

dorset
C O U N C I L

Ordinary Agenda

Council Meeting

Monday, 15 September 2025

COUNCIL CHAMBERS

it's in the making

General Manager's Certification

Qualified Persons Advice – Local Government Act 1993 – Section 65

Pursuant to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and / or recommendation provided for the guidance of Council in this Agenda, that:

1. such advice, information and / or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person; and
3. a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice has been provided to the council.



JOHN MARIK
General Manager

Notification of Council Meeting

NOTICE¹ is given that the next Ordinary Meeting of the Dorset Council will be held on **Monday, 15 September 2025** at the **Council Chambers, 3 Ellenor Street, Scottsdale** commencing at 6:00 pm.

Members of the public are invited to attend in person, however, if any member of the public is feeling unwell, **please do not attend**.

The audio recording of the Council Meeting, except for any part held in Closed Session, will be made available to the public as soon as practicable after the meeting via Council's website and social media.



JOHN MARIK
General Manager

¹ In accordance with the *Local Government (Meeting Procedures) Regulations 2025*

Ordinary Meeting of Council

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Council Meeting - Agenda

Monday, 15 September 2025

Meeting Opened:

Council Meetings Procedures

In accordance with Policy No. 41: Council Meeting Procedures, this Meeting is being recorded. By attending the Meeting in person, you are consenting to personal information being recorded and published. No unauthorised filming or recording of the Meeting is permitted.

Visitors are reminded that Council Meetings are a place of work for Council Officers and Councillors.

The Council is committed to meeting its responsibilities as an employer and as host of this important public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct. It is a condition of entry to the Council Chambers that you cooperate with any directions or requests from the Chairperson or Council Officers.

The Chairperson is responsible for maintaining order at Council Meetings. The General Manager is responsible for health, wellbeing and safety of all present. The Chairperson or General Manager may require a person to leave the Council's premises following any behaviour that falls short of these expectations.

Language and conduct at a Meeting that could be perceived as offensive, defamatory or threatening to a person in attendance or listening to the recording, is not acceptable. It is an offence to hinder or disrupt a Council Meeting.

Present:

Apologies:

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Dorset is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 163/2025 Declaration of Interest

In accordance with Section 48 of the *Local Government Act 1993*, Regulation 10(8) of the *Local Government (Meeting Procedures) Regulations 2025* and the Tasmanian Local Government Code of Conduct, Councillors are requested to indicate whether any have, or are likely to have, an interest in any item on the agenda.

INTEREST DECLARED

Item 164/2025 Confirmation of Ordinary Council Meeting Minutes – 18 August 2025

Ref: DOC/25/10932

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 18 August 2025 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on Monday, 18 August 2025 having been circulated to Councillors, be confirmed as a true record.

The Chair to advise if there are any questions in relation to the Closed Session Minutes that would require them to be discussed in Closed Session.

Item 165/2025 Confirmation of Council Meeting Closed Session Minutes – Monday, 18 August 2025

Ref: DOC/25/10926

The Chair reported that he had viewed the minutes of the Ordinary Meeting Closed Session held on Monday, 18 August 2025 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Meeting Closed Session held on Monday, 18 August 2025 having been circulated to Councillors, be confirmed as a true record.

Item 166/2025 Confirmation of Agenda

Recommendation

That Council confirm the Agenda and order of business for the 15 September 2025 Council Meeting.

Item 167/2025 Public Question Time

²Members of the Public can ask a maximum of two question(s) without notice during Public Question Time. The Chairperson reserves the right to consider questions above this limit will be accepted or treated as correspondence.

Any person asking a question is asked to stand (if able), clearly state their name and suburb they live.

Question(s) must be clear and concise, not be a statement and have minimal pre-amble. Any answer given is not to be debated.

Members of the public must provide any question(s) without notice in writing to the Executive Assistant either before the commencement of the Meeting or within 24 hours.

The following questions have been received on notice:

Karl Willrath, Scottsdale | 22 August 2025

In the last Liberal minority government, constituency questions were introduced, and Dorothy Dix questions were ceased in Lower House. Will Mayor Beattie also cease the use of Dorothy Dix questions at Council especially in view of the unintended consequences they can sometimes have? (i.e. amend policy 41)

Response from Mayor Rhys Beattie:

As Dorothy Dix questions relate to a member of the same political party asking a pre-planned question to another member of that party, it does not apply to local government. Each elected Councillor is essentially independent from the others in the room.

The following questions were received without notice from members of the public:

² In accordance with Regulations 33, 36 & 37 and Council Policy No. 41: Council Meeting Procedures

Item 168/2025 Public Address of Meeting

³Members of the public can make a statement at a Council Meeting; it is not question or discussion time with Councillors. Prior to making a statement, the person is asked to stand (if able), clearly state their name and suburb they live.

Members of the public wishing to address Council at a Meeting shall indicate their intent and subject matter in writing by 10am on the Friday prior to the Meeting.

A person seeking to make a statement to may speak for a period up to 3 minutes but may be extended at the discretion of the Chairperson to a maximum of 5 minutes.

All proposed statements are to be provided in writing prior to the Meeting to allow for circulation and inclusion in the minutes of the Meeting.

Item 169/2025 Councillor Question Time

⁴Councillors can ask a maximum of two question(s) without notice during Councillor question time. The Chairperson reserves the right to consider questions above this limit will be accepted or treated as correspondence.

Question(s) must be clear and concise, not be a statement, have minimal pre-amble, not offer an argument or opinion, draw conclusions, or make any accusations. Any answer given is not to be debated.

Councillors must provide question(s) without notice in writing to the Executive Assistant either before the commencement of the Meeting or within 24 hours.

The following questions were received without notice from Councillors:

Item 170/2025 Requests for Leave of Absence

Nil

Item 171/2025 Notifications of Leave of Absence for Parental Leave

Nil

Item 172/2025 Councillor Motions with Notice

Nil

³ In accordance with Regulations 46 and Council Policy No. 41: Council Meeting Procedures

⁴ In accordance with Regulations 33, 34 & 35 and Council's Policy No. 41: Council Meeting Procedures

ITEMS FOR DECISION

Item 173/2025 **Board of Inquiry Direction 3 | 2024/25 Service Rates and Charges**
 Reporting Officer: Director – Corporate Services, Lauren Tolputt
 Ref: DOC/25/12426

Purpose

The purpose of this agenda item is to receive and note a report on the review of all service rates and charges made under Section 93 and 94 of the *Local Government Act 1993* for the financial year 2024/25 to address Board of Inquiry Ministerial Direction 3.

Recommendation

That Council, to address Board of Inquiry Ministerial Direction 3:

1. Receives and notes this report regarding the income raised from service rates and charges made under Sections 93 and 94 of the *Local Government Act 1993* in 2024/25, and the extent to which that income was invested in or expended through delivery of the relevant services; and
2. Authorises the General Manager to submit this report to the Minister for Local Government by no later than 30 September 2025.

Background

On 26 July 2023, the former Minister for Local Government, Nic Street MP, announced the establishment of a Board of Inquiry into Dorset Council and on 2 August 2023, decided to suspend all elected members for the duration of the Board of Inquiry. Mr Andrew Wardlaw was appointed as the Commissioner for Dorset Council from 3 August 2023 and continued in that role until the [Dorset Council Board of Inquiry Report – October 2024](#) was released to the public by the Minister on 22 January 2025. Elected members were reinstated to their roles from 23 January 2025.

Along with the public release of the report the Minister for Local Government, the Hon. Kerry Vincent MLC, issued a series of formal Ministerial Directions to Council, to Councillors and to the former Mayor. Each Direction must be implemented within timeframes prescribed by the Minister for that Direction. Further, Council must report quarterly to the Minister on the progress of actions to implement the Directions for the first 12 months, and then every 6 months for the term of the current Council, until all the Directions are completed.

Council's actions to implement the Directions are taking precedence over normal operations. Council Officers have worked with the Office of Local Government to agree to a schedule of completion dates for the Directions, which have been audited against the deadlines documented in the Progress Report.

Ministerial Direction 3 directs Council to:

“Pursuant to section 225(2)(a) of the Act, within 90 days, review all service rates and charges made under Sections 93 and 94 of the Act for the financial year 2024/25, and table a report at

an ordinary meeting of Council that clarifies the extent to which such monies are being invested in, or expended through, the delivery of the relevant services.”

Originally due to be submitted by 23 April 2025, the Office of Local Government recommended that the deadline for submission be extended so that the report could be prepared and tabled following the conclusion of the 2024/25 financial year, as Ministerial Direction 3 relates to reporting on the treatment of monies raised during the 2024/25 financial year. By negotiation with the Office of Local Government, Ministerial Direction 3 now due by 30 September 2025.

Officer's Comments

Officers have now reviewed all service rates and charges made under sections 93 and 94 of the Act for the 2024/25 financial year. The service rates and charges made under sections 93 and 94 of the Act all relate to waste management services. One service charge is made in respect of all rateable land for making available waste management facilities (including operational costs of Council's waste transfer stations, cartage of waste, removal of town waste and rehabilitation of Council's former tip sites) and the others are made in respect of all land to which Council supplies waste management services comprised of kerbside garbage or recycling collection. Council's income and expenditure relating to the delivery of waste management and kerbside collection services is available below.

Overall, Council achieved a small surplus of \$126,000 from waste management services in 2024/25. Council is currently forecasting an average annual capital outlay of \$291,000 over the next 10 years (excluding any capital outlays that would be required if Council resolves to progress the implementation of FOGO). If Council maintains a similar surplus from waste operations over that period, forecast capital will be underfunded by approximately \$21,000. Modelling will be undertaken during the 2026/27 budget process to ensure cost neutrality in waste operations.

The review of the 2024/25 service rates and charges shows that while Council is not unreasonably charging for waste management services overall, the current charging structure does not perfectly align income and expenditure across the individual services. In practice, kerbside collection charges generate more income than is required for direct delivery of the service, while general waste management services are not fully cost recovered. This reflects the continuation of a legacy fee structure rather than a deliberate over or under recovery.

The current review provides an opportunity to update the structure so that income and expenditure for individual services are more closely aligned, while maintaining overall cost neutrality across the waste management function. If Council resolves to progress the implementation of FOGO, it would be logical that a comprehensive review of all waste service rates and charges be undertaken during that process. This review would ensure that the kerbside collection model remains cost neutral, with no cross subsidisation from Council's other income sources, while continuing to provide an optimal and equitable service for customers.

Waste Management Services

Operating Results by Category

For the period ended 30 June 2025

	Kerbside Collection \$'000	Waste Management Operations \$'000	Total Waste Management Services \$'000
Operating Income			
<i>Rates and Charges</i>			
Kerbside collection annual charges	1,184	-	1,184
Waste management annual charges	-	860	860
<i>User Charges</i>			
Refuse disposal fees	-	79	79
Lease/rent fees received	-	3	3
Other sundry user charges	-	3	3
<i>Grants and contributions</i>			
Contributions Received Other	-	8	8
<i>Other income</i>			
Reimbursements other	-	14	14
Sundry sales	-	31	31
Total operating income	1,184	998	2,182
Operating Expenses			
<i>Employee costs</i>			
Salaries and wages	120	532	652
Overtime	11	18	29
Superannuation	14	45	59
Workers compensation insurance	3	15	18
Payroll tax	6	24	30
<i>Materials and services</i>			
Materials	-	25	25
Utilities	-	4	4
Plant hire - internal usage	261	69	330
Contractors	3	43	46
Disposal Charges	175	221	396
Waste management contracts	-	303	303
<i>Other expenses</i>			
Advertising	-	2	2
Lease payments	-	4	4
Insurance	-	1	1
Communications	-	7	7
Refunds/reimbursements	-	4	4
Other sundry expenses	-	2	2
<i>Depreciation</i>			
Land Improvements	-	12	12
Buildings	-	5	5
Plant and machinery	104	23	127
Total operating expenses	697	1,359	2,056
Net result for the period	487	(361)	126
<i>less: Average annual capital outlay</i>	<i>(204)</i>	<i>(87)</i>	<i>(291)</i>
<i>add: Depreciation</i>	<i>104</i>	<i>40</i>	<i>144</i>
Overall Result	387	(408)	(21)

Item 174/2025

Food Organics and Garden Organics (FOGO)

Reporting Officer: Director – Infrastructure, Kerry Sacilotto

Ref: DOC/25/12497

Purpose

The purpose of this agenda item is to seek Council’s commitment to progress the introduction of a Food Organics and Garden Organics (FOGO) kerbside collection service in Scottsdale and Bridport, with a target implementation date of the 2027/28 financial year.

Recommendation**That Council:**

1. commits to progressing the introduction of a Food Organics and Garden Organics (FOGO) kerbside collection service for Scottsdale and Bridport, with a target implementation date of the 2027/28 financial year; and
2. authorises Council Officers to prepare a comprehensive business case and rollout strategy, including cost modelling, community engagement planning, operational requirements, and funding opportunities, and to allocate appropriate Council resources to support this work.

Background

The Tasmanian Waste and Resource Recovery Act 2022 (WRR Act) was developed to align with the 2018 National Waste Policy and the 2024 National Waste Policy Action Plan. It was developed in order to encourage diversion of waste, increase resource recovery, introduce a waste landfill levy and establish the Tasmanian Waste and Resource Recovery Board (TWRRB).

The Tasmanian Waste and Resource Recovery Strategy 2022-2025 was developed by the TWRRB and is Tasmania’s first ever legislated waste strategy. The strategy sets key targets for local governments including:

- Reduce total waste by 10% per person by 2030;
- Achieve 80% recovery of all waste streams by 2030;
- Halve organic waste sent to landfill by 2030, and
- A phase out of problematic and unnecessary plastics by 2025.

To support the above strategy the TWRRB introduced the Tasmanian Landfill Waste Levy. The levy aims to divert materials from landfill and promote resource recovery and is reinvested back into the waste and resource recovery sector. The levy was introduced in July 2022 at \$20/tonne of waste with gradual increases scheduled. The current levy is \$45.84 per tonne, rising to \$68.75 per tonne in 2026/27.

On a regional level the TWRRB established three waste management groups across the state as a way of clarifying, prioritising, and funding the change through local governments.

- Cradle Coast Waste Management Group
- TasWaste South
- Circular North (previously known as Northern Tasmania Waste Management Group)

Circular North is made up of 8 member councils – Break O’Day, Dorset, Flinders Island, George Town, Launceston, Meander Valley, Northern Midlands and West Tamar. The group is guided by the waste hierarchy (Avoid – Reduce – Reuse – Repair – Recycle – Recover – Dispose) and provides advice, funding and education to enable better resource management across northern Tasmanian communities.

With the introduction of the WRR Act and the implementation of the Tasmanian Landfill Waste Levy, has come a renewed focus on waste streams and a dedicated shift towards a circular economy approach. Over recent years, Dorset Council has undertaken several projects to align with best practice guidelines, maximise resource recovery, and improve efficiencies in waste management, including improved resource recovery infrastructure and management, green waste mulching, and ongoing community education campaigns. Despite this, local, national and global factors have impacted the waste industry and Council’s overall landfill, and recycling volumes remain largely unchanged. Dorset’s current trajectory means that we are not on track to meet targets set by Circular North, the Tasmanian Government, and the Australian Government and with current landfill volumes of 2,480 tonnes/year, the increased levy could result in an annual increase in costs of more than \$55,000 if waste volumes are not reduced.

To meet our targets and reduce rising waste management costs Dorset Council is proposing that a FOGO collection service be investigated for introduction to residents in the kerbside collection zones within Scottsdale and Bridport (approximately 2,431 collection sites).

FOGO has already been mandated in several localities in other States (including a statewide mandate in NSW) and is a key action plan item on a Commonwealth, State and regional level. It is likely to have a strong and continued focus on the future. Over the past 4 years there has been a significant uptake in FOGO introduction in Tasmania with 16 of the 29 councils now offering FOGO collection or in the process of rolling out the service. This is a significant increase from the 6 councils offering FOGO in 2022.

According to a 2021 kerbside residual waste audit approximately 56% of Dorset’s kerbside waste is made up of organic materials. Organic materials have a significant negative impact when disposed of in landfill due to the release of methane as they breakdown anaerobically, generation of leachate, and potential to attract pests that can harbour diseases. Removing this product from our general waste will have significant positive outcomes environmentally through reduction in landfill and greenhouse gas emission and economically through reduction in waste costs. Acting now to progress FOGO in our municipality will allow us to access currently available waste levy funding and meet increasing community expectations around environmental leadership and sustainability.

Planning, Environment and Statutory Requirements

- *Waste and Resource Recovery Act 2022*
- *Environmental Management and Pollution Control Act 1994*
- *Environmental Management and Pollution Control Waste Management Regulations 2020*

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 – 2032), Imperative 14

Risk Management

- Environmental - leakage of leachate from degrading organic material.
- Contamination of organic material rejected loads from the Dulverton Organics Treatment Facility.

Financial and Asset Management Implications

Council's existing waste collection fleet is already operating at full capacity and does not have the capacity to absorb an additional collection stream. Introducing FOGO will require dedicated equipment to avoid overextension of current resources and ensure service reliability. Without investment in a new collection vehicle, Council will not be able to meet the operational requirements of waste, recycling, and FOGO collection.

The typical service life of a waste collection truck is approximately seven years, aligning with full depreciation cycles and industry best practice for asset management. Proactive replacement at this interval maintains reliability, to minimise downtime, and reduce escalating maintenance costs associated with aging fleet assets. Consideration of these lifecycle factors has been included in this initial high level business case, although further detailed analysis will be required to refine costings, operational planning, and implementation strategies.

Community Considerations

Every effort will be made to minimise rates increases associated with a FOGO implementation. For the customers of the 643 large (240L) bins across Scottsdale and Bridport collection zones there will be the potential for a \$53 saving if they downsize to a medium (120L) bin. For the remaining customers of the 206 small (80L)⁵ and 1,668 medium (120L) bins the increase will be kept to a minimum at approximately \$2.20 per week (\$115/yr).

As part of the proposed rollout strategy a wider review of collection services could be considered to ensure that the service model remains optimised, and costs minimised. In the past 4 years collection sites have increased by 4.7% and total bins by 6% creating additional strain on resources. Burnie City Council recently undertook a full review of their entire kerbside collection service model and is transitioning to a single rated 3-bin collection service in response.

The additional 240-litre bin may create space challenges for some residents, particularly in unit developments or higher-density areas such as Northbourne. Over the past 4 years there has been a 31.6% increase in 240L bins. This trend is expected to reverse with a decrease in residual waste volumes (due to over 50% of waste being FOGO compatible) and an increase in service requests for smaller bin options is expected.

Glenorchy City Council was one of the early adopters of FOGO collection services. Their 2018 community feedback report showed that while most of their residents were in favour of FOGO there were some key community concerns regarding its introduction with the main one centred around the additional cost burden on residents. Burnie City Council had wide support for FOGO but had similar feedback from residents regarding cost. It is expected that with today's cost of living pressures that cost (increased rates) will also be a key community concern in Dorset.

⁵ Note: due to collection issues small bins are gradually being phased out as an option for residents.

Other concerns raised about FOGO, particularly in more rural areas like Dorset, are around service value and practicality. Many households already process their organic waste at home (via home composting, worm farms or livestock) and the perception is that the service is not needed. Education around the larger amount of garden organics and the greater variety of food organics (including dairy, meat, citrus, and industrial compostable packaging) that can be processed via FOGO have been key in showing communities that FOGO is a valuable addition alongside home composting. The practicalities of additional bins on collection days will need to be considered as this may create congestion in some streets, such as Hawkes Place, Scottsdale, where kerbside space is already limited.

In 2021 Council progressed a budget variation to purchase an additional waste truck for the purposes of implementing FOGO. The rollout was then stalled due to community concerns, and the waste truck was diverted to replace an existing older truck that was due for renewal. A communication strategy will need to commence in the initial stages of the proposal to address and work with residents to alleviate perceived and actual concerns relating to a FOGO rollout.

Consultation

Undertaking early and ongoing transparent consultation will be a critical component for a smooth rollout of FOGO services if we are to proceed. It is recommended that Council initiate a detailed review on kerbside collection services and FOGO specifically to identify opportunities and challenges early in the planning and development phase. A detailed business case and rollout strategy would then need to be prepared and analysed to ascertain options and costings before further consultation would need to be undertaken with the community prior to a potential rollout occurring. Huon Valley Council has recently conducted a widespread survey to holistically assess their waste management services which may be useful to review. Likewise, Burnie City Council has just undertaken a lengthy assessment process of the waste services model which may also prove beneficial.

Officer's Comments

FOGO is expected to become an increasing focus as 2030 approaches and statewide recovery targets remain unmet. Early adoption positions Council to access available grant funding and avoid future cost burdens, as seen in other states where delayed action resulted in councils absorbing the full cost of implementation or continuing to pay high landfill levies.

There are currently 2,431 collection sites within the Bridport and Scottsdale collection zones. Data from 2023/24 shows that Monday (Bridport) and Wednesdays (Scottsdale) kerbside collection waste volumes total 634.4T (26% of Dorset's current landfill volumes). The waste levy on just this volume is currently \$45.84/tonne and totals \$29,081 with this to increase to \$68.75/tonne and \$43,615 by 2026/27 if no action is taken (additional \$14,534 on Scottsdale and Bridport collection sites alone).

Implementation of FOGO would conservatively divert over 920T of usable resources from landfill over the first 7 years⁶. This equates to a \$63,250 saving in the waste levy alone (at \$68.75/tonne).

⁶ Based on a 25% diversion for the first 2 years increasing gradually to 50% by year 7

Benchmarking of other northern Tasmanian councils shows how Dorset would sit cost wise:

Council	FOGO Costs
City of Launceston	\$65 once off registration fee.
Northern Midlands	140L Waste, 240L Recycling and 240L FOGO - \$231/yr 240L Waste, 240L Recycling and 240L FOGO - \$330/yr (Additional FOGO bins \$158/yr)
West Tamar	\$112/yr (FOGO)
Meander Valley	80L Waste, 240L Recycling and 240L FOGO – \$441/yr 140L Waste, 240L Recycling and 240L FOGO - \$467/yr 240L Waste, 240L Recycling and 240L FOGO - \$540/yr
Dorset	\$115/yr 140L Waste, 240L Recycling and 240L FOGO - \$458/yr 240L Waste, 240L Recycling and 240L FOGO - \$626/yr

FOGO would provide the opportunity to divert approximately 132T of usable organic material each year from landfill and would contribute meaningfully toward state and regional targets to reduce waste and organic material to landfill. Additional resource recovery is also expected from green waste mulching, the container refund scheme, and community-based recycling initiatives.

Item 175/2025**External Grant Funding Update**

Reporting Officer: General Manager, John Marik and Director – Corporate Services, Lauren Tolputt
Ref: DOC/25/11863

Purpose

The purpose of this report is to provide an update on external grant funding received by Council and the Dorset community.

Recommendation

That Council receive and note the external grant funding update.

Background

Council receives external funding from several sources. Some are annual (government-based allocations), some via election commitments and some are specifically applied for by Council Officers.

Planning, Environment and Statutory Requirements

N/A

Strategic and Annual Plan

- Dorset Council Strategic Plan (2023 - 2032), Imperatives 9.3 and 10.1

Risk Management

N/A

Financial & Asset Management Implications

The current Long Term Financial Plan for 2026-2035 projects \$76.6 million will be received through external grant funding over the next 10-year period. Of this amount, \$19.7 million is expected from capital funding sources, which will be utilised for specific projects as determined by Council's Asset Management Plans, Priority Projects Plan and from master planning exercises. The 2025/26 Budget Estimates include an estimated \$8.3 million to be received from grants and contributions this financial year.

Community Considerations

Attaining external grant funding, in particular funding for capital projects, is essential for Council to ensure existing assets are maintained to a high service level, and new and upgraded assets can continue to be constructed to benefit the Dorset community.

Officer Comments

From the start of the 2022/23 financial year to date period, Council have recognised a total of \$23.4 million in grant funding, including \$2.7 million received from the Roads to Recovery Program, \$12.3 million from Financial Assistance Grants and \$7.9 million for capital projects. The work and effort required by many Council Officers to keep abreast of available funding streams, complete funding applications, and meet grant deed milestones throughout the life of a project is immense and they are to be commended for their efforts in this area.

Notable projects funded over this period include:

ROADS

Project	\$'000	Funding Stream
Victoria Street Reconstruction	1,294	Local Roads and Community Infrastructure Program (Commonwealth)
Golconda Road (Segment 7 & 8) – to date	1,079	Heavy Vehicle Safety and Productivity Program (Commonwealth)
Gillespies Road	600	Safer Rural Roads Program (Commonwealth)
Old Waterhouse Road	465	Remote Roads Program (Commonwealth)

BRIDGES

Project	\$'000	Funding Stream
Bridge 1617 – Duncraggen Road	157	Bridges Renewal Program (Commonwealth)
Bridge 1515 – Maurice Road	188	Bridges Renewal Program (Commonwealth)

LAND IMPROVEMENTS

Project	\$'000	Funding Stream
Scottsdale, Branxholm and Winnaleah Playground upgrades	200	Open Spaces Program (State)
Scottsdale Children's Reserve – Playground upgrades	150	Election Commitment (State)
Scottsdale, Derby and Bridport Netball Court upgrades – to date	150	Play Our Way Program (Commonwealth)

BUILDINGS

Project	\$'000	Funding Stream
Eastmans Beach Amenities Block	267	Local Roads and Community Infrastructure Program (Commonwealth)
Derby and Branxholm Hall's re-roof	109	Local Roads and Community Infrastructure Program (Commonwealth)

The Budget Estimates for the 2025/26 financial year include \$3.63 million expected to be received from capital grant funding streams. Current capital projects funded either partially or in full from external grant funding include the upgrade of Golconda Road Stage 7 & 8 (\$2.58 million), Pedestrian Crossings Project (\$120,000), Scottsdale Railway Precinct Development (\$130,000), Dorset Resource Recovery Project (\$40,000), Dorset Netball Facility Upgrade (\$0.5 million), Playground Upgrades (\$150,000), and Bridge 1572 Frenchs Creek / Haas Road, Legerwood (\$330,000).

Potential projects that Council have submitted applications for and are currently being assessed include Dorset: Future Ready (Scottsdale and Bridport), Golconda Road (guideposts, signage and guardrails to 25.9km), and Bridge 1569 Great Forester River / Jensens Road, North Scottsdale Design and Upgrade.

Purpose

The purpose of this agenda item is to table a copy of a Code of Conduct Panel Determination Report, dated 5 January 2023, in response to a complaint made against former Councillors Greg Howard⁷ and Leonie Stein⁸ by Mr Karl Willrath.

Recommendation

That Council receive the Code of Conduct Panel Determination Report, dated 5 January 2023, in relation to a complaint made by Mr Karl Willrath against former Councillors Greg Howard and Leonie Stein.

Background

On 28 January 2022, Mr Willrath lodged a code of conduct complaint alleging that Councillors (Cr) Howard and Stein had breached the following standards in the Dorset Council Councillor Code of Conduct:

Part 1 – Decision Making

2. A councillor must make decisions free from personal bias or prejudgement.

Part 3 - Conflict of interests that are not pecuniary

2. The actions of a councillor must not bring the Council or the office of councillor into disrepute.

Part 7 – Relationships with Community, Councillors and Council Employees

1. A Councillor –
 - a. Must treat all persons fairly; and
 - b. Must not cause any reasonable person offence or embarrassment, and
 - c. Must not bully or harass a person.

Mr Willrath’s complaint also alleged breaches of Parts 1.1, 1.3, 1.4, 2.4, 3.2, 4.1, 4.2 and 4.3, which were dismissed on initial assessment.

The complaint alleged that Crs Howard and Stein breached aforementioned parts of the Dorset Council Code of Conduct, adopted on 18 March 2019, at the Council Meeting held on 18 October 2021 that appear to relate to comments by Cr Howard such as calling Mr Willrath a “*regular protagonist*” and referring to him at the meeting by stating he didn’t know if Mr Willrath’s questions of Council were because of “*his lack of attention or comprehension*”. Mr Willrath alleged Cr Stein’s questioning of the cost to Council of “*regular attendees*” which Mr Willrath identified as him, was embarrassing.

⁷ Greg Howard resigned from Council on 23 January 2025

⁸ Leonie Stein resigned from Council on 6 February 2025

The Chairperson informed the complainant and the respondents on 26 May 2022 that she had assessed the complaint and that the alleged breach of Part 1.2, Part 3.1 and Part 7.1 (a), (b) and (c) would be investigated and determined.

The Panel based its investigation on documentation provided by Mr Willrath and Crs Howard and Stein in relation to the alleged breach of Part 1.2, Part 3.1 and Part 7.1 (a), (b) and (c).

As per section 28ZH of the *Local Government Act 1993* (the Act) the Code of Conduct Panel held a hearing on 31 October 2022⁹. Jill Taylor and Penny Cocker attended in person at the Executive Building in Hobart and Steve Bishop attended online via Zoom. Mr Willrath and Crs Howard and Stein all attended online via Zoom.

The Panel, following the hearing determined the following:

- As per section 28ZI (1) (b) of the Act, the Code of Conduct Panel determined that Cr Stein did not breach Parts 1.2, 3.1 or 7.1 (a), (b) or (c) the Code of Conduct. Accordingly, the complaint against Cr Stein was dismissed.
- As per section 28ZI (1) (c) of the Act, the Code of Conduct Panel determined that Cr Howard did not breach Parts 1.2 or 7.1 (c) of the Code of Conduct but did breach Parts 3.1 and 7.1 (a) and (b).

In considering what, if any, sanction should be imposed, the Panel noted that Cr Howard had been cautioned and reprimanded in relation to previous similar breaches of the Code of Conduct where he has treated some community members unfairly and caused them embarrassment. The Panel was of the view that neither of these previous sanctions have brought about any behavioural change by Cr Howard when dealing with some members of the community. As per section 28ZI (2) of the Act, the Code of Conduct Panel required Cr Howard to undertake counselling in relation to him managing conflict with some members of his community.

A person aggrieved by the determination of the Code of Conduct Panel, on the grounds that the Panel failed to comply with the rules of natural justice, is entitled under section 28ZP of the Act to apply to the Magistrates Court (Administrative Appeals Division) for a review of that determination, with Cr Howard lodging an appeal under this process.

Council were notified by the Local Government Code of Conduct Panel on 15 August 2025 that this appeal had been withdrawn as of 4 August 2025 following its transfer to the Tasmanian Civil and Administrative Tribunal on 1 July 2025. As required under of Section 28ZK (4) of the Act, a determination report is to be tabled at the first Council Meeting which is practicable to do so, and which is open to the public.

A copy of the full determination report is attached.

⁹ The attached determination report states that this hearing was held on 31 October 2021. Council Officers checked with the Office of Local Government after noticing the discrepancy and they confirmed the error (the date should read 31 October 2022) and that the Panel is no longer in existence and the report cannot be altered.

Planning, Environment and Statutory Requirements

Section 28ZK *Local Government Act 1993*

Under section 28ZK (4) of the Act, the General Manager is to ensure that a copy of the determination report is tabled at the first meeting of Council at which it is practicable to do so and which is open to the public.

Risk Management

N/A

Financial and Asset Management Implications

Section 28ZN of the Act sets out the requirements for costs of parties relating to code of conduct complaint:

The complainant in a code of conduct complaint and the councillor against whom the complaint is made are to bear their own costs relating to the investigation and determination of the complaint.

Section 28ZO (d) of the Act states:

a council must refund to each complainant who has lodged a code of conduct complaint, in equal shares, any fee paid with the lodgement in accordance with Section 28V(3)(g) if the complaint or part of the complaint is upheld on determination by the Code of Conduct Panel.

In this case, the complaint was partially upheld, therefore the lodgement fee has been refunded to the complainant.

ITEMS FOR NOTING

Item 177/2025 Council Workshops Held Since Last Council Meeting

2 September | Briefing Workshop

- External Presentation: Blue Derby Foundation
- Scottsdale Railway Precinct Update
- Food Organics and Garden Organics (FOGO)
- Gladstone Open Space Project
- Board of Inquiry – Ministerial Direction 3: 2024/25 Service Rates & Charges Review
- Bad Debts Update – 2024/25 Financial Year
- Audit Panel Tenure and Composition Review
- Briefing Reports
 - Communications and Correspondence
 - Update | Upcoming Budget Variations
 - TasWater Price and Service Plan 5
 - Northern Tasmania Development Corporation | Quarterly Report
 - Scottsdale Visitor Information Centre

Item 178/2025 Elected Member Communications

Mayor Calendar | 14 August – 10 September 2025

August 2025

- 14 Weekly meeting with the General Manager, Council Chambers
- 14 Meeting with the Tasmanian Community Fund Board with General Manager and Director – Corporate Services, Scottsdale Library
- 15 Councillor Education Session on Road Reseal Tender with Councillors Powell, McLennan, Bicanic, Simmons and Chilcott, Council Chambers
- 15 Councillor Education Session on August Planning matters with Councillors Powell, McLennan, Bicanic, Simmons and Chilcott, Council Chambers
- 18 August Council Meeting, Council Chambers
- 20 Round Table discussion with Jess Teesdale and Federal Agriculture Minister Julie Collins with Deputy Mayor Powell and other invited stakeholders, Council Chambers
- 21 Weekly meeting with the General Manager, Council Chambers
- 22 Meeting with President of Scottsdale Football Club, Scottsdale Recreation Ground
- 25 Branxholm Progress Association Meeting, Branxholm Hall

September 2025

- 1 Meeting with Blue Derby Foundation Chair
- 1 Attended North East Lions Club meeting with General Manager, Imperial Hotel, Branxholm
- 2 September Briefing Workshop, Scottsdale Library

Item 179/2025 Management Team Briefing Report

Recommendation

That Council:

1. receive and note the Pioneer Lake Advocacy Group finalised Terms of Reference; and
2. receive and note the remaining Management Team Briefing Report.

Purpose

The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

COUNCIL COMMITTEE: Pioneer Lake Advocacy Group | Finalised Terms of Reference

On 28 July 2025, the Pioneer Lake Advocacy Group held their second meeting at which a draft term of reference was discussed. Relevant updates were made after feedback from stakeholders, and a revised version was distributed to the Group for final comment. No further changes were advised and therefore the terms of reference are now finalised and attached for information. The meeting notes from the Group along with the terms of reference are also available to view on Council's website.

WASTE MANAGEMENT REQUESTS | August 2025

	Requests Received August 2025	Comparison August 2024	FYTD Received 2025/26	Comparison FYTD Received 2024/25
Feedback and Queries	-	-	-	1
Repair Bin	-	-	-	1
Replace Bin	-	-	5	3
Request a New Service	1	2	5	2
Remove Additional Bin	3	5	7	9
Request an Additional Bin	-	-	2	-
Request an Upsize/Downsize	-	4	-	4
Request to Opt Out (of Service)	-	-	-	2
Total Requests	4	11	19	20

CUSTOMER SERVICE REQUESTS | August 2025

	Requests Received August 2025	Comparison Requests August 2024	Received 2025	Comparison 2024
Animal	4	-	26	12
Bridges	-	-	-	-
Caravan Parks	1	-	7	3
Cemeteries	-	-	1	-
Community Development General	-	-	-	-
Corporate Services General	1	-	10	1
Council Elections	-	-	1	-
Customer Service	-	-	4	8
Emergency Services Enquiries	-	-	1	-
Environmental Management & Health	-	-	15	4
Government Relations	-	-	-	1
Licencing	-	-	1	-
Parks and Reserves	4	1	26	6
Planning & Building	2	1	3	3
Public Health	2	-	4	1
Public Online Enquiries	-	-	2	-
Public Amenities	2	-	19	9
Public Halls Buildings	-	1	12	9
Recreation Grounds	1	2	11	13
Roads	15	7	143	147
Swimming Pools	-	-	6	-
Waste Management	1	-	8	2
Total Requests	33	12	300	219

A detailed copy of the 2025 Customer Service Requests is included in the [attachments](#).

APPROVED APPLICATIONS | August 2025

	Approved August 2025	Approved 2025 YTD	Approved 2024 YTD
Planning	10	60	77
Building	5	43	69
Plumbing	2	23	36

See attachments for detailed information about applications approved in August 2025.

2025/26 CAPITAL WORKS PROGRAM

Ref: DOC/25/9165

	Complete 2025/26
	Completed in August 2025
	Carried Forward Projects – 2026/27

PROJECT	STATUS
BRIDGES	
Bridge 1508 Garibaldi Road, Pioneer – repairs to piers (addition allocation, storm recovery)	Tenders called
Bridge 1604 Panama Forest Road, Golconda – timber deck renewal	Completed
Bridge 1589 Sledge Track, West Scottsdale – timber superstructure renewal (beams & deck)	Sourcing beams
Bridge 1556 New River Road, Ringarooma – timber deck renewal	Timber ordered
Bridge 1594 Greeta Road, Nabowla – timber superstructure renewal (beams and deck)	Timber ordered
Bridge 1508 Garibaldi Road, Pioneer – slab repairs	
Bridge 1569 Jensens Road, North Scottsdale – upgrade superstructure (timber to concrete)	Funding Application submitted
Bridge 1572 Haas Road, Legerwood – upgrade superstructure (timber to concrete, additional allocation)	Successful Funding Application
STORMWATER	
61 King Street, Scottsdale – upgrade stormwater pits	
3 Murphy Place, Scottsdale – undertake network survey and hydrology assessment	Design
Main Road, Pioneer – pipe open drain	
9 Willow Court, Winnaleah – design and install new network	Design
21 Thomas Street, Scottsdale – design and install new network	Tender Received
52 Scott Street, Branxholm – design and install new network	Design
3 Thomas Street, Scottsdale – design and install new network	Design
ROADS – RESHEETING	
Old Waterhouse Road, Waterhouse	Commenced
Cape Portland Road, Gladstone	
Bridport Back Road, Nabowla	
Nurses Road, Bridport	Commenced
Unwins Road, Springfield	Commenced
McDonalds Avenue, Ringarooma	Commenced
Dead Horse Hill Road, Ringarooma	Commenced
Pera Flats Road, Ringarooma	Commenced
Swanee Road, Winnaleah	
Ferny Hill Road, Bridport	Commenced
Bridport – urban resheeting (various locations)	Commenced

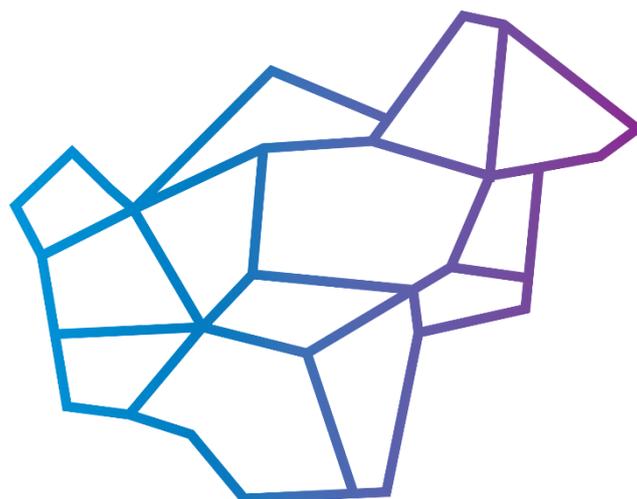
PROJECT	STATUS
ROADS – RESEALS	
George Street, Scottsdale – highway access	Prep work commenced
Maurice Street, Legerwood	Prep work commenced
Spotswood Drive, Scottsdale	Prep work commenced
Beattie Street, Scottsdale	Prep work commenced
Ringarooma Road, Scottsdale – highway access	Prep work commenced
Christopher Street, Scottsdale	Prep work commenced
Mary Street, Scottsdale	Prep work commenced
Alice Street, Scottsdale	Prep work commenced
East Maurice Road, Ringarooma	Prep work commenced
Oakdene Road, Jetsonville	Prep work commenced
Barnbogle Road, Bridport	Prep work commenced
Barnett Road, Ringarooma	Prep work commenced
Ruby Flats Road, Branxholm	Prep work commenced
Derby Back Road, Derby	Prep work commenced
Sykes Road, Springfield	Completed
Arnold Place, Scottsdale	Completed
Charles Street, Pioneer – additional reseal	Tender Issued
ROADS – OTHER PROJECTS	
Willis Road, Lietinna – hotmix overlay intersection with Golconda Road	Waiting prices
Koomeela Road, West Scottsdale – culvert repairs	Materials ordered
Banca Road, Winnaleah – pavement repair and hotmix surface	Commenced
Golconda Road, Nabowla – 3.4km safety upgrades and pavement renewal	
Ferny Hill Road, Bridport – landslip repair (storm damage)	
Golconda Road, Golconda – pavement design	Design
Bentley Street, Bridport – footpath renewal	
Ellenor Street, Scottsdale – design pavement renewal	Design
Austins Road and Tasman Highway, Scottsdale – junction upgrade	Design
Northeast Lane, Scottsdale – design	Design
Union Street, Scottsdale – kerb and stormwater upgrade (stage 1)	Tender Received
Pioneer township – footpath	
Golconda Road, Golconda – freight and safety improvement strategy	
Buckney's Road, Scottsdale – road survey	Commenced

PROJECT	STATUS
BUILDINGS	
Bridport Seaside Caravan Park – camp kitchen renewal (replace beams)	Commenced
Bridport Seaside Caravan Park – electrical switchboard renewal and underground cables (stage 1)	
Northeast Park, Scottsdale – electrical upgrades and shower payment machine upgrades	
Winnaleah Old Scout Hall – replace old louvre windows	Planning
Derby, Branxholm, Ringarooma, Winnaleah & Legerwood – switchboard upgrades	
Pioneer Hall – toilet renewal	
Northeast Park, Scottsdale – BBQ replacement	Completed
Scottsdale – switchboard upgrades (various sites)	
Scottsdale Aquatic Centre – toilet and shower renewal	Commenced
Branxholm Hall – kitchen renewal (Pines Committee donation)	
Bridport Seaside Caravan Park – amenities upgrade (shower cubicle storage / shelving)	
Bridport Seaside Caravan Park – cabin upgrades / outdoor area improvements	
Scottsdale Waste Transfer Station – Reuse Centre shop extension	Planning
Scottsdale Waste Transfer Station – heat pump	Completed
Derby Depot – alarm system and cameras	
Scottsdale Depot – relocation of storage sheds (additional allocation)	Commenced
Nugget Sellars Pavilion (Scottsdale Recreation Ground) – heat pump	Completed
Scottsdale Aquatic Centre – remote access through Council network	
LAND IMPROVEMENTS	
Blue Derby – network signage	
Bridport Seaside Caravan Park and Bridport Foreshore – BBQ replacement	Completed
Scottsdale Aquatic Centre – flow meter and motor protection on leisure pool pumps	Planning
Scottsdale Aquatic Centre – chlorinator pump critical spare parts	
Scottsdale Aquatic Centre – balance tank temporary shut off valve	Ordered
Scottsdale Aquatic Centre – leisure pool filter sand replacement	Planning
Scottsdale Aquatic Centre – replace umbrella covers	Completed
Derby Park – Ringarooma Road erosion repairs	Planning
Pine Plantation, Ringarooma Road, Scottsdale – replanting (additional allocation)	Commenced
Blue Derby – Black Stump car turning area redevelopment	Planning
Blue Derby – Top Creek drop off area completion	Planning
Netball court upgrades – Scottsdale, Bridport and Derby (Stage 1)	Planning
Scottsdale Railway Station precinct redevelopment	
Blue Derby – memorial lookout	Planning
Ellesmere Cemetery, Scottsdale – new memorial wall	Planning
Scottsdale sports precinct – master planning	
Scottsdale Aquatic Centre – covered pool feasibility study	

PROJECT	STATUS
CARRY FORWARD PROJECTS	
<u>Bridges</u>	
Bridge 1508 Garibaldi Road, Pioneer – scour protection piers (storm recovery)	Tenders Called
Bridge 1572 Haas Road / Frenches Creek, Legerwood – upgrade to concrete	Successful Funding Application
<u>Roads</u>	
South Street, Bridport – replace kerb	
King Street, Scottsdale – pedestrian crossing	
George Street, Scottsdale – pedestrian crossing	
Coplestone Street, Scottsdale – new footpath	
<u>Buildings</u>	
Building Renovations (Blue Derby Foundation) - 57 Main Street, Derby	
Scottsdale Railway Station Building – restoration	
Derby Depot – new trail crew storage shed	
Bridport Seaside Caravan Park – planning for new camp kitchen at Goftons Beach	
Branxholm Waste Transfer Station – Oil Bunded Shed	Planning
Branxholm Waste Transfer Station – Recycling Shed	Planning
Gladstone Waste Transfer Station – Oil Bunded Shed	Planning
Gladstone Waste Transfer Station – Recycling Shed	Planning
Scottsdale Waste Transfer Station – Oil Bunded Shed	Planning
<u>Land Improvements</u>	
Croquet Lawn Beach, Bridport – access improvements	
Blue Derby Mountain Bike Trails – Tunnel stairs	
Bridport Lions Club Adventure Playground upgrade (election grant)	
Scottsdale Childrens Reserve Playground upgrade (election grant)	Planning
Scottsdale community bike track	
Gladstone community park	
Waste Transfer Station signage	Commenced
CWA Carpark, Bridport – solar light	Completed

CLOSURE OF MEETING

Time Meeting Closed:



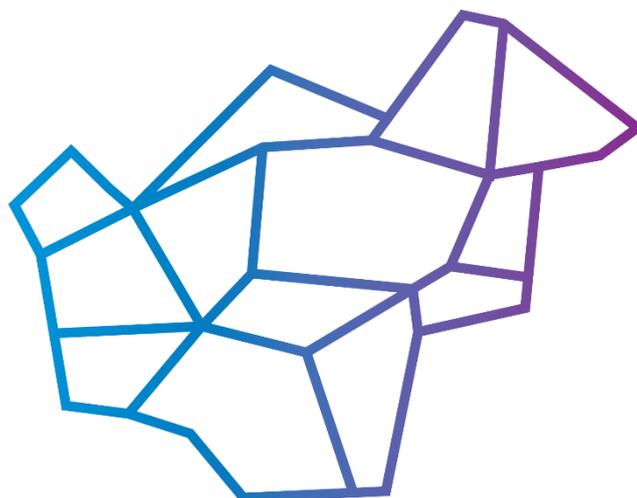
dorset
C O U N C I L

Ordinary Council Meeting

Agenda Attachments

Monday, 15 September 2025

it's in the making



dorset
C O U N C I L

Ordinary Minutes

Council Meeting

Monday, 18 August 2025

COUNCIL CHAMBERS

it's in the making

Ordinary Meeting of Council

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UNCONFIRMED



Council Meeting - Minutes

Monday, 18 August 2025

Scheduled Meeting Time: 5:00 pm

Meeting Opened: 5:01pm

Present: Councillors Rhys Beattie (Mayor), Edwina Powell (Deputy Mayor), Wendy McLennan, Nick Bicanic, Mervyn Chilcott, Vincent Teichmann

General Manager: John Marik, Director – Infrastructure: Kerry Sacilotto, Director – Corporate Services: Lauren Tolputt, Executive Assistant: Sarah Forsyth

Apologies: Councillors Jan Hughes¹, Kahlia Simmons

CLOSED SESSION

Item 143/2025 'Closed Session': Council

Purpose

The General Manager advised that in his opinion, the agenda items listed below are prescribed items in accordance with Regulation 17(2) of the *Local Government (Meeting Procedures) Regulations 2025* (e.g. confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

DECISION

MOVED: Cr McLennan | **SECONDED:** Cr Chilcott

That Council resolve, by absolute majority, that the meeting be closed to the public to enable Council to consider agenda items 144 to 148 which are confidential matters as prescribed in Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*.

Time Meeting Closed: 5:01 pm

CARRIED UNANIMOUSLY

¹ Approved Leave of Absence

Item	Purpose	Regulation Ref ²
144/2025 Declaration of Interest	Interests to be declared relating to items listed for discussion within Closed Session	-
145/2025 Confirmation of Minutes	Confirmation of Closed Session Minutes from 21 July 2025 Council Meeting	17(2)(i)
146/2025 Contract 2025/26-02 Bituminous Sealing of Roads Infrastructure	Consider awarding a contract to a preferred tenderer as recommended by the assessment panel.	17(2)(e)
147/2025 Release of Public Information	Consider whether any discussion, decision, report or document relating to any Closed Session items should be released to the public	17((7) & (8)
148/2025 Completion of Closed Session	Move to Open Council and adjourn the Meeting	-

² Regulation 17:

Reg.	Confidential Reason
17(2)(a)	personnel matters, including complaints against an employee of the council
17(2)(b)	industrial relations matters
17(2)(c)	information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business
17(2)(d)	commercial information of a confidential nature that, if disclosed, is likely to (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret
17(2)(e)	contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
17(2)(f)	the security of (i) the council, councillors and council staff; or (ii) the property of the council
17(2)(g)	proposals for the council to acquire land or an interest in land or for the disposal of land
17(2)(h)	information that is (i) of a personal and confidential nature; or (ii) provided to the council on the condition that it be kept confidential
17(2)(i)	requests by councillors for leave of absence
17(2)(j)	notifications by councillors of leave of absence for parental leave
17(2)(k)	matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council
17(2)(l)	the personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area

RESUMPTION | OPEN SESSION

Scheduled Meeting Time: 6:00 pm

Meeting Opened: 6:00 pm

Council Meetings Procedures

In accordance with Policy No. 41: Council Meeting Procedures, this Meeting is being recorded. By attending the Meeting in person, you are consenting to personal information being recorded and published. No unauthorised filming or recording of the Meeting is permitted.

Visitors are reminded that Council Meetings are a place of work for Council Officers and Councillors.

The Council is committed to meeting its responsibilities as an employer and as host of this important public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct. It is a condition of entry to the Council Chambers that you cooperate with any directions or requests from the Chairperson or Council Officers.

The Chairperson is responsible for maintaining order at Council Meetings. The General Manager is responsible for health, wellbeing and safety of all present. The Chairperson or General Manager may require a person to leave the Council's premises following any behaviour that falls short of these expectations.

Language and conduct at a Meeting that could be perceived as offensive, defamatory or threatening to a person in attendance or listening to the recording, is not acceptable. It is an offence to hinder or disrupt a Council Meeting.

Present: Councillors Rhys Beattie (Mayor), Edwina Powell (Deputy Mayor), Wendy McLennan, Nick Bicanic, Mervyn Chilcott, Vincent Teichmann

General Manager: John Marik, Director – Infrastructure: Kerry Sacilotto, Director – Corporate Services: Lauren Tolputt, Town Planner: Kamala Roberts, Executive Assistant: Sarah Forsyth

Apologies: Councillors Jan Hughes³, Kahlia Simmons

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Dorset is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

³ Approved Leave of Absence

PROCEDURAL ITEMS

Item 149/2025 Declaration of Interest

In accordance with Section 48 of the *Local Government Act 1993*, Regulation 10(8) of the *Local Government (Meeting Procedures) Regulations 2025* and the Tasmanian Local Government Code of Conduct, Councillors are requested to indicate whether any have, or are likely to have, an interest in any item on the agenda.

INTEREST DECLARED

Nil

Item 150/2025 Confirmation of Ordinary Council Meeting Minutes – 21 July 2025

Ref: DOC/25/9350

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 21 July 2025 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION

MOVED: Cr McLennan | SECONDED: Cr Powell

Councillor Teichmann questioned the Chair on the accuracy of the decision listed for item 135/2025, specifically point 3. The Chair advised that the minutes reflect the recommendation, as presented by the Officer, which was voted on without amendment and carried.

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on Monday, 21 July 2025 having been circulated to Councillors, be confirmed as a true record.

FOR	AGAINST
Councillor Beattie	Councillor Teichmann (abstained)
Councillor Powell	
Councillor Bicanic	
Councillor Chilcott	
Councillor McLennan	

CARRIED

Item 151/2025 Confirmation of Agenda

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Bicanic

That Council confirm the Agenda and order of business for the 18 August 2025 Council Meeting.

CARRIED UNANIMOUSLY

⁴Members of the Public can ask a maximum of two question(s) without notice during Public Question Time. The Chairperson reserves the right to consider whether questions above this limit will be accepted or treated as correspondence.

Any person asking a question is asked to stand (if able), clearly state their name and suburb they live.

Question(s) must be clear and concise, not be a statement and have minimal pre-amble. Any answer given is not to be debated.

Members of the public must provide any question(s) without notice in writing to the Executive Assistant either before the commencement of the Meeting or within 24 hours.

The following questions were received on notice:

Karl Willrath, Scottsdale | 1 August 2025

Mayor Beattie, in relation to policy Number 41 (Council Meeting Procedures) that was put through last month, regrettably, without going out to public consultation; can you please point out the section that deals with, or attempts to deal with, questions from Councillors where they open up with some sort of spiel, flounder around, then apparently discover themselves in a position where they actually had no question at all, consequently inducing/inciting direction from the Chair?

Response from Mayor Rhys Beattie:

Policy No. 41 was developed to apply in addition to the procedures prescribed in *Local Government (Meeting Procedures) Regulations 2025* (the Regulations). The Regulations clearly state:

Regulation 33(2): A question asked at a meeting is to, as far as is practical -

- (a) be concise; and
- (b) be clear; and
- (c) not be a statement; and
- (d) have minimal pre-amble

Karl Willrath, Scottsdale | 8 August 2025

Council Meeting Procedures (policy 41) was put through last month by Councillors that clearly did not read the actual policy as it full of flaws and is clearly not up to an acceptable standard. Why did Mayor Beattie not act in a professional manner when asked many times by Councillor Teichmann, "can't we do better" to ask him or suggest to him, to put up an amendment to put the policy out for public consultation, so this whole embarrassing saga could have been prevented and Councillor Teichmann would actually vote instead of simply abrogating his duty as Councillor by abstaining?

Response from Mayor Rhys Beattie:

The procedures for amending a motion are clearly stated in the *Local Government (Meeting Procedures) Regulations 2025*. It is up to individual Councillors to initiate amendments as they see fit.

The following questions were received without notice from members of the public:

⁴ In accordance with Regulations 33, 36 & 37 and Council Policy No. 41: Council Meeting Procedures

Karl Willrath, Scottsdale

1. *Is policy 41 going to be withdrawn, amended, and then put out for public consultation?*

Response from Mayor Rhys Beattie:

No, the motion was carried and is a decision of Council.

2. *Are Councillors going to be ask (sic) to leave a Council meeting for blatantly disregarding regulations when asking questions for being disruptive i.e. time wasting and / or grandstanding?*

Response from Mayor Rhys Beattie:

No, they would not, however if comments were rude or defamatory and no apologies given when sought, or disregarding direction from the Chair, then it would be considered.

Cathy Fitzgerald, Eerwah Vale, QLD

In relation to item 158/2025 – planning application for multiple dwellings (3 units) at 22 Main Street, Ringarooma of which I own the neighbouring property, why isn't this development being done in Scottsdale where access to services Hospital, GP's, Supermarket etc are readily available as I understand that the new dwellings will be for housing commission?

Response from Mayor Rhys Beattie:

In accordance with Council Policy No. 41 – Council Meeting Procedures, Section 2.5(e) the question will be taken on notice as it relates to a planning application that is to be decided at tonight's Meeting.

Mary Schramm, Ringarooma

1. *Can the Council's Infrastructure section make an assessment of the hazards which exist at the junctions of:*
 - a) *Snake Track with Tasman Highway - there is poor visibility both ways, and no warning to westbound highway traffic of the almost-hidden joining road.*
 - b) *Tasman Highway with Legerwood Lane (LL) - the take-off from the highway into LL is not adequately marked.*

In both these situations the hazard is much greater after dark. I realise there is a demarcation issue between Tas Roads and local councils, and I urge Council to make an independent assessment and improve, or leverage Tas Roads to improve, the road margins and hazard warnings.

Response from Director – Infrastructure, Kerry Sacilotto:

I'll ask Council Officers to have a look at these intersections just to see if the visual line of sight is within Australian road standards and see if anything needs to be done from there.

You mentioned the intersections with the Tasman Highway and are correct, they are Department of State Growth owned / maintained. Council can make representation to them, but we can't do anything on their road, however we can write to them and alert them to the issues raised.

2. *The Snake Track has been better maintained for the past couple of years than previously, so I believe that Council must be conducting regular maintenance to the road. Can the Council consider sealing and upgrading the Snake Track? At present it needed frequent maintenance; yet it is much used, with two businesses located on it, and shorter than Carisbrook Lane between Legerwood and the Tasman Highway.*

Response from Director – Infrastructure, Kerry Sacilotto:

I'm glad that you have noticed that it's in pretty good condition now. The team have been spending a lot of time and attention, although they're not out there every week, but they did do a considerable amount of work just under 12 months ago. In relation to the sealing of the Snake Track, although it is convenient for residents, and you mentioned the two businesses, typically sealing a new road is about \$1,000,000 per kilometre $\pm 30\%$. So, it's quite an expensive exercise to create a sealed road. We haven't budgeted for that and to be frank, it's probably not on the current priority list. There's a lot of different roads that would be on that list before the Snake Track.

Item 153/2025 Public Address of Meeting

⁵Members of the public can make a statement at a Council Meeting; it is not question or discussion time with Councillors. Prior to making a statement, the person is asked to stand (if able), clearly state their name and suburb they live.

Members of the public wishing to address Council at a Meeting shall indicate their intent and subject matter in writing by 10am on the Friday prior to the Meeting.

A person seeking to make a statement may speak for a period up to 3 minutes but may be extended at the discretion of the Chairperson to a maximum of 5 minutes.

All proposed statements are to be provided in writing prior to the Meeting to allow for circulation and inclusion in the minutes of the Meeting.

Nil

Item 154/2025 Councillor Question Time

⁶Councillors can ask a maximum of two question(s) without notice during Councillor question time. The Chairperson reserves the right to consider whether questions above this limit will be accepted or treated as correspondence.

Question(s) must be clear and concise, not be a statement, have minimal pre-ambles, not offer an argument or opinion, draw conclusions, or make any accusations. Any answer given is not to be debated.

Councillors must provide question(s) without notice in writing to the Executive Assistant either before the commencement of the Meeting or within 24 hours.

Councillor Mervyn Chilcott:

In support of the question asked by Mary Schramm, could the council approach State Growth to provide a solar powered streetlight on the intersection where the Carisbrook Lane meets the Tasman Highway in order that motorists approaching are more aware of the intersection?

Response from Director – Infrastructure, Kerry Sacilotto:

We can include that in our representation to the Department of State Growth and ask them to consider that along with the other signage and demarcation issues raised.

⁵ In accordance with Regulations 46 and Council Policy No. 41: Council Meeting Procedures

⁶ In accordance with Regulations 33, 34 & 35 and Council's Policy No. 41: Council Meeting Procedures

Item 155/2025 Requests for Leave of Absence

Nil

Item 156/2025 Notifications of Leave of Absence for Parental Leave

Nil

Item 157/2025 Councillor Motions with Notice

Nil

UNCONFIRMED

PLANNING AUTHORITY MATTERS FOR DECISION

The Chair announced that Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* (LUPA Act) when considering Item 158.

Council is required by Regulation 10(4) of the *Local Government (Meeting Procedures) Regulations 2025* to deal with items as a Planning Authority under the LUPA Act in a sequential manner.

The following item is to be dealt with at the meeting of Council in its capacity as a Planning Authority.

Item 158/2025 **Planning Application – Construction of additional multiple dwellings (3 Units) with access and services works within a road reserve | 22 Main Street RINGAROOMA**
 Reporting Officers: Town Planner, Kamala Roberts
 Ref: DOC/25/10784 | Assessment Report: DOC/25/10783 | PLA/2025/45

Purpose

The purpose of this report is for Council to assess and determine an application for the construction of additional multiple dwellings (3 units) with access and services works within a road reserve at 22 Main Street, Ringarooma.

DECISION

MOVED: Cr McLennan | SECONDED Cr Powell

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and clause 6.8.1 of the *Tasmanian Planning Scheme - Dorset*, it is recommended that the construction of additional multiple dwellings (3 units) with access and services works within a road reserve be approved subject to the following conditions:

1. Basis of Approval

The use and development for **construction of additional multiple dwellings (3 units) with access and services works within a road reserve** is approved and must be undertaken generally in accordance with the following endorsed plans:

- a) Multiple Dwellings, Homes Tasmania 22 Main Street Ringarooma, Project No. 2024-1032, Drawing No. 1032-01 to 1032-15, dated 26 June 2025, prepared by PodMatrix.

2. TasWater

The development must be in accordance with the conditions provided within the Submission to Planning Authority Notice issued by TasWater dated 12 June 2025 (Reference No. TWDA 2025/00580-DC, copy attached to this permit).

3. Stormwater Management

Stormwater discharged from the impervious areas (including vehicle areas and paving) of the development must be drained and directed to the Council's stormwater network to the satisfaction of the Council's Town Planner.

4. Vehicle Access and Parking Areas

Prior to the commencement of the approved use, and to the satisfaction of Council's Town Planner, areas set aside for the parking of vehicles and access to Charles Street, must be:

- a) formed to an adequate level as necessary, to comply with LGAT standards, and to prevent the formation of potholes and depressions according to the nature of the subgrade and vehicles that will use the areas;
- b) visitor parking is to be clearly delineated or otherwise marked; and
- c) constructed, drained and maintained in a continuously useable condition.

5. Delineation of Common Property

Public, communal and private areas such as driveways, site services, and any waste collection points must be clearly delineated.

NOTE: For the purpose of this permit “**the person responsible**”, depending on the context, means:

- a) The person who has and takes the benefit of this permit for the undertaking of the use or development authorised pursuant to it;
- b) The person or persons who undertake development or use pursuant to this permit; and
- c) Servants, agents and contractors, in each case of such persons.

ADVISORY NOTES

(i) *Permission in Writing*

Any reference to the need for Council approval of a matter or thing prescribed under the conditions pertinent to this permit requires such approval to be given in writing.

(ii) *Objections to Proposal*

This permit has no effect until the expiry of the period for the lodgement of an appeal against the granting of the permit or, if an appeal is lodged, until ten days after the appeal has been determined by the Resource and Planning Stream of the Tasmanian Civil and Administrative Tribunal (TASCAT).

(iii) *Appeal Provisions*

Attention is directed to sections 61 and 62 of the Land Use Planning and Approvals Act 1993 (as amended) which relate to appeals. These provisions should be consulted directly, but the following provides a guide as to their content:

- *A planning appeal may be instituted by lodging a notice of appeal with the Resource and Planning Stream of the Tasmanian Civil and Administrative Tribunal (TASCAT).*
- *A planning appeal may be instituted within 14 days of the date the planning authority serves notice of the decision on the applicant.*

(iv) *Permit Commencement*

This permit takes effect 14 days after the date of Council’s notice of determination or at such time as any appeal to the Resource and Planning Stream of the Tasmanian Civil and Administrative Tribunal (TASCAT) is abandoned or determined. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing.

(v) *Period of Approval*

Pursuant to Section 53(5) the Land Use Planning and Approvals Act 1993, this approval will lapse after a period of two (2) years from:

- a. *the date on which the permit is granted; or*
- b. *if an appeal has been instituted against the planning authority’s decision to grant the permit, the date of the determination or abandonment of the appeal,*

if the use or development is not substantially commenced within that period.

(vi) *Other Approvals*

This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:

- i. Building approval*
- ii. Plumbing approval*
- iii. Permit for works within a road reserve*

Please note it is the permit holder's responsibility to consult an independent building and/or plumbing surveyor before commencing any works approved by this permit.

CARRIED UNANIMOUSLY

ITEMS FOR DECISION

Item 159/2025 **Council Delegation Register Review**
 Reporting Officer: General Manager, John Marik
 Ref: DOC/25/10551 | Delegation Register – July 2025: DOC/25/9385

Purpose

The purpose of this agenda item is to amend delegations from Council and the Planning Authority to the General Manager and Council Officers.

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Powell

That Council:

1. pursuant to Section 22 of the *Local Government Act 1993*, delegate the following powers and functions to the General Manager, with conditions and restrictions as shown:

Emergency Management Act 2006

Provision	Function or Power	Conditions or Restrictions
	Council delegates various functions and powers of the Council and authorises the General Manager to delegate those functions and powers.	Subject to conditions or restrictions listed in Master Delegation Register.

Occupational Licensing Act 2005

Provision	Function or Power	Conditions or Restrictions
	Council delegates various functions and powers of the Council and authorises the General Manager to delegate those functions and powers.	Subject to conditions or restrictions listed in Master Delegation Register.

2. update the following delegations to the General Manager to reflect the remaking of existing Regulations:
 - a. *Burial and Cremation Regulations 2025*;
 - b. *Local Government (General) Regulations 2025*; and
 - c. *Local Government (Meeting Procedures) Regulations 2025*.

3. note the amendments to the following existing delegations to the General Manager:
 - a. *Building Act 2016 and Building Regulations 2016*
 - b. *Local Government Act 1993*
 - c. Miscellaneous Powers and Functions
4. receive and note the attached reviewed Master Delegation Register, version July 2025, including updates to internal Council roles and responsibilities or references to updated legislation.

That the Planning Authority:

1. revoke the previous powers and functions under Section 70 delegated to the General Manager and former Director – Community and Development under the *Land Use Planning and Approvals Act 1993* and remove from Delegation Register;
2. update existing delegations to reflect the change of title from Director - Community and Development to Director – Development Services; and
3. pursuant to Section 6 of the *Land Use Planning and Approvals Act 1993*, delegate the following powers and functions, with conditions and restrictions as shown:

Land Use Planning and Approvals Act 1993

Provision	Function or Power	Conditions or Restrictions	ONLY Delegated to:
S.53(5D)	When does a permit take effect	Nil	<ul style="list-style-type: none"> ▪ General Manager ▪ Director – Development Services ▪ Town Planner
S.57	Applications for discretionary permits	All Council planning applications where Council is the applicant or is the underlying developer or proponent must be undertaken in accordance with Council Policy No. 69 - Managing Conflicts of Interest.	<ul style="list-style-type: none"> ▪ General Manager ▪ Director – Development Services ▪ Town Planner
S.58	Applications for other permits	All Council planning applications where Council is the applicant or is the underlying developer or proponent must be undertaken in accordance with Council Policy No. 69 - Managing Conflicts of Interest.	<ul style="list-style-type: none"> ▪ General Manager ▪ Director – Development Services ▪ Town Planner

Land Use Planning and Approvals Regulations 2024

Provision	Function or Power	Conditions or Restrictions	ONLY Delegated to:
Reg. 4	Notice of approval of Local Provisions Schedule	Nil	General Manager
Reg. 5	Advertisement of exhibition of draft amendment, &c. (to a planning scheme)	Nil	General Manager
Reg. 6	Notice of approval of draft amendment	Nil	General Manager
Reg. 7	Notice of approval of Local Provisions Schedule	Nil	General Manager
Reg. 8	Notice of application for permit	Nil	General Manager

CARRIED UNANIMOUSLY**ITEMS FOR NOTING****Item 160/2025 Council Workshops Held Since Last Council Meeting**

5 August 2025 | Briefing Workshop

15 August 2025 | Councillor Education Sessions

Item 161/2025 Elected Member CommunicationsMayor Calendar | 17 July – 13 August 2025**July 2025**

- 18 Councillor Planning Education Session, Council Chambers
- 21 Citizenship Ceremony with Deputy Mayor Powell and Councillor Teichmann in attendance, Council Chambers
- 21 Barry Jarvis Education Scholarship Presentations, Council Chambers
- 21 July Council Meeting, Council Chambers
- 24 Weekly meeting with the General Manager, Council Chambers
- 24 Meeting with Councillor Teichmann with General Manager and Director – Corporate Services, Council Chambers
- 25 Local Government Association of Tasmania General Meeting and Annual General Meeting with the General Manager, Launceston
- 26 Local Government Association of Tasmanian Elected Member Professional Development Day with Deputy Mayor Powell and Councillor McLennan, Launceston
- 31 Weekly meeting with the General Manager, Council Chambers

August 2025

- 1 Tassie Scallop Fiesta sponsor event, Bridport
- 3 Tassie Scallop Fiesta opening, Bridport
- 4 TasWater Briefing, via online meeting software
- 5 August Council Briefing Workshop, Council Chambers
- 6 Meet and Greet Incitec Pivot new management with General Manager, Scottsdale
- 7 Weekly meeting with the General Manager, Council Chambers
- 7 Meeting with North East Tasmania Chamber of Commerce representative, with General Manager and Director – Corporate Services, Council Chambers
- 8 Meeting with City of Launceston Mayor and Chief Executive Officer with General Manager, Launceston
- 9 Presentation of premiership medallions at North Eastern Netball Association Grand Final, Scottsdale

Item 162/2025 Management Team Briefing Report

Purpose

The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

DECISION

MOVED: Cr Bicanic | SECONDED: Cr Chilcott

That Council:

1. receive and note the Pioneer Lake Advocacy Group meeting notes, dated 28 July 2025;
2. note the quarterly financial statement from the Blue Derby Foundation for the period 1 January to 31 March 2025;
3. note the community update on the Scottsdale Irrigation Scheme; and
4. receive and note the remaining Management Team Briefing Report.

CARRIED UNANIMOUSLY

COMMUNITY COMMITTEE: Pioneer Lake Advocacy Group Meeting Notes

On 28 July 2025, the Pioneer Lake Advocacy Group held their second meeting. The following items were included on the agenda for discussion:

1. Previous Meeting – 26 May 2025 confirmation of meeting notes and update on actions
2. Draft Terms of Reference Discussion
 - a. Feedback on draft document
 - b. Status and implications of Pioneer Dam wall
 - c. Confirmation of scope and how Group will progress Lake use
3. Question Time / General

4. Next Meeting

The notes from this meeting are included in the [attachments](#) for information.

COMMUNITY UPDATE: Blue Derby Foundation Quarterly Financials | 1 Jan – 31 Mar 2025

As advised in the 21 July Council Meeting update, the Blue Derby Foundation (BDF) Chair has provided Council with a copy of the financial statements for the period 1 January to 31 March 2025. The profit and loss statement are included in the [attachments](#) for information. The BDF has highlighted that the March period was a peak expense period due to the April 10-Year anniversary event preparations.

COMMUNITY UPDATE: Scottsdale Irrigation Scheme

On 30 July 2025, TasWater announced a new agreement with Tasmanian Irrigation to have water released into the Brid River from the Camden Dam via the Scottsdale Irrigation Scheme. This arrangement will provide Bridport with year-round water surety, removing the need for TasWater to progress its original \$20 million plan to construct a pipeline connecting Scottsdale to Bridport.

The agreement will also bring forward \$6 million in planned upgrades to address longstanding performance issues at Bridport's water treatment plant, improving drinking water quality and increasing capacity to cater for future growth. TasWater expects that this approach will save tens of millions of dollars and deliver better outcomes for Bridport. As part of TasWater's broader infrastructure investment program, a \$14.8 million upgrade to the Scottsdale Sewerage Treatment Plant is also proposed, aimed at reducing nutrients and pathogens entering local waterways.

The arrangement has positive implications for Council, which currently holds 477 megalitres of water rights (as at 30/06/2025) under the Scottsdale Irrigation Scheme. Under Council's agreement with Tasmanian Irrigation, 50% of any water rights sold by Tasmanian Irrigation are deducted from Council's holding. Once the new agreement is finalised, Council's water rights will reduce to 327 megalitres, with the value of the asset held for sale decreasing from \$668,000 to approximately \$458,000. In 2025/26, Council had budgeted to pay \$48,000 in fixed charges for its water rights. With the reduced holding, fixed charges are now expected to be around \$35,000.

WASTE MANAGEMENT REQUESTS | July 2025

	Requests Received July 2025	Comparison July 2024	FYTD Received 2025/26	Comparison FYTD Received 2024/25
Feedback and Queries	-	1	-	1
Repair Bin	-	1	-	1
Replace Bin	5	3	5	3
Request a New Service	4	-	4	-
Remove Additional Bin	4	4	4	4
Request an Additional Bin	2	-	2	-
Request an Upsize/Downsize	-	-	-	-
Request to Opt Out (of Service)	-	-	-	-
Total Requests	15	9	15	9

CUSTOMER SERVICE REQUESTS | July 2025

	Requests Received July 2025	Comparison Requests July 2024	Received 2025	Comparison 2024
Animal	7	1	22	12
Bridges	-	-	-	-
Caravan Parks	2	-	6	3
Cemeteries	-	-	1	-
Community Development General	-	-	-	-
Corporate Services General	2	-	9	1
Customer Service	-	1	4	8
Elections	-	-	1	-
Emergency Services Enquiries	-	-	1	-
Environmental Management & Health	3	-	15	4
Government Relations	-	-	-	1
Licencing	-	-	1	-
Parks and Reserves	-	-	22	5
Planning & Building	1	-	1	2
Public Health	-	-	2	1
Public Online Enquiries	-	-	2	-
Public Amenities	8	3	17	9
Public Halls Buildings	6	1	12	8
Recreation Grounds	1	-	10	11
Roads	19	13	128	140
Swimming Pools	-	-	6	-
Waste Management	-	-	7	2
Total Requests	49	19	267	207

A detailed copy of the 2025 Customer Service Requests is included in the [attachments](#).

APPROVED APPLICATIONS | July 2025

	Approved July 2025	Approved 2025 YTD	Approved 2024 YTD
Planning	4	50	69
Building	8	38	64
Plumbing	6	21	31

See attachments for detailed information about applications approved in July 2025.

2025/26 CAPITAL WORKS PROGRAM

Ref: DOC/25/9165

	Complete 2025/26
	Completed in July 2025
	Carried Forward Projects – 2026/27

PROJECT	STATUS
BRIDGES	
Bridge 1508 Garibaldi Road, Pioneer – repairs to piers (addition allocation, storm recovery)	
Bridge 1604 Panama Forest Road, Golconda – timber deck renewal	Completed
Bridge 1589 Sledge Track, West Scottsdale – timber superstructure renewal (beams & deck)	Sourcing beams
Bridge 1556 New River Road, Ringarooma – timber deck renewal	Timber ordered
Bridge 1594 Greeta Road, Nabowla – timber superstructure renewal (beams and deck)	Timber ordered
Bridge 1508 Garibaldi Road, Pioneer – slab repairs	
Bridge 1569 Jensens Road, North Scottsdale – upgrade superstructure (timber to concrete)	Funding Application submitted
Bridge 1572 Haas Road, Legerwood – upgrade superstructure (timber to concrete, additional allocation)	Successful Funding Application
STORMWATER	
61 King Street, Scottsdale – upgrade stormwater pits	
3 Murphy Place, Scottsdale – undertake network survey and hydrology assessment	Design
Main Road, Pioneer – pipe open drain	
9 Willow Court, Winnaleah – design and install new network	Design
21 Thomas Street, Scottsdale – design and install new network	
52 Scott Street, Branxholm – design and install new network	Design
3 Thomas Street, Scottsdale – design and install new network	Design
ROADS – RESHEETING	
Old Waterhouse Road, Waterhouse	Commenced
Cape Portland Road, Gladstone	
Bridport Back Road, Nabowla	
Nurses Road, Bridport	Commenced
Unwins Road, Springfield	Commenced
McDonalds Avenue, Ringarooma	Commenced
Dead Horse Hill Road, Ringarooma	Commenced
Pera Flats Road, Ringarooma	Commenced
Swanee Road, Winnaleah	
Ferny Hill Road, Bridport	Commenced
Bridport – urban resheeting (various locations)	Commenced

PROJECT	STATUS
ROADS – RESEALS	
George Street, Scottsdale – highway access	Tender Issued
Maurice Street, Legerwood	Tender Issued
Spotswood Drive, Scottsdale	Tender Issued
Beattie Street, Scottsdale	Tender Issued
Ringarooma Road, Scottsdale – highway access	Tender Issued
Christopher Street, Scottsdale	Tender Issued
Mary Street, Scottsdale	Tender Issued
Alice Street, Scottsdale	Tender Issued
East Maurice Road, Ringarooma	Tender Issued
Oakdene Road, Jetsonville	Tender Issued
Barnbogle Road, Bridport	Tender Issued
Barnett Road, Ringarooma	Tender Issued
Ruby Flats Road, Branxholm	Tender Issued
Derby Back Road, Derby	Tender Issued
Sykes Road, Springfield	Tender Issued
Arnold Place, Scottsdale	Tender Issued
Charles Street, Pioneer – additional reseal	Tender Issued
ROADS – OTHER PROJECTS	
Willis Road, Lietinna – hotmix overlay intersection with Golconda Road	Waiting prices
Koomeela Road, West Scottsdale – culvert repairs	Materials ordered
Banca Road, Winnaleah – pavement repair and hotmix surface	Commenced
Golconda Road, Nabowla – 3.4km safety upgrades and pavement renewal	
Ferny Hill Road, Bridport – landslip repair (storm damage)	
Golconda Road, Golconda – pavement design	Design
Bentley Street, Bridport – footpath renewal	
Ellenor Street, Scottsdale – design pavement renewal	Design
Austins Road and Tasman Highway, Scottsdale – junction upgrade	
Northeast Lane, Scottsdale – design	Design
Union Street, Scottsdale – kerb and stormwater upgrade (stage 1)	
Pioneer township – footpath	
Golconda Road, Golconda – freight and safety improvement strategy	
Buckney's Road, Scottsdale – road survey	Commenced

PROJECT	STATUS
BUILDINGS	
Bridport Seaside Caravan Park – camp kitchen renewal (replace beams)	Commenced
Bridport Seaside Caravan Park – electrical switchboard renewal and underground cables (stage 1)	
Northeast Park, Scottsdale – electrical upgrades and shower payment machine upgrades	
Winnaleah Old Scout Hall – replace old louvre windows	Planning
Derby, Branxholm, Ringarooma, Winnaleah & Legerwood – switchboard upgrades	
Pioneer Hall – toilet renewal	
Northeast Park, Scottsdale – BBQ replacement	Ordered
Scottsdale – switchboard upgrades (various sites)	
Scottsdale Aquatic Centre – toilet and shower renewal	Commenced
Branxholm Hall – kitchen renewal (Pines Committee donation)	
Bridport Seaside Caravan Park – amenities upgrade (shower cubicle storage / shelving)	
Bridport Seaside Caravan Park – cabin upgrades / outdoor area improvements	
Scottsdale Waste Transfer Station – Reuse Centre shop extension	
Scottsdale Waste Transfer Station – heat pump	
Derby Depot – alarm system and cameras	
Scottsdale Depot – relocation of storage sheds (additional allocation)	Commenced
Nugget Sellars Pavilion (Scottsdale Recreation Ground) – heat pump	Planning
Scottsdale Aquatic Centre – remote access through Council network	
LAND IMPROVEMENTS	
Blue Derby – network signage	
Bridport Seaside Caravan Park and Bridport Foreshore – BBQ replacement	Ordered
Scottsdale Aquatic Centre – flow meter and motor protection on leisure pool pumps	Planning
Scottsdale Aquatic Centre – chlorinator pump critical spare parts	
Scottsdale Aquatic Centre – balance tank temporary shut off valve	Planning
Scottsdale Aquatic Centre – leisure pool filter sand replacement	Planning
Scottsdale Aquatic Centre – replace umbrella covers	Commenced
Derby Park – Ringarooma Road erosion repairs	Planning
Pine Plantation, Ringarooma Road, Scottsdale – replanting (additional allocation)	Commenced
Blue Derby – Black Stump car turning area redevelopment	
Blue Derby – Top Creek drop off area completion	
Netball court upgrades – Scottsdale, Bridport and Derby (Stage 1)	Planning
Scottsdale Railway Station precinct redevelopment	
Blue Derby – memorial lookout	
Ellesmere Cemetery, Scottsdale – new memorial wall	Planning
Scottsdale sports precinct – master planning	
Scottsdale Aquatic Centre – covered pool feasibility study	

PROJECT	STATUS
CARRY FORWARD PROJECTS	
<u>Bridges</u>	
Bridge 1508 Garibaldi Road, Pioneer – scour protection piers (storm recovery)	
Bridge 1572 Haas Road / Frenches Creek, Legerwood – upgrade to concrete	
<u>Roads</u>	
South Street, Bridport – replace kerb	
King Street, Scottsdale – pedestrian crossing	
George Street, Scottsdale – pedestrian crossing	
Coplestone Street, Scottsdale – new footpath	
<u>Buildings</u>	
Building Renovations (Blue Derby Foundation) - 57 Main Street, Derby	
Scottsdale Railway Station Building – restoration	
Derby Depot – new trail crew storage shed	
Bridport Seaside Caravan Park – planning for new camp kitchen at Goftons Beach	
Branxholm Waste Transfer Station – Oil Bunded Shed	
Branxholm Waste Transfer Station – Recycling Shed	
Gladstone Waste Transfer Station – Oil Bunded Shed	
Gladstone Waste Transfer Station – Recycling Shed	
Scottsdale Waste Transfer Station – Oil Bunded Shed	
<u>Land Improvements</u>	
Croquet Lawn Beach, Bridport – access improvements	
Blue Derby Mountain Bike Trails – Tunnel stairs	
Bridport Lions Club Adventure Playground upgrade (election grant)	
Scottsdale Childrens Reserve Playground upgrade (election grant)	
Scottsdale community bike track	
Gladstone community park	
Waste Transfer Station signage	
CWA Carpark, Bridport – solar light	Completed

CLOSURE OF MEETING

Time Meeting Closed: 6:50 pm

Minutes Confirmed: 15 September 2025

Minute No:

Local Government Act 1993

CODE OF CONDUCT PANEL DETERMINATION REPORT
DORSET COUNCIL ELECTED MEMBER CODE OF CONDUCT

Code of Conduct complaint brought by Mr Karl Willrath against Councillor Greg Howard and Councillor Leonie Stein

Code of Conduct Panel

- Jill Taylor (Chairperson),
- Penny Cocker (Local Government Member)
- Steve Bishop (Legal Member)

Date of Determination: 5 January 2023

Content Manager Reference: C24051

Summary of the complaint

A code of conduct complaint (the complaint) was submitted by Mr Willrath to the General Manager, Dorset Council on dated 28 January 2022 in accordance with the requirement of section 28ZA of the *Local Government Act 1993* (the Act).

The complaint alleges that Councillors (Cr) Greg Howard and Leonie Stein breached the following parts of the Dorset Council Code of Conduct, adopted on 18 March 2019, at the Council meeting held on 18 October 2021 that appear to relate to comments by Cr Howard such as calling Mr Willrath a “regular protagonist” and referring to him at the meeting by stating he didn’t know if Mr Willrath’s questions of Council were because of “his lack of attention or comprehension”. Mr Willrath alleged Cr Stein’s questioning of the cost to Council of “regular attendees” which Mr Willrath identified as him, was embarrassing.

Parts of the Code alleged to have been breached are-

Part 1.2 - A councillor must make decisions free from personal bias or prejudice.

Part 3.1 - The actions of a councillor must not bring the Council or the office of councillor into disrepute.

Part 7.1 - A councillor –

- a) *must treat all persons fairly; and*
- b) *must not cause any reasonable person offence or embarrassment; and*
- c) *must not bully or harass a person*

Mr Willrath’s complaint also alleged breaches of Parts 1.1, 1.3, 1.4, 2.4, 3.2, 4.1, 4.2 and 4.3, which were dismissed on initial assessment.

Initial assessment of the complaint

Following receipt of the complaint, the Chairperson of the Code of Conduct Panel (the Panel) conducted an initial assessment of the complaint in accordance with the requirements of section 28ZA of the Act. Having assessed the complaint against the provisions of sections 28ZB and 28ZC of the Act, the Chairperson determined that:

- the complainant had made a reasonable effort to resolve the complaint. The Chairperson arrived at this conclusion as Mr Willrath has sent an email to Council dated 25 October 2021, seeking an apology from Crs Howard and Stein.
- part of the complaint substantially related to a contravention of Dorset Councillors' Code of Conduct, namely 1.2, 3.1 and Parts 7.1 (a), (b) and (c).
- part of the complaint should not be dismissed on the grounds that it was frivolous, vexatious or trivial. The reasons for this conclusion were that, if proven, the respondents would have breached the relevant parts of the Code.
- having made enquiries of the Code of Conduct Executive Officer, there was no relevant direction under section 28ZB (2) or 28ZI of the Act that would apply to the complainant and the complaint.¹

On this basis, the Chairperson determined to investigate parts of the complaint, as described above.

The complainant, respondent councillors and the General Manager were notified of the outcome of the initial assessment by letter dated 26 May 2022.

Investigation

In accordance with section 28ZE of the Act, the Code of Conduct Panel investigated the complaint.

In response to a letter to both respondents dated 26 May 2022 advising them of Mr Willrath's complaint both submitted a statutory declaration. Cr Stein provided her statutory declaration dated 10 June 2022 stating that she did not consider she had breached the Code of Conduct. The Panel received Cr Howard's statutory declaration dated 17 August 2022. Cr Howard also denied any breach of the Code of Conduct stating that the sheer number of complaints made by Mr Willrath (and Mr Archer) is excessive.

The following documents and an audio transcript were presented to the Panel to consider as evidence in this matter:

- the complaint by Mr Willrath dated 28 January 2022
- an audio transcript of part of the meeting held on 18 October 2019 (from 4.30 to 11.09) and minutes of that meeting
- the Dorset Code of Conduct adopted on 16 May 2016 and amended on 18 March 2019
- a statutory declaration by Cr Stein dated 10 June 2022
- a statutory declaration by Cr Howard dated 17 August 2022

By letters dated 8 August 2022 the complainant and respondent councillors were notified of the Panel's intention to proceed to determine the complaint without a hearing. The parties were invited to provide any objection in writing within 14 days of receipt of this advice. On 18 August 2022 Mr Willrath indicated that he would leave it to *"the Panel's discretion"* regarding having a hearing. On 24 August 2022 Cr Stein responded that she believed it only fair to have a hearing. Cr Howard responded in his statutory declaration dated 17 August 2022, that *"if there is any thought that either Councillor Stein or I may have breached the Code as alleged than a hearing would be essential"*. At this point the Panel was not able to make any determination in relation to Mr Willrath's complaint. Therefore, noting the statements by Crs Howard and Stein, a hearing was scheduled.

¹ Section 28ZB(2) and 28ZI of the Act enable the Chairperson or the Panel (as applicable) to issue a direction to a complainant in prescribed circumstances not to make a further complaint in relation to the same matter unless the complainant provides substantive new information in the further complaint.

Hearing

As per section 28ZH of the Act the Code of Conduct Panel held a hearing on 31 October 2021. Jill Taylor and Penny Cocker attended in person at the Executive Building in Hobart and Steve Bishop attended online via Zoom. Mr Willrath, Cr Howard and Cr Stein all attended online via Zoom.

The Chairperson outlined the way the hearing would proceed, advising that the proceedings would be recorded for the purpose of assisting with the determination or in the event of an appeal. The tape would not be made available to the parties.

Mr Willrath, Cr Howard and Cr Stein all made an affirmation at the commencement of the hearing that they would be truthful in their evidence.

Mr Willrath spoke first when offered the opportunity to elaborate on his complaint. Mr Willrath stated at the outset that he believes the Dorset Council does not operate in a democratic manner and as a result he has been treated unfairly. He stated that Mr Howard in chairing the meeting of 18 October 2021 permitted the General Manager to publicly make offensive statements about him including that Mr Willrath's questions had been "*spurious*". Mr Willrath further alleged that Cr Howard had treated him unfairly by permitting discussion to take place inferring that Council incurred additional costs because of questions by Mr Willrath. Mr Willrath said that it was his democratic right to raise questions of Council.

By way of illustrating unfair treatment, Mr Willrath told at the hearing that Council refused to send his complaint to the Code of Conduct Executive Officer, and it was only after interception by the Ombudsman that it was forwarded. Cr Howard denied that there had been any intervention by the Ombudsman and that Mr Willrath's complaint was "*non-compliant*" when first received by Council.

At Mr Willrath's request, part of the transcript of the 18 October 2021 meeting from 9.10 to 11.01 was read into the hearing transcript by the Chairperson. Mr Willrath was asked by the Panel whether there was any differentiation in his complaint between Cr Howard and Cr Stein, to which he replied "*no*".

Owing to the generalised nature of Mr Willrath's complaint the Panel requested he identified the words used by Cr Stein as read out from the transcript, that embarrassed him, or he took offence to.

He responded that his "*fundamental democracy*" was being brought into question. Mr Willrath said that he couldn't identify anyone who had gone to Cr Stein to raise questions about the cost to Council of his questions and alleged that this assertion by Cr Stein was a fabrication.

The Panel asked Mr Willrath if comments by Cr Howard where he said, "*I am not sure if it is a lack of attention or comprehension on your part*" (Item 170/21 Minutes of meeting 18 October 2021) caused him offence or embarrassment. To which Mr Willrath replied that they did cause him embarrassment.

Cr Howard commenced his presentation stating that Part 1 of the Code related to decision making and questions on notice do not require any Council decision. He added that a question can be raised by a community member which does not require any discussion and Council can either respond at the meeting or take the question on notice. Cr Howard stated that his behaviour at the meeting did not bring the Council or office of councillor into disrepute. Cr Howard said that there had been "*a stream of complaints*" about the cost of questions by Mr Willrath and Mr Archer which he told the hearing was in the order of \$100,000. Cr Howard mentioned that he had met with Mr Willrath "*several times*" but when asked by the Panel what was the purpose and outcome of those meetings, he said that they took place at Council meetings. Cr Howard said that the matters between Mr Willrath and Council were "*unresolvable*".

In her presentation at the hearing, Cr Stein stated that she had simply asked a question on behalf of community members who raised the issue of costs with her. She stated that she did not intend to be offensive or derogatory toward Mr Willrath but was representing her community. In response to a question from the Panel as to who she saw as her community, she commented that it did include Mr Willrath and in the past, she has asked questions on his behalf in relation to feral cats. She denied Mr Willrath's assertion that she had fabricated the number of community members asking questions in relation to costs to Council. Cr Stein said that when she stated at the meeting that costs had "*got a little bit beyond ridiculous*" they were the words used to her by community members. Cr Stein told the hearing that she has been a councillor for 12 years without any complaints being levelled at her.

When asking her question at the meeting of 18 October 2021, Cr Stein used the term "*regular attendees*" referring to Mr Willrath and Mr Archer. The Panel asked Mr Willrath if he found this reference to him

offensive to which he said “no, they were identifying words”. Cr Stein said she did not make any derogatory or abusive statements about Mr Willrath when asking her question.

In summary, Mr Willrath reiterated that he was exercising his democratic right to raise questions at Council meetings and the comments made by Cr Stein and Cr Howard at the meeting of 18 October 2021 were offensive and embarrassing to him.

In summary Cr Howard restated that he had not breached the code of conduct and did not believe that he had treated Mr Willrath unfairly or used any derogatory language about him. He concluded by saying that he could not see how a Panel could assess whether he had treated Mr Willrath unfairly.

In summary, Cr Stein also said that she has not breached the code of conduct.

Determination

As per section 28ZI (1) (b) of the Act the Code of Conduct Panel determines that Cr Stein did not breach Parts 1.2, 3.1 or 7.1 (a), (b) or (c) the Code of Conduct. Accordingly, the complaint against Cr Stein is dismissed.

As per section 28ZI (1) (c) of the Act the Code of Conduct Panel determines that Cr Howard did not breach Parts 1.2 or 7.1 (c) of the Code of Conduct but did breach Parts 3.1 and 7.1 (a) and (b).

Reasons for determination

Reasons for the determination in relation to each of the respondents is outlined below -

Councillor Stein

Part 1.2

This part of the Code relates to the behaviour of the elected member in the decision-making process. No evidence was produced that demonstrated Cr Stein made any decisions about Mr Willrath at the meeting on 18 October 2021. She put a question in relation to costs to Council of Mr Willrath's questions to Council over a period of time on behalf of constituents who had raised the matter with her. The Panel dismisses this part of the complaint.

Part 3.1

There was no evidence presented that Cr Stein's behaviour at the meeting of 18 October 2021 brought the Council or role of councillor into disrepute. Cr Stein was adhering to approved and acceptable process of Council meetings when she put a question to the meeting. The Panel accepted her evidence that she did not wish to be derogatory or offensive to Mr Willrath when asking her question on behalf of some community members. The Panel dismisses this part of the complaint.

Part 7.1 (a)

The Panel notes that Cr Stein is an experienced councillor of twelve years standing. There was no evidence submitted that she treated Mr Willrath unfairly. Cr Stein stated that she has in the past put questions to Council on behalf of Mr Willrath in the same way as she was representing members of her community on this issue. The Panel dismisses this part of the complaint.

Part 7.1(b)

There was no evidence put forward that comments by Cr Stein were offensive or caused embarrassment. In fact, Mr Willrath said her description of him and Mr Archer as “regular attendees” was an identifier. The Panel determined that Cr Stein did not cause offence or embarrassment to Mr Willrath. The Panel dismisses this part of the complaint.

Part 7.1(c)

It is accepted that bullying and harassment occurs when a person repeatedly and intentionally causes harm to another. There was no evidence presented to the Panel that Cr Stein bullied or harassed Mr Willrath. Apart from the question she raised at Council on 18 October 2021, no other behaviour of Cr Stein was identified by Mr Willrath that would constitute harassment or bullying. The Panel dismisses this part of the complaint.

Councillor Howard

Part 1.2

Part 1 of the Dorset Code of Conduct relates to the behaviour of the elected member in the decision-making process. Cr Howard stated in his evidence that "Question Time" at Council meetings did not require any decision-making. Whilst Cr Howard made some commentary relating to Cr Stein's question, he did not make any decisions. The Panel dismisses this part of the code.

Part 3.1

The Code of Conduct was introduced to set out community expectations of how elected members should behave and the standards of behaviour they are required to meet. Section 27 (1) (a) of the *Local Government Act 1993* states that one of the functions of a mayor is to "act as a leader of the community or the municipal area". This and the Code of Conduct place a requirement on the occupant of the mayoral position to perform in an exemplary manner as the leader of his/her community.

During the hearing Mr Willrath claimed that Cr Howard did not afford him appropriate respect when he permitted the General Manager to make comment on the cost to Council of Mr Willrath's questions which he suggested were "spurious". The Code of Conduct sets a standard of behaviour expected of elected members and, irrespective of how others may behave, it is beholden of all elected members to maintain a high standard of behaviour.

The Panel considers that suggesting that Mr Willrath wasn't paying attention or was incompetent was inappropriate and such a statement may cause a reasonable person to be offended and become reluctant to publicly communicate with Council for fear of being belittled or humiliated. As such, Cr Howard's behaviour was ill advised and had the potential to bring Council and its elected members into disrepute. The Panel upholds this part of the complaint.

Part 7.1 (a)

Cr Howard told the hearing that he did not treat Mr Willrath unfairly and, in his view, it was difficult to assess this requirement of the code. However, it is the Panel's view that when considering fairness, it must consider what a reasonable person would regard as fair. In this context, was it fair to publicly infer that Mr Willrath had caused Council to incur a cost when, according to Mr Willrath, he was exercising his democratic right?

The Panel understands Cr Howard's concern about costs to Council but considers the nature of the public debate on the issue, effectively apportioning blame to Mr Willrath, was not fair. The Panel upholds this part of the complaint.

Part 7.1(b)

Cr Howard denied that he had caused offence or embarrassment to Mr Willrath. Mr Willrath stated categorically that he was offended by Cr Howard's comments that he was not paying attention or lacked comprehension. These comments by Cr Howard, clearly referring to Mr Willrath as the questioner, are on the public record in the minutes of the 18 October 2021 meeting.

Furthermore, Cr Howard's contribution to the public debate about the costs of Mr Willrath's questions would cause a reasonable person embarrassment. The Panel upholds this part of the complaint.

Part 7.1(c)

There was no evidence presented to the Panel that Cr Howard bullied or harassed Mr Willrath. The only alleged breach of the code related to the incident that occurred at the meeting held on 18 October 2022. The Panel dismisses this part of the code.

Sanctions

On 15 November 2022 a letter was sent to Cr Howard identifying which parts of the complaint lodged by Mr Willrath had been upheld by the Panel. He was invited to respond, indicating what, if any, sanction he considered should be imposed. He was given a response date of 29 November 2022. On 30 November

2022, no response had been received from Cr Howard and the Executive Officer contacted him by email on 30 November 2022 asking him whether he required an extension of response time. Cr Howard responded by email the same day stating that he had "severe COVID" and stating that "there was no sense in making a submission given the Panel has completely ignored everything I have submitted previously". Despite this response, the Executive Officer provided a further 7 days for a response. No further response has been received from Cr Howard.

In considering what, if any, sanction should be imposed, the Panel noted that Cr Howard has been cautioned and reprimanded in relation to previous similar breaches of the Code of Conduct where he has treated some community members unfairly and caused them embarrassment. The Panel is of the view that neither of these previous sanctions have brought about any behavioural change by Cr Howard when dealing with some members of his community.

As per section 28ZI (2) of the Act, the Code of Conduct Panel requires Cr Howard to undertake counselling in relation to him managing conflict with some members of his community. The counselling is to be determined by the Director of Local Government, who may identify a suitable training program or provide a suitably qualified person to provide guidance to Cr Howard. This counselling should commence as early as practicable following the determination being tabled in open Council and completed within six months.

Timing of the Determination

In accordance with section 28ZD (1) a Code of Conduct Panel is to make every endeavour to investigate and determine a code of conduct complaint within 90 days of the chairperson's determination that the complaint is to be investigated.

The Panel has been unable to determine the complaint within 90 days, owing to (a number of factors including –

- A request from Cr Howard for the Chairperson to recuse herself
- Delays in arranging Panel meeting times
- Extending of timeframes for responses during the investigation process
- Arranging mutually convenient times for hearing to proceed.
- Extending timeframes for circulation of the draft determination.

Right to review

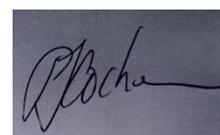
A person aggrieved by the determination of the Code of Conduct Panel, on the ground that the Panel failed to comply with the rules of natural justice, is entitled under section 28ZP of the Act to apply to the Magistrates Court (Administrative Appeals Division) for a review of that determination.



Jill Taylor
Chairperson



Steve Bishop
Legal Member



Penny Cocker
Member

Date: 5 January 2023



Pioneer Lake Advocacy Group – Terms of Reference

1. Name

Pioneer Lake Advocacy Group

2. Purpose

The Pioneer Lake Advocacy Group has been established to:

- An advisory group that cannot allocate funds to any Government Authority, Department or Council.
- Represent the interests of the Pioneer community and users of Pioneer Lake regarding access and use of the area;
- Advocate for the safe reopening of Pioneer Lake area for recreational purposes;
- Tasmanian Parks and Wildlife Service (PWS) to provide ongoing updates and information on, and where possible seek guidance, on evolving management issues for the Pioneer Lake area;
- Develop and recommend practical solutions for future use and access to the Pioneer Lake area once the Pioneer Dam is de-watered and the dam wall decommissioned.

3. Background

The Pioneer Lake and Dam area is situated on Tasmanian Crown Land and is managed by the Tasmanian Parks and Wildlife Service (PWS).



Historically, the site has been used informally for recreational activities such as camping, fishing, walking, water sports and general recreation. It must be noted that the area is not officially designated as a camping area.

The area also has an active sand mine near Pioneer Lake.

In 2023/24, structural integrity issues were identified in the Pioneer Dam wall by PWS, prompting access restrictions to ensure public safety. This has disrupted long-standing recreational use of the area by the local community and visitors.

At the Dorset Council Annual General Meeting held on 18 November 2024, the following motion was passed:

“Can Dorset Council advocate to set up a group of interested parties regarding Pioneer Lake that would provide advice on management of the area to Council, relevant businesses and government agencies that would include as a minimum: Pioneer residents, Council, Parks, Lake users, Police, Sanbar Pty Ltd and Scottsdale High School? One of the groups aims will be to work through the camping issue with a view to re-permit camping at the Lake as has been the case for over 20 years.”

In response to this motion, the following decision was carried at the 14 December 2024 Council Meeting:

DECISION

MOVED / SECONDED: Commissioner Wardlaw

That Council:

- 1. receive and note the motion received from the Annual General Meeting;**
- 2. support the establishment of a Working Group, comprised of representatives from key stakeholders of the Pioneer Lake user groups, and facilitate meetings of the Working Group; and**
- 3. support the Working Group to clearly identify and define the purpose and deliverables of the Working Group.**

4. Objectives

The group will:

- Receive updates and progress reports from PWS on Pioneer Dam de-watering and dam wall decommissioning;
- Investigate options for reopening the area to public use, including infrastructure, safety, and regulatory requirements;
- Engage with stakeholders and user groups to identify shared priorities and access needs;
- Consider formal recognition of recreational activities such as camping, fishing, walking and waterskiing in partnership with PWS and Council;
- Provide a unified community voice and advocate for a balanced, safe, and inclusive future for the Pioneer Lake area.

5. Scope

The Group will focus on:

- Access to the Pioneer Lake area;
- Short and long-term recreation planning;
- Community consultation and stakeholder representation;
- Engagement with relevant authorities on risk mitigation, emergency planning, and land management policies and practices.

Out of scope:

- Engineering decisions or technical processes for Pioneer Dam de-watering and dam wall decommissioning;
- Emergency response planning, which remains under the jurisdiction of PWS, Council and emergency services.
- Use of the area for industrial and commercial uses i.e. mining, quarrying, irrigation rights etc.

6. Membership

Membership of the Pioneer Lake Advocacy Group includes representatives from:

- Dorset Council
- Tasmanian Parks and Wildlife Service (PWS)
- Inland Fisheries
- Scottsdale High School
- Mt Cameron Field Study Centre Advisory Committee
- Tasmania Police
- Sanbar
- Pioneer Recreational Users Representative
- Pioneer Residents' Representatives
- Pioneer Progress Committee
- Anglers Alliance Tasmania
- Marine and Safety Tasmania (MAST)

7. Governance and Meeting Frequency

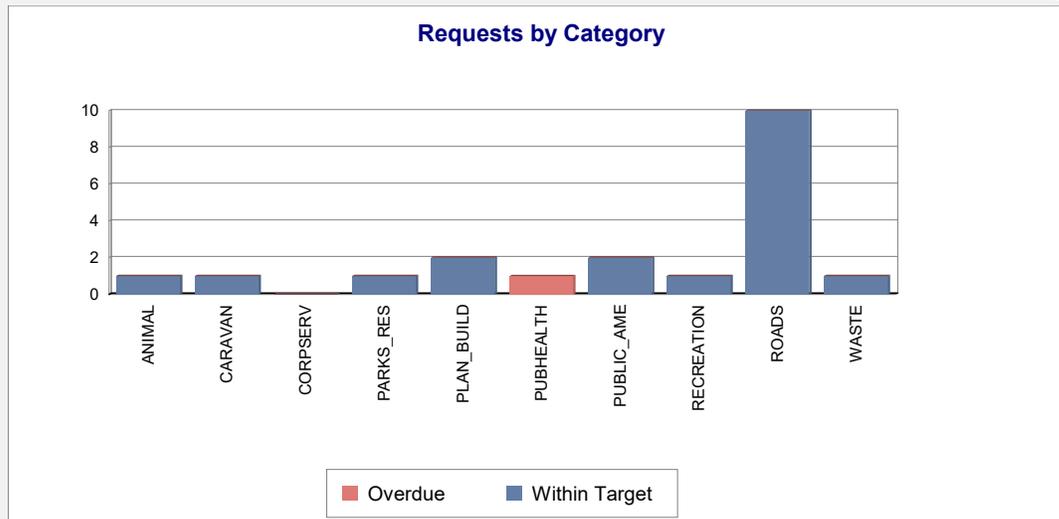
- The Group will meet 1 – 2 times per year, or more frequently if needed;
- Dorset Council will Chair meetings and provide secretariat support;
- Notes and action items will be recorded and circulated to all members;
- Decision-making is by consensus wherever possible, or majority agreement;
- Submissions and recommendations from the Group may be provided to Council or PWS as needed.

8. Deliverables

- A community-endorsed access plan or position paper for the Pioneer Lake area following Pioneer Dam de-watering and dam wall decommissioning;
- Recommendations for infrastructure, signage, or formalisation of recreational activities;
- Ongoing liaison with PWS regarding the Pioneer Dam de-watering and dam wall decommissioning;
- Updates to the community on progress, timelines, and expected outcomes.

9. Review

These Terms of Reference will be reviewed annually or as required to reflect changes in the situation or group membership.



Customer Request Summary by Category

For period 01/08/2025 to 31/08/2025

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 02/09/2025 10:50:26AM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Animals	4	1	1	25%	0	0%
Animal Enquiry	1	1	1	100%	0	0%
Barking Dog	3	0	0	0%	0	0%
Caravan Parks	1	1	1	100%	0	0%
Bridport Holiday Park	1	1	1	100%	0	0%
Corporate Services General	1	0	0	0%	0	0%
Rates Enquiries	1	0	0	0%	0	0%
Parks & Reserves	4	1	1	25%	0	0%
Parks & Reserves Enquiries	1	0	0	0%	0	0%
Parks & Reserves Maintenance	1	1	1	100%	0	0%
Playground Maintenance	2	0	0	0%	0	0%
Planning & Building Services	2	2	2	100%	0	0%
Building Enquiries	2	2	2	100%	0	0%
Public Health	2	1	0	0%	1	50%
Pollution	1	1	0	0%	1	100%
Water Safety	1	0	0	0%	0	0%
Public Amenities	2	2	2	100%	0	0%
Public Amenities Maintenance	2	2	2	100%	0	0%
Recreation Grounds	1	1	1	100%	0	0%

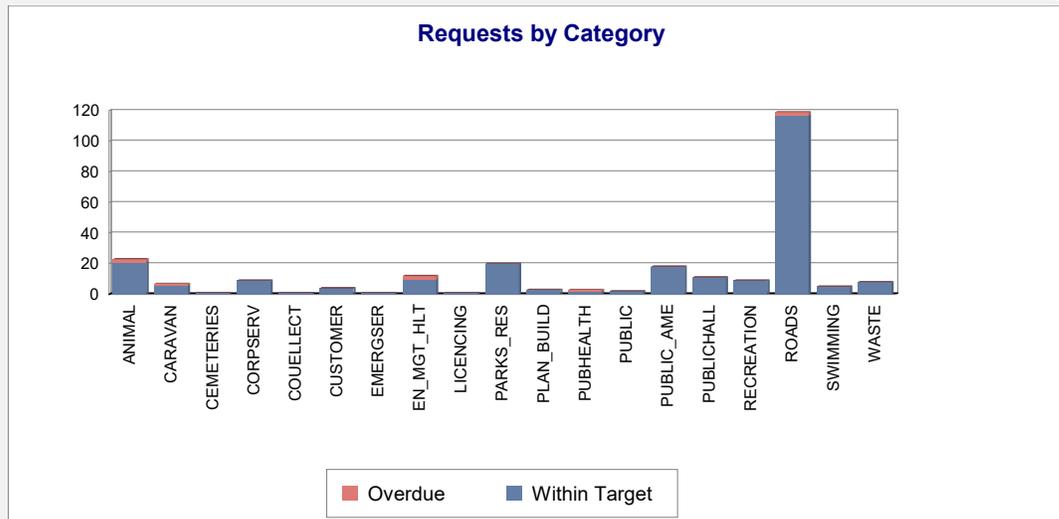
For period 01/08/2025 to 31/08/2025

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 02/09/2025 10:50:26AM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Recreation Grounds	1	1	1	100%	0	0%
Recreation Grounds Maintenance	1	1	1	100%	0	0%
Roads	15	10	10	67%	0	0%
Roads Enquiries	1	0	0	0%	0	0%
Roads Rural - Kerb & Gutter Maintenance	1	0	0	0%	0	0%
Roads Rural - Maintenance	2	2	2	100%	0	0%
Roads Rural - Potholes/Patching Maintenance	3	3	3	100%	0	0%
Roads Rural - Spraying/Pest Plant Control	1	1	1	100%	0	0%
Roads Rural - Tree/Vegetation Maintenance	1	0	0	0%	0	0%
Stormwater Maintenance	4	2	2	50%	0	0%
Roads Urban - Footpath Maintenance	1	1	1	100%	0	0%
Roads Urban - Spraying/Pest Plant Control	1	1	1	100%	0	0%
Waste Management	1	1	1	100%	0	0%
Wheelie Bin Changes	1	1	1	100%	0	0%
GRAND TOTAL	33	20	19	58%	1	3%



Customer Request Summary by Category

For period 01/01/2025 to 31/08/2025

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 02/09/2025 10:50:30AM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Animals	26	22	21	81%	2	8%
Animal Enquiry	11	10	9	82%	2	18%
Dog Attack	1	1	1	100%	0	0%
Barking Dog	13	10	10	77%	0	0%
Dog Enquiry	1	1	1	100%	0	0%
Caravan Parks	7	7	6	86%	1	14%
Bridport Holiday Park	1	1	1	100%	0	0%
Caravan Parks Enquiries	3	3	2	67%	1	33%
Caravan Parks Maintenance	3	3	3	100%	0	0%
Cemeteries	1	1	1	100%	0	0%
Cemeteries Maintenance	1	1	1	100%	0	0%
Corporate Services General	10	9	9	90%	0	0%
Corporate Services General Enquiries	1	1	1	100%	0	0%
Insurance Claims	1	1	1	100%	0	0%
Information Technology Enquiries	1	1	1	100%	0	0%
Rates Enquiries	7	6	6	86%	0	0%
Council Elections	1	1	1	100%	0	0%
Council Elections Enquiries	1	1	1	100%	0	0%
Customer Service	4	4	4	100%	0	0%
Customer Service General Enquiries	4	4	4	100%	0	0%

For period 01/01/2025 to 31/08/2025

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 02/09/2025 10:50:30AM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Emergency Services	1	1	1	100%	0	0%
Emergency Services Enquiries	1	1	1	100%	0	0%
Environmental Management and Health	15	12	10	67%	2	13%
Fire Hazards	12	10	8	67%	2	17%
Noise Pollution	3	2	2	67%	0	0%
Licencing	1	1	1	100%	0	0%
Food Premises Licences Enquiries	1	1	1	100%	0	0%
Parks & Reserves	26	20	20	77%	0	0%
Parks & Reserves Enquiries	2	1	1	50%	0	0%
Parks & Reserves Maintenance	19	18	18	95%	0	0%
Playground Maintenance	5	1	1	20%	0	0%
Planning & Building Services	3	3	3	100%	0	0%
Building Enquiries	2	2	2	100%	0	0%
Planning Enquiries	1	1	1	100%	0	0%
Public Health	4	3	2	50%	1	25%
Pollution	3	3	2	67%	1	33%
Water Safety	1	0	0	0%	0	0%
Public	2	2	2	100%	0	0%
Online Enquiries	2	2	2	100%	0	0%
Public Amenities	19	18	18	95%	0	0%
Public Amenities General Enquiries	2	2	2	100%	0	0%
Public Amenities Maintenance	17	16	16	94%	0	0%
Public Halls Buildings	12	11	11	92%	0	0%
Public Halls Buildings Maintenance	12	11	11	92%	0	0%
Recreation Grounds	11	9	9	82%	0	0%
Recreation Grounds Maintenance	11	9	9	82%	0	0%
Roads	143	118	117	82%	2	1%
Roads Enquiries	6	3	3	50%	0	0%
Roads Rural - Kerb & Gutter Maintenance	5	4	4	80%	0	0%
Roads Rural - Maintenance	34	34	34	100%	1	3%
Roads Rural - Potholes/Patching Maintenance	10	8	8	80%	0	0%
Roads Rural - Shoulder Maintenance	5	4	4	80%	0	0%
Roads Rural - Signage & Guide Posts Maintenance	4	4	4	100%	0	0%
Roads Rural - Spraying/Pest Plant Control	2	2	2	100%	0	0%

For period 01/01/2025 to 31/08/2025

Double click onto the Minor Category to access Request detail

Dorset A7 *live*

Report Created: 02/09/2025 10:50:30AM

Major / Minor Category	New	Closed	Within Tgt	%	Overdue	%
Roads	143	118	117	82%	2	1%
Roads Rural - Tree/Vegetation Maintenance	13	11	11	85%	0	0%
Roads Rural - Verge Mowing/Slashing	5	5	5	100%	0	0%
Stormwater Maintenance	14	9	8	57%	1	7%
Roads Urban - Footpath Maintenance	21	15	15	71%	0	0%
Roads Urban - Maintenance	15	13	13	87%	0	0%
Roads Urban - Spraying/Pest Plant Control	3	2	2	67%	0	0%
Roads Urban - Tree/Vegetation Maintenance	5	3	3	60%	0	0%
Roads Urban - Verge Mowing/Slashing	1	1	1	100%	0	0%
Swimming Pools	6	5	5	83%	0	0%
Swimming Pools Maintenance	6	5	5	83%	0	0%
Waste Management	8	8	8	100%	0	0%
Waste Collection Issues	1	1	1	100%	0	0%
Littering	2	2	2	100%	0	0%
Waste Management Enquiries	3	3	3	100%	0	0%
Wheelie Bin Changes	2	2	2	100%	0	0%
GRAND TOTAL	300	255	249	83%	8	3%

Planning Approvals

August 2025

DEV-2025/42	ERA Planning and Environment 35 Allan ST DERBY	Lodged 14/05/2025 Construction of a day spa including sauna, pools and yoga facilities, and associated development Value of Works - \$2,500,000	Determined APPD on 15/08/2025
SUB-2025/1341	PDA Surveyors 101 Main ST BRIDPORT	Lodged 24/06/2025	Subdivision (1 lot into 2 lots) Determined APPD on 13/08/2025
DEV-2025/57	Mr L Cameron 2/18 Marilyn DR BRIDPORT	Lodged 08/07/2025	Change of use (residential to visitor accommodation) Determined APPD on 25/08/2025
DEV-2025/58	e3 Planning Pty Ltd 6 Bell ST DERBY	Lodged 11/07/2025 Value of Works - \$12,000	Construction of a prefabricated shed Determined APPD on 18/08/2025
DEV-2025/59	Mr R Locket 36 Louisa ST BRIDPORT	Lodged 11/07/2025	Visitor Accommodation Determined APPD on 12/08/2025
DEV-2025/71	Ms H J Adam 19 Main ST RINGAROOMA	Lodged 06/08/2025	Roofed Deck Determined APPD on 06/08/2025
DEV-2025/72	Design to Live 41 Marilyn DR BRIDPORT	Lodged 08/08/2025 Value of Works - \$30,000	Construction of a shed and extension of driveway Determined APPD on 08/08/2025

DEV-2025/73	Miss L M Watson 12 William ST BRIDPORT	Lodged 08/08/2025 Value of Works - \$300,000	Extension and renovation of existing dwelling Determined APPD on 08/08/2025
DEV-2025/78	Miss K L Mountney 2 Bridview PL BRIDPORT	Lodged 20/08/2025 Value of Works - \$30,000	New Garage Determined APPD on 20/08/2025
DEV-2025/79	Mr B Hill 1666 Waterhouse RD WATERHOUSE	Lodged 20/08/2025 Value of Works - \$60,000	New farm shed to replace smaller shed Determined APPD on 20/08/2025

Building Approvals

August 2025

OTH-2025/46	Design to Live 106 Waterhouse RD BRIDPORT	Lodged 14/08/2025 Value of Works - \$150,000	New Dwelling Determined APPR on 14/08/2025
OTH-2025/48	Optimo Awnings Northern Pty Ltd 1927 Bridport RD BRIDPORT	Lodged 20/08/2025 Value of Works - \$24,000	Dwelling Addition (awning) Determined APPR on 20/08/2025
OTH-2025/47	Forme Studio Tasmania Tasman HWY DERBY	Lodged 26/08/2025 Value of Works - \$100,000	Relocation of Existing Shed Determined APPR on 26/08/2025
OTH-2025/49	Home Efficiency Group 124 Westwood ST BRIDPORT	Lodged 26/08/2025 Value of Works - \$9,744	Solar Panel Installation Determined APPR on 26/08/2025
OTH-2025/50	Mr N L Barnett Miss K L Mountney 2 Bridview PL BRIDPORT	Lodged 26/08/2025 Value of Works - \$35,000	New Shed Determined APPR on 26/08/2025

Plumbing Approvals

August 2025

SP-2025/46	Design to Live 106 Waterhouse RD BRIDPORT	Lodged 14/08/2025 Value of Works - \$150,000	New Dwelling Determined APPR on 14/08/2025
OTH-2025/50	Mr N L Barnett Miss K L Mountney 2 Bridview PL BRIDPORT	Lodged 26/08/2025 Value of Works - \$35,000	New Shed Determined APPR on 26/08/2025