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Dorset Council Meeting

Minutes

17 September 2018

The Meeting Opened: 6.00 pm

Present: Crs G J Howard (Mayor), D R Jessup, S J Arnold, L D Archer, S D Moore, L C Stein, S Y Martin

Director – Infrastructure Dwaine Griffin, Director – Corporate Services John Marik, Director – Community & Development Rohan Willis, Customer Service/Community Liaison Officer Elizabeth Hadley

Apologies: Cr M A Hall (Deputy Mayor), General Manager Tim Watson

153/18 Confirmation of Ordinary Council Meeting Minutes 20 August 2018

Ref: DOC/18/2887

The Chair reported that he had perused the minutes of the meeting of the Ordinary Meeting held on Monday, 20 August 2018, finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Decision

MOVED: Cr Stein | SECONDED: Cr Jessup

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 20 August 2018, having been circulated to all Councillors, be confirmed as a true record.

Carried Unanimously

154/18 Confirmation of Ordinary Council Meeting Closed Session Minutes 20 August 2018

Ref: DOC/18/2889

The Chair reported that he had perused the minutes of the meeting of the Ordinary Meeting Closed Session held on Monday, 20 August 2018, finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Decision

MOVED: Cr Martin | SECONDED: Cr Arnold

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting Closed Session held on 20 August 2018, having been circulated to all Councillors, be confirmed as a true record.

Carried Unanimously

155/18 Confirmation of Agenda

Decision**MOVED: Cr Jessup | SECONDED: Cr Moore**

That Council confirm the Agenda and order of business for the 17 September 2018 Council Meeting.

Carried Unanimously

156/18 Declaration of an Interest of a Councillor or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Cr Moore	Item 165
Cr Jessup	Item 171
Cr Howard	Item 166

157/18 Management Team Briefing Report

The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

Recommendation

That the Management Team Briefing Report be received and noted.

Decision**MOVED: Cr Stein | SECONDED: Cr Moore****That the Management Team Briefing Report be received and noted.**

Carried Unanimously

158/18 Council Workshops Held Since Last Council Meeting

4 September 2018 – Councillor Briefing Workshop

159/18 Councillor Applications for Leave of Absence

Nil

160/18 Public Question Time

Mike Kerr

Is Council doing anything else down Arthur Street? We have neighbours who continually rev their car and do skids and because it's not properly sealed everything flies everywhere. I'm just wondering is it going to be sealed totally or left the way it is.

Response from Director – Infrastructure, Dwaine Griffin:

It is a two-coat seal on Arthur Street, which most of our road are unless it's a high traffic area where we apply hotmix. Council are not planning on doing any further works except regular maintenance to this Street but I would suggest that your question is probably a police matter.

161/18 Deputations

Louise Brooker – Community Consultation in Dorset (deputation attached)
Ref: DOC/18/4129

162/18 Councillor Question Time

Councillor Dale Jessup:

Councillors recently received an email from a resident outlining some issues regarding recreational motorcycles and 4WD's on Mt Stronach. Can I ask for this issue to be placed on the agenda for the October Briefing Workshop please?

Response from Mayor, Greg Howard:

Yes

Councillor Leonie Stein:

How are we advancing with the tip shop arrangements with bringing on board a group that is interested in managing that shop?

Response from Director – Corporate Services, John Marik:

After assessing the insurance issues, etc our preference at the moment is to keep the tip shop in house but the funds to go to charities to be determined by Council. At the moment Council are holding the funds in trust until that discussion occurs.

In regards to the Scottsdale Pool redevelopment, when is it going to come back to Council? I know it's in the planning stages but there are a lot of people in the community that have come forward to ask the reasoning why it's not going to have a roof over it and is the therapeutic section going to be large enough to cater for groups that need water exercise and want to do that all year round. I think if it comes back to Council before it advances too far and to include the community consultation as well,

that we can really pull it together to make sure that if we are spending that amount of money that we get something that will be beneficial to everybody.

Response from Mayor, Greg Howard:

Firstly, we have consulted with a number of user groups in excess of the Swimming Club, including the Schools and disabled user group that uses it already. In terms of where we are at, some of those questions we can't answer because it will be determined by cost and this hasn't occurred yet – we need a design first. We are in the middle of the consultation period, even though we necessarily haven't gone to the wider public at this stage we certainly have discussed with most of the user groups as to their requirements.

Several weeks ago the Memorial Wall at the Bridport Cemetery was damaged quite significantly to the point where it needed to be supported until a new Wall was built. However, through that process the families of those loved ones that are in the Wall were not consulted and a new Wall was built side on to the existing. This new Wall does not face the sun rising and setting anymore and some families are upset that their loved ones no longer have this. I personally would like to see that we investigate the costings of that new Wall and that we actually build another Wall back where the original one was. That Wall was chosen by family members as the final resting place for their loved ones and out of respect that is something we should do sooner rather than later.

Response from Director – Infrastructure, Dwaine Griffin:

The Wall was damaged and we took the opportunity to move the Wall out of the centre of the cemetery so we have more capacity as we are looking at reopening the Bridport Cemetery. If you like, I am more than happy to meet with the concerned families.

Councillor Steve Arnold:

The new works down in front of the Bridport boat ramp as you are going out to Granite Point, is the entrance going to be one-way?

Response from Director – Infrastructure, Dwaine Griffin:

That was one of the options that was brought forward at Workshops but no it will still be a two-way entrance.

I've had some concerned residents speak with me regarding the width of the road as you are coming out of the boat ramp area onto Bentley Street, near the Charles Street intersection, the road is barely 5m wide there. As you are going towards Granite Point it is only 5.9m.

Response from Director – Infrastructure, Dwaine Griffin:

It does vary right along Bentley Street due to traffic calming islands, gardens and centre pedestrian crossings but I can certainly verify the widths.

The roundabouts going in at the Derby Depot have they been put in purely for traffic control for the new footbridge being installed or another reason?

Response from Director – Infrastructure, Dwaine Griffin:

It is to keep the shuttle buses out of the Main Street and the Trail Head. It's a good spot for them to pull in with plenty of room and you are correct, the foot traffic from the new bridge.

Councillor Lawrence Archer:

I read in the Advertiser under the question and answer section that you did, Council are going ahead with an all ability access onto Eastman's Beach. I was unaware that the Council had made that decision. For a start, when did we make that decision please?

Response from Mayor, Greg Howard:

The allocation was put in the 2018/19 budget and to alter the location to Eastman's Beach was discussed at the September Briefing Workshop. So it's an operational decision to change it from Croquet Lawn Beach to Eastman's Beach.

I ask because this impacts on the community. I ask that this be brought to a Council Meeting for a decision of Council to be made.

Question Taken on Notice

163/18 Notices of Motion by Councillors

Nil

164/18 2018/2019 Small Grants Application Assessment – Round 1
Reporting Officer: Customer Service/Community Liaison Office, Elizabeth Hadley
Ref: DOC/18/3862

Purpose

The purpose of this report is to present the recommendations of the Community Grants Selection Panel to Council for approval.

Organisation	Project	Project Cost (Incl. GST)	Grant Requested (Excl. GST)	Grant Recommendation
Brushstrokes Painting Group	Picture hanging rail for CWA Hall at Bridport	\$1,382	\$1,256	Recommended
Dorset Tasmania History Society	Dorset Historical images preservation	\$9,652	\$1,302	Not Recommended

Friends of St. Pauls Springfield Association Inc.	Purchase John Deere Lawn Mower	\$4,250	\$2,000	Not Recommended
Bridport Community Men's Shed	New Fence	\$2307	\$1770	Recommended (Pending planning approval being obtained and within a period of 6 months)
Arts on Track	Web Design	\$3,474	\$2,000	Not Recommended

Recommendation

That Council approve the following funding contributions under the Community Grants Program:

- \$1,256 to Brushstrokes Painting Group; and
- \$1,770 to Bridport Community Men's Shed (pending planning approval being obtained for the project and within a period of six months of this decision).

Decision

MOVED: Cr Stein | SECONDED: Cr Arnold

That Council approve the following funding contributions under the Community Grants Program:

- **\$1,256 to Brushstrokes Painting Group; and**
- **\$1,770 to Bridport Community Men's Shed (pending planning approval being obtained for the project and within a period of six months of this decision).**

Carried Unanimously

Cr Moore declared an interest in Item 165 but stated it is immaterial and did not leave the meeting

165/18 2018/2019 Community Matching Grants and Councillors Discretionary Grants Application Assessments – Round 1

Reporting Officer: Customer Service/Community Liaison Office, Elizabeth Hadley
Ref: DOC/18/3867

Purpose

The purpose of this report is to present the recommendations of the Community Grants Selection Panel to Council for approval.

Community Matching Funding Grants Program				
Organisation	Project	Project Cost (incl. GST)	Grant Requested (excl. GST)	Grant Recommendation
Ringarooma Playgroup.	Fence and Kitchen renovation	\$9,999	\$5,000	Not Recommended.
Melythina Tiakana Warrana Aboriginal Corporation	Mannalargenna Day Event	\$25,360	\$7,900	Not Recommended.
Councillors Discretionary Grants Program				
Springfield Community Association	Purchase of Equipment	\$4,941	\$4,510	Recommended that \$4,312 be funded for Urn, tables and chairs.
North East Women's Hockey Association	Purchase Hockey Goals	\$3,740	\$3,400	Recommended (full funding).
Ringarooma Community Hub Association Inc.	Replace old kitchen in Ringarooma Recreation ground clubrooms	\$9,050	\$7,500	Recommended that \$3,750 be funded (50% of the requested amount).
Bridport Netball Club	Canteen and under cover area	\$29,565	\$15,000	Recommended (full funding).
Derby History Group – Derby Community Development Association	Application of UV film to Museum windows	\$3,600	\$3,273	Recommended (full funding).

Recommendation

That Council approve the following funding contributions under the Community Grants Program:

- \$4,312 to Springfield Community Association;
- \$3,400 to North East Women's Hockey Association;
- \$3,750 to Ringarooma Community Hub Association Inc.;
- \$3,273 to Derby History Group – Derby Community Development Association;
- and
- \$15,000 to Bridport Netball Club.

Crs Archer/Arnold

That Council approve the following funding contributions under the Community Grants Program:

- \$4,312 to Springfield Community Association;
- \$3,400 to North East Women’s Hockey Association;
- \$3,750 to Ringarooma Community Hub Association Inc.;
- \$3,273 to Derby History Group – Derby Community Development Association; and
- \$15,000 to Bridport Netball Club.

Amendment

MOVED: Cr Jessup | SECONDED: Cr Moore

- \$7,500 to Ringarooma Community Hub Association Inc.

Voting For the Amendment: Mayor Howard, Crs Moore, Jessup

Voting Against the Amendment: Crs Stein, Archer, Arnold, Martin

Amendment Lost

Amendment

MOVED: Cr Moore | SECONDED: Cr Jessup

To refer the Ringarooma Community Hub Association Inc. application back to the Community Grants Committee for re-assessment but approve the remaining applications as per the original recommendation.

Carried Unanimously

Decision

The **Amendment became the Motion** and was again put and **Carried Unanimously**

Cr Howard declared an interest in Item 166 but stated it is immaterial and did not leave the meeting

Cr Stein left the meeting (6.50 pm)

166/18 Code of Conduct – Tabling of Determination Report - Cr Lawrence Archer

Reporting Officer: General Manager, Tim Watson
Ref: DOC/18/3758

Purpose

The purpose of this agenda item is to table a copy of a Code of Conduct Panel Determination in response to a complaint made against Councillor Lawrence Archer submitted by Mayor Greg Howard.

Recommendation

That Council receive the Code of Conduct Panel Determination Report in relation to a complaint made against Councillor Lawrence Archer.

Decision

MOVED: Cr Moore | SECONDED: Cr Jessup

That Council receive the Code of Conduct Panel Determination Report in relation to a complaint made against Councillor Lawrence Archer.

Carried

167/18 Contribution to Boundary Fences Policy Review

Reporting Officer: Director – Community Development, Rohan Willis
Ref: DOC/18/3688 | Policy: 15/9889

Purpose

The purpose of this report is to review the Contribution to Boundary Fences Policy.

Recommendation

That Council adopt the revised Policy No. 7 Contribution to Boundary Fences.

Cr Stein returned to the meeting (6.52 pm)

Decision

MOVED: Cr Jessup | SECONDED: Cr Stein

Defer the Motion for further investigation.

Carried Unanimously

168/18 On Street Dining, Vending and Signage Policy Review
Reporting Officer: Director – Community Development, Rohan Willis
Ref: DOC/18/3691 | Policy: 15/9892

Purpose

The purpose of this report is to review the On Street Dining, Vending and Signage Policy.

Recommendation

That Council adopt the revised Policy No. 3 On Street Dining, Vending and Signage Policy.

Decision

MOVED: Cr Martin | SECONDED: Cr Arnold

That Council adopt the revised Policy No. 3 On Street Dining, Vending and Signage Policy.

Carried Unanimously

169/18 Code for Tenders and Contracts Policy Review
Reporting Officer: Director – Corporate Services, John Marik
Ref: DOC/18/3735 | Reviewed Policy: DOC/18/3736

Purpose

The purpose of this agenda report is to review the Council's Code for Tenders and Contracts Policy.

Recommendation

That Council adopt the revised Policy No. 31 Code for Tenders and Contracts

Decision

MOVED: Cr Moore | SECONDED: Cr Jessup

That Council adopt the revised Policy No. 31 Code for Tenders and Contracts with the inclusion of the word 'must' in place of 'may' in Section 3.7.2, second last dot point.

Carried Unanimously

170/18 Cash Management Policy Review

Reporting Officer: Director – Corporate Services, John Marik
Ref: DOC/18/3723 | Presentation: DOC/18/3374 | Reviewed Policy: DOC/18/3724

Purpose

The purpose of this agenda report is to review Council’s Cash Management Policy.

Recommendation

That Council adopt the revised Policy No. 43 Cash Management.

Decision

MOVED: Cr Stein | SECONDED: Cr Jessup

That Council adopt the revised Policy No. 43 Cash Management.

Voting For the Motion: Mayor Howard, Crs Stein, Moore, Jessup

Voting Against the Motion: Crs Arnold, Archer, Martin

Carried

Cr Jessup declared an Interest in Item 171 and left the Meeting prior to discussion (7.25 pm)

171/18 Commercial Waste Fees Change 2018/2019

Reporting Officer: Director – Corporate Services, John Marik
Ref: DOC/18/3785

Purpose

To adopt the variation to the Waste Transfer Station Fees and Charges Schedule for 2018-2019.

Officer Comments (summarised)

Large Trailer (up to 3m³) - \$18 GST inclusive

Commercial (high volume) - \$135 per tonne GST inclusive

Recommendation

That Council adopt the varied Waste Transfer Station Fees and Charges Schedule for 2018/2019.

Decision

MOVED: Cr Moore | SECONDED: Cr Archer

That Council adopt the varied Waste Transfer Station Fees and Charges Schedule for 2018/2019.

Carried
