



*dorset*  
C O U N C I L

# Minutes

## Council Meeting

16 September 2024

COUNCIL CHAMBERS

*it's in the making*

## Ordinary Meeting of Council

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## Council Meeting Minutes 16 September 2024

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**Meeting Opened:** 6.00pm

**Present:** Commissioner Andrew Wardlaw

General Manager: John Marik, Assistant General Manager / Director – Community & Development: Rohan Willis, Acting Director – Corporate Services: Lauren Tolputt

**Apologies:** Executive Assistant: Sarah Forsyth

### Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Scottsdale is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

# PROCEDURAL ITEMS

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**Item 172/24**                      **Declaration of an Interest of the Commissioner or Close Associate**

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In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council’s adopted Code of Conduct, the Commissioner is requested to indicate whether he has, or is likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

**INTEREST DECLARED**

Nil

**Item 173/24**                      **Confirmation of Ordinary Council Meeting Minutes – 19 August 2024**  
Ref: DOC/24/6399

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*The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 19 August 2024 finds them to be a true record and recommends that they be taken as read and signed as a correct record.*

**DECISION**

**MOVED/SECONDED:** Commissioner Wardlaw

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 19 August 2024 having been circulated to the Commissioner, be confirmed as a true record.

**CARRIED**

**Item 174/24**                      **Confirmation of Agenda**

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**DECISION**

**MOVED/SECONDED:** Commissioner Wardlaw

That Council confirm the Agenda and order of business for the 16 September 2024 Council Meeting.

**CARRIED**

The following question was taken on notice at the 19 August 2024 Council Meeting:

**Mary Schramm, Ringarooma**

*(question relates to the Ochre Health Medical Centre in Scottsdale)*

*The land on which the clinic is built, was that Crown land or state health department land?*

**Response from Assistant General Manager, Rohan Willis:**

Prior to construction of the Ochre Medical Centre, the land was formerly Crown land under the administration of the (then) Tasmanian Department of Health and Human Services.

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The following questions have been received on notice:

**Mr Karl Willrath, Scottsdale | 6 September 2024**

1. *As per the Strategic Infrastructure Corridors (Strategic and Recreational Use) Act 2016 part 8(69) when was permission given for the industrial hub at the Ling siding to dump 6 waste water pipes directly onto the trail leaving it in a permanent state of washout owing to lack of a culvert or piping?*

**Response from Assistant General Manager, Rohan Willis**

The Ling Siding Industrial Hub is an industrial area with a long history of wood processing activity, noting the site is an EPA regulated premises. Historical wastewater treatment of the premises has therefore been regulated by the EPA. In the first instance, Council would encourage you to direct your allegations of wastewater disposal onto the North East Corridor to the EPA for its consideration of the matter. To assist EPA in their enquiry, please provide sufficient evidence (e.g. photographs) of the locations of the offending pipelines. In the event that the EPA confirms unlawful disposal of wastewater onto the North East Corridor, the EPA and Council would liaise to determine appropriate next steps to address any non-compliance.

2. *Did Dorset give themselves permission in writing to dump waste washout water from the rubbish trucks etc. onto the trail at their depot the other side of Northeast Park?*

**Response from Assistant General Manager, Rohan Willis**

Council's vehicle washdown area at the Scottsdale Depot is located upon Council owned land, not the North East Corridor. Recent rainfall episodes have understandably led to a saturation of groundwater levels, resulting in some water escaping the washdown area and into the Corridor. Since becoming aware of the matter, Council has commenced investigations into undertaking drainage improvements to better contain water escape from the area in future.

3. *If the proposed extension of the trail is unsuccessful, is the agreement and or contract with Rotary to maintain the trail going to be disclosed and explained in full, because as it stands, the situation with maintenance workers out numbering actual users of the trail looks somewhat akin to the Yes Minister episode (English comedy series) with the thousand bed hospital and no patients?*

### **Response from Assistant General Manager, Rohan Willis**

Dorset Council commends the outstanding volunteer work undertaken by members of the Scottsdale Rotary Club toward maintenance works along the existing Rail Trail from Scottsdale to the Billycock. The Club is currently in the thick of mobilising all efforts it can toward the clearing of fallen vegetation and debris in wake of the destructive weather patterns of the past fortnight, to support the upcoming Rail Trail Run and Ride on the weekend. Since its inception in 2018 the event has been a resounding success, each year attracting hundreds of entrants from near and far.

Regardless of the progression of the Rail Trail from Scottsdale to Lilydale Falls Reserve, Dorset Council and the Scottsdale Rotary Club will continue to work together to support maintenance of the trail from Scottsdale to the Billycock for the benefit of the broader community.

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The following questions were received **without notice** from members of the public:

#### **Mr Karl Willrath, Scottsdale**

*Since Dorset management came aware of the storm water runoff at the Ling Siding industrial hub from the six pipes, have they now decided to remedy the ongoing situation with appropriate culvert and or pipe work as Dorset is obliged to do as the responsible Rail Trail managers?*

### **Response from Assistant General Manager, Rohan Willis:**

Noting Mr Willrath's uncertainty about what the content or the material coming out of the pipelines is, it's in Council's interests to go and investigate the matter and to ascertain exactly what is coming out of the pipes. Ideally we will work with Mr Willrath on getting some identification of these pipelines, but if Mr Willrath doesn't wish to participate in that Council will undertake that investigation regardless and ascertain from there what steps need to be taken to address his concerns.

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#### **Item 176/24                      Deputations**

Nil

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#### **Item 177/24                      Commissioner Question Time**

The following questions were received **without notice** from the Commissioner:

Nil

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#### **Item 178/24                      Applications for Leave of Absence**

Nil

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#### **Item 179/24                      Notices of Motion by the Commissioner**

Nil

# ITEMS FOR DECISION

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Item 180/24

## Review of Policy No. 32 | Public Interest Disclosures Procedures

Reporting Officer: Acting Director – Corporate Services, Lauren Tolputt

Ref: DOC/24/11020 | Draft Procedures: DOC/20/14125

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### Purpose

The purpose of this agenda item is to review the *Public Interest Disclosures Act 2002* Dorset Council Procedures (the Procedures).

### Recommendation

That Council adopts the attached reviewed model Public Interest Disclosure Act 2002 Dorset Council Procedures, dated 14 August 2024.

### DECISION

**MOVED/SECONDED: Commissioner Wardlaw**

That Council adopts the attached reviewed model Public Interest Disclosure Act 2002 Dorset Council Procedures, dated 14 August 2024.

**CARRIED**

Item 181/24

## Draft Policy 63 – Event Funding | Community Consultation

Reporting Officer: Acting Director – Corporate Services, Lauren Tolputt

Ref: DOC/24/4350 | Draft Policy: DOC/24/1270 | Draft Guidelines: DOC/24/12553

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### Purpose

The purpose of this report is to present the newly developed draft Policy 63 – Event Funding for endorsement to allow community consultation to take place.

### Recommendation

That Council:

1. Receive and note the Draft Policy 63 – Event Funding (copy provided in the attachments);
2. Resolve to receive written submissions from the community regarding the Draft Policy 63 – Event Funding for a 28 day period, commencing Wednesday 18 September 2024; and
3. Resolve to directly consult with key tourism and event agencies, former event funding recipients and other key stakeholders

## DECISION

**MOVED/SECONDED:** Commissioner Wardlaw

That Council:

1. Receive and note the Draft Policy 63 – Event Funding (copy provided in the attachments);
2. Resolve to receive written submissions from the community regarding the Draft Policy 63 – Event Funding for a 28 day period, commencing Wednesday 18 September 2024; and
3. Resolve to directly consult with key tourism and event agencies, former event funding recipients and other key stakeholders

**CARRIED**

**Item 182/24**

### **Derby Back Road Speed Limit Review**

Reporting Officer: General Manager, John Marik

Ref: DOC/24/12521 | Midson Traffic *Derby Back Road* Assessment Report: DOC/24/10299

## **Purpose**

The purpose of this agenda item is to recommend the reduction of the speed limit on a section of Derby Back Road from the current 100kmh to 80kmh in accordance with Diagram 1:

## **Recommendation**

That Council requests that the Transport Commissioner lower the speed limit on Derby Back Road between Derby Station Road and Tasman Highway (southern end) from the current 100kmh to 80kmh.

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## Amendment to Original Recommendation

That Council:

- a) requests that the Transport Commissioner lower the speed limit on Derby Back Road between Derby Station Road and Tasman Highway (southern end) from the current 100kmh to 80kmh; and
- b) remains committed to the goal of the upgrade of the Derby Back Road in line with the Priority Projects Plan (2023 – 2025).

## DECISION

**MOVED/SECONDED:** Commissioner Wardlaw

That Council:

- a) requests that the Transport Commissioner lower the speed limit on Derby Back Road between Derby Station Road and Tasman Highway (southern end) from the current 100kmh to 80kmh; and
- b) remains committed to the goal of the upgrade of the Derby Back Road in line with the Priority Projects Plan (2023 – 2025).

**CARRIED**



# ITEMS FOR NOTING

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## Item 183/24 Council Workshops Held Since Last Council Meeting

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3 September | Briefing Workshop

## Item 184/24 Commissioner Communications

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Commissioner Wardlaw's Calendar | 15 August 2024 – 11 September 2024

### August 2024

- 19 Weekly meeting with the Management Team, Council Chambers
- 19 Meeting with Tablelands Regional Council with the General Manager, Blue Derby success via Microsoft Teams
- 19 August Council Meeting, Council Chambers
- 20 Dorset Wellbeing Network Meeting, Dorset Community House
- 21 Visit to Dorset Community Men's Shed, Scottsdale
- 23 Meeting with representatives from the Launceston and North East Railway Group with General Manager, Windsor Community Precinct, Riverside
- 23 Northern Roundtable with Shadow Minister for Local Government, Anita Dow with the General Manager, Windsor Community Precinct, Riverside
- 26 Weekly catch up with Management Team, Council Chambers
- 26 Meeting with ACEN Wind representatives with General Manager and Assistant General Manager, Council Chambers
- 26 Meeting with Barry Nilsson Lawyers with the General Manager, Dorset Board of Inquiry, via Microsoft Teams
- 26 Branhholm Progress Association Meeting, Branhholm Hall
- 27 Meeting with Bass Strait Freight with General Manager and Assistant General Manager, Bridport
- 29 Dorset Digital Community Plan Forum with General Manager, Scottsdale Library

### September 2024

- 2 Meeting with Bell Bay Advanced Manufacturing Zone representative Susie Bower, with the General Manager, Launceston
- 3 September Briefing Workshop, Corporate Meeting Room
- 4 LGAT Annual Conference and AGM with General Manager, Hobart
- 4 LGAT Annual Conference Dinner with General Manager, Hobart
- 5 LGAT Annual Conference with General Manager, Hobart
- 9 Weekly Meeting with the Management Team, Council Chambers
- 10 Dorset Suicide Prevention Network Meeting, Scottsdale

## Record of Payments

See below table of payments made to River Road Consulting for reimbursement of expenses to the Commissioner for the 12 months ended 31 August 2024.

### Payment Listing: River Road Consulting

Invoice Date	Description	Actual	GST	Total
31/08/2023	Commissioner Fees – 02/08/2023 – 31/08/2023	\$21,357.06	\$2,135.70	\$23,492.76
30/09/2023	Commissioner Fees – 01/09/2023 – 30/09/2023	\$22,083.33	\$2,208.33	\$24,291.66
31/10/2023	Commissioner Fees – 01/10/2023 – 31/10/2023	\$22,083.33	\$2,208.33	\$24,291.66
30/11/2023	Reimbursement of Council related travel expenses (LGAT Conference and Meetings with City of Launceston, TasWater and NTDC)	\$618.29	\$61.84	\$680.13
30/11/2023	Commissioner Fees – 01/11/2023 – 30/11/2023	\$22,083.33	\$2,208.33	\$24,291.66
31/12/2023	Commissioner Fees – 01/12/2023 – 31/12/2023	\$22,083.33	\$2,208.33	\$24,291.66
31/01/2024	Commissioner Fees – 01/01/2024 – 31/01/2024	\$22,083.33	\$2,208.33	\$24,291.66
29/02/2024	Reimbursement of Council related travel expenses (Board of Inquiry appearance and NTDC Meeting)	\$226.44	\$22.65	\$249.09
29/02/2024	Commissioner Fees – 01/02/2024 – 29/02/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/03/2024	Commissioner Fees – 01/03/2024 – 31/03/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/03/2024	Reimbursement of Council related travel expenses (LGAT General Meeting)	\$476.00	\$47.60	\$523.60
30/04/2024	Commissioner Fees – 01/04/2024 – 30/04/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/05/2024	Commissioner Fees – 01/05/2024 – 31/05/2024	\$22,083.33	\$2,208.33	\$24,291.66
30/06/2024	Commissioner Fees – 01/06/2024 – 30/06/2024	\$22,083.33	\$2,208.33	\$24,291.66
30/06/2024	Reimbursement of Council related expenses (travel and parking for NTDC Workshop, Meeting with City of Launceston and TasWater)	\$269.07	\$26.91	\$295.98
31/07/2024	Commissioner Fees – 01/07/2024 – 31/07/2024	\$22,083.33	\$2,208.33	\$24,291.66
31/07/2024	Reimbursement of Council related expenses (travel and parking for LGAT AGM)	\$253.67	\$25.37	\$279.04
31/08/2024	Commissioner Fees – 01/08/2024 – 31/08/2024	\$22,083.33	\$2,208.33	\$24,291.66
<b>TOTAL</b>		<b>\$288,200.49</b>		<b>\$317,020.52</b>

See below table of payments made by Council on behalf of the Commissioner for attendance at various events or workshops for the 12 months ended 31 August 2024:

#### Payment Listing: Council Paid Expenditure

Invoice Date	Description	Actual	GST	Total
25/09/2023	Attendance at the Visit Northern Tas event	\$141.39	\$0.64	\$142.03
30/09/2023	2023 LGAT Annual Conference	\$880.00	\$88.00	\$968.00
30/09/2023	LGAT Annual Conference Reimbursement due to life membership (awards dinner)	-\$145.45	-\$14.55	-\$160.00
11/03/2024	Accommodation and meals at LGAT Mayor and Deputy Mayor Workshop – 13 March 2024	\$187.85	\$18.80	\$206.65
06/05/2024	Attendance at the LGAT Mayor and Deputy Mayor Workshop – 13 March 2024	\$146.65	\$14.66	\$161.31
25/06/2024	Parking – City of Launceston Meeting	\$2.18	\$0.22	\$2.40
17/07/2024	1 x Ticket to May Shaw Christmas in July event	\$45.45	\$4.55	\$50.00
19/08/2024	2024 LGAT Annual Conference <sup>1</sup>	\$880.00	\$88.00	\$968.00
<b>TOTAL</b>		<b>\$2,138.07</b>		<b>\$2,338.39</b>

#### Item 185/24 Management Team Briefing Report

##### Purpose

The purpose of this agenda item is to provide the Commissioner and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

##### DECISION

**MOVED/SECONDED: Commissioner Wardlaw**

**That Council:**

1. receive and note the Management Team Briefing Report.

**CARRIED**

<sup>1</sup> A portion of this expense to be reimbursed from LGAT due to life membership (awards dinner)

**DECISION****MOVED/SECONDED:** Commissioner Wardlaw

That the Meeting be closed to the public pursuant to Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, and that members of the public be required to leave the meeting room.

**Time Meeting Closed to the Public:** 6.40pm**CARRIED****Meeting Adjourned:** 6.40pm**Reason:** *Tea break with public***Meeting Resumed:** 6.46pm

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## CLOSED SESSION ITEMS

The following matters were listed in the Closed Session Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*:

Item 187/24 Contract 2024/25-01 | Purchase of Hook Lift Container Transport Truck

Item 188/24 Contract 2024/25-02 | Bituminous Sealing of Roads

The reports on these matters were listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* as the detail covered in the respective reports relates to:

- contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal

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## CLOSURE OF MEETING

**Time Meeting Closed:** 6.51pm**Minutes Confirmed:** 21 October 2024**Minute No:** 197/24**Commissioner**