The most significant input into this valuation approach was price per square metre.

Where Council buildings are of a specialist nature (e.g. heritage buildings or public amenities) and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential.

9.11 Fair value measurements (cont.)

Infrastructure assets

All Council infrastructure assets were fair valued using written down current replacement cost (CRC). This valuation comprises the asset's gross replacement cost less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. The resulting valuation reflects the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output.

The unit rates (labour and materials) and quantities applied to determine the CRC of an asset or asset component were based on a "Greenfield" assumption meaning that the CRC was determined as the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks.

The level of accumulated depreciation for infrastructure assets was determined based on the age of the asset and the useful life adopted by Council for the asset type. Estimated useful lives and residual values are disclosed in note 3.3.

The calculation of CRC involves a number of inputs that require judgement and are therefore classed as unobservable. While these judgements are made by qualified and experienced staff, different judgements could result in a different valuation.

The methods for calculating CRC are described under individual asset categories below.

Roads

A condition survey of the sealed roads was performed by ARRB Group Limited during the 2018 year. Council Officers, in conjunction with Geoff Webb Consulting, have reviewed the condition assessment to determine the expected future serviceable life of the assets. A full revaluation of Council's road assets was undertaken by Geoff Webb Consulting and was based on current replacement cost at 30 June 2021.

Council categorises its road infrastructure into urban and rural roads and further sub categories of sealed and unsealed roads. Roads are managed in segments of 30 to 4,000 metres. All sealed segments are componentised into earthworks, sub base, pavement, wear surface and drains, and footpaths (both left and right) where applicable and unsealed roads are componentised into earthworks, pavement and wear surface. Council assumed that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumed a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

9.11 Fair value measurements (cont.)

CRC is based on the road area multiplied by a unit rate (unit rates are representative of typical current replacement costs of asset components). Council assumes that pavements are constructed to depths of 40 cms for high traffic areas and 30 cms for lower traffic locations.

To ensure the current values represent fair value, Council has reviewed available road construction cost data over the last year and has decided to index values by 3.8% at 30 June 2024 which was the movement in the ABS roads and bridges construction index for the period 1 July 2023 to 31 March 2024. Council is transitioning to use the annual ABS indexation figure as at 31 March in years when indexation is used. This explains why the ABS index was only measured for the 9 months up to 31 March 2024. The next full revaluation is scheduled for 30 June 2025.

Bridges

A full valuation of bridges assets was undertaken by Council effective 30 June 2023. This was completed by independent bridge valuation experts AusSpan in conjunction with Council officers.

To ensure the current values represent fair value, Council has reviewed available bridge construction cost data over the last year and has decided to index values by 3.8% at 30 June 2024 which was the movement in the ABS roads and bridges construction index for the period 1 July 2023 to 31 March 2024. Council is transitioning to use the annual ABS indexation figure as at 31 March in years when indexation is used. This explains why the ABS index was only measured for the 9 months up to 31 March 2024. The next full revaluation is scheduled for 30 June 2026.

Stormwater

A full valuation of drainage infrastructure was undertaken by Shepherd Services Pty Ltd, effective 30 June 2024. Stormwater assets are managed in segments; pits and pipes being the major components.

Council assumes that environmental factors such as soil types, climate and topography are consistent across each segment and that a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC is based on the unit price for the component type. Unit price was developed using a 'first principles' approach, utilising council labour and plant rates as well as the latest material prices. For pipes, the unit price is multiplied by the asset's length. The unit price for pipes is based on the construction material as well as the depth the pipe is laid.

The revaluation resulted in a 39% increase in the CRC of stormwater assets which is reflective of the large price increases experienced by the civil construction industry over recent years. Useful lives were reviewed as part of the full revaluation. It was decided to increase the useful lives of reinforced concrete pipes from 80 to 100 years to better reflect their effective service life.

9.11 Fair value measurements (cont.)

Pine plantations

Fair value of pine plantations has been determined in accordance with an independent valuation by Forestry Consultant Mr Greg Williams as at 30 June 2024. Mr Williams has experience in the location and category of the plantations being valued.

(d) Unobservable inputs and sensitivities

Asset / liability category*	Carrying amount (at fair value)	Key unobservable inputs*	Expected range of input	Description of how changes in inputs will affect the fair value
	\$'000			
Investment in water corporation	17,969	Refer to note 5.1 for a description of the valuation basis.		

* There were no significant inter-relationships between unobservable inputs that materially affect fair values.

	2024 \$'000	2023 \$'000
Balance at beginning of reporting period	17,171	16,552
Gain/(loss) recognised in other comprehensive income - Fair value adjustment on equity investment assets	798	619
Closing balance	17,969	17,171

(e) Changes in recurring level 3 fair value measurements

The changes in level 3 property, plant, and equipment assets with recurring fair value measurements are detailed in note 6.1 (Property, infrastructure, plant and equipment). Investment in water corporation, which is classified as level 3 has been separately disclosed in note 5.1.

There have been no transfers between level 1, 2 or 3 measurements during the year.

(f) Valuation processes

Council's current policy for the valuation of property, infrastructure, and investment in water corporation (recurring fair value measurements) is set out in notes 6.1 and 5.1 respectively.

Non-recurring fair value measurements are made at the point of reclassification by a registered valuer.

(g) Assets and liabilities not measured at fair value but for which fair value is disclosed

Council has assets and liabilities which are not measured at fair value, but for which fair values are disclosed in other notes (refer note 9.10).

9.11 Fair value measurements (cont.)

Council borrowings are measured at amortised cost with interest recognised in profit or loss when incurred. The fair value of borrowings disclosed in note 8.1 equates to the carrying amount as the carrying amount approximates fair value (level 2).

The carrying amounts of trade receivables and trade payables are assumed to approximate their fair values due to their short-term nature (level 2).

9.12 Events occurring after balance date

Dorset Council were presented with the draft Board of Inquiry Report by the Minister for Local Government, the Hon. Nic Street (the Minister) on 4 July 2024. A 14 day period for comment was provided to prepare a submission on the findings and recommendations expressed within the report, which was later extended to 21 days due to the unavailability of key Council personnel.

On 25 July 2024, the draft Board of Inquiry Report was formally received and considered by the Commissioner at a Closed Session of Council, and a copy of Council's submission was provided to the Minister.

On the 16 August 2024 Dorset Council received correspondence from the Minister which directed the Board of Inquiry to reconsider its report in accordance with section 224(2) of the Act. This correspondence from the Minister addressed Council's concern from the 25 July 2024 submission to the Minister, that the Board of Inquiry failed to afford the Council procedural fairness by not providing Council with an opportunity to make submissions on the Board of Inquiry's draft findings and recommendations prior to the Board submitting the draft Board of Inquiry Report to the Minister. Following this correspondence to Council from the Minister, the Board then invited Council to make submissions on its draft findings and recommendations. On the 19 September 2024, Council's submission was formally received and considered by the Commissioner at a Closed Session of Council, and a copy of Council's submission was provided to the Board of Inquiry

Council now await further direction on this matter from the Minister in accordance with s225(2) of the Local Government Act 1993.

Note 10 Other matters

10.1 Related party transactions

Responsible Persons

Names of persons holding the position of a Responsible Person at the Council at any time during the year:

Councillors

Councillor Greg Howard (Mayor)
Councillor Dale Jessup (Deputy Mayor)
Councillor Mervyn Chilcott
Councillor Edwina Powell
Councillor Leonie Stein
Councillor Jerrod Nichols
Councillor Beth Donoghue
Councillor Anna Coxen
Councillor Kahlia Simmons

General Manager

Mr John Marik

Key Management Personnel

Rohan Willis - Assistant General Manager/
Director - Community & Development
Michael Buckley - Director Infrastructure
Craig Wheeler - Acting Director - Infrastructure
Lauren Tolputt - Acting Director - Corporate
Services
Allison Saunders - Finance Manager

Commissioner

Mr Andrew Wardlaw

Commissioner/Councillor Remuneration	2024 \$'000	2023 \$'000
Commissioner/Councillor allowances and reimbursements	278	228

Key Management Personnel Remuneration

The key management personnel of Council has been determined to include all Councillors, Directors and members of the Management Team (including those acting in a management position for a period of one month or more) . In all, 16 persons were paid the following total compensation in the year ended 30 June 2024:

	2024 \$'000	2023 \$'000
Short-term employee benefits (salaries, vehicles and allowances including Councillor allowances)	780	1,087
Post-employment benefits (superannuation)	92	96
Other long term benefits (movements in employee leave provisions)	53	(125)
	925	1,058

Transactions with related parties

During the period Council did not enter into any significant transactions with related parties.

10.1 Related party transactions (cont.)

Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of Council live and operate within the Municipality. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates on a primary residence
- Dog registration

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

Remuneration principles

Remuneration levels for key management personnel are set in accordance with Council's Enterprise Agreement.

The employment terms and conditions of senior executives, including the General Manager, is reviewed annually which includes a review of their remuneration package. The terms of employment of each senior executive (excluding the General Manager) contain a termination clause that requires the senior executive or Council to provide a minimum notice period of up to 4 weeks prior to termination of the contract. Whilst not automatic, contracts can be extended.

10.2 Special committees

In accordance with Section 84(d) of the *Local Government Act 1993 (as amended)* these statements include the bank account balances for the following committees:

	2024 \$'000	2023 \$'000
Special committees		
Jetsonville Hall	1	1
North Scottsdale Hall	9	8
Springfield Community Association	5	5
Total special committees	15	14

10.3 Significant business activities

Council is required to report the operating, capital and competitive neutrality costs in respect of each significant business activity undertaken by the Council. Council has determined, that none of the activities carried on by Council are considered significant business activities.

10.4 Aminya Aged Care Facility

Dorset Council have underwritten the Aminya Aged Care Facility, along with the Tasmanian Government, since 30 June 2015.

In May 2017, operations of the Aminya Aged Care Facility and the James Scott Wing of the North East Soldiers Memorial Hospital merged under the control of May Shaw. At this time the Tasmanian Government agreed to contribute to the ongoing operational costs until the merger was complete and both operations were contained within one facility.

May Shaw have completed a redevelopment of the Aminya Facility which has seen its capacity increase to a minimum of 55 residents.

Originally, it was expected that May Shaw would take control of the Aminya Facility on 31 December 2019, however due to construction delays, this was deferred to 31 December 2020. May Shaw have since taken full financial responsibility for the facility and Council's financial exposure is now limited to the back-to back redevelopment and working capital loans provided to May Shaw (see note 8.1 and 9.10 (d)). Although originally expected to be finalised during the 2023/24 financial year, the final transfer of title was delayed due to taxation issues which have now been resolved. Consequently, the final transfer of title from Council to May Shaw is now expected to be finalised early in the 2024/25 financial year, upon which the working capital loan will be crystallised and both loans secured via first mortgage over the Aminya facility.

10.5 Other significant accounting policies and pending accounting standards

(a) Taxation

Council is exempt from all forms of taxation except Fringe Benefits Tax, Payroll Tax and the Goods and Services Tax.

Goods and services tax (GST)

Income, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(b) Impairment of assets

At each reporting date, Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the Statement of Comprehensive Income, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation reserve in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset. For non-cash generating assets of Council such as roads, drains, public buildings and the like, value in use is represented by the deprival value of the asset approximated by its written down replacement cost.

(c) Allocation between current and non-current

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being Council's operational cycle, or if Council does not have an unconditional right to defer settlement of a liability for at least 12 months after the reporting date.

(d) Financial guarantees

Financial guarantee contracts are recognised as a liability at the time the guarantee is issued. The liability is initially measured at fair value, and if there is material increase in the likelihood that the guarantee may have to be exercised, at the higher of the amount determined in accordance with AASB 137 Provisions, Contingent Liabilities and Contingent Assets and the amount initially recognised less cumulative amortisation, where appropriate. In the determination of fair value, consideration is given to factors including the probability of default by the guaranteed party and the likely loss to Council in the event of default.

10.5 Other significant accounting policies and pending accounting standards (cont.)

(e) Contingent assets, contingent liabilities and commitments

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Statement of Financial Position. Commitments are disclosed at their nominal value inclusive of the GST payable.

(f) Budget

The estimated income and expense amounts in the Statement of Comprehensive Income represent revised budget amounts and are not audited.

(g) Adoption of new and amended accounting standards

In the current year, Council has reviewed and assessed all new and revised Standards and Interpretations issued by the Australian Accounting Standards Board, and determined that none would have a material effect on Council's operations or financial reporting.

(h) Pending accounting standards

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2024 reporting periods. Council's assessment of the impact of the relevant new standards and interpretations is set out below.

- *AASB 2022-6 Amendments to Australian Accounting Standard - non-current Liabilities with Covenants*

This Standard amends AASB 101 *Presentation of Financial Statements* to improve the information an entity provides in its financial statements about long-term liabilities with covenants where the entity's right to defer settlement of those liabilities for at least twelve months after the reporting period is subject to the entity complying with conditions specified in the loan arrangement. The amendments are effective for annual periods beginning on or after 1 January 2024. Council will assess any impact of the modification to AASB 101 ahead of the 2024/25 reporting period.

10.5 Other significant accounting policies and pending accounting standards (cont.)

- *AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*

This Standard modifies AASB 13 *Fair Value Measurement* for application by not-for-profit public sector entities such as Council. It included authoritative implementation guidance when fair valuing non-financial assets, not held primarily for their ability to generate cash inflows. This includes guidance and clarification regarding the determination of an assets highest and best use, the development and use of internal assumptions for unobservable inputs and allows for greater use of internal judgements when applying the cost approach in the measurement and determination of fair values. Although Council is yet to fully determine the impact of this Standard, the changes will be evaluated in future assessment of all property and infrastructure assets measured at fair value. The Standard applies prospectively to annual periods beginning on or after 1 January 2025, with earlier application permitted.

All other Australian accounting standards and interpretations with future effective dates are either not applicable to Council's activities, or have no material impact.

10.6 Management indicators

(a)	2024	2023	2022	2021
Underlying surplus or deficit	\$'000	\$'000	\$'000	\$'000
Net result for the year	2,231	5,729	5,458	4,346
<i>Less non-operating income</i>				
Income received from sale of property for unpaid rates	-	-	(10)	-
Capital grants and contributions	(2,856)	(4,273)	(4,568)	(4,350)
Disaster relief and recovery grants (operational)	(122)	-	-	-
Financial assistance grants in advance	504	(1,186)	(1137)	121
<i>Add non-operational expenses</i>				
Contribution for Aminya redevelopment	-	-	-	13
Disaster relief and recovery expenditure	3	176	-	-
Loss on disposal of assets (unscheduled)	58	232	215	287
Underlying surplus/deficit > 0	(182)	678	(42)	417

The intent of the underlying result is to show the outcome of a council's normal or usual day to day operations.

(b)	2024	2023	2022	2021
Underlying surplus or deficit	\$'000	\$'000	\$'000	\$'000
Recurrent income* /less	17,235	16,053	14,255	13,235
Recurrent expenditure	17,417	15,375	14,297	12,818
Underlying surplus/deficit > 0	(182)	678	(42)	417

* Recurrent income excludes income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature.

Council has recorded an underlying deficit of \$182,000. This result is primarily the result of an increase in depreciation expense for the 2023/24 financial year. Further detail on material movements is provided in Note 1.4 Material Budget Variations. Despite this result, Council continues to be in strong position to service day to day operations as evidenced by the cash generated from operating activities reported this year (see Note 9.2 for further details).

(c)	2024	2023	2022	2021
Underlying surplus ratio	\$'000	\$'000	\$'000	\$'000
Underlying surplus or deficit	(182)	678	(42)	417
Recurrent income*	17,235	16,053	14,255	13,235
Underlying surplus ratio > 0%	(1.06%)	4.2%	(0.29%)	3.2%

This ratio serves as an overall measure of financial operating effectiveness and results indicate that Council is in a sustainable operating position. Although the benchmark of greater than 0% has not been achieved this financial year, Council has various strategies outlined in the Long Term Financial Plan and Financial Management Strategy to return to a positive underlying surplus position within the next four financial years.

10.6 Management indicators (cont.)

(d) Net financial liabilities

	20247 \$'000	2023 \$'000	2022 \$'000	2021 \$'000
Liquid assets /less	9,250	10,218	10,247	15,796
Total liabilities	6,815	7,461	9,574	13,268
Net financial liabilities	2,435	2,757	673	2,528

This measure shows whether Council's total liabilities can be met by its liquid assets. An excess of total liabilities over liquid assets means that, if all liabilities fell due at once, additional income would be needed to fund the shortfall.

Council recorded positive net financial liabilities for the period with liquid assets greater than current and non-current liabilities in each year. This indicates a strong liquidity position, with Council able to meet existing obligations.

Council has contractual commitments totalling \$1.1m (2022/23, \$1.6m) which are not recognised on the Statement of Financial Position and consequently not factored into the net financial liabilities ratio. Refer to note 9.7 for further details.

Council's cash and financial assets are subject to a number of restrictions that limit the amount available for discretionary use and include commitments, deposits and employee benefits.

(e) Net financial liabilities ratio

	2024 \$'000	2023 \$'000	2022 \$'000	2021 \$'000
<u>Net financial liabilities</u>	2,435	2,757	673	2,528
Recurrent income*	17,235	16,053	14,255	13,235
Net financial liabilities ratio % 0%-(50%)	14.1%	17.2%	4.7%	19.1%

This ratio indicates the net financial obligations of Council compared to its recurrent income.

The net financial liabilities ratio is 14.1% for the 2023/24 financial year, signifying that Council remains in a strong position to meet ongoing liabilities as they fall due through recurrent operational income.

10.6 Management indicators (cont.)

(f) Asset consumption ratio

An asset consumption ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.

	2024 \$'000	2023 \$'000	2022 \$'000	2021 \$'000
<i>Roads</i>				
<u>Fair Value (Carrying amount)</u>	137,826	130,542	121,228	110,156
Current replacement cost (Gross)	222,305	210,206	194,236	176,455
Asset consumption ratio %	62.0%	62.1%	62.4%	62.4%
<i>Bridges</i>				
<u>Fair Value (Carrying amount)</u>	24,946	23,163	22,224	20,676
Current replacement cost (Gross)	37,238	35,029	33,140	30,436
Asset consumption ratio %	67.0%	66.1%	67.1%	67.9%
<i>Buildings</i>				
<u>Fair Value (Carrying amount)</u>	12,167	12,120	10,620	9,828
Current replacement cost (Gross)	13,474	12,966	11,020	9,828
Asset consumption ratio %	90.3%	93.5%	96.4%	100.0%
<i>Stormwater</i>				
<u>Fair Value (Carrying amount)</u>	18,494	12,103	11,330	10,160
Current replacement cost (Gross)	27,495	19,367	18,019	16,094
Asset consumption ratio %	67.3%	62.5%	62.9%	63.1%

This ratio indicates the level of service potential available in Council's existing asset base.

The ratios above indicate that at 30 June 2024 Council had used (consumed) approximately 35.6% of the service potential of its infrastructure assets. Overall, at this point in time, Council's infrastructure assets have sufficient capacity to continue to provide services to ratepayers.

10.6 Management indicators (cont.)

(g) Asset renewal funding ratio

An asset renewal funding ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.

	2024 \$'000	2023 \$'000	2022 \$'000	2021 \$'000
<i>Roads</i> ¹				
<u>Projected capital funding outlays*</u>	34,620	38,192	38,137	32,892
Projected capital expenditure funding**	34,620	38,192	38,137	32,892
Asset renewal funding ratio %	100.0%	100.0%	100.0%	100.0%
90-100%				
<i>Bridges</i> ²				
<u>Projected capital funding outlays*</u>	5,546	5,919	4,513	3,333
Projected capital expenditure funding**	5,546	5,919	4,513	3,333
Asset renewal funding ratio %	100.0%	100.0%	100.0%	100.0%
90-100%				
<i>Buildings</i> ³				
<u>Projected capital funding outlays*</u>	2,681	3,169	2,967	1,633
Projected capital expenditure funding**	2,681	3,169	2,967	1,633
Asset renewal funding ratio %	100.0%	100.0%	100.0%	100.0%
90-100%				
<i>Stormwater</i> ⁴				
<u>Projected capital funding outlays*</u>	2,677	3,054	2,340	1,557
Projected capital expenditure funding**	2,677	3,054	2,340	1,557
Asset renewal funding ratio %	100.0%	100.0%	100.0%	100.0%
90-100%				

This ratio measures Council's capacity to fund future asset replacement requirements. The above table demonstrates Council is providing sufficient funding to renew assets in accordance with its asset renewal plans

* Current value of projected capital funding outlays for an asset identified in Council's long-term financial plan.

** Value of projected capital expenditure funding for an asset identified in Council's long-term strategic asset management plan.

¹ The Road Asset Management Plan was adopted by Council on 15 March 2021.

² The Bridge Asset Management Plan was adopted by Council on 26 June 2023.

³ The Building Asset Management Plan was adopted on 18 October 2021.

⁴ The Urban Stormwater Asset Management Plan was adopted by Council on 24 June 2024.

10.6 Management indicators (cont.)

(h) Asset sustainability ratio

	2024 \$'000	2023 \$'000	2022 \$'000	2021 \$'000
Capex on replacement/renewal of existing assets	6,729	4,566	5,289	4,881
Annual depreciation expense	5,402	4,924	4,677	4,260
Asset sustainability ratio %	124.6%	92.7%	113.1%	114.6%

This ratio calculates the extent to which Council is maintaining operating capacity through renewal of their existing asset base.

Council's asset sustainability ratio for the current and prior years continues to show that Council is sustainably maintaining its existing asset base.

2024 By asset class	Capital renewal expenditure \$'000	Capital upgrade expenditure \$'000	Capital new expenditure \$'000	Total capital expenditure \$'000
Bridges	625	166	81	872
Land improvements	78	89	549	716
Buildings	413	200	50	663
Roads	4,527	647	102	5,276
Stormwater	296	137	82	515
Plant, machinery and equipment	728	-	114	842
Computers and telecommunications	62	27	9	98
Total capital expenditure	6,729	1,266	987	8,982

2023 By asset class	Capital renewal expenditure \$'000	Capital upgrade expenditure \$'000	Capital new expenditure \$'000	Total capital expenditure \$'000
Bridges	342	471	-	813
Land improvements	429	276	1,120	1,825
Buildings	46	110	212	368
Roads	3,036	1,348	165	4,549
Stormwater	-	225	-	225
Plant, machinery and equipment	623	-	670	1,293
Computers and telecommunications	90	29	75	194
Total capital expenditure	4,566	2,459	2,242	9,267

Certification of the Financial Report

The financial report presents fairly the financial position of Dorset Council as at 30 June 2024 and the results of its operations and cash flows for the year then ended, in accordance with the *Local Government Act 1993 (as amended)*, Australian Accounting Standards and other authoritative pronouncements issued by the Australian Accounting Standards Board.



John Marik
General Manager

Date : 26/09/2024



Policy 43 – Cash Management

TRIM-CM Ref: DOC/2419/123537110

Adopted: 16-XX July-October 20122024

Minute 103/12XX/XX

Version: 65

Reviewed Date: 15-July-2019September 2024

Council Minute No: 116/19XX/XX

Statutory Authority: Local Government Act 1993 – Section 75

OBJECTIVE

The ~~purpose objective~~ of the Cash Management policy is to ~~provide clear direction to Council officers in relation to the investment of community funds, ensuring sufficient working capital is maintained to support Council operations and financial risks are mitigated to an acceptable level.~~

~~Guide how Council should manage its investment portfolio with consideration to Council's objectives;~~

~~Proactively manage our investment portfolio to ensure there are sufficient liquid cash reserves available to meet Council's commitments and obligations as and when they fall due; and~~

~~Manage the risk in regards to Council cash reserves.~~

POLICY

PURPOSE:

~~Dorset Council recognises the importance of obtaining the best rate of return on funds invested, whilst ensuring the security of these funds to support provision of services to the community.~~ The purpose of the Cash Management policy is to provide an appropriate decision framework for Council officers to ensure:

- ~~Council maximises its net return on investments whilst maintaining an acceptable level of risk;~~
- ~~The capital invested is preserved i.e. investment losses are prevented;~~
- ~~Cash is available as required to support planned expenditure; and~~
- ~~Financial risks are acknowledged and managed responsibly.~~

SCOPE:

This policy applies to all ~~investments of~~ surplus Council funds.

DEFINITIONS:

~~Asset Class — is a group of securities that exhibits similar characteristics, behave similarly in the marketplace and are subject to the same laws and regulations. An~~

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example of asset classes are equities, fixed interest or bonds.Working Capital – The amount of funds available to meet Council's financial obligations when they fall due.

– Surplus Council Funds – are funds that are not required to be expended in the course of normal Council operations.

– Cash – includes money in hand, petty cash, money held in bank accounts, customer cheques and term deposits.

~~– Fixed Interest – fixed interest and fixed income are used interchangeably within investment circles. Council will refer to this investment type as fixed interest. A fixed interest investment is typically referred to as bonds. A bond is a fixed income instrument that represents a loan made by an investor to a borrower (typically corporate or governmental). Bonds are utilised by these organisations to finance projects and operations.~~

– Authorised deposit taking institution (ADI) – a body corporate in relation to which an authority under subsection 9 (3) of the Banking Act (No. 6 of 1959 as amended) is in force.

~~– Investment arrangement – an arrangement that relates to acquiring, consolidating, dealing with, or disposing of certificates of deposits, bonds, bills or notes issued or proposed to be issued.~~Liquidity risk – The risk that insufficient funds are available to meet Council's financial obligations when they fall due.

Managed Fund – an investment fund managed for a number of clients by an organisation which involves a combination of investments.Interest Rate risk – the risk that the value of an investment will decline in value due to fluctuations in interest rates.

– Consumer Price Index (CPI) – a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services.

~~– Morningstar Rating – is a ranking given to managed funds by the investment research firm Morningstar. The ratings range from one to five stars, with five being the best rating. The rating is based on each fund's past performance consistency.~~

~~– Index Fund – a type of managed fund with a portfolio constructed to follow or track the components of an index e.g. Standard & Poor's 500 Index (S&P 500) or the All Ordinaries. Also referred to as a passive fund as the fund will buy the required shares and hold them. This hold strategy results in a cheaper fee structure.~~

~~– Active Fund – a managed fund where the portfolio management strategy is to make specific investments with the goal of outperforming an investment benchmark index. These funds actively buy and sell shares and due to this activity usually charge higher fees than a passive or index fund.~~

~~– Allowable Range – The Council approved percentages that stipulate the amount of dollars that Council may invest surplus council funds in any of the allowable asset classes.~~

~~– Consumer price index (CPI) – a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services.~~

~~– Official cash rate (OCR) – the rate of interest which the central bank charges on overnight loans to commercial banks~~

PRINCIPLES:

The principles of Council's Investment of Surplus Council Funds Policy are:Investment Strategy:

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- Council will manage its finances holistically and in accordance with the Financial Management Strategy.
- Council's Annual Plan and Budget Estimates will be used to provide direction on the term of investments to be placed to ensure sufficient funds are on hand to meet all current liabilities. An assessment of Council's cash flow requirements up to the next investment maturity will be completed before new investments are purchased.
- Council will ensure its investment portfolio maximises its return on investments whilst maintaining an acceptable level of risk and retaining flexibility to access funds.
- Council's investments will be limited to State/Commonwealth bonds, interest bearing deposits and deposits with the Tasmanian Public Finance Corporation (Tascorp).
- At least two quotations shall be obtained from ADIs and will be assessed on risk, amount, rate of return and time to maturity.
- Where possible individual investment arrangements shall be equal or greater than \$0.5 million and provide a rate of return greater than CPI.

Delegation of Authority for Investments:

- Authority for the implementation of the Cash Management policy is delegated to the General Manager in accordance with the *Local Government Act 1993*.
- The General Manager may delegate authority to manage investments to an appropriately qualified senior Council officers and all investments are to be dual authorised.
- Investments will be managed with care, diligence and skill. Officers are to manage the investment portfolio to safeguard it in accordance with the principles of this policy and not use it for speculative purposes.

Risk Management and Diversification:

- When entering investments, Council will seek to maximise the interest revenue and/or maximise the best value for our community over the long term.
- Council's main objective in investing funds is to preserve the capital (prevent any loss to the amount invested) while gaining the most advantageous rate of return with minimum risk.
- Council's exposure to an individual institution will be restricted by its credit rating and by ensuring Council's investment portfolio will be diversified. No more than 50% of the Council's total investment portfolio will be invested in any one institution.
- To control the credit quality of the entire portfolio, the limits on the percentage of the portfolio exposed to any credit rating category must be within the following table:

Short Term Rating	Investment Maximum
AAA	100%
AA	100%
A	50%
BBB	25%

Standard & Poors Rating definitions:

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AAA – The obligor’s capacity to meet its financial commitment on the obligation is extremely strong.

AA – The obligor’s capacity to meet its financial commitment on the obligation is very strong.

A – The obligor’s capacity to meet its financial commitment is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions, however, the obligor’s capacity to meet its financial commitment on the obligation is still strong.

BBB - An obligor rated 'BBB' has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.

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- If any of Council’s investments are downgraded to a rating whereby the investment no longer falls within the ~~principles of this policy~~ levels, they will be divested at the next maturity date so as not to give rise to unnecessary loss to Council.

Liquidity and Investment Maturity:

- Council will maintain sufficient liquidity to meet its financial obligations as and when they fall due.
- Funds will be reasonably accessible, and investments will not have maturity dates of greater than two years. Any investment greater than one year must show a materially better return than those with maturity dates of one year or less. Current business and economic conditions will also be considered in assessing the most desirable term for the investment.

Reporting:

- An investment register ~~must~~ will be maintained and reconciled at least monthly. The investment register is to include:
 - o -A list of all investments within Council’s investment portfolio;
 - o The current rate of return on individual investments;
 - o The credit rating of each Institution an investment is held with;
 - o The percentage of total portfolio allocated with each Institution;
 - o Investment maturity dates; and
 - o The weighted average rate of return for the portfolio.
- The investment register should be supported by documentary evidence clearly outlining the information disclosed in the register.
- The investment portfolio must be reviewed at the time of each investment decision.
- Documentary evidence is to be kept supporting each investment decision and to demonstrate that the investment provides the maximum return to Council whilst working within the requirements of this policy.

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- A sufficient cash balance will be maintained in Councils bank accounts to meet outgoings as and when they fall due.

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- Cash investments with BBB rated ADI's cannot exceed more than 20% of Council's total investments and no more than 10% for any single BBB rated ADI.
- Fixed interest investments will be held either directly in Australian Government bonds or a fixed interest managed fund. Both must be rated AA or higher.
- Fixed interest investments in AA rated or higher Australian Government bonds cannot exceed more than 40% of Council's total investments, including a maximum of 30% in fixed interest managed funds and 10% in direct Government bond holdings.
- Council may invest in managed funds up to the allowable ranges.
- This policy will manage the risk in regards to investments in managed funds:
 - — Investments cannot exceed more than 25% of Surplus Council Funds.
 - — Diversification will be by fund providers (ensuring we do not just invest in one managed fund), by geography (ensuring we do not just invest in one country or region) by asset class (protect Council from fluctuations that may be experienced in single asset classes) and by time (holding managed funds for the long term and /or staggering purchase dates to take advantage of falling prices).
 - — As a minimum, at least four different fund providers with a different asset class focus need to be invested in at any one time to diversify funds as a mitigation to market and asset class fluctuations. Fixed interest managed funds invested in AA rated or higher Australian Government bonds do not form part of the four different fund providers.
 - — No more than 50% of the cash that Council is allowed to be invested in managed funds may be with one fund.
 - — The chosen managed funds must not have investments in the other chosen funds to ensure true diversification is achieved.
 - — At least 50% of the managed fund invested dollar value must be in a low fee structure index fund.
 - — Index funds fees should be lower than 0.5% of the total invested value by Council in that respective fund.
 - — Active fund fees should be lower than 1.5% of the total invested value by Council in that respective fund. A higher fee may be accepted by Council if a managed fund is a proven long term performer. An active fund with proven performance should ideally only charge a low base management fee and then charge additional management charges for out performance of a market or index e.g. all managed funds align their investment portfolio with a market index that they attempt to better, some high performing funds take a small performance fee when they out perform an index.
 - — Priority will be given to wholesale managed funds due to their lower fee structure compared to retail funds.
 - — All returns from the managed funds will be reinvested within the fund and ideally held for a period of 7-10 years to take advantage of compound returns. Any managed fund changes need to adhere to this policy.
 - — Council will only invest in managed funds with a Morningstar Rating of four stars or more (five star rating system) evidencing sustained performance and the funds must have existed for at least five years. The star rating in itself is not a sole determinant of whether a managed fund is an appropriate investment for Council.

- The majority of markets move up over time, however short term (usually less than 1 year) volatility can be experienced. Council will ensure adequate funds are kept in cash to realise budget estimate and Long Term Financial Plan needs to ensure market losses are not realised in declining markets.
- The selling of managed fund units at a lower value than for what they were purchased for can only be carried out after a unanimous decision by Council.
- Council will ensure that sufficient liquid assets are held, to meet Councils obligations as and when they fall due as well as any unexpected cash flow needs.
- Council will have appropriate internal controls to ensure the level of Council funds available for investment is reviewed at least monthly. During the review process cash inflows and outflows for the immediate future will be assessed. This review will include ensuring the allowable ranges are adhered to.
- Where surplus funds are available:
 - Council will review the allowable ranges to ascertain the appropriate asset class Council should invest in. The allowable ranges need to be reviewed in the context of upcoming budgetary needs and the Long Term Financial Plan needs.
 - When choosing cash or fixed interest arrangements, not less than (2) quotations shall be obtained from ADIs, direct bond holders or from fixed interest managed funds.
 - Quotations shall be assessed on risk, amount, rate of return and time to maturity;
 - Where possible individual investment arrangements shall be:
 - Equal or greater than \$0.5m;
 - Provide a rate of return greater than CPI and 50 basis points above the prevailing OCR;
 - For a term of up to 24 months, however investments greater than 12 months must show a materially better return than investments that are 12 months or less.
- Current business and economic conditions will also be considered in assessing the most desirable term for the investment;
- Selected investment arrangements shall be endorsed by any two of the following Council officers; General Manager, the Director Corporate Services and the Finance Manager.
- It has been determined that the following spread of investments are appropriate for the Council. The strategic ranges will be reviewed regularly as circumstances change:

Council Surplus Funds Allocation		
Asset Class	Strategic %	Allowable Range %
Cash and term deposits	35	10 – 100
Fixed Interest (Government Bonds – Direct Holdings)	10	0 – 10
Fixed Interest (Managed Funds – Diversified Holdings)	30	0 – 30
Managed Funds	25	0 – 25

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*Standard & Poor's Long-term credit ratings	
Rating	Commentary
AAA	An obligor rated 'AAA' has extremely strong capacity to meet its financial commitments. 'AAA' is the highest issuer credit rating assigned by Standard & Poor's. As at March 2019 Australia was rated as AAA as a whole while the USA was rated AA.
AA	An obligor rated 'AA' has very strong capacity to meet its financial commitments. It differs from the highest rated obligors only to a small degree.
A	An obligor rated 'A' has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher rated categories.
BBB	An obligor rated 'BBB' has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments. Many Australian ADIs are at BBB or above

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* Council may only invest in investment grade investments BBB rated or higher

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REVISION HISTORY:

This document is identified as the Cash Management Policy. The policy will be reviewed no more than 3 years after the date adopted or more frequently as required, on an annual three year basis, and a new version will be issued whenever changes occur.

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Version	Review Date	Original Author	Reviewer
<u>v.6</u>	<u>05 September 2024</u>	<u>Allison Saunders</u>	<u>Lauren Tolputt</u>
v.5	15 July 2019	John Marik	Tim Watson
v.4	17 September 2018	John Marik	Tim Watson
v.3	16 January 2017	Matthew Ranson	Guy Jetson

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Policy 43 – Cash Management

CM Ref: **DOC/24/12353**

Adopted: **XX October 2024**

Minute XX/XX

Version: **6**

Reviewed Date: **September 2024**

Council Minute No: **XXX/XX**

Statutory Authority: **Local Government Act 1993 – Section 75**

OBJECTIVE

The objective of the Cash Management policy is to provide clear direction to Council officers in relation to the investment of community funds, ensuring sufficient working capital is maintained to support Council operations and financial risks are mitigated to an acceptable level.

POLICY

PURPOSE:

The purpose of the Cash Management policy is to provide an appropriate decision framework for Council officers to ensure:

- Council maximises its net return on investments whilst maintaining an acceptable level of risk;
- The capital invested is preserved i.e. investment losses are prevented;
- Cash is available as required to support planned expenditure; and
- Financial risks are acknowledged and managed responsibly.

SCOPE:

This policy applies to all investments of surplus Council funds.

DEFINITIONS:

Working Capital – The amount of funds available to meet Council's financial obligations when they fall due.

Surplus Council Funds – are funds that are not required to be expended in the course of normal Council operations.

Cash – includes money in hand, petty cash, money held in bank accounts, customer cheques and term deposits.

Authorised deposit taking institution (ADI) – a body corporate in relation to which an authority under subsection 9 (3) of the Banking Act (No. 6 of 1959 as amended) is in force.

Liquidity risk – The risk that insufficient funds are available to meet Council's financial obligations when they fall due.

Interest Rate risk – the risk that the value of an investment will decline in value due to fluctuations in interest rates.

Consumer Price Index (CPI) – a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services.

PRINCIPLES:

Investment Strategy:

- Council will manage its finances holistically and in accordance with the Financial Management Strategy.
- Council's Annual Plan and Budget Estimates will be used to provide direction on the term of investments to be placed to ensure sufficient funds are on hand to meet all current liabilities. An assessment of Council's cash flow requirements up to the next investment maturity will be completed before new investments are purchased.
- Council will ensure its investment portfolio maximises its return on investments whilst maintaining an acceptable level of risk and retaining flexibility to access funds.
- Council's investments will be limited to State/Commonwealth bonds, interest bearing deposits and deposits with the Tasmanian Public Finance Corporation (Tascorp).
- At least two quotations shall be obtained from ADIs and will be assessed on risk, amount, rate of return and time to maturity.
- Where possible individual investment arrangements shall be equal or greater than \$0.5 million and provide a rate of return greater than CPI.

Delegation of Authority for Investments:

- Authority for the implementation of the Cash Management policy is delegated to the General Manager in accordance with the *Local Government Act 1993*.
- The General Manager may delegate authority to manage investments to appropriately qualified senior Council officers and all investments are to be dual authorised.
- Investments will be managed with care, diligence and skill. Officers are to manage the investment portfolio to safeguard it in accordance with the principles of this policy and not use it for speculative purposes.

Risk Management and Diversification:

- When entering investments, Council will seek to maximise the interest revenue and/or maximise the best value for our community over the long term.
- Council's main objective in investing funds is to preserve the capital (prevent any loss to the amount invested) while gaining the most advantageous rate of return with minimum risk.
- Council's exposure to an individual institution will be restricted by its credit rating and by ensuring Council's investment portfolio will be diversified. No more than 50% of the Council's total investment portfolio will be invested in any one institution.
- To control the credit quality of the entire portfolio, the limits on the percentage of the portfolio exposed to any credit rating category must be within the following table:

Short Term Rating	Investment Maximum
AAA	100%
AA	100%
A	50%
BBB	25%
<p><i>Standard & Poors Rating definitions:</i></p> <p><i>AAA – The obligor’s capacity to meet its financial commitment on the obligation is extremely strong.</i></p> <p><i>AA – The obligor’s capacity to meet its financial commitment on the obligation is very strong.</i></p> <p><i>A – The obligor’s capacity to meet its financial commitment is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions, however, the obligor’s capacity to meet its financial commitment on the obligation is still strong.</i></p> <p><i>BBB - An obligor rated 'BBB' has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.</i></p>	

- If any of Council’s investments are downgraded to a rating whereby the investment no longer falls within these levels, they will be divested at the next maturity date so as not to give rise to unnecessary loss to Council.

Liquidity and Investment Maturity:

- Council will maintain sufficient liquidity to meet its financial obligations as and when they fall due.
- Funds will be reasonably accessible, and investments will not have maturity dates of greater than two years. Any investment greater than one year must show a materially better return than those with maturity dates of one year or less. Current business and economic conditions will also be considered in assessing the most desirable term for the investment.

Reporting:

- An investment register will be maintained and reconciled at least monthly. The investment register is to include:
 - o A list of all investments within Council’s investment portfolio;
 - o The current rate of return on individual investments;
 - o The credit rating of each Institution an investment is held with;
 - o The percentage of total portfolio allocated with each Institution;
 - o Investment maturity dates; and
 - o The weighted average rate of return for the portfolio.

- The investment register should be supported by documentary evidence clearly outlining the information disclosed in the register.
- The investment portfolio must be reviewed at the time of each investment decision.
- Documentary evidence is to be kept supporting each investment decision and to demonstrate that the investment provides the maximum return to Council whilst working within the requirements of this policy.

REVISION HISTORY:

The policy will be reviewed no more than 3 years after the date adopted or more frequently as required.

Version	Review Date	Original Author	Reviewer
v.6	05 September 2024	Allison Saunders	Lauren Tolputt
v.5	15 July 2019	John Marik	Tim Watson
v.4	17 September 2018	John Marik	Tim Watson
v.3	16 January 2017	Matthew Ranson	Guy Jetson

Contents (2020 - 9)

Strategic Infrastructure Corridors (Strategic and Recreational Use) (Corridor Manager) Notice 2020

Long Title

1. Short title
2. Commencement
3. Appointment of corridor manager
4. Recreational purposes

Strategic Infrastructure Corridors (Strategic and Recreational Use) (Corridor Manager) Notice 2020

Version current from 7 February 2020 to date (accessed 15 October 2024 at 14:27)



Strategic Infrastructure Corridors (Strategic and Recreational Use) (Corridor Manager) Notice 2020

I make the following notice under section 29(1) of the Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016 .

14 January 2020

MICHAEL DARREL JOSEPH FERGUSON

Minister for Infrastructure and Transport

1. Short title

This notice may be cited as the Strategic Infrastructure Corridors (Strategic and Recreational Use) (Corridor Manager) Notice 2020 .

2. Commencement

This notice takes effect on 7 February 2020.

3. Appointment of corridor manager

The Dorset Council is appointed to be the corridor manager in relation to all of the corridor named the North East Corridor from Lilydale Falls to Tonganah.

4. Recreational purposes

The corridor manager appointed under clause 3 is to manage, and may develop, the corridor named the North East Corridor from Lilydale Falls to Tonganah for the purpose of –

- (a) use by walkers or runners; and
- (b) use by horse riders; and
- (c) use by persons riding bicycles, including power-assisted bicycles.

Displayed and numbered in accordance with the *Rules Publication Act 1953*.

Notified in the *Gazette* on 6 February 2020

This notice is administered in the Department of State Growth.

Master Delegation Register

Reviewed | **October** 2024

Section 22(4)(a) and (b) of the *Local Government Act 1993*
Section 64(2)(a) and (b) of the *Local Government Act 1993*

Reference: DOC/20/5649

it's in the making

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12. <i>Land Acquisition Act 1993</i>	19
13. <i>Land Titles Act 1980</i>	20
14. <i>Land Use Planning and Approvals Act 1993</i>	21
15. <i>Litter Act 2007</i>	26
16. <i>Local Government Act 1993</i>	27
17. <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i>	29
18. <i>Local Government (General) Regulations 2015</i>	31
19. <i>Local Government (Highways) Act 1982</i>	32
20. <i>Local Government (Meeting Procedures) Regulations 2015</i>	34
21. <i>Monetary Penalties Enforcement Act 2005</i>	35
22. <i>Place Names Act 2020</i>	36
23. <i>Public Health Act 1997</i>	37
24. <i>Public Interest Disclosures Act 2002</i>	40
25. <i>Right to Information Act 2009</i>	42
26. <i>Roads and Jetties Act 1935</i>	44
27. <i>Strata Titles Act 1998</i>	45
28. <i>Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016</i>	47
29. <i>Traffic Act 1925</i>	48
30. <i>Urban Drainage Act 2013</i>	49
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Introduction

A council, in writing, may delegate with or without conditions to the general manager, any of its functions or powers under any Act¹.

The general manager, in writing, may delegate to an employee of the council (a) any functions or powers under any Act, other than this power of delegation; and (b) any functions or powers delegated by the council which the council authorised the general manager to delegate².

If an Act confers a power on a person to delegate a function or power, the person may, in accordance with the Act, delegate the function or power to (a) a person by name; or (b) the holder of a particular office or position by reference to the title of the office or position concerned, whether or not the office or position is vacant at the time of the delegation³.

If a function or power is delegated to a particular officer or the holder of a particular office or position (a) the delegation does not cease to have effect merely because the person who was the particular officer or the holder of the particular office or position when the function or power was delegated ceases to be that officer or the holder of that office or position; and (b) the function or power may be performed or exercised by the person for the time being occupying or acting in the office or position concerned⁴.

A function or power that has been delegated may, notwithstanding the delegation, be exercised by the delegator⁵.

Each delegation or authorisation is subject to:

- the conditions or restrictions (if any) referred to;
- the Master Delegation Register;
- such policies, policy guidelines and directions as the Council may from time to time approve; and
- the Council's By-laws or the provisions of any Act.

¹ S.22 *Local Government Act 1993* (subject to restrictions)

² S.64 *Local Government Act 1993*

³ S.23AA(1) of the *Acts Interpretation Act 1931*

⁴ S.23AA(5) of the *Acts Interpretation Act 1931*

⁵ S.23AA(6) of the *Acts Interpretation Act 1931*

The delegations are subject to the following Council Resolutions:

		Position/Person	Legislation	Authorised	Council Resolution	Date	Last Issued	Last Reviewed	CM Ref
A	Delegation	General Manager	Section 22 of the <i>Local Government Act 1993</i>	COUNCIL	109/20 91/23 196/23	20 July 2020 26 June 2023 20 November 2023	20 November 2023	11 June 2024	DOC/20/6801
B	Delegation	Assistant General Manager / Director – Community & Development	Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20 196/23	20 July 2020 20 November 2023	21 November 2023	11 June 2024	DOC/20/7318
C	Delegation	Director – Infrastructure	Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20 196/23	20 July 2020 20 November 2023	21 November 2023	11 June 2024	DOC/20/7321
D	Delegation	General Manager Director – Community & Development	Section 6 of the <i>Land Use Planning and Approvals Act 1993</i>	COUNCIL	128/18 109/20 80/21	16 July 2018 20 July 2020 17 May 2021		17 May 2021	DOC/20/7588
E	Delegation	Town Planner	Section 6 of the <i>Land Use Planning and Approvals Act 1993</i>	COUNCIL	208/19	16 December 2019		-	DOC/20/7399
F	Authorisation	Director – Community & Development	Section 24(2) of the <i>Building Act 2016</i>	General Manager	-	-	21 November 2023	11 June 2024	DOC/20/7391
G	Authorisation	Development Administration Officer	Section 24(2) of the <i>Building Act 2016</i>	General Manager	-	-	21 November 2023	11 June 2024	DOC/21/7303
H	Appointment, Delegation	Peter Carey Animal Management Officer	<i>Dog Control Act 2000</i>	General Manager	-	-	21 November 2023	11 June 2024	DOC/21/12353
IJ	Appointment, Delegation	Robert Masterman Environmental Health Officer	Section 101(2) of the <i>Food Act 2003</i> Section 11(1)(b) of the <i>Public Health Act 1997</i> Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20	20 July 2020	21 November 2023	11 June 2024	DOC/20/7400
K	Authorisation	Rohan Willis Peter Carey Robert Masterman	<i>Litter Act 2007</i>	General Manager	-	-	21 November 2023	11 June 2024	DOC/20/7393
L	Delegation	Director – Corporate Services Administration Manager	Section 62B of the <i>Public Interest Disclosures Act 2002</i>	General Manager	-	-	11 June 2024	11 June 2024	DOC/20/7398
M	Delegation	Animal Management Officer	Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20	20 July 2020	21 November 2023	11 June 2024	DOC/20/7397
Mc	Delegation	Lauren Tolputt	Section 24 of the <i>Right to Information Act 2009</i>	General Manager	-	-	23 October 2023	11 June 2024	DOC/23/14085
N	Delegation	Various Council Officers	Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20	20 July 2020	-	25 July 2024	DOC/20/7316
O	Delegation	Director – Corporate Services	Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20 196/23	20 July 2020 20 November 2023	14 September 2021	11 June 2024	DOC/20/7320
PQ	Delegation	Town Planner	Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20	20 July 2020	21 November 2023	11 June 2024	DOC/21/14903
R	Delegation	Finance Manager	Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20	20 July 2020	21 November 2023	11 June 2024	DOC/23/13009
S	Delegation	Administration Manager	Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20 196/23	20 July 2020 20 November 2023	21 November 2023	11 June 2024	DOC/23/13008
T	Delegation	Administration Team Leader	Section 64 of the <i>Local Government Act 1993</i>	General Manager	196/23	20 November 2023	21 November 2023	11 June 2024	DOC/23/14595
UV	Delegation	Executive Assistant	Section 64 of the <i>Local Government Act 1993</i>	General Manager	109/20	20 July 2020	21 November 2023	11 June 2024	DOC/23/14596

1. Archives Act 1983⁶

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By	Given To		Conditions or Restrictions
			General Manager	Director – Corporate Services	Administration Manager	
S.3.1	Interpretation	Delegation	X	X	X	Subject to compliance with the provisions.
S.10(1)	Preservation of State records	Delegation	X	X	X	
S.11	Transfer of State records to Archives Office	Delegation	X	X	X	
S.15(3)	Conditions for making State Archives available for public inspection	Delegation	X	X	X	Approve or refuse access to restricted information subject to compliance with the provisions of the <i>Archives Act 1983</i> and the <i>Right to Information Act 2009</i> .

⁶ Version 18 March 2022

2. Building Act 2016⁷

Provision	Function or power	Given by		Given to			Conditions or restrictions	
		Council	General Manager	General Manager	Director – Community & Development	Development Administration Officer		
s.24(2)	Who is a permit authority		X	X	X	X	The general manager of a council must appoint a person as a permit authority for the municipal area of that council.	
S.25	Functions of permit authorities		X		X	X		
S.26	Powers of permit authorities		X		X	X		
s.27(3) & (4)	Records of permit authority	X			X	X		
s.41(1)	Councils	X					The ability to take steps pursuant to this section can be delegated. However, the Council itself will retain an obligation to comply with these requirements.	
s.41(2)	Councils		X		X	X		
s.70(1)	Works on contaminated or undrainable premises		X		X	X		
s.70(2)	Works on contaminated or undrainable premises		X		X	X		
s.73	Works involving, or in proximity of, existing drains		X		X	X		
Part 6	Protection Work		X				Excludes the ability to pay or agree to pay compensation pursuant to s.89	
s.241	Dilapidated building report		X		X	X		
s.242	Dilapidated building notice		X		X	X		
s.244	Revocation of notices		X		X	X		
s.245(1)	Emergency order		X		X	X		
s.245(6)	Emergency order		X		X	X		
s.245(7)	Emergency order		X		X	X		
s.251	Court orders		X		X	X		
s.265(3) & (4)	Failure to comply with emergency, building or plumbing order	X						
s.266	Possession of building	X						
s.267(1) & (2)	Demolition order	X						
s.267(3)	Demolition order	X						
s.269	Recovery of performance costs	X						
s.269	Recovery of performance costs	X						
s.271(1)	Purchasing buildings and materials	X						
s.271(2)	Purchasing buildings and materials	X						
s.271(6)	Purchasing buildings and materials	X						
s.272	Police assistance		X		X	X		
s.275(1)	Compliance with Act in certain circumstances		X		X	X		
s.275(2)	Compliance with Act in certain circumstances		X		X	X		
s.308(2)	Habitation of certain buildings		X		X	X		
s.309	Restriction on use of land		X		X	X		
s.310	Prosecution of offences		X		X	X		
s.324	Infringement notices		X		X	X		

⁷ Version 5 November 2021

3. Building Regulations 2016⁸

Provision	Function or power	Given		Conditions or restrictions
		by	to	
		Council	General Manager	Director – Community & Development
r.43(1)	Plumbing work involving network utility operator's stormwater drainage systems	X		
r.43(3)	Plumbing work involving network utility operator's stormwater drainage systems	X		
r.43(5)(a)	Plumbing work involving network utility operator's stormwater drainage systems	X		
r.53	Riverine inundation	X	X	X
r.61(4)	Significant works in landslip areas		X	X
r.78(3)	Permit authorities may perform maintenance work	X		
r.83	Building certificates		X	X

⁸ Version 1 July 2023

4. Burial and Cremation Act 2019⁹

Given by Given to

Provision	Function or power	Council	General Manager	General Manager	Director – Community & Development	Environmental Health Officer	Conditions or restrictions
	COUNCIL AS CEMETERY MANAGER	X		X			The ultimate responsibility for the cemetery will remain with the Council, as cemetery manager.
29(1)(c)	Interment otherwise than in cemetery		X	X	X	X	
29(4)	Interment otherwise than in cemetery		X	X	X	X	
29(5)	Interment otherwise than in cemetery		X	X	X	X	
34(1)	Duties and powers of cemetery managers		X	X			
34(2)	Duties and powers of cemetery managers		X	X			
34(4)	Duties and powers of cemetery managers		X	X			
34(5)	Duties and powers of cemetery managers		X	X			
34(7)	Duties and powers of cemetery managers		X	X			
39(1)	Monuments, &c.		X	X			
39(2)	Monuments, &c.		X	X			
39(3)	Monuments, &c.		X	X			
40(1)	Requirement to remove monuments		X	X			
40(3)(c)	Removal of certain monuments in cemeteries		X	X			
40(3)(d)	Removal of certain monuments in cemeteries		X	X			
40(3)(e)	Removal of certain monuments in cemeteries		X	X			
40(6)	Removal of certain monuments in cemeteries		X	X			
41(2)	Exclusive right of burial		X	X			
42(2)	Notifications of possible cemeteries		X	X			
52(1)(a)	Sale of Cemetery - Notice		X	X			
52(1)(b)	Sale of Cemetery - Notice to Exclusive right holders		X	X			
52(1)(c)	Sale of Cemetery - Certificate of Compliance		X	X			
53	Sale of Cemetery - Audit		X	X			
57	Notification of decision to not sell cemetery		X	X			
58(1)	Cemetery disclosure document		X	X			
61	Notification to purchase of cemetery	X	X	X			
63	Closure of cemeteries for reasons of public health or public safety		X	X			

⁹ Version 25 December 2019

64	Intention to close (no internments for 50 yrs+) - notice/appln		X	X			
65(1)(a)	Intention to close cemetery (no internments for 50 yrs+)		X	X			
65(1)(b)	Close cemetery (no internments for 50 yrs+)		X	X			
66	Effect of closure of cemetery		X	X			
67	Exclusive rights of burial in closed cemetery		X	X			
68	Actions by cemetery manager in closed cemeteries		X	X			
70	Removal of grave etc. or human remains in closed cemeteries		X	X			
71	Application to reduce time to take action in closed cemetery		X	X			
72	When land ceases to be cemetery	X		X			
72(6)	When land ceases to be cemetery		X				
73	Declaration land is not a cemetery	X		X			

5. Burial and Cremation Regulations 2015¹⁰

Given
by

Given
to

Provision	Function or power	Council	General Manager	General Manager	Conditions or restrictions
	COUNCIL AS CEMETERY MANAGER	X		X	The ultimate responsibility for the cemetery will remain with the Council, as cemetery manager.
27	Issue of certificate of exclusive right of burial		X	X	
28	Amendment of certificate of exclusive right of burial		X	X	
29	Cancellation or transfer of certificate of exclusive right of burial		X	X	
30(3)	Permission to inter human remains		X	X	
39	Plan of cemetery		X	X	
40	Register of Instruments		X	X	
42	Driving in cemeteries		X	X	
44	Power of cemetery manager in relation to graves and plots		X	X	
45	Power of cemetery manager to approve permanent items		X	X	
46(1)	Power of cemetery manager to remove persons		X	X	
46(3)	Power of cemetery manager to remove persons		X	X	
47	Duty of cemetery manager on removal of monument		X	X	

¹⁰ Version 7 February 2024

6. Cat Management Act 2009¹¹

Provision	Function or power	Given by		Given to	Conditions or restrictions
		Council	General Manager		
8A	Collection and analysis of sample from a cat		X		
16B	Application to keep more than 4 cats		X		
16C	Determination of application to keep more than 4 cats		X		
16D	Cancellation of multiple cat permits		X		
19	Declaration of prohibited area	X			
20	Declaration of cat management area	X			
21	Proposal for council declaration	X			
21A	Council declaration	X			
31	Permit to breed cats		X		

¹¹ Version 1 March 2022

7. Child and Youth Safe Organisations Act 2023¹²

Given
by Given
to

Provision	Function or power	General Manager	Director – Corporate Services	Administration Manager	Conditions or restrictions
10(3)	Delegation – may delegate to a worker of the entity	X			'Worker' is defined in Section 8
34	Head of relevant entity to notify Regulator of reportable allegation or reportable conviction	X	X	X	"Reportable allegation" is defined in section 3. "Reportable conviction" is defined in section 7. "Worker" is defined in section 8.
35	Investigation by head of relevant entity	X	X	X	

¹² Version 1 July 2023

8. Dog Control Act 2000¹³

Given by Given to

Provision	Function or power	Council	General Manager	Animal Management Officer	Conditions or restrictions
9(1)	Application for registration		X		
10(1)	Registration disc		X	X	
12(2)	Cancellation of registration		X	X	
15(1)	Register		X	X	
15(4)	Register		X	X	
15A(3)	Implanting of microchips		X	X	
19AA(2)	Collection and analysis of a sample from a dog		X		
19AA(5)	Collection and analysis of a sample from a dog		X		
19A(2)	Subsequent attack by dangerous dog		X	X	
19A(3)	Subsequent attack by dangerous dog		X	X	
19AC(3)	Collection and analysis of a sample from a dog		X		
20	Exercise areas	X			
21	Training areas	X			
22	Prohibited areas	X			
23	Restricted areas	X			
24	Public notice of intention to declare areas	X			
25	Date and period of declaration	X			
26	Review of declaration	X			
27	Signs	X			
29	Declaration of particular dangerous dog		X		
30	Guard dogs		X		
30	Guard dogs		X		
30	Guard dogs		X		
32A(3)	Dangerous dogs and restricted breed dogs to be de-sexed and microchipped		X		
34	Dangerous dog or restricted breed dog missing, dying, &c.		X		
34A	Application for approval to transfer ownership of dangerous dog or restricted breed dog		X		
34B	Offence to transfer ownership of dangerous dog or restricted breed dog without approval		X		
35(2)	Seizure and detention of dogs at large		X	X	
35(3)	Seizure and detention of dogs at large		X	X	
35(4)	Seizure and detention of dogs at large		X	X	
35(5)	Seizure and detention of dogs at large		X	X	
35(6)	Seizure and detention of dogs at large		X	X	
39	Release of dogs		X	X	
39A(1)	Destruction of dangerous dog if enclosure not suitable		X	X	

¹³ Version 18 December 2019

39A(2)	Destruction of dangerous dog if enclosure not suitable		X	X	
39A(3)	Destruction of dangerous dog if enclosure not suitable		X	X	
39A(4)	Destruction of dangerous dog if enclosure not suitable		X	X	
39A(5)	Destruction of dangerous dog if enclosure not suitable		X	X	
41(2)	Attacking dogs		X	X	
42(3)	Destruction of dog		X	X	
47(1)	Complaints relating to nuisance		X	X	
48(1)	Investigation of complaint		X	X	
48(2)(a)	Investigation of complaint		X	X	
48(2)(b)	Investigation of complaint		X		
49A	Abatement notices		X	X	
51(1)	Application for licences		X		
51(3)	Application for licences		X		
52	Objections to licence		X		
54	Refusing application		X	X	
55(1)	Granting application		X	X	
55(2)	Granting application		X		
57(2)	Renewal of licence		X	X	
58(1)	Cancellation of licence		X		
58(2)	Cancellation of licence		X		
73(6)	Entering land		X	X	
75	Use of tranquiliser devices		X	X	
80(2)(a)-(c)	Fees		X		
81	Payment by instalments		X		

9. Environmental Management and Pollution Control Act 1994¹⁴

Provision	Function or Power	Nature	Given By			Given To			Conditions or Restrictions
			Council	General Manager	Planning Authority	General Manager	Director – Community & Development	Environmental Health Officer	
Sec 22 LGA	Delegation (of functions or powers) by Council	Delegation	X			X			
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X			X			
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation		X					
Sec 17A (10)	Provide notice to the Director, EPA of an intention to prepare a draft emergency plan, and the approval of an emergency plan	Delegation			X				
Sec 20A	Duty of council to prevent or control pollution	Delegation	X			X			
Sec 20B	Council may ask Board to exercise powers	Delegation	X			X			
Sec 21	Council officers	Delegation	X	X		X	X	X	
Sec 22 (1A)	Registers of environmental management and enforcement instruments	Delegation	X			X			
Sec 23 (1) (2)	Trade secrets	Delegation	X			X			
Sec 24 (1)	Assessment of permissible level 1 activities	Delegation	X			X	X	X	
Sec 25 (1)(b)	Assessment of permissible level 2 activities	Delegation	X						
Sec 25A (1D)(a)	Assessment of applications for permits that are combined with applications for planning scheme amendments	Delegation			X				
Sec 27AC (5)	Directions in relation to permits in respect of EL activities	Delegation			X				
Sec 27AD	Minor variations of planning permit in relation to EL activities	Delegation			X				
Sec 41(1)	Action on non-compliance with environment protection notice	Delegation		X		X	X		
Sec 43	Power to require information	Delegation			X				
Sec 44 (4)	Environment protection notices	Delegation		X		X	X		
Sec.44A	Correction of mistake	Delegation		X		X	X	X	
Sec.45A	Transfer of environment protection notice	Delegation		X		X	X	X	
Sec 46(4)	Registration of environment protection notices	Delegation		X		X			
Sec 47 (3) (4)	Action on non-compliance with environment protection notice	Delegation		X		X	X		
Sec 48 (1)	Civil enforcement proceedings	Delegation		X		X			
Sec.49	Appeal in respect of decision of Appeal Tribunal under Section 48	Delegation		X		X			Only if unable to be brought before Council within the required time for lodgement of an appeal and on advice from the Town Planner.
Sec.61	Reports in respect of alleged contraventions	Delegation		X		X	X	X	
Sec 64	Recovery of technical costs associated with prosecutions	Delegation		X		X	X		
Sec.67	Environmental infringement notices	Delegation		X		X	X		
Sec 74	Environmental Impact Assessment Principles	Delegation		X		X	X	X	
Sec 94	Provisions relating to seizure	Delegation		X		X	X		
Sec 103	Fees imposed by Councils	Delegation		X		X			

¹⁴ 14 December 2022

10. Food Act 2003¹⁵

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By		Given To		Conditions or Restrictions
			Council	General Manager	General Manager	Director – Community & Development Environmental Health Officer	
Sec 22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X		
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X		
Sec 101 (2)	Appointment of authorised officers	Appointment	X		X		X
S.24	Defence relating to publication of advertisements	Delegation		X	X		
Sec 33	Making of order	Delegation		X	X		X
Sec 34 (2)	Nature of order	Delegation		X	X		X
Sec.40	Powers of authorised officers	Delegation		X	X		X
Sec.41	Search warrants	Delegation		X	X		X
Sec.44	Interfering with seized items	Delegation		X	X		X
Sec.46	Seized items	Delegation		X	X		X
Sec.47	Notification of seizure	Delegation		X	X		X
Sec.48	Destruction of filthy, decomposed or putrid matter	Delegation		X	X		X
Sec.49	Return of seized item	Delegation		X	X		X
Sec 50 (2)	Forfeiture of item	Delegation		X	X		X
Sec 52 (1)	Return of forfeited item	Delegation		X	X		X
Sec 53 (4) (2) (3)	Compensation to be paid in certain circumstances	Delegation		X	X		X
Sec 55	Enforcement agency entitled to answer application	Delegation		X	X		X
Sec.59	Unclean or unfit premises, vehicles or equipment	Delegation		X	X		X
Sec.60	Improvement notice	Delegation		X	X		X
Sec.61	Compliance with improvement notice	Delegation		X	X		X
Sec.62	Prohibition order	Delegation		X	X		X
Sec 68 (2) (3)	Compensation	Delegation		X	X		
Sec.69	Proprietor to be informed	Delegation		X	X		X
Sec.73	Procedure to be followed	Delegation		X	X		X
Sec.74	Sampled to be submitted for analysis	Delegation		X	X		X
Sec 83H	Priority classification system and frequency of auditing	Delegation		X	X		X
Sec 87 (1) (5) (6) (7)	Registration of food business	Delegation		X	X		X
Sec.88	Single certificate for registration for whole State	Delegation		X	X		X
Sec 89 (3) (5)	Renewal of registration	Delegation		X	X		X
Sec 91	Variation of conditions, or suspension or cancellation, of registration of food businesses	Delegation		X	X		X
Sec.93	Review of decisions relating to registration	Delegation		X	X		X
Sec 94	Register of food businesses to be maintained	Delegation		X	X		X
Sec 97	Functions of councils	Delegation		X	X		X

¹⁵ Version 5 October 2021

Sec 98 (4)	Power of Director of Public Health to order council to perform functions	Delegation		X	X		X	
Sec 100 (1) (2)	Reports by councils	Delegation		X	X		X	
Sec 104(1)	Institution of proceedings	Delegation		X	X			
Sec.113	Proceedings relating to third persons	Delegation		X	X			
Sec 118 (1)	Infringement notices	Delegation		X	X	X		

11. *Heavy Vehicle National Law (Tasmania) Act 2013^{16,17}*

Provision	Function or power	Given by				Given to				Conditions or restrictions
		Council	General Manager	General Manager	Director – Infrastructure	Council	General Manager	General Manager	Director – Infrastructure	
16B	ROAD MANAGER	X		X						
118(1)(b)	Granting consent for exemption on mass or dimension restriction	X		X						
124(1)(b)	Granting consent for exemption (permit) on mass or dimension restriction	X		X						
145(1)(b)	Granting consent for a class 2 heavy vehicle authorisation	X		X						
156(2)	Asking the Regulator for a longer period to decide whether to grant consent for a mass or dimension authority	X	X	X	X					Decide to give or not to give the consent.
156A	Decide whether to grant consent, after considering the specific matters in s.156A & provide written reasons to the Regulator for the decision in relation to consent	X	X	X						
158	Deal with a request for consent and decide to give or not give consent for a mass or dimension authority	X	X	X						As far as practicable, deal with the request for consent and decide to give or not to give the consent (even through the consultation with the other entity is not completed).
159(2)	Notifying the Regulator that route assessment is required by the road manager in deciding whether to give consent and the fee payable	X	X	X	X					Deciding whether to give or not to give the consent and notify the Regulator.
160(1)	Specifying road condition(s) to which the granting of consent is subject	X	X	X	X					
160(2)	Providing the Regulator with a written statement explaining the road manager's decision to grant consent subject to road conditions	X	X	X	X					
161(1)	Specifying travel condition(s) to which the granting of consent is subject	X	X	X	X					
161(2)	Providing the Regulator with a written statement explaining the road manager's decision to grant consent subject to road conditions	X	X	X	X					
162(2)	Requesting specified vehicle condition(s) be imposed on the mass or dimension authority	X	X	X	X					
167(2)(b)	Giving notice to the Regulator of objection to the application of this section [which provides for expedited process for renewal of mass or dimension authority]	X	X	X	X					
169	Giving consent to the grant of a mass or dimension authority for a trial period or no more than 3 months	X	X	X	X					
170	Provide the Regulator with a written objection to a renewal of a mass or dimension authority	X	X	X						
172	To person the duties of the Council to issue a statement explaining adverse decision of the Road Manager.	X	X	X						
173	To perform the duties of the Council to issue an amendment or cancellation on the Regulator's initiative.	X	X	X						
174(2)	Asking the Regulator to amend or cancel the mass or dimension authority granted by Commonwealth Gazette notice due to adverse effect of heavy vehicles	X	X	X	X					
176 (4)(c)	Provide consent to an amendment of a permit for a mass or dimension authority		X	X						
178(2)	Asking the Regulator amend or cancel the mass or dimension authority granted by Commonwealth Gazette notice due to adverse effect of heavy vehicles	X	X	X	X					
645	Decide a review of a reviewable decision under the Act	X	X	X						

¹⁶ [Heavy Vehicle National Law Act 2012](#) - Schedule

¹⁷ 27 November 2020

12. Land Acquisition Act 1993¹⁸

Given By Given to

Provision	Function or Power	Nature	Council	General Manager	Conditions or Restrictions
S.54	Power of entry and examination	Delegation	X	X	
S.55	Immediate entry	Delegation	X	X	
S.56	Power to occupy adjacent land	Delegation	X	X	

¹⁸ Version 1 January 2022

13. Land Titles Act 1980¹⁹

Provision	Function or Power	Nature	Given By	Given By	Given to					Conditions or Restrictions
			Council	General Manager	General Manager	Director – Community & Development	Director – Corporate Services	Administration Manager	Administration Team Leader	
S.138U	Restriction on title by possession	Delegation	X	X	X		X	X	X	
S.138Y	Avoidance of sub-minimum lots	Delegation	X	X	X	X				

¹⁹ Version 13 June 2023

14. Land Use Planning and Approvals Act 1993²⁰

		Given By							Conditions or Restrictions
Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Planning Authority	Council	General Manager	General Manager	Director – Community & Development	Town Planner	
Part 3 Generally	As a consequence of any decision by the Council to initiate preparation of a planning scheme or a planning scheme amendment or to provide its views and opinions on any representation received on a draft planning scheme or draft amendment: i. authority to give such advice, consultation, referral or notification as required under this Part; ii. authority to initiate public notification of a draft scheme or draft amendment; iii. authority to submit a draft scheme or a draft amendment for approval if no representations are received during the exhibition period; iv. authority to modify a draft planning scheme or draft amendment if only to correct any error, remove an anomaly, clarify or simplify a provision, remove any inconsistency with other regulation, make procedural changes or to bring the planning scheme into conformity with a mandatory planning instruction; v. represent the Council and to give evidence and make submissions before any hearing conducted by the Tasmanian Planning Commission.	Delegation & authority to delegate		X		X	X		
Part 3A Generally	Local Planning Schedule (LPS)	Delegation & authority to delegate		X		X	X		
Part 3B Generally	Amendment of the LPS	Delegation & authority to delegate		X		X	X		
S.30C(4)	Terms of reference in relation to draft amendment of the SPPs	Delegation		X					
S.35C	Notice of exhibition of draft LPS	Delegation		X		X	X		
S.35F	Report by planning authority to Commission about exhibition	Delegation		X		X	X		
S.35G	Planning authority may notify Minister as to whether amendment of SPPs is required	Delegation		X		X	X		
S.35I	Withdrawal of draft LPS	Delegation		X		X	X		
S.35M	Notice of approval of Local Provisions Schedules	Delegation		X		X	X		
S.35P	Conduct of review	Delegation		X		X	X		
S.40G	Notice of exhibition	Delegation		X		X	X		
S.40T(6)	Permit application that requires amendment of LPS	Delegation & authority to delegate			X				
S.40U	Additional information	Delegation		X		X	X		
S.40W	Determination of amendment where concurrent permit application sought	Delegation		X		X	X		

²⁰ Version 17 May 2023

S.43(2)	Minor amendment of permit	Delegation		X		X	X			
S.43(6)	Minor amendment of permit	Delegation		X		X	X			
S.43(7)	Minor amendment of permit	Delegation		X		X	X			
S.43(9)	Minor amendment of permit	Delegation		X		X	X			
S.43(10)	Minor amendment of permit	Delegation		X		X	X			
Part 4 Generally	<p>Authority to require the making of a permit application and to undertake actions and proceedings in pursuance of the Council’s obligations as a planning authority to observe and enforce compliance of a planning scheme; including:</p> <p>i) to give such advice, consultation, referral or notification as required under this Part;</p> <p>ii) to represent the Council and to give evidence before the Appeal Tribunal in respect of any appeal against a decision on a planning permit;</p> <p>iii) to initiate legal proceedings for any use of land, development or act if:</p> <ul style="list-style-type: none">– contrary to a State Policy, planning scheme or special planning scheme;– an obstruction of a planning scheme or special planning scheme; or– a breach of a condition or restriction of a planning permit. <p>Authority to represent the planning authority or to appoint a person to represent the planning authority and to give evidence, on a planning appeal or other action, including any mediation, before the Appeals Tribunal or any other body of competent jurisdiction.</p>	Delegation		X		X	X	X		
S.48AA	Enforcement of major project permits	Delegation		X		X	X	X		
S.48A	Notice to remove signs	Delegation		X		X	X	X		
S.51	Permits	Delegation		X		X	X	X		
S.52(1B)	What if applicant is not the owner?	Delegation			X	X	X		X	
S.53(5A)	When does a permit take effect?	Delegation		X		X	X	X		
S.54	Additional information	Delegation		X		X	X	X		
S.55	Correction of mistakes	Delegation		X		X	X	X		
S.56	Minor amendments of permits issued by a planning authority	Delegation		X		X	X	X		
S.57(2)	Applications for discretionary permits	Delegation		X		X	X	X		If a use or development proposed by an applicant it prohibited by the planning scheme.
S.57(3)	Applications for discretionary permits	Delegation		X		X	X			
S.57(5)	Applications for discretionary permits	Delegation		X		X	X			

										ONLY delegated to the General Manager and Director – Community and Development If: 1. there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii); or 2. the recommendation of the Director Community and Development is to grant a permit for an application and: a) only a single representation has been received for the application; or b) two or more representations have been received for the application and the representations fail to address standards or requirements of the planning scheme applicable to the assessment of the application; or c) no representations from residents or landowners of Dorset municipality have been received that object to the application.	ONLY delegated to the Town Planner If: a) there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii); or b) no representations have been received that object to an application; and c) the recommendation of the Director Community and Development is to grant a permit.
S.57(6) & (7)	Applications for discretionary permits	Delegation		X		X	X	X		ONLY delegated to the General Manager and Director – Community & Development If: 3. there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii); or 4. the recommendation of the Director Community and Development is to grant a permit for an application, the total cost of development applicable to the application is less than \$5 million (excluding any development for uses identified under the Resource Development or Utilities use classes of the Council’s planning scheme); and: d) only a single representation has been received for the application; or e) two or more representations have been received for the application and the representations fail to address standards or requirements of the planning scheme applicable to the assessment of the application; or f)d) no representations from residents or landowners of Dorset municipality have been received that object to the application.	ONLY delegated to the Town Planner If: d) no representations have been received that object to an application; and e) the total cost of development applicable to the application is less than \$5 million (excluding any development for uses identified under the Resource Development or Utilities use classes of the Council’s planning scheme); and f) the recommendation of the Director Community and Development is to grant a permit; or g)d) there will be a failure to determine an application for a permit under s.57 before the expiration period referred to in either s.57(6)(b)(i) or (ii).
S.57(6A)	Applications for discretionary permits	Delegation		X		X	X	X			
S.57A	Mediation	Delegation		X		X	X	X			
S.58	Application for other permits	Delegation		X		X	X	X			
S.59(7)	Failure to determine an application for a permit	Delegation		X		X	X	X			

S.60	Council responding and issuing notices relating to compliance with certain permit conditions	Delegation		X						
S.60H(3)	Minister may request information from Council or relevant state entity	Delegation		X						
S.60I (3)	Council to give notice in relation to eligibility of major project proposals	Delegation		X						
S.60S(4)(b)	Refund of ordinary permit where declaration of major project is made	Delegation		X						
S.60S(5)	Refund of ordinary permit where declaration of major project is amended under s. 60TG(2) so that the declaration also relates to an additional area of land	Delegation		X						
S60SA(6)	Service of certificate of development completion	Delegation		X						
S.60TD(1)	Notice of request under S.60TC(1)	Delegation		X						
S.60TH	Notice of amendment of declaration of a major project to be given	Delegation								
S.60ZX(1)	Provision to Panel of further information	Delegation		X						
S.60ZZP(10)	Major project permit may be granted subject to conditions	Delegation		X						
S.60XXXAA(5)	Determination as to whether, and the manner in which, proposed significant amendment may be assessed	Delegation		X						
S.60ZZZAB	Enforcement certificates	Delegation		X						
S.61	Appeals against planning decisions	Delegation		X		X	X	X		
S.63	Obstruction of sealed schemes	Delegation		X						
S.63A	Enforcing compliance with planning schemes	Delegation		X						
S.63B(3)	Notice of suspected contravention, &c., may be given	Delegation		X		X	X	X		
S.64	Civil enforcement proceedings	Delegation		X		X	X	X		Council to be advised at the next Ordinary Meeting.
S.65B(5)	Notice of intention to issue enforcement notice	Delegation		X						
S.65G	Cancellation of permits	Delegation		X						
S.65I(2)	Authorised officers	Delegation			X					
PART 5 AGREEMENTS										
S.71	Planning authority may enter into agreements	Delegation		X		X	X	X		
S.74(3)	Duration of agreement	Delegation		X		X	X			
S.75	Amendment of agreements	Delegation		X		X	X	X		
S.76	Agreement to be lodged with Commission	Delegation		X		X	X	X		
S.78	Registration of agreements, &c.	Delegation		X		X	X	X		
S.80	Application to Appeal Tribunal	Delegation		X		X	X	X		
S.84	Service of notices or other documents	Delegation		X		X	X	X		
S.86	Requirement to pay fees	Delegation		X		X	X	X		

15. *Litter Act 2007*²¹

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By	Given To			Conditions or Restrictions
			General Manager	Peter Carey	Robert Masterman	Rohan Willis	
S.8	Power of councils to appoint employees as authorised officers	Appointment	X	X	X	X	
S.38 (1)	Recovery of costs arising from litter abatement notices	Delegation	X				

²¹ Version 2 December 2019

16. Local Government Act 1993²²

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Giv en By							Given To			Conditions or Restrictions
			Council	General Manager	General Manager	Director – Infrastructure	Director – Community & Development	Director – Corporate Services	Finance Manager	Administration Manager	Animal Management Officer	Environmental Health Officer	
S.22	Delegation (of functions or powers) by Council	Delegation	X		X								Includes powers in Section 22 (2)(a), (ab), (b), (ba) and (c). Excludes all functions and powers specified in Section 22 (3). Subject to Council Policy.
S.64	Delegation (of functions or powers) by general manager	Authorisation	X		X								
S.19(5)	Corporation of Councils	Delegation	X		X								
S.20A	Powers of entry	Delegation		X	X		X						Power to authorise persons to enter land. Power to give owner or occupier notice of intention to enter land
S.28D	Documents relating to agendas	Delegation		X	X								
S.28T(6)	Code of conduct	Delegation		X	X								
S.28T(7)	Code of conduct	Delegation		X	X								
S.28Y	Initial assessment of complaint by general manager	Delegation		X	X								
S.28ZK	Notification of determination of code of conduct complaint	Delegation		X	X								
S.55D	Register of pecuniary interests of members of audit panel	Delegation		X	X								
s.56B	Gifts and donations register	Delegation		X	X								
S.63	Appoint, allocate, control & direct, suspend or dismiss employees of Council	Delegation		X	X	X	X	X	X	X			Upon discussion with the General Manager
S.72	Providing Annual report	Delegation		X	X								
S.72B	Notice of AGM	Delegation	X		X								
S.73	Sources of funds	Delegation		X	X								Subject to budget approval and for works included in the Annual Plan.
S.74	Expenditure	Delegation		X	X			X	X	X			In accordance with budget.
S.75	Investments	Delegation		X	X			X	X				In accordance with Council’s investment policies as reviewed from time to time.
S.76	Writing off bad debts	Delegation		X	X			X	X				Not to exceed \$5,000 and in consultation with the General Manager.
S.77	Grants and benefits	Delegation		X	X								Subject to budget approval and in accordance with Council Policy.
S.79(1)	Debentures and inscribed stock	Delegation		X	X								Subject to budget approval and for items included in the Annual Plan.
S.81	Authorised deposit-taking institution accounts	Delegation		X	X			X	X				Authorise any operation of Council’s bank accounts, including the power to determine signatories for the release of funds by way of cheque, electronic funds transfer, etc.
S.84(1)(3)(4)	Financial Statements	Delegation		X	X								
S.92(2)(3)	Adjustment of amount payable	Delegation		X	X								In accordance with Rates and Charges Policy.
S.109	Objections to variations	Delegation	X		X								Delegated at 26 June 2023 Council Meeting to the General Manager to make a decision in respect of an objection to a variation in rate received.
S.110	Record of Rates	Delegation		X	X								Nil
S.111	Ownership	Delegation		X	X								Nil
S.113	Declaration of land as urban farm land	Delegation		X	X								

²² Version 20 November 2023

S.114	Revocation of declaration	Delegation		X	X								
S.124	Instalment payments	Delegation		X	X								
S.126	Conditions of postponement	Delegation		X	X								
S.127	Postponement ceases to operate	Delegation		X	X								
S.129	Remission of rates	Delegation		X	X								In accordance with Council's policy.
S.132(4)	Certificate of liabilities	Delegation		X	X		X	X		X			Nil
S.133	Recovery of rates	Delegation		X	X								
S.134	Recovery from certain persons	Delegation		X	X								
S.135	Rents under leases, &c., for unpaid rates	Delegation		X	X								
S.137	Sale of land for unpaid rates	Delegation		X	X								
S.138	Title vests in purchaser	Delegation		X	X								
S.139	Application of money from sale	Delegation		X	X								
S. 139A	Register of Money	Delegation		X	X								In accordance with Council's policy
S.140	Procedure if council cannot sell land	Delegation		X	X								
S.156A	Regulatory impact statement	Delegation		X	X								
S.157	Notice of proposed by-law	Delegation		X	X								
S.167	Notice of by-laws	Delegation		X	X								
S.175	Purchase or lease of land	Delegation		X	X								
S.176	Acquisition of land	Delegation		X	X								
S.182	Fencing land	Delegation		X	X	X							Upon the recommendation from the relevant Council Officer.
S.183	Land reinstated	Delegation		X	X								Upon the recommendation from the relevant Council Officer.
S.185	Compliance with notice	Delegation		X	X								
S.189	Closure of local highways (markets)	Delegation		X	X								
S.190	Objections	Delegation		X	X								
S.193	Establishment of pounds	Delegation		X	X								
S.194	Impounding of animals	Delegation		X	X	X	X				X		
S.195	Notice of impounding	Delegation		X	X	X	X				X		
S.196	Fees, costs and charges	Delegation		X	X	X	X						
S.197	Sale or destruction of unclaimed animals	Delegation		X	X	X	X						
S.198	Destruction of animals	Delegation		X	X	X							
S.198A	Operation of private pounds	Delegation		X	X								
S.200	Abatement notices	Delegation		X	X	X	X				X	X	Upon the recommendation from the relevant Council Officer.
S.201	General manager may take necessary action	Delegation		X	X	X	X				X	X	Instigate action on nuisance abatement notices
S.202	Appeal against general manager's action	Delegation		X	X						X	X	
S.203	Nuisance orders	Delegation		X	X						X	X	
S.204	Costs	Delegation		X	X		X				X	X	
S.204A	Infringement notice for non-compliance with abatement notice	Delegation		X	X						X	X	
S.207	Remission of fees and charges	Delegation		X	X		X	X		X			Not to exceed \$2,000.
S.208	Council Map	Delegation		X	X								
S.209	Corrections of map	Delegation		X	X								
S.219	Submissions	Delegation		X	X								In accordance with the general directions of Council.
S.240	Appearances in court	Delegation		X	X								
S. 261(1)	List of electors	Delegation		X	X								
S.333A	Tenders	Delegation		X	X								Acceptance of tenders by the General Manager must be in accordance with Council's Code for Tenders and Contracts Policy.
S.336A	Public Office	Delegation		X	X								
S.337	Council land information certificate	Delegation		X	X		X	X		X			In accordance with Council's Schedule of Fees and Charges
S.339G	Electronic collection or inspection of information, records or documents in an emergency	Delegation		X	X								
S.344	Rounding off rates, &c.	Delegation		X	X								

17. Local Government (Building and Miscellaneous Provisions) Act 1993²³

Given
By

Given
To

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Council	General Manager	General Manager	Director – Community & Development	Town Planner	Conditions or Restrictions
Sec 22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X			
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X			
S.83	Approval of plan of subdivision	Delegation		X	X	X		Only where no representations have been received objecting to the proposal.
S.84	Council not to approve subdivision	Delegation		X	X	X		
S.85	Refusal of application for subdivision	Delegation		X	X	X		
S.86	Security for payment	Delegation		X	X	X		To accept a guarantee as security for subdivision work from any organisation that meets the requirements of this section. To authorise the total or partial release of bonds, guarantees and security deposits, where the appropriate departmental manager has certified that the work or thing to which the bond, guarantee or security deposit relates has been satisfied in whole or in part. To call on any bonds, guarantees or security deposits for building estates and subdivisions to carryout uncompleted works as certified by Council's Engineer.
S.89	Approval of final plans by council	Delegation		X	X	X	X	Only where plan complies with conditions of approval.
S.90	Determination of applicability of provisions	Delegation		X	X	X	X	Upon the recommendation of the Town Planner or the Director – Community & Development.
S.91 (3)	Corrections to final plans	Delegation		X	X	X	X	
S.92	Amendments to final plans	Delegation		X	X	X	X	Upon the recommendation of the Town Planner or the Director – Community & Development.
S.93	Cancellation of final plans	Delegation		X	X			
S.96	Dedication as highway	Delegation		X	X			
S.103	Amendment of sealed plans	Delegation		X	X	X	X	Upon the recommendation of the Town Planner or the Director – Community & Development and only where no person affected by the proposed amendment has asked to be heard in support or opposition.
S.104 (1)	Hearing in respect of amendment of plans	Delegation		X	X	X	X	Upon the recommendation of the Town Planner or the Director – Community & Development.
S.105(2)	Compensation in respect of amendments	Delegation		X	X			
S.107	Access orders	Delegation		X	X			Upon the recommendation of the Town Planner or the Director – Community & Development.
S.108	Road widening	Delegation		X	X			
S.109 (6)	Minimum lots	Delegation		X	X			
S.110	Adhesion orders	Delegation		X	X	X	X	Upon the recommendation of the Town Planner or the Director – Community & Development.
S.112	Purposes for which plan approved	Delegation		X	X			
S.113(4)	Bringing land under <i>Land Titles Act 1980</i>	Delegation		X	X			
S.115	Exemption	Delegation		X	X	X	X	Upon the recommendation of the Town Planner or the Director – Community & Development.
S.116	Limitation on requirement for public open space	Delegation		X	X	X		Upon the recommendation of the Town Planner or the Director – Community & Development.
S.117	Payment instead of increasing public open space	Delegation		X	X	X		Upon the recommendation of the Town Planner or the Director – Community & Development.
S.118	Council schemes	Delegation		X	X			
Part 7	Long Service Leave and Employees Assurance Scheme	Delegation		X	X			

²³ Version 1 December 2022

241(1)	Preservation orders	Delegation		X	X			
243	Preservation order is enforceable	Delegation		X	X			
S.244	Registering preservation order	Delegation		X	X			
S.246	Advertising hoardings	Delegation		X	X			
S.247	Removal of advertising hoardings	Delegation		X	X			

18. Local Government (General) Regulations 2015²⁴

		Given By		Given To			
Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Council	General Manager	General Manager	Director – Infrastructure	Conditions or Restrictions
Sec 22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X		
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X		
R.23 (2)(3)(4)(5)	Public tenders	Delegation	X		X		
R.24	Open tenders	Delegation		X		X	
R.25	Multiple use register	Delegation	X		X		
R.26 (1)	Multi stage tender	Delegation	X		X		

²⁴ Version 5 November 2021

19. Local Government (Highways) Act 1982²⁵

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By Given To				Conditions or Restrictions
			Council	General Manager	General Manager	Director – Infrastructure	
s.124(1)	Delegation of powers, &c., by corporations	Delegation	X		X		Excludes sections 12(1), 15(3), 19(1)(c), 73, 80, 114(8), 124
S.6	Making, widening, &c., of highways by corporations	Delegation		X	X	X	
S.7	Limitation on opening of highways in cities and towns by private persons	Delegation		X	X	X	
S.8	Maintenance of highways opened outside cities or towns by private persons	Delegation		X	X	X	
S.10	Obligations on landowners opening highways	Delegation		X	X	X	
S.11	Enforcement of obligations of landowners opening highways	Delegation		X	X	X	
S.14	Closure and diversion of highways	Delegation		X	X	X	
S.15	Dealing with sites of closed highways	Delegation		X	X	X	
S.17	Definition of boundaries of highway	Delegation		X	X	X	
S.19	Closure of local highways for public functions, &c.	Delegation		X	X	X	Upon approval from Commissioner for Police. Delegation excludes S 19(1)(c)
S.20	Closure of parts of local highways for sale of goods, &c.	Delegation		X	X	X	In consultation with Commissioner of Police & Transport Commission
S.21	General responsibility of corporations	Delegation		X	X	X	
S.24	Highways on boundaries of municipalities	Delegation		X	X	X	
S.25	General supplementary provisions as to carrying out of highway works	Delegation		X	X	X	
S.26(4)	Obtaining of materials for highway works	Delegation		X	X	X	
S.27	Use of adjoining lands in carrying out highway works	Delegation		X	X	X	
S.28	Shifting of apparatus, &c., in roads	Delegation		X	X	X	
S.30	Improvement, &c., of highways	Delegation		X	X	X	
S.31	Obstructions for prohibition or restriction of vehicular traffic	Delegation		X	X	X	S. 31(1) requires approval from Transport Commission
S.32	Lighting (of a local highway or public place)	Delegation		X	X	X	
S.33	Lighting of private ways and courts	Delegation		X	X	X	
S.34	Drainage works	Delegation		X	X	X	
S.35	Crossings over footpaths, table-drains, and gutters	Delegation		X	X	X	Upon recommendation from Director – Infrastructure.
S.36	Fencing of streets in towns	Delegation		X	X	X	Upon recommendation from Director – Infrastructure.
S.37	Alterations, &c., of entrances to highways	Delegation		X	X	X	Upon recommendation from Director – Infrastructure.
S.38	Removal of trees near highways	Delegation		X	X	X	
S.39	Obligation of occupiers to cut back vegetation, &c.	Delegation		X	X	X	
S.40	Animal barriers on highways	Delegation		X	X	X	Upon recommendation from Director – Infrastructure.
S.41	Prohibition of traffic likely to cause damage to highways	Delegation		X	X	X	Upon report from Council’s Engineer.
S.42	Closure of dangerous highways	Delegation		X	X	X	Upon report from Council’s Engineer.
S.43	Recovery of cost of repairs caused by excessive weight, &c.	Delegation		X	X	X	
S.44	Protection of bridges from excessive loading	Delegation		X	X	X	

²⁵ Version 1 January 2022

S.45	Removal and disposal of abandoned articles	Delegation		X	X	X	
S.46	Permission to carry out various works in relation to highways	Delegation		X	X	X	
S.50	Management of local highways not maintainable by the corporation	Delegation		X	X	X	
S.51	Making good of back roads, lanes, &c., at frontagers' expense	Delegation		X	X	X	
S.52	Projections on to highways, &c.	Delegation		X	X	X	
S.53	Low-lying land near highways	Delegation		X	X	X	
S.54	Names of highways, &c.	Delegation		X	X	X	
S.55	Numbering of buildings, &c.	Delegation		X	X	X	
S.59	Development of land in connection with highway improvements	Delegation		X	X	X	
S.60 (3)	Restrictive covenants for benefit of highway	Delegation		X	X	X	
S.61	Grant of private rights over lands held for highway purposes	Delegation		X	X	X	
S.62	Special provisions as to acquisition for widening or other alteration	Delegation		X	X	X	
S.63	Letting of highways not presently used	Delegation		X	X	X	Upon report from Council's Engineer.
S.66	Proof that street is subject to Part V	Delegation		X	X	X	
S.67 (2)	Street works in streets not previously made up	Delegation		X	X	X	
S.68	Scheme of street construction	Delegation		X	X	X	
S.71	Notice of preparation of scheme	Delegation		X	X	X	
S.72	Objection by owners (to the scheme)	Delegation		X	X	X	
S.74	Execution of scheme	Delegation		X	X	X	
S.76	Payments by frontagers (under the scheme)	Delegation		X	X	X	
S.77	State contribution	Delegation		X	X	X	
S.79	Urgent works	Delegation		X	X	X	
S.81	Record of charges	Delegation		X	X	X	
S.95	Establishment of controlled parking (a parking meter or voucher machine)	Delegation		X	X	X	
S.96	Hours of operation of controlled parking	Delegation		X	X	X	
S.99	Closure of parking spaces in certain cases	Delegation		X	X	X	
S.100(1A)	Infringement notices (in respect of an offence relating to a vehicle)	Delegation		X	X	X	
S.102	Removal of vehicles in certain cases from parking spaces	Delegation		X	X	X	
S.104	Permits for use of parking spaces without operation of meters or use of parking vouchers	Delegation		X	X	X	S.104(2) must be in accordance with Annual Schedule of Fees and Charges
S.109	Lighting of certain State highways: Contributions by corporations to lighting of certain State highways	Delegation		X	X	X	
S.110	Powers and duties of corporations in relation to State highways	Delegation		X	X	X	
S.112	Liability of corporation to maintain road works carried out by the Crown	Delegation		X	X	X	
S.114	Right of private persons opening new streets to obtain contributions	Delegation		X	X	X	Delegation excludes S 114(8)
S.115	Retention of petrol-pumps in highways	Delegation		X	X	X	
S.116	Tramways along or across highways	Delegation		X	X	X	
S.119	Determination of compensation	Delegation		X	X	X	

20. *Local Government (Meeting Procedures) Regulations 2015*²⁶

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	General Manager
R.7(1) (2)	Notice of meetings	Delegation	X
R.8(1) (3)	Agenda	Delegation	X
R.9(1)	Public access to documents	Delegation	X

²⁶ Version 29 June 2015

21. Monetary Penalties Enforcement Act 2005²⁷

Provision	Function or power	Nature (Appointment, Delegation or Authorisation)	Given By Given To				Conditions or restrictions
			Council	General Manager	General Manager	Director – Community & Development	
s.22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X		
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X		
17(2)	Options for dealing with infringement notice issued by fee-paying public sector body	Delegation	X	X	X		
18(1)	Referral to Director of infringement notice issued by fee-paying public sector body	Delegation	X	X	X	X	
23	Withdrawal of infringement notice	Delegation	X	X	X	X	
28(1)	Application to fee-paying public sector body for variation of payment conditions	Delegation	X	X	X		
39(1)	Hearing of offence by court	Delegation	X	X	X		
40(3)	Application to court	Delegation	X	X	X		

²⁷ Version 13 June 2023

22. Place Names Act 2020²⁸

Given By Given To

Provision	Function or power	Nature (Appointment, Delegation or Authorisation)	Council	General Manager	General Manager	Director – Community & Development	Conditions or restrictions
S.11(2)	Naming of roads, streets, &c	Delegation	X	X	X	X	Restricted to the naming of roads and / or streets approved under new subdivisions of land.
S.11(3)	Naming of roads, streets, &c	Delegation	X				
S.11(4)	Naming of roads, streets, &c	Delegation	X				

²⁸ Version 1 July 2020

23. *Public Health Act 1997*²⁹

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By		Given To			Conditions or Restrictions
			Council	General Manager	General Manager	Director – Community & Development	Environmental Health Officer	
Sec 22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X			Except s.185(1)
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X			Except s.185(1)
Sec 11 (1) (2)	Appointment of officers	Delegation		X	X		X	
Sec 32 (1) (2)	Production of records	Delegation		X	X			
Sec 33 (a) (b)	Production of things	Delegation		X	X			
Sec 34 (a) (b)	Production of licence	Delegation		X	X			
Sec 35	Photographs, sketches, measurements and recordings	Delegation		X	X			
Sec 36 (1) (2)	Information requirements	Delegation		X	X			
s.56(3)	Burial or removal of body to morgue	Delegation		X	X		X	
Sec 57	Council immunisation programs	Delegation		X	X		X	
Sec 77 (1) (3)	Grant or refusal of licence (for a place of assembly)	Delegation		X	X		X	
Sec 78	Issue of licence (for a place of assembly)	Delegation		X	X		X	
Sec 81	Renewal of licence (for a place of assembly)	Delegation		X	X		X	
Sec 82	Variation of licence (for a place of assembly)	Delegation		X	X		X	
Sec 83	Cancellation of licence (for a place of assembly)	Delegation		X	X		X	
Sec 84 (2)	Overcrowding	Delegation		X	X			

²⁹ Version 24 October 2022

Sec 87	Closure order	Delegation		X	X		X
Sec 88	Service of closure order	Authorisation		X	X		X
Sec 89	Revocation of closure order	Delegation		X	X		X
Sec 92 (1) (4) (6)	Rectification notice	Delegation		X	X		X
Sec 97	Grant or refusal of registration of premises	Delegation		X	X		X
Sec 98	Issue of certificate of registration of premises	Delegation		X	X		X
Sec 101	Renewal of registration of premises	Delegation		X	X		X
Sec 102	Variation of registration of premises	Delegation		X	X		X
Sec 103	Cancellation of registration of premises	Delegation		X	X		X
Sec 106	Grant or refusal of licence (to carry out any public health risk activity)	Delegation		X	X		X
Sec 107	Issue of licence (to carry out any public health risk activity)	Delegation		X	X		X
Sec 110	Renewal of licence (to carry out any public health risk activity)	Delegation		X	X		X
Sec 111	Variation of licence (to carry out any public health risk activity)	Delegation		X	X		X
Sec 112	Cancellation of licence (to carry out any public health risk activity)	Delegation		X	X		X
Sec 115	Grant or refusal of registration of regulated system	Delegation		X	X		X
Sec 116	Issue of certificate of registration (of a regulated system)	Delegation		X	X		X
Sec 119 (1) (3)	Notice to comply with direction	Delegation		X	X		X
Sec 121	Renewal of registration (of any regulated system)	Delegation		X	X		X
Sec 122	Variation of registration (of any regulated system)	Delegation		X	X		X
Sec 123	Cancellation of registration (of any regulated system)	Delegation		X	X		X
Sec 128	Notification of quality of water	Delegation		X	X		X
Sec 129 (1)	Orders relating to water quality	Delegation		X	X		X
Sec 130 (1) (3)	Monitoring and review (of the quality of water within the municipal area)	Delegation		X	X		X
Sec 131	Samples	Delegation		X	X		X
Sec 135	Grant or refusal of registration (as a supplier of water)	Delegation		X	X		X
Sec 136	Issue of certificate of registration (as a supplier of water)	Delegation		X	X		X
Sec 136AA	Renewal of Registration (as a supplier of water)	Delegation	X		X		X
Sec 136B	Variation of registration (as a supplier of water)	Delegation		X	X		X
Sec 136C	Cancellation of registration (as a supplier of water)	Delegation		X	X		X
136H	Issue of certificate of registration (as a water carrier)	Delegation	X		X		X
136I	Renewal of registration (of water carrier)	Delegation	X		X		X
136K	Variation of registration (of water carrier)	Delegation	X		X		X
136L	Cancellation of registration (of water carrier)	Delegation	X		X		X
Sec 144	Registers kept by Councils	Delegation		X	X		X
Sec 148 (1)	Requirement for information	Delegation		X	X		
Sec 152 (1)	Costs incurred in exercising power	Delegation		X	X		X

Sec 158 (1)	Proceedings	Delegation		X	X			
Sec 169 (1)	Infringement notices	Delegation		X	X	X		
Sec 190 (1) (3) (4)	Sale or disposal of forfeited things	Delegation		X	X			
Sec 191 (3)	Return of and access to seized things	Delegation		X	X			
Sec 192 (1)	Sale or disposal of seized things	Delegation		X	X			

24. *Public Interest Disclosures Act 2002*³⁰

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By		Given To			Conditions or Restrictions
			Council	General Manager	General Manager	Director – Corporate Services	Administration Manager	
s.22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X			
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X			
S.62B	Delegation by principal officer	Delegation		X		X	X	Delegation of powers in S.62A
S.29B	Referral of disclosure to Integrity Commission	Delegation		X		X	X	
S.29D(1)	Notice of referral	Delegation		X		X	X	
S.33(1)	Determination of public body of disclosure as to public interest disclosure	Delegation		X		X	X	
S.34(1)	Procedure where public body determines disclosure to be public interest disclosure	Delegation		X		X	X	
S.35(1)	Procedure where public body determines disclosure not to be public interest disclosure	Delegation		X		X	X	
S.64	Matters that do not have to be investigated	Delegation		X		X	X	
S.65(1)	Decisions by public body not to investigate	Delegation		X		X	X	
S.68	Referral to Ombudsman by public body	Delegation		X		X	X	
S.70	Provision of information to Ombudsman	Delegation		X		X	X	
S.72(1)	Notice of referral	Delegation		X		X	X	
S.74	Information about progress of investigation	Delegation		X		X	X	
S.76(1)	Report on investigation	Delegation		X		X	X	

³⁰ Version 31 August 2023

S.77(1)	Report to person making disclosure	Delegation		X		X	X	
S.77A(2)	Investigations to be completed within 6 months	Delegation		X		X	X	
S.77A(4)	Investigations to be completed within 6 months	Delegation		X		X	X	

25. *Right to Information Act 2009*³¹

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By			Given To Lauren Tolpu ³²	Conditions or Restrictions
			Council	General Manager	General Manager		
s.22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X	X	
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X	X	
S.10	Electronic information	Delegation		X	X	X	
S.12	Information to be provided apart from Act.	Delegation		X	X	X	
S.13 (5) (6) (7) (8)	Application for assessed disclosure of information	Delegation		X	X	X	
S.14 (1)	Transfer of applications (for assessed disclosure of information)	Delegation		X	X	X	
S.15	Time within which applications for assessed disclosure of information are to be decided	Delegation		X	X	X	
S.16	Charges for information	Delegation		X	X	X	
S.17	Deferment of provision of information	Delegation		X	X	X	

³¹ Version 18 March 2022

³² Delegated period of three (3) years (period 23 October 2023 to 22 October 2026)

S.18	Provision of information	Delegation		X	X	X	X	
S.19	Requests may be refused if resources unreasonably diverted	Delegation		X	X	X	X	
S.20	Repeat or vexatious applications may be refused	Delegation		X	X	X	X	
S.21 (1)	Decision to be made on behalf of public authority by authorised person	Delegation		X	X	X	X	
S.21 (2)	Decision to be made on behalf of public authority by authorised person	Delegation		X	X	X	X	
S.22	Reasons to be given	Delegation		X	X	X	X	
S.23	Other responsibilities of principal officer	Delegation		X	X	X	X	
S.33	Public Interest Test	Delegation		X	X	X	X	
S.36 (2)	Personal information of person	Delegation		X	X	X	X	
S.36 (3) (5)	Personal information of person	Delegation		X	X	X	X	
S.37 (2)	Information relating to business affairs of third party	Delegation		X	X	X	X	
S.37 (3) (5)	Information relating to business affairs of third party	Delegation		X	X	X	X	
S.43 (4) (5)	Internal review (of a decision in respect of an application)	Delegation		X	X	X	X	

26. Roads and Jetties Act 1935³³

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By		Given To		Conditions or Restrictions
			Council	General Manager	General Manager	Director – Infrastructure	
Sec 22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X		
Sec 22 LGA	To agree with the Minister for the maintenance or reconstruction of a State highway or a subsidiary road otherwise than in accordance with s.11(1)	Delegation	X		X		
Sec 22 LGA	To carry out the Council's power to move, keep or impound any vehicle causing an obstruction or danger etc. and related action pursuant to s.48B	Delegation	X		X		
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X		
S11	Maintenance of State highways, &c. in cities, &c.	Delegation		X	X	X	
S11(2)	To agree with the Minister for the maintenance or reconstruction of a State highway or a subsidiary road otherwise than in accordance with s.11(1)	Delegation		X	X	X	
S28	Acquisition of land for quarry, &c.	Delegation		X	X	X	
S29	Intention to acquire land may be abandoned if compensation excessive	Delegation		X	X	X	
S32	Entry by council upon land and staking out of same	Delegation		X	X	X	
S33	Rental of land (for the purpose of obtaining materials therefrom for the construction or maintenance of any road or street)	Delegation		X	X	X	
S34	Use of uncultivated land for temporary road	Delegation		X	X	X	
S35	Taking of timber, &c., from land (for making, repairing, or fencing any road, or for any other purposes of this Act)	Delegation		X	X	X	
S36	Quarries, &c. to be fenced and filled up or otherwise secured	Delegation		X	X	X	
S37	Fences to be restored	Delegation		X	X	X	
S38	Deviations to be fenced	Delegation		X	X	X	
S39	Entry upon adjoining lands for road maintenance or reconstruction	Delegation		X	X	X	
S40	Power to make drains on adjoining lands	Delegation		X	X	X	
S41	Timber growing near roads may be cut down: Consent of owner required in certain cases	Delegation		X	X	X	
S42	Hedges, &c., obstructing view of traffic to be cut or trimmed	Delegation		X	X	X	
S44	Culverts to be constructed by owners at entrances to lands adjoining roads	Delegation		X	X	X	
S45	Power of Minister in certain cases to erect gates across roads	Delegation		X	X	X	
S46	Damage caused by overweight vehicles	Delegation		X	X	X	
S47	Road metal, &c., may be placed on side of road	Delegation		X	X	X	
S47A	Warning gantries for bridges with overhead members	Delegation		X	X	X	
S48	Power of road authority, with the consent of the Governor, to permit tramway or railway along or across road	Delegation		X	X	X	
S48A	Removal and disposal of abandoned articles	Delegation		X	X	X	
S48B	Power to remove vehicles causing obstruction or danger	Delegation		X	X	X	
S49	Obstructing roads: Notice to remove obstructions	Delegation		X	X	X	
S50B	Excavations	Delegation		X	X	X	
S51	Laying down timber, &c., on roads	Delegation		X	X	X	

³³ Version 17 May 2023

27. *Strata Titles Act 1998*³⁴

Provision	Function or power	Nature (Appointment, Delegation or Authorisation)	Given By		Given To		Conditions or restrictions
			Council	General Manager	General Manager	Director – Community & Development Town Planner	
s.22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X		
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X		
31(2A)	Application for, and grant of, certificate of approval	Delegation	X	X	X	X	X
31(2B)	Application for, and grant of, certificate of approval	Delegation	X	X	X	X	X
31(3)	Application for, and grant of, certificate of approval	Delegation	X	X	X	X	X
31(4)	Application for, and grant of, certificate of approval	Delegation	X	X	X	X	X
31(6)	Application for, and grant of, certificate of approval	Delegation	X	X	X	X	X
31AA	Requirement for staged development scheme	Delegation	X	X	X	X	X
36(1)	Application for council approval (in relation to a staged development scheme)	Delegation	X	X	X	X	X
37(1)(a)	Approval of scheme in principle	Delegation	X	X	X	X	X
37(1)(b)	Approval of scheme in principle	Delegation	X	X	X		
37(2)(a)	Approval of scheme in principle	Delegation	X	X	X	X	X
37(2)(b)	Approval of scheme in principle	Delegation	X	X	X	X	X

³⁴ Version 5 November 2021

37(2)(c)	Approval of scheme in principle	Delegation	X	X	X	X	X	
37(4)	Approval of scheme in principle	Delegation	X	X	X	X	X	
41(2)	Progressive development	Delegation	X	X	X			
42(2)	Application for variation of scheme	Delegation	X	X	X	X	X	
42(5)	Application for variation of scheme	Delegation	X	X	X	X	X	
42(6)	Application for variation of scheme	Delegation	X	X	X	X	X	
45	Injunction	Delegation	X	X	X			
54(1)(a)	Approval of scheme	Delegation	X	X	X	X	X	
54(1)(b)	Approval of scheme	Delegation	X	X	X	X	X	
54(2)(a)	Approval of scheme	Delegation	X	X	X	X	X	
54(2)(b)	Approval of scheme	Delegation	X	X	X	X	X	
54(2)(c)	Approval of scheme	Delegation	X	X	X	X	X	
54(4)	Approval of scheme	Delegation	X	X	X	X	X	
57(2)	Progressive development	Delegation	X	X	X			
58(2)	Application for variation of scheme	Delegation	X	X	X	X	X	
58(5)	Application for variation of scheme	Delegation	X	X	X	X	X	
58(6)	Application for variation of scheme	Delegation	X	X	X	X	X	
61	Injunction	Delegation	X	X	X			
65(a)	Assignment of interest in land subject to scheme	Delegation	X	X	X			
65(b)(i)	Assignment of interest in land subject to scheme	Delegation	X	X	X			
65(b)(ii)	Assignment of interest in land subject to scheme	Delegation	X	X	X			
142(2)(b)	Recording of certain orders	Delegation	X	X	X			

28. Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016³⁵

		Given By		Given To	
Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Council	General Manager	General Manager
s.22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X
S.64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X
S.34	Powers and functions of corridor manager	Delegation and authority to delegate	X		X

³⁵ Version: 27 November 2023

29. Traffic Act 1925³⁶

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By		Given To			Conditions or Restrictions
			Council	General Manager	General Manager	Director – Infrastructure	Issuing Authority	
S.41CA	Declaration of road for use by personal mobility devices	X	X					For S.41CA road authority has the same meaning as in S.41C. Under S.41C road authority means a person, body corporate or body politic responsible for designing, constructing, maintaining or managing roads.
S.43(2)	Removal of things obstructing public streets	X	X	X	X	X		S.43(1) authorised person means - (b) in the case of a public street in a municipal area, a person who is an employee or agent of the responsible council and has the approval of that council to exercise power under this section within that area.
S.43(3)(4)(5)	Removal of things obstructing public streets	X	X	X	X	X		S.43(1) relevant authority means - (b) in relation to an authorised person who is an employee or agent of a council, that council.

³⁶ Version 23 June 2023

30. Urban Drainage Act 2013³⁷

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given				Conditions or Restrictions
			By	By	By	To	
			Council	General Manager	General Manager	Director – Infrastructure	
s.22 LGA	Delegation (of functions or powers) by Council	Delegation	X		X		
Sec 64 LGA	Delegation (of functions or powers) by general manager	Authorisation	X		X		
S.5(6)	Council to provide adequate public stormwater system	Delegation	X	X	X		
S.5(4)	Council to provide adequate public stormwater system	Delegation	X	X	X		
S.7	Service of notice relating to negotiations for provisions of stormwater services	Delegation	X	X			
S.11(1)	Power of council to adopt stormwater systems	Delegation		X	X	X	
S.11(4)	Power of council to adopt stormwater systems	Delegation		X			
S.11(8)	Power of council to adopt stormwater systems	Delegation	X	X	X		
S.12	Council to maintain maps	Delegation	X	X	X		
S.13	Protection of stormwater assets	Delegation		X	X	X	
S.13(4)	Protection of stormwater assets	Delegation	X		X		
S.13(5)(b)	Protection of stormwater assets	Delegation	X		X		
S.14	Interference with public stormwater systems	Delegation		X			
S.14(4)	Interference with public stormwater systems	Delegation	X	X	X	X	

³⁷ Version 10 May 2024

S.14(5)(b)	Interference with public stormwater systems	Delegation	X		X		
S.15(13)	Power of authorised officers to carry out work on or adjoin to public land	Delegation	X		X		
S.16(9)	Power of authorised officers to enter private land	Delegation	X		X		
S.17	Power to undertake construction of public stormwater systems	Delegation	X		X		
S.18(3)	Discharge of matter into public stormwater system	Delegation		X	X	X	
S.20	Limits on connection point	Delegation		X	X	X	
S.21(1)	Requirement to connect	Delegation		X	X	X	
S.21(3)	Requirement to connect	Delegation	X	X	X	X	
S.22(1)	Requirement to disconnect	Delegation		X	X	X	
S.22(3)	Requirement to disconnect	Delegation	X	X	X	X	
S.23(2)(a)	Property owners not to direct stormwater onto neighbouring properties	Delegation		X	X	X	
S.23(2)(b)	Property owners not to direct stormwater onto neighbouring properties	Delegation	X		X		
S.23(3)	Property owners not to direct stormwater onto neighbouring properties	Delegation	X		X		

31. *Vehicle and Traffic Act 1999*³⁸






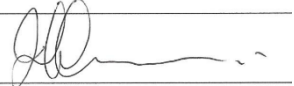

Provision	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By	Given To	Conditions or Restrictions
			General Manager	Director - Community & Development	
Sec 56C (2) (3) (4) (5)	Certain activities prohibited on public streets (i.e. selling goods, or a business, calling, or employment)	Delegation	X	X	

³⁸ Version 23 June 2023


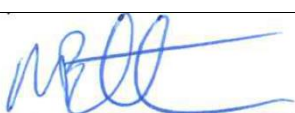
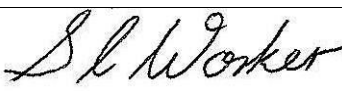

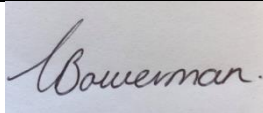


32. Miscellaneous Powers and Functions

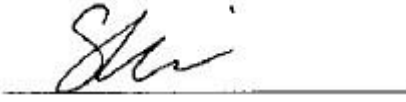

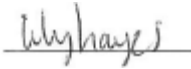







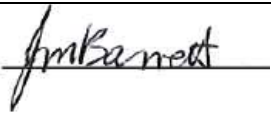
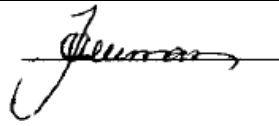



Provision No.	Function or Power	Nature (Appointment, Delegation or Authorisation)	Given By					Given To					
			Council	General Manager	General Manager	Assistant General Manager	Director – Community & Development	Director – Corporate Services	Finance Manager	Administration Manager	Director – Infrastructure	Town Planner	Executive Assistant
1	To call for and accept quotations, tenders or auction the disposal of surplus or redundant plant, equipment and materials	Delegation	X	X	X						X		
2	To approve the taking over by the Council of engineering works involved in the development of a subdivision, subject to the certification by the Council’s Engineer that all items and maintenance have been satisfactorily completed and ‘as constructed’ drawings have been received.	Delegation	X	X	X						X		
3	To institute, defend, abandon, settle or compromise any proceedings before any tribunal for the recovery of debts due to the Council, or to protect, recover, or secure recompense for damage to or loss of any property of the Council.	Delegation	X	X	X			X	X	X			
4	To authorise and to institute proceedings for non-compliance with any order or notice lawfully made or given or on behalf of Council, and where such order or notice is not complied with, to authorise the carrying out of the necessary work where the Council has the power to do so.	Delegation	X	X	X	X	X				X		
5	To issue or publish or cause to be issued or published statements of fact relating to Council’s activities or policies.	Delegation	X	X	X								
6	To seek legal advice and to complete affidavits on behalf of Council in accordance with Council policies.	Delegation	X	X	X	X	X	X	X	X	X		X
7	To sign all contracts, leases and agreements on behalf of Council in accordance with Council policies.	Delegation	X	X	X	X	X	X	X	X	X		
8	To authorise the affixing of the Common Seal to any document, including final plans of survey complying with all relevant statutes.	Delegation	X	X	X	X	X					X	
9	To negotiate and approve leases of Council property where the annual rental is less than \$15,000 exclusive of GST.	Delegation	X	X	X	X		X	X	X			
10	To authorise the carrying out by Council of private works for other parties.	Delegation	X	X	X						X		
11	To authorise the joining in or the contribution by the Council, to the erection or repair of any fence between land of the Council and adjoining land in accordance with the Boundary Fences Act 1908 and in keeping with Council’s budget estimates.	Delegation	X	X	X	X					X		
12	To determine the use of public roads for walk-a-thons, charitable collections or other like events.	Delegation	X	X	X						X		
13	To authorise the closure of roads or parts thereof temporarily for repairs or construction.	Delegation	X	X	X						X		
14	To authorise the total or partial release of bonds, guarantees and security deposits where the relevant Departmental Director has certified that the work or thing to which the bond, guarantee or security deposit relates has been satisfied in whole or in part and to call on any bonds, guarantee or security deposit where the work secured has not been carried out in accordance with Council requirements.	Delegation	X	X	X	X	X	X			X		
15	To authorise the use of Council’s plant and equipment in emergencies at the request of the State Emergency Services, Tasmania Police or the State Fire Authority.	Delegation	X	X	X						X		
16	To make payments and donations in keeping with Council’s policy.	Delegation	X	X	X	X	X	X					
17	To approve or disapprove, upon written application, requests to consume intoxicating liquor on Council reserves or premises.	Delegation	X	X	X								
18	To lend materials from Council stores stock in emergency circumstances as determined by the General Manager subject to the provision of a written acknowledgement of receipt of an undertaking to replace within a set time.	Delegation	X	X	X						X		
19	Subject to the provisions of any Act to permit or refuse to permit the disposal of waste or rubbish at a Council tip, refuse disposal site or waste transfer station.	Delegation	X	X	X						X		
20	Power to approve the demolition of buildings not classified or recorded by the National Trust or Heritage listed.	Delegation	X	X	X								
21	To approve conditionally or otherwise all temporary signs and hoardings.	Delegation	X	X	X								
22	Authority to appoint “Authorised Officers” or “Council Officers” where such are required to be appointed under the <i>Local Government Act 1993</i> or any other Act and to issue “Certificates of Authority” to those officers where required.	Delegation	X	X	X	X							


33. Procurement Delegation³⁹

Name	Position	Signature	Procurement Delegation
Rohan Willis	Director – Community & Development / Assistant General Manager		\$250,000
	Director – Works & Infrastructure		\$250,000
Lauren Tolputt	Acting Director – Corporate Services		\$50,000
Wayne Williams	Project Development Officer		\$50,000
Daniel Smythe	Civil Works Supervisor		\$50,000
Craig Wheeler	Town Maintenance Supervisor		\$50,000
Allison Saunders	Finance Manager		\$50,000
Peter Carey	Building & Compliance Officer		\$20,000
Andrew Holmes	Maintenance Co-ordinator		\$20,000
Peter Coleborn	Trail Operations Manager		\$20,000
Jeff Holmes	Waste Management		\$20,000
	Regulatory Services Manager		\$10,000
Andrew Beggs	IT Officer		\$10,000

³⁹ Version 25 July 2024

Bridget Waterhouse	Program Manager		\$10,000
Malcolm Beattie	Management Accountant		\$10,000
Stuart Worker	Civil Works Foreman		\$10,000
Sarah Forsyth	Executive Assistant		\$5,000
Jane Kilburn	Scottsdale Aquatic Centre Manager		\$5,000
Nick Arnold	Scottsdale Team Leader		\$5,000
Susan Woolley	Administration Officer – Depot		\$5,000
Crystal Bowerman	Bridport Team Leader		\$5,000
Trevor Styles	Derby Team Leader	 Signature	\$5,000
Paul Chirichiello	Town Maintenance (Builder)		\$5,000
Elizabeth Hadley	Community & Development Administration Officer		\$5,000
Chloe Carey	Trainee Accountant		\$5,000
Stephanie Hill	Administration Team Leader		\$5,000
Jade Hassell	People and Safety Officer		\$2,500

Shannon Hill	Facilities and Compliance Officer		\$2,500
Carly Hall	Project Officer		\$1,000
Lily Hayes	Graduate Town Planner		\$1,000
Tracey Brown	Administration Officer		\$1,000
Chelsea Marshall	Payroll and HR Administration Officer		\$1,000
Jane France	Finance & HR Administration Officer		\$1,000
Robert Masterman	Environmental Health Officer		\$1,000
Madison Loosmore	Development Admin Officer		\$1,000
Tiah Stagoll	Administration Officer		\$1,000
Angela Lowe	Customer Service Officer		\$1,000
Lou Barrett	Works & Infrastructure Admin Assistant		\$1,000
Coralee Freeman	Finance Officer		\$1,000
Karsha Dewis	Customer Service & Rates Officer		\$1,000
Sophie Mills	Customer Service Officer		\$1,000
Mandy Walters	Customer Service Officer		\$1,000

John Petterwood	Construction Team Leader		\$1,000
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If orders are required for the purchase of goods or services above the delegated limit of the person issuing the order it is to be signed by their Supervisor or Manager who has a delegated limit over the cost of the item prior to the order being placed. All orders must state the purchase price and the job number to which it is to be costed. All figures shown are to be taken as exclusive of Goods and Services Tax.

This delegation is issued to the position and the names are listed only to identify the current occupant of the position. The delegation will also apply to persons acting in any of the positions listed whilst the permanent occupant is absent through leave or for any other reason.

As any purchase over \$250,000 (exclusive of GST) requires the calling of tenders, it therefore requires a contract, which must be ordered over the signature of the General Manager.

John Marik
General Manager



dorset
COUNCIL

2024/25

Annual Plan

September Quarter Update

Introduction

Councils are required each financial year, under Section 71 of the *Local Government Act 1993*, to prepare an Annual Plan.

The Annual Plan outlines Council’s high level actions for the year and is directly linked to Department Plans that identify tasks associated with meeting the Actions outlined in the Annual Plan and strategies identified in the Strategic Plan.

The Annual Plan Quarterly Update provides Council and the community with an update on progress with the Annual Plan. Where tasks (50 in total) have been identified for a quarter, a status of Achieved, In Progress or Not Achieved are assigned.

As at 30 September 2024, the following results were achieved:

Progress as at 30 September 2024	
Achieved	1
In Progress	20
Not Achieved	-
Total Activities	50
Carried Forward	-

2024/25 Action Plan

The following pages of the Annual Plan provide details on additional goals, outcomes and objectives that the Council is seeking to undertake and complete as activities in addition to its annual business.

Activity	Focus Area	Strategic Reference	Actions / Initiatives / Deliverables	Responsible Team	Indicative Quarter	Progress and Status ¹
1	Dorset Strategic Plan 2023-2032	13.1	<ul style="list-style-type: none">Review PlanStrategic Plan progress report and status update	Governance	June 2025 June 2025	
2	Key Operational Deliverables	10.1	<ul style="list-style-type: none">Annual Report 2023/24Long Term Financial PlanAnnual Plan 2025/26Budget Estimates 2025/26Rates Resolution 2025/26Fees and Charges 2025/26Council Quarterly Financials 2024/25	Governance	December 2024	90% - In Progress
				Corporate Services	June 2025	
				Governance	June 2025	
				Corporate Services	June 2025	
				Corporate Services	June 2025	
				Corporate Services	June 2025	
				Corporate Services	Quarterly	25% - In Progress
				Sep ¼ Notes: <ul style="list-style-type: none"><i>Annual Report 2023/24 financials signed off by the Tasmanian Audit Office with an unqualified opinion. Annual Report to be presented to community at November 2024 Annual General Meeting.</i><i>Quarterly Financial Report to be presented to Council at 18 November Council Meeting.</i>		
3	Municipal Tourism Marketing Strategy	8.1	<ul style="list-style-type: none">Review current Municipal Marketing Strategy and determine responsibilitiesMatch this Strategy to the Tourism Tasmania and Visit Northern Tasmania strategies and review roles and responsibilities	Governance	December 2024	10% - In Progress
					March 2025	
					Sep ¼ Notes: Visit Northern Tasmania (VNT) are leading the review of the current Dorset Municipal Marketing Strategy and Plan. VNT have formed a working group which includes key tourism operators and agencies, along with Council. The working group has met during the September quarter with the first task being the development of a scoping document for the updating of the Municipal Marketing Strategy and Plan. This scope document will form part of the tender process for the recruitment of a Marketing Consultant who will update the Plan. The working group has a draft scope developed.	
4	Priority Projects Plan Reporting	9.3	Half-yearly reporting including project status	Governance	December 2024 June 2025	

¹ ● Completed

● In Progress (% complete)

● Not Achieved

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Activity	Focus Area	Strategic Reference	Actions / Initiatives / Deliverables	Responsible Team	Indicative Quarter	Progress and Status ²
5	Blue Derby Foundation Memorandum of Understanding (MoU) reporting	9.4	Quarterly progress reporting	Governance	Quarterly	25% - In Progress
	Sep ¼ Notes: Quarterly report presented to Council at 19 August 2024 Council Meeting.					
6	Future of Local Government Review	12.2	Half-yearly status of the project from a sector perspective / Council progress in relation to shared services	Governance	December 2024 June 2025	
7	Information Technology (IT) Strategy	13.1	Progress report on IT Strategy and Plan	Governance	December 2024 June 2025	
8	Board of Inquiry requirements	13.2	Review findings, implement recommendations and develop action plan	Governance	Quarterly	25% - In Progress
	Sep ¼ Notes: The Board of Inquiry submitted its report to the Minister on 30 April 2024, containing 71 findings and 23 recommendations. After reviewing the report, the Minister invited the Council to make a submission, which it did on 25 July 2024. In response, the Minister acknowledged concerns raised about procedural fairness not being afforded to the Council as a "body corporate" and directed the Board of Inquiry to reconsider its report. On the 19 September 2024, Council's submission was formally received and considered by the Commissioner at a Closed Session of Council, and a copy of Council's submission was provided to the Board of Inquiry. Council now await further direction on this matter from the Minister.					
9	Northern Tasmanian Alliance for Resilient Councils (NTARC)	16	Local government sector climate change initiatives progress report to Council	Governance	December 2024 June 2025	
10	Civil Infrastructure improved practices	10.3, 13.1	Update to Council on system and process improvements	Infrastructure	December 2024 June 2025	
11	Policy No.26 – Tree Management	10.1	Review, adopt and implement	Infrastructure	September 2024	100% - Completed
	Sep ¼ Notes: Policy was reviewed and adopted by Council at 22 July 2024 Council Meeting.					
12	Waste Strategy	14.2	<ul style="list-style-type: none">Engage with Circular North in the development of a regional Waste StrategyProgress report to Council on Green Waste StrategyContainer Refund Scheme implementation	Infrastructure	Half – Yearly	
					Quarterly	25% - In Progress
					Half-Yearly	
Sep ¼ Notes: Green Waste progress update provided to Council at 21 October 2024 Council Meeting.						
13	New Events Policy	3.1	<ul style="list-style-type: none">Develop Policy and consult with communityConsider feedback, adopt and implement	Corporate Services	September 2024 December 2024	50% - In Progress
					Sep ¼ Notes: Endorsed for a 28-day community consultation period at the 16 September 2024 Council Meeting, with consultation concluding on 16 October 2024.	

² ● Completed ● In Progress (% complete) ● Not Achieved

Activity	Focus Area	Strategic Reference	Actions / Initiatives / Deliverables	Responsible Team	Indicative Quarter	Progress and Status ³
14	CCTV Project	4.1	Community consultation on camera locations / project progress report to Council	Infrastructure	December 2024 June 2025	50% - In Progress
	Sep ¼ Notes: The Local Government Association of Tasmania (LGAT) are facilitating a statewide CCTV project which aims to consolidate all 29 Tasmanian councils onto one IT platform. Council have submitted all municipal CCTV camera specifications to LGAT to gauge whether these assets will synchronise with the new IT platform. As part of the project, Council have also submitted 7 new camera site locations. The contractor engaged by LGAT has conducted onsite visits and is now formulating a set of recommendations for Council to consider, including full costings.					
15	Municipal Weed Management Plan	8.3, 17.1, 17.2	Develop, consult with community, adopt and implement	Infrastructure	March 2025	50% - In Progress
	Sep ¼ Notes: Draft Weed Management Plan prepared and currently under internal review prior to community consultation.					
16	Austins Road residential development	7.2	Progress combined Scheme Amendment and development application for residential zoning of Council land at Austins Road, Scottsdale (CT 150049/1)	Community & Development	June 2025	5% - In Progress
	Sep ¼ Notes: Quote for planning consultancy work received. Pending acceptance of consultancy services, draft master plans for site to be prepared and considered by Council prior to formal submission of scheme amendment application.					
17	Scottsdale light industrial rezoning	7.2	Progress combined Scheme Amendment and development application for light industrial zoning of Council land at 54 Ringarooma Road, Scottsdale (Scottsdale Depot balance land)	Community & Development	June 2025	5% - In Progress
	Sep ¼ Notes: Quote for planning consultancy work received. Pending acceptance of consultancy services, draft master plans for site to be prepared and considered by Council prior to formal submission of scheme amendment application.					
18	Bridport Structure Plan	7.2	Preparation of draft Structure Plan	Community & Development	March 2025	5% - In Progress
	Sep ¼ Notes: Quote for planning consultancy work received. Pending acceptance of consultancy services, draft master plans for site to be prepared and considered by Council prior to formal submission of scheme amendment application.					

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Activity	Focus Area	Strategic Reference	Actions / Initiatives / Deliverables	Responsible Team	Indicative Quarter	Progress and Status ⁴
19	Bridport Foreshore	9.2, 9.3	<ul style="list-style-type: none">Bridport Pier Working Group participationCommence marine engineering design plans (and supporting information) for New Port / River Entrance and feasibility assessment of proposed Bridport Marina	Community & Development	June 2025	25% - In Progress
						5% - In Progress
	<p>Sep ¼ Notes: <i>Bridport Pier:</i> A strong working relationship has been established between MAST, the Bridport Pier Working Group and Council in facilitating a broad community consultation process to identify the preferred site of the Bridport Pier. This process has given all parties confidence that Croquet Lawn Beach has community support as the location for the proposal. While there has been a range of opinions, this consultation marks an important step in the evolution of the project, ensuring that robust community sentiment has informed the preferred location of the pier for development assessment. Upon receipt of a planning application for the pier, anticipated later this year, Council will assume its role as the planning authority and objectively assess the application against the Tasmanian Planning Scheme.</p> <p><i>New River Entrance / Marina Feasibility:</i> State government funding (via an election promise) of \$600K has been allocated to (i) investigate and prepare engineering design and construction (costed) plans for a new river entrance, and (ii) undertake a feasibility study for a proposed marina in the Trent Water vicinity (contingent upon viability of the new river entrance). Council, in collaboration with MAST, have now received a quote from a suitably qualified marine infrastructure consultant for project initiation and scoping work for the new river entrance feasibility and design. Pending confirmation of engagement, this project initiation step of the project will commence – which will include a preliminary community consultation phase. Following completion of the project initiation and scoping work, Council will progress to tendering for project management and technical oversight of the new river entrance (and marina) feasibility and design project.</p>					
20	Derby Master Plan	7.2	Master Planning – scope and plan for funding	Community & Development and Governance	June 2025	5% - In Progress
	<p>Sep ¼ Notes: Council is working with various State and Federal Government agencies to attain funding for Derby Master Planning. Council has collaborated with the Northern Tasmanian Development Corporation (NTDC) to have project placed on the NTDC regional priority projects list. This list is used by the NTDC and Regional Development Australia to lobby and advocate for State and Federal Government funding.</p>					
21	Policy No.55 – Mobile Food Vendor	9.1, 10.1	Review, adopt and implement	Community & Development	December 2024	
22	Council Delegations	13.2	Half-yearly review of Master Delegations Register	Community & Development and Governance	December 2024 June 2025	50% - In Progress
						<p>Sep ¼ Notes: Review of Master Delegations conducted in October 2024, with Register presented at 21 October 2024 Council Meeting for endorsement.</p>
23	Rail Trail	8.2	Quarterly progress report to Council	Community & Development	Quarterly	25% - In Progress
						<p>Sep ¼ Notes: Quarterly Report provided to Council via the Management Briefing Report 21 October 2024 Council Meeting.</p>
24	Road Asset Management Plan	10.3	Review, adopt and implement	Corporate Services	June 2025	
25	Land Improvement Asset Management Plan	10.3	Develop, adopt and implement	Corporate Services	March 2025	

⁴ ● Completed ● In Progress (% complete) ● Not Achieved

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Activity	Focus Area	Strategic Reference	Actions / Initiatives / Deliverables	Responsible Team	Indicative Quarter	Progress and Status ⁵
26	Building Asset Management Plan	10.3	Review, adopt and implement	Corporate Services	June 2025	
27	Policy No. 33 – Asset Management	10.1	Review, adopt and implement	Corporate Services	June 2025	
28	Policy No. 43 – Cash Management	10.1	Review, adopt and implement	Corporate Services	September 2024	50% - In Progress
	Sep ¼ Notes: Reviewed and presented to Audit Panel at the 24 September Meeting, and to Council at the 21 October 2024 Council Meeting.					
29	Policy No. 58 – Writing off Debts	10.1	Review, adopt and implement	Corporate Services	June 2025	
30	Audit Panel	10.2, 13.2	Review tenure and composition of Panel	Corporate Services	December 2024	
31	Policy No. 42 – Rates and Charges	10.1	Review, adopt and implement	Corporate Services	June 2025	
32	Policy No. 51 – Work Health & Safety	10.1	Review, adopt and implement	Corporate Services	December 2024	
33	Child and Youth Safe Organisations Framework	13.2	<ul style="list-style-type: none">Quarterly reporting to CouncilReview Policy No. 61 – Safeguarding Children and Young People	Corporate Services	Quarterly	25% - In Progress
					December 2024	
	Sep ¼ Notes: Quarterly Report provided to Council via the Management Briefing Report at the 16 September 2024 Council Meeting. Council’s Child and Youth Safe Organisations Framework Action Plan was tabled at the 1 October 2024 Briefing Workshop.					
34	Policy No. 60 – Dealing with Unreasonable Customer Conduct	10.1	Review upon adoption of Office of Local Government Model Policy	Corporate Services	June 2025	
35	Bridport Seaside Caravan Park	10.1, 13.1	<ul style="list-style-type: none">Quarterly reporting to CouncilReview Policy No. 56 – Annual Sites	Corporate Services	Quarterly	25% - In Progress
					December 2024	
Sep ¼ Notes: Quarterly Report provided to Council at the August 2024 Council Meeting. As a permanent operating model has now been implemented, all future quarterly reports will be delivered via Council’s Quarterly Financials.						
36	People Management	11.1	Develop a new Policy	Corporate Services	December 2024	

⁵ ● Completed

● In Progress (% complete)

● Not Achieved



dorset
C O U N C I L

UNCONFIRMED

Audit Panel Minutes

Tuesday, 24 September 2024

2:00 pm

Council Chambers
3 Ellenor Street SCOTTSDALE

CONFIDENTIAL

Present: Ian Wright (Chair), Commissioner Andrew Wardlaw, John Marik (General Manager), Allison Saunders (Finance Manager), Lauren Tolputt (Acting Director – Corporate Services)

Apologies: Tas Audit Office Representatives

Minutes: Allison Saunders (Finance Manager)

Commenced: 2.02 pm

Item	Title	Officer/Presenter	Page
1	Declaration of Conflict of Interest	Group	5
2	Confirmation of Audit Panel Minutes 30 April 2024	Group	6
3	Work Health & Safety Update	Lauren Tolputt	7
4	Unaudited 2023/24 Financial Statements	Allison Saunders	8-11
5	Bridport Seaside Caravan Park operations update and unaudited 2023/24 operating results	Lauren Tolputt / Allison Saunders	12-15
6	Blue Derby Mountain Bike Operations update and unaudited 2023/24 operating results	John Marik	16-20
7	Draft Cash Management Policy	Allison Saunders	21
8	Draft Private Works Policy	Allison Saunders / Lauren Tolputt	22-23
9	Electronic Communications Policy	Lauren Tolputt	24
10	Public Interest Disclosure Policy	Lauren Tolputt	25
11	Outstanding Matters from Previous Audit Panel Meeting	Allison Saunders	26
Other Business / Update on Significant Events			
12	1. May Shaw Update	Group	27
	2. Rail Trail Update		
	3. Local Government Reform Update		
	4. Board of Inquiry		
	5. Other Business		
	6. Next Meeting Date		

The Chair noted the General Manager's Certification.

Comments/questions:

John gave a further update on insurance claim outlined in General Manager's Certification.

Item 1

SUBJECT: Declaration of Conflict of Interest

PRESENTER: Group

Purpose

The purpose of this agenda item is to provide an opportunity for panel members to declare any conflicts of interest for items to be discuss during this meeting.

No conflicts declared

Item 2

SUBJECT: Confirmation of Audit Panel Minutes | 30 April 2024

PRESENTER: Group

Purpose

That the Minutes of Proceedings of the Audit Panel Meeting held on 30 April 2024, having been circulated to all Members, be confirmed as a true record.

All present confirmed Minutes as presented.

Item 3

SUBJECT: Work Health and Safety Update

PRESENTER: Lauren Tolputt

Purpose

The purpose of this agenda item is present:

1. The **attached** Work Health and Safety Incident Statistics and Analysis Report for period 1 April 2024 to 30 June 2024;
2. The **attached** draft Terms of Reference that have been endorsed by the General Manager for Council's Health and Safety Committee;
3. A general update on work health and safety matters.

Comments / Questions

Lauren provided a brief introduction and handed over to the Panel for any questions. The Chair praised the quality of the reports provided in the attachments.

Q. Was excavator incident illustrated in the report a reportable incident to WorkSafe?

A. No, although it was reported to WorkSafe at the time they advised that it did not constitute a reportable incident. Council incident forms have been updated accordingly.

Q. How is the WH&S Committee formed?

A. This was discussed with the Management team who feel it is important to have a strong representation of front line employees as opposed to Team Leaders or Supervisors to improve accountability around employee safety. The Director – Infrastructure and Director - Corporate Services will be standing members of the committee to help guide discussions and initiatives.

Q. Are there any surprises from the increased focus on OH&S that have come out of the data?

A. There were no surprises, however, we have been impressed by the response of team leaders following the recommendations and changes implemented to work health and safety reporting.

Q. How would you benchmark progress?

A. This is very difficult to do, but we could perhaps do a cross comparison with other Councils.

Q. [REDACTED]

A. [REDACTED]

Action Item: Discuss with Break O'Day and Georgetown Council's to determine whether the WH&S statistics for MTB maintenance are comparable to Dorset.

Item 4

SUBJECT: Unaudited 2023/24 Financial Statements

PRESENTER: Allison Saunders

Purpose

The purpose of this agenda item is to present the unaudited financial statements for the 2023/24 financial year.

Comments / Questions

Allison provided an overview of results for the 2023/24 financial year to the Panel. Panel members noted that the financial results for 2023/24 were pleasing.

Q. When is the final date to disclose any events occurring after balance date required for Note 9.12?

A. Council are required to assess any material events occurring after balance date up until the date the financial report is certified by the General Manager.

Action Item: Update Note 9.12 Events occurring after balance date to include additional information on the Board of Inquiry which has occurred post submission of the financial statements on 14 August 2024 for audit by the Tasmanian Audit Office.

Item 5

SUBJECT: Bridport Seaside Caravan Park operations update and unaudited 2023/24 operating results

PRESENTER: Lauren Tolputt and Allison Saunders

Purpose

The purpose of this item is to provide an update on the Bridport Seaside Caravan Park operations and present the unaudited 2023/24 operating results.

Comments / Questions

Lauren provided an update on the Bridport Seaside Caravan Park operations and discussed the unaudited operating results for the 2023/24 financial year. It was noted that the 2023/24 financial year was the first year that the park had achieved revenue of over \$1.0 million.

Item 6

SUBJECT: Blue Derby Mountain Bike Operations update and unaudited 2023/24 operating results

PRESENTER: John Marik

Purpose

The purpose of this item is to provide an update on Blue Derby Mountain Bike operations and present the unaudited 2023/24 operating results.

Comments / Questions

John provided a verbal update on Blue Derby Mountain Bike operations and discussed the unaudited 2023/24 operating results.

Q. Within the operating results it is noted that the trails are not currently depreciated, do you know how other councils handle depreciation of mountain bike trails?

A. Council do not currently depreciated the mountain bike trails which means that any renewal costs are recognised in the year the expenditure is incurred as opposed to being spread out evenly over the life of the asset through depreciation. The depreciation of these assets will form part of discussions during the development of Council's Land Improvement Asset Management Plan which will encompass assets at the Blue Derby Mountain Bike Trails, Scottsdale Aquatic Centre and Bridport Seaside Caravan Park and Council may change our approach

Action item: Investigate the depreciation treatment of mountain bike trail assets by other councils and discuss findings during the development of the Land Improvements Asset Management Plan.

Item 7

SUBJECT: Draft Cash Management Policy

PRESENTER: Allison Saunders

Purpose

The purpose of this item is to discuss the draft Cash Management Policy to obtain feedback prior to presentation at the October Council briefing workshop.

Comments/Questions

Allison provided an overview of changes proposed to Council Cash Management Policy to the Panel. No feedback was received, however, the Chair noted that some level of risk can be advantageous when investing to achieve greater returns.

Item 8

SUBJECT: Draft Private Works Policy

PRESENTER: Allison Saunders / Lauren Tolputt

Purpose

The purpose of this item is to discuss the draft Private Works Policy to obtain feedback prior to presentation at the October Council briefing workshop.

Comments/Questions

Lauren provided an overview of the proposed new Private Works Policy.

Item 9

SUBJECT: Electronic Communications Policy

PRESENTER: Lauren Tolputt

Purpose

The purpose of this item is to update the panel on the Electronic Communications Policy which was rescinded in the May 2024 Council meeting.

Comments/Questions

Lauren provided an update to the Panel on the status of the Electronic Communications Policy and the reasoning behind rescinding the policy in the May 2024 Council meeting.

Q. Is it possible that something may happen in regards to electronic communication that is outside of what is covered by the other council policies?

A. Yes it is possible, however, handling these issues through operational policies allow Council to implement any required changes quickly which is important in this space.

Item 10

SUBJECT: Public Interest Disclosure Policy

PRESENTER: Lauren Tolputt

Purpose

The purpose of this item is to update the panel on the Public Interest Disclosure Policy which was adopted in the September 2024 Council meeting.

Comments/Questions

Lauren provided an updated to the Panel on the Public Interest Disclosure Policy adopted in the September 2024 Council meeting.

Item 11

SUBJECT: Outstanding Matters from Previous Audit Panel Meetings

PRESENTER: Allison Saunders

Purpose

The purpose of this agenda item is to advise the Audit Panel as to the outcomes of any outstanding matters from previous Audit Panel Meetings.

Item	Action	Responsible	Outcome
1	The draft Terms of Reference for Council's Health and Safety Committee to be updated to clearly state that the Chair of the Committee is appointed by the General Manager and include a notation that they will be endorsed by the General Manager.	Lauren Tolputt	Terms of reference updated and have now been endorsed by the General Manager – see copy in attachments.
2	The reviewed Risk Management Policy to be presented to Council for adoption at the May Council meeting and a high-level risk framework report to be created for presentation to the Audit Panel.	John Marik/Lauren Tolputt	The reviewed Risk Management Policy was adopted by Council at the 20 May 2024 Council Meeting. High-level risk framework report is still under development and is expected to be provided at the next Audit Panel Meeting.
3	Finance Team to produce an underlying surplus graphic from LTFP projections and circulate to the Audit Panel. Benchmarking on caravan park fees and charges to be undertaken and presented to Council at the June Briefing Workshop.	Allison Saunders	Underlying surplus graphic based on projections in the LTFP adopted by Council in the June 2024 meeting included in the agenda attachments. Benchmarking on caravan park fees and charges was undertaken and presented to Council in the June Briefing Workshop. The agenda report for this item has been included in the agenda attachments.
4	Bring the reviewed Electronic Communications and Public Interest Disclosures policies to the next Audit Panel meeting for review.	Lauren Tolputt	Electronic Communications - See Item 8 Public Interest Disclosures - See Item 9
5	Draft 2024/25 Audit Work Plan to be finalised and implemented from 1 July 2024.	Allison Saunders	2024/25 Audit Work Plan has been finalised and implemented from 1 July 2024.

Item 12

SUBJECT: Other Business / Update on Significant Events

PRESENTER: Group

- **May Shaw Update** verbal update on status of title transfer and operating results.
- **Rail Trail Update** verbal update on new business case and the community consultation process.
- **Local Government Reform Update**
- **Board of Inquiry Status**
- TAO Performance Audit – Management of Landfills – verbal update provided
- Other Business
- Next Meeting Date – **November meeting 26th November**

Action Item – Irrigation Scheme update next meeting.

Meeting Closed: 3.55pm

DORSET COUNCIL – Planning Approvals

1 September 2024 to 30 September 2024

SUB-2023/1301	Land Surveying Solutions Pty Ltd 47 George ST SCOTTSDALE	Lodged 31/08/2023	2-lot subdivision (one lot into two lots) and construction of a vehicle crossing
		Value of Works - \$15,000	Determined APPD on 11/09/2024
SUB-2023/1308	AJ Phillips Surveying 23 Ada ST BRIDPORT	Lodged 13/12/2023	3-lot subdivision (one lot into three lots) and construction of vehicle crossings
			Determined APPD on 06/09/2024
DEV-2024/26	6ty Pty Ltd 11 Edward ST BRIDPORT	Lodged 07/03/2024	Addition and alterations to existing dwelling, the construction of two visitor accommodation units and demolition of an outbuilding
		Value of Works - \$500,000	Determined APPD on 17/09/2024
SUB-2024/1316	Michell Hodgetts Surveyors 72 Walter ST BRIDPORT 74 Walter ST BRIDPORT	Lodged 08/03/2024	Subdivision (1 into 2 lots), outbuilding removal and vehicle crossover, with provision of services through 74 Walter Street
			Determined APPD on 19/09/2024
DEV-2024/63	Mrs S J Hughes 7 Elizabeth ST BRIDPORT	Lodged 25/06/2024	Construction of a carport with relaxation of side setback standards
		Value of Works - \$8,000	Determined APPD on 30/09/2024

DEV-2024/70	Mr L Adams 45 East Maurice RD RINGAROOMA	Lodged 22/07/2024 Value of Works - \$450,000	Alteration and extension to existing dwelling and construction of a garage Determined APPD on 02/09/2024
DEV-2024/71	Mr L C Mather 758 Banca RD BANCA Banca RD BANCA	Lodged 23/07/2024 Value of Works - \$450,000	Construction of a dwelling (associated with agricultural use) Determined APPD on 24/09/2024
DEV-2024/72	Cataract Designs 33 Scott ST BRANXHOLM	Lodged 23/07/2024 Value of Works - \$250,000	Construction of a single dwelling and shed (with relaxation of parking and turning area siting standard) Determined APPD on 23/09/2024
DEV-2024/73	Building Design Service 71 Nourses RD BRIDPORT	Lodged 25/07/2024 Value of Works - \$70,000	Dwelling addition and alteration Determined APPD on 02/09/2024
DEV-2024/79	Guaire Pty Ltd 3/18 Thomas ST BRIDPORT	Lodged 07/08/2024 Value of Works - \$0	Change of use to visitor accommodation Determined APPD on 10/09/2024
SUB-2024/1324	PDA Surveyors 21 Ten Mile TRK SCOTTSDALE 21 Ten Mile TRK SCOTTSDALE	Lodged 15/08/2024	Subdivision (Consolidation of two lots into one lot) Determined APPD on 26/09/2024

DEV-2024/83	Mr H Terry 6 King ST SCOTTSDALE	Lodged 20/08/2024 Value of Works - \$2,000	Construction of roof over existing dog wash area Determined APPD on 05/09/2024
DEV-2024/84	Loop Architecture Pty Ltd 1 Fry ST RINGAROOMA	Lodged 30/08/2024 Value of Works - \$15,000	Construction of a storage shed Determined APPD on 26/09/2024
DEV-2024/85	Mr M J Herbert 2 Richard ST BRIDPORT	Lodged 03/09/2024	Partial change of use to visitor accommodation Determined APPD on 25/09/2024
DEV-2024/88	Mrs K D Richardson 2 Elvie CT BRIDPORT	Lodged 10/09/2024	Change of use to multiple dwellings (x2) Determined APPD on 25/09/2024
DEV-2024/90	Mr C D Jessup 3 Louisa ST BRIDPORT	Lodged 10/09/2024 Value of Works - \$25,000	Alterations to existing dwelling (deck replacement and increase in height to outbuildings) Determined APPD on 10/09/2024

DORSET COUNCIL – Building Approvals

1 September 2024 to 30 September 2024

OTH-2024/61	Mr C H Carins 22 Victoria ST SCOTTSDALE	Lodged 30/07/2024 Value of Works - \$100,000	Storage Addition and Alterations Determined APPR on 06/09/2024
OTH-2024/64	Podmatrix 2 Hawkes PL SCOTTSDALE	Lodged 31/07/2024 Value of Works - \$104,400	Secondary Residence Determined APPR on 05/09/2024
BLD-2024/70	Tasbuilt Homes & Cabins 159 Main ST BRIDPORT	Lodged 19/08/2024 Value of Works - \$383,206	New 2 Storey Dwelling Determined APPR on 16/09/2024
OTH-2024/68	Design to Live 123 Waterhouse RD BRIDPORT	Lodged 19/08/2024 Value of Works - \$1,300,000	New Dwelling, Garage, Pool, Spa and Fence Determined APPR on 04/09/2024
OTH-2024/69	Mr R Shepherd 95 George ST SCOTTSDALE	Lodged 19/08/2024 Value of Works - \$19,000	Roof over Existing Alfresco Determined APPR on 06/09/2024
BLD-2024/71	Mr I D & Mrs E A Bowen 11 Thomas ST BRIDPORT	Lodged 28/08/2024 Value of Works - \$6,000	New Carport Determined APPR on 12/09/2024
OTH-2024/72	Mr J T & Mrs L R Pearn 71 Nourses RD BRIDPORT	Lodged 05/09/2024 Value of Works - \$140,000	Dwelling addition Determined APPR on 12/09/2024

OTH-2024/73	Rainbow Building Solutions 2 Main RD MUSSELROE BAY	Lodged 09/09/2024 Value of Works - \$15,000	Carport Determined APPR on 12/09/2024
OTH-2024/74	Sheds and Shades by Design - Tasmania 1 Albert ST BRIDPORT	Lodged 11/09/2024 Value of Works - \$60,735	Garage Determined APPR on 20/09/2024

DORSET COUNCIL – Plumbing Approvals

1 September 2024 to 30 September 2024

OTH-2024/64	Podmatrix	Lodged 31/07/2024	Secondary Residence
	2 Hawkes PL SCOTTSDALE	Value of Works - \$104,400	Determined APPR on 05/09/2024
SP-2024/68	Design to Live	Lodged 19/08/2024	New Dwelling, Garage, Pool, Spa and Fence
	123 Waterhouse RD BRIDPORT	Value of Works - \$1,300,000	Determined APPR on 04/09/2024
OTH-2024/70	Tasbuilt Homes & Cabins	Lodged 19/08/2024	New 2 Storey Dwelling
	159 Main ST BRIDPORT	Value of Works - \$383,206	Determined APPR on 16/09/2024