

dorset
C O U N C I L

Minutes

Council Meeting

17 February 2025

COUNCIL CHAMBERS

it's in the making

Ordinary Meeting of Council

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Council Meeting - Minutes

Monday, 17 February 2025

Scheduled Meeting Time: 6:00 pm

Meeting Opened: 6:00 pm

Spokesperson: Councillor Edwina Powell welcomed Councillors, employees and members of the public

Call for Nominations for Chairperson

Nominations received from Councillor Edwina Powell and Councillor Mervyn Chilcott

A secret ballot was conducted with the 5 councillors present indicating their preference in writing. After review by the Executive Assistant and Director – Corporate Services of votes received, the following results were read by the General Manager:

Councillor	Votes Received
Councillor Powell	4
Councillor Chilcott	1

Councillor Powell elected as Chair for the February Council Meeting and took the Chair for the remainder of the Meeting.

Present: Councillors Edwina Powell (Chair), Kahlia Simmons, Jan Hughes, Mervyn Chilcott, Wendy McLennan

General Manager: John Marik, Assistant General Manager / Director – Community & Development: Rohan Willis, Director – Infrastructure: Kerry Sacilotto, Director – Corporate Services: Lauren Tolputt, Finance Manager: Allison Saunders, Executive Assistant: Sarah Forsyth

Apologies: Nil

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Dorset is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 17/2025 **Acting Appointment | Deputy Mayor**
Reporting Officer: General Manager, John Marik
Ref: DOC/25/1719

Purpose

The purpose of this agenda item is for Council to appoint an Acting Deputy Mayor for the period 17 February until the certificate of election for the by-election for the Mayoral vacancy is issued. In being appointed by Council as the Acting Deputy Mayor, the Councillor will then be expected to be appointed to the role of Acting Mayor for the same period.

ITEM WITHDRAWN FROM THE AGENDA BY THE GENERAL MANAGER

Following a Special Workshop on 13 February 2025, Councillors were supplied with advice from the Office of Local Government stipulating that the election of an Acting Deputy Mayor requires a longer nomination period than has been supplied to Councillors. This period being a minimum of 4 business days, not including the day the notice of election is issued or the day the appointment is to be debated at a council meeting. A Notice of Election was issued by the General Manager on 12 February 2025, along with a nomination form. The agenda item circulated stated that nominations would close at 12 noon, 17 February 2025, which did not meet the requirement of a notification period of 4 business days and thus the item has been withdrawn.

In the Special Workshop, there was consensus amongst Councillors present that this process to appoint an Acting Deputy Mayor should include incoming Councillors elected post the second recount, which will be known on 20 February 2025. The notice of election and nomination period will now open on 21 February and close on 3 March 2025, with a Special Council Meeting to be convened for 4 March 2025. Any interested Councillors must nominate within this timeframe.

Item 18/2025 **Tabling of Certificates of Election | Recount**
Ref: DOC/25/1819

The 2025 Certificates of Election by Recount issued by the Tasmanian Electoral Commissioner, dated 11 February 2025, were read and tabled.

Item 19/2025 **Recording the Declarations of Office**
Ref: McLennan: DOC/25/1818 & Hughes: DOC/25/1837

DECISION

MOVED: Cr Simmons | SECONDED: Cr Chilcott

That Declarations of Office made under Section 321 of the *Local Government Act 1993* and in accordance with Regulation 40 and Schedule 2 of the *Local Government (General) Regulations 2015* by the newly elected Councillors and as witnessed by the General Manager, be noted and form part of these minutes.

CARRIED UNANIMOUSLY

Item 20/2025 Declaration of an Interest a Councillor or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and the Local Government Code of Conduct for Tasmanian councillors, Councillors are requested to indicate whether any have or are likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Nil

Item 21/2025 Confirmation of Ordinary Council Meeting Minutes – 20 January 2025
Ref: DOC/25/482

Former Commissioner for Dorset Council, Andrew Wardlaw, certified on 22 January 2025 that the minutes of the Ordinary Council Meeting held on 20 January 2025 comply with Regulation 32 of the Local Government (Meeting Procedures) Regulations 2015.

The minutes accurately record the matters required under Regulation 32 and are recommended for confirmation as a true and correct record of the meeting proceedings.

DECISION

MOVED: Cr Hughes | SECONDED: Cr Simmons

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 20 January 2025 having been circulated to Councillors, be confirmed as a true record.

CARRIED UNANIMOUSLY

Item 22/2025 Confirmation of Agenda

Original Recommendation

That Council confirm the Agenda and order of business for the 17 February 2025 Council Meeting.

DECISION

MOVED: Cr McLennan | SECONDED: Cr Hughes

That Council confirm the Agenda and order of business for the 17 February 2025 Council Meeting, noting the withdrawal of item 17/2025 by the General Manager.

CARRIED UNANIMOUSLY

The following questions were **taken on notice** at the 20 January 2025 Council Meeting:

Lin Simpson, Pioneer

How many halls in the north east are owned by Dorset Council and how many are under licence agreement with Dorset Council and community organisations?

Response from Director – Corporate Services, Lauren Tolputt:

Dorset Council owns eleven halls and three of those halls are under a licence agreement between Dorset Council and a community organisation, being the Gladstone Hall, Jetsonville Hall and Bridport Hall. Additionally, there is a proposed new licence in draft over the Legerwood Hall.

Jenny Bellinger, Pioneer

Currently Parks and Wildlife have tested the stability of the Pioneer Lake dam wall and until that is back, I believe nothing should happen with the development application submitted by Sanbar. Why is this application even undergoing these processes while this information is outstanding?

Response from Director – Community & Development, Rohan Willis:

Responsibility for assessment of the Sanbar application sits with both the Tasmanian Environment Protection Authority (EPA) and Dorset Council (as Planning Authority). Your concerns regarding potential structural stability issues associated with the Pioneer Lake dam wall have been passed on to the EPA for its consideration in its assessment of the Sanbar development application.

The following questions have been **received on notice**:

Karl Willrath, Scottsdale | 23 January 2025

As Mr GM Marik states in the Bol report about his appointment as GM. "As identified by Mr Marik himself in evidence before the Board, the process adopted could tarnish the appointment so far as the public is concerned" Did Mr Marik at any time suggest to Mayor Howard that he remain as acting GM instead of taking the full appointment for a prescribed period?

Response from General Manager, John Marik:

I note that I Acted as General Manager during October and November 2022, and I was direct appointed on 6 December 2022. Before I was direct appointed, I had conversations with the Mayor and other Councillors that I was willing to Act as General Manager and that I would apply if the role was publicly advertised. I also stated that I was willing to be direct appointed by Council, on condition that Council receive legal advice in relation to my appointment, which they did. The Board of Inquiry clearly states that my appointment was lawful under the *Local Government Act 1993*.

The following questions were received without notice from members of the public:

Lin Simpson, Pioneer

In relation to the Pioneer Lake:

1. *is it going to be reopened?*
2. *when?*
3. *who is in charge and responsible for toilets, bins, tables and chairs and clean up, if the area is reopened?*

Response from General Manager, John Marik:

The area is under the jurisdiction of Parks and Wildlife so Council are commenting on an area we don't have control over. However, the last conversation I had approximately 3 weeks ago with Parks representatives said they are potentially looking at closure because of the potential issue with the dam wall, and that they might put boom gates up. From my understanding their decision on whether to fully close the area with boom gates was based on a GeoTech report to see whether there's safety concerns to users.

Are there any meetings planned with Parks in the next few weeks?

Response from General Manager, John Marik:

There was a motion at the Legerwood meeting to form a working group, so that would include town residents, Parks and Wildlife representatives, day users, campers, etc. That was more of a medium-term action. Council need to see what information is provided from Parks post receiving the GeoTech report to then see what that working group will be discussing, as this could change the direction of potential conversations.

Jenny Bellinger, Pioneer

In relation to the current Sanbar development application, could Councillor's please come to Pioneer and discuss the residents' concerns, in an informal manner?

Response from Chair, Councillor Edwina Powell:

Councillors will be encouraged to visit, with a time / date advised in due course.

Barry Hall, Bridport

In relation to Item 28/2025 on the agenda this evening in relation to the construction of a petrol station at Bridport. I was speaking with Consultant Town Planner George Walker today regarding a report that was for the noise, etc. relating to the service station. I asked him about the hours of operation, and he advised that that was only related to the delivery of fuel to the site. I couldn't find where it said that this development was to be a 24-hour service station? In regard to that conversation with Mr Walker, will there be anything to prevent B-Doubles and other heavy vehicles using the petrol station to fill up 24/7?

Response from Director – Community & Development, Rohan Willis:

Consultant Town Planner, Mr George Walker has assessed and prepared the report for presentation to Council tonight. However, due to unforeseen circumstances, the Consultant Town Planner is now unable to attend, and I will be presenting the report on his behalf. In relation to the

question, Council have Policy 41 which relates to Council Meeting Procedures which states that if Council receive questions upon planning applications that will be decided at an ordinary Council Meeting or a future Council Meeting that process is to take those questions on notice.

QUESTION TAKEN ON NOTICE

Jay Wilson, Bridport

In its findings, the Board of Inquiry noted that - and I quote, "the manner in which council workshops were conducted raised the prospect that debate at subsequent Council Meetings on the same resolution might be curtailed, contrary to statutory functions of Council". 17.1 – I quote, "there were instances where the outcome from previous workshops tended to limit debate at subsequent Council Meetings" and further the Board of Inquiry reported in its recommendations - I quote, "The Local Government Meeting Regulations be amended to require councils to keep a record of the proceedings of the Council Workshop."

In recognition of the board's findings and recommendations, will Council now choose to make a publicly available record of workshop proceedings in order to ensure public transparency, accountability and compliance with statutory Council functions?

Comment from Chair, Councillor Edwina Powell:

On returning to Council and I know it's only been a very short period of time, but I can say that there's been a remarkable change in terms of the way Workshops have been conducted. There's been a free-flowing debate and discussion, and those discussions are recorded. I think one of those meetings that we had, we videoed what was discussed because it was important for us to take on board the detail for further, and this enabled review post the session.

Response from General Manager, John Marik:

Due to constraints legislatively, I will take that question on notice as I don't want to give you incorrect information by saying yes or no.

QUESTION TAKEN ON NOTICE

Neil Waters, South Mount Cameron

Given the veracity and the details that have come out in the Dorset Board of Inquiry Report, the section on the Nabowla quarry was of particular concern to me regarding the way Council has mismanaged and Nabowla quarry, and how through that mismanagement still failed to comply with the EPA's directives regarding the recommendations that were made to Council. The fact that the Council's been through so scrutiny, how does Council:

- 1. intend to not only rebuild faith in its electorate and its residents regarding its procedures and practises?*
- 2. propose to handle any future quarries within the Dorset area and not only prove compliance, but make sure that proponents that put these development applications forward remain compliant?*

QUESTIONS TAKEN ON NOTICE

General Statement from the General Manager

There have been some statements about management not taking accountability or responsibility for the Dorset Board of Inquiry and I certainly refute that. What I said to Councillors in those Workshops on reinstatement is that Council have three key areas of work to undertake:

1. We want to keep Council operations going and meet current plans;
2. We want to take Councillors on the journey so they understand what happened with the Board of Inquiry; and
3. Ensure Councillors understand what's happening with all the legislative change and amendments through the Future of Local Government Review and various amendments that the sector is planning.

In relation to the Board of Inquiry, what I've made very clear publicly is that Councillors will be taken on the journey. Everything that Council need to respond to from a directive perspective will be taken through Workshops, presented at public Council Meetings and then submitted to the Minister by the required timeframes.

In relation to taking the Councillors on the journey and what the public must understand is that Council have made submissions to the Board of Inquiry and have made submissions to the Minister throughout the inquiry process. Those submissions have not been made public and there are things in there that before Council addresses individual questions from the community, Councillors need to be provided with what information / evidence Council submitted. The final report that has been released publicly alludes to whether the Board agrees or disagrees, but they haven't put Council submissions in there.

Councillors will be provided with these submissions as confidential documents because they were endorsed in a Closed Session Council Meeting. Councillors will have to sign a confidentiality agreement and adhere to the relevant sections of the *Local Government Act 1993* – meaning they can't disclose any of these submissions / documents, and if they do, they can be prosecuted. Councillors will then have the view from both sides and the submissions that Council made, not on behalf of individuals, but Council as a body corporate. These submissions were factual, and provided documents that may have been missing from Council's reply.

Council Officers have taken on accountability and responsibility, we will be sitting around the table working through this. I will note that Officers have been working through all these issues over the last couple of years and I believe a lot of processes and procedures have changed.

Lin Simpson, Pioneer

In relation to the Sanbar development application at Pioneer, how many submissions were received, and were they all read?

Response from Director – Community & Development, Rohan Willis:

43 representations were received during the readvertised process. That is an increase of 13 representations upon the erroneous process. They all have been passed on to Environment Protection Authority (EPA), as is required under the statute. The EPA will now consider those as part of their decision-making process.

By way of brief update on that application, the EPA has requested further information from the proponent in relation to traffic management aspects, effectively ceasing the assessment of the application until information is provided to satisfy requests. Once that process recommences,

subject to the EPA being satisfied, the EPA has 35 days to undertake their assessment and make a decision regarding the application.

Once a decision is made, the EPA will refer the application to Council, where a 42-day period of assessment by Dorset Council to make decision, with Council considering that application in May / June 2025 at this stage.

When the last submissions were lodged, are they connected to these ones, or did they get thrown out?

Response from Director – Community & Development, Rohan Willis:

A lot of representations received were a repeat of previous submissions lodged. Effectively because the initial public advertising period was considered erroneous, Council can't consider those representatives as being valid. This was made quite clear to all parties involved.

Item 24/2025 Deputations

Nil

Item 25/2025 Councillor Question Time

The following questions were received without notice from Councillors:

Councillor Jan Hughes:

In relation to Northeast Park in Scottsdale, it has been chock-a-block the last few days or weeks. Is there a designated space within the Scottsdale town boundary for an overflow of caravans, and if there is, where is it? If there is a designated location, is it signposted so that people can know, and we can let businesses know that they can tell people who are complaining about no space in the caravan park that they can also go somewhere else?

QUESTION TAKEN ON NOTICE

I understand there is a Dorset Council Tourism Plan, that has been commissioned, and it's being undertaken. As I haven't been around for a little while, can I have an update on how it's progressing?

Response from General Manager, John Marik:

Part of Council's Strategic Plan was to assist in facilitating the update of the North East Tourism Strategic Plan. So, in 2019, there was a Plan prepared on behalf of the region, however the North East Tourism Group disbanded and then COVID occurred, and there wasn't ownership as to that Plan. Currently, a Working Group has been formed with key stakeholders to update that 2019 Plan. This group includes people from Visit Northern Tasmania, the tourism industry and business owners. The group, with Visit Northern Tasmania's assistance we had three people respond to a request for quote to undertake the update, and we've commissioned someone today.

I was speaking with community member who's looking for a business opportunity and they had heard that the Council had thought there might be a possibility of opening up food vans spaces at the top of the Sideling and at Legerwood. Is this correct, and if so, what is the process for interested parties to apply?

Response from Director – Community & Development, Rohan Willis:

Council Officers are in the process of reviewing our Mobile Food Vendor Policy. A draft Policy was presented at the November Council Meeting and it was suggested that the Sideling would be a

place that is an opportunity to direct our mobile food vendors to. Council then advertised the draft Policy for a 21-day period of public consultation. Officers are still to bring it back to the reinstated Council, with the aim to discuss at the upcoming March Workshop to report upon that consultation process and submissions received, moving towards a decision being made at the March Council Meeting.

Councillor Mervyn Chilcott:

What stage is the potential development of land on Austins Road, Scottsdale for residential blocks at?

Response from Director – Community & Development, Rohan Willis:

Mid last year, Council Officers prepared a structure plan for Scottsdale. This Plan has identified that location, being the corner of Austins Road and Ringarooma Road, as being the priority for residential intensification for residential development in the future. So, we're now moving towards the process of undertaking a masterplan for that site to figure out what is the best configuration for the residential development of that land. Prior to then moving towards making an application for an amendment to our planning scheme to rezone that land to the appropriate zoning to be able to facilitate that level of development. So that'll be subject to future Workshops with Councillors and be subject to future consideration of a scheme amendment, with the Tasmanian Planning Commission having the final say, irrespective of Council's decision.

Is there any timeline on this process, in particular the masterplan?

Response from Director – Community & Development, Rohan Willis:

Officers expect to be in a position to have a master plan ready for Councillor consideration in the first half of this year.

The previous suspension of some members of the public from Council Meetings has been lifted, however there was one from the then Chamber of Commerce President who was banned from attending meetings several years ago. Is that still in place?

Response from General Manager, John Marik:

I'm not aware of any remaining bans of community members, however I will investigate and advise. I will discuss further with you post this Meeting.

Councillor Wendy McLennan:

In relation to parking in Bridport during the busy times of the year, there doesn't seem to be anyone managing the parking along the Main Street, in front of businesses for those who park in time restricted areas for lengthy periods. Who inspects this, or how do we control this parking?

Response from Director – Community & Development, Rohan Willis:

There are many aspects to consider within this question, including compliance, collaboration with Tasmania Police, capacity to direct visitors to designated parking bays for larger vehicles and those towing vans, etc. So we will take on notice and provide further advice.

QUESTION TAKEN ON NOTICE

Item 26/2025 Applications for Leave of Absence

Nil

Item 27/2025 Notices of Motion by Councillors

Councillor McLennan | Notice of Motion – 17 February 2025

To establish a protocol for the Dorset Council to move forward and that the matter of the motion be referred to a Council Workshop.

PLANNING AUTHORITY MATTERS FOR DECISION

The Chair announced that Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* (LUPAA) when considering Item 28/2025.

Council is required by Regulation 8(3) of the *Local Government (Meeting Procedures) Regulations 2015* to deal with items as a Planning Authority under the LUPAA in a sequential manner.

The following item is to be dealt with at the meeting of Council in its capacity as a Planning Authority.

Item 28/2025 **Planning Application – Construction and Use of a Petrol Station including new accesses onto Bridport Road and Associated Signage | 1954 Bridport Road BRIDPORT**

Reporting Officers: Consultant Town Planner, George Walker

Ref: DOC/25/1794 | Assessment Report: DOC/25/1796 | PLA/2024/115

Purpose

The purpose of this report is for Council to consider a proposal for the use and development of a petrol station on land located at 1954 Bridport Road, Bridport.

DECISION

MOVED: Cr McLennan | SECONDED: Cr Simmons

It is recommended that the proposal for construction and use of a petrol station including new accesses onto Bridport Road and associated signage at the subject land, be approved subject to the following conditions:

1. *Basis of Approval*

The use and development is approved and must be undertaken in accordance with the Endorsed Documents, except where specified otherwise in this permit and documents lodged with this application (PLA/2024/115). Any substantial variation from this application will require the further planning consent of the Council.

The Endorsed Documents, except where specified otherwise in this Permit, are the following:

- (a) Proposed Service Station Project J21.07 Drawing No. A001, A002, A101, A201, A202 and A203 Revision I prepared by S. Group dated 29 November 2025;
- (b) Traffic Impact Assessment prepared by Traffic and Civil Services dated 2024 (Draft 2);
- (c) Bushfire Hazard Management Report: Hazardous Use Version 2 dated 2 December 2024 prepared by Livingston Natural Resource Services; and
- (d) Emissions Assessment prepared by Pitt and Sherry Rev No. 01 dated 12 December 2024.

2. *Commercial Vehicle Movements (Petrol and Fuel Delivery)*

Delivery of petrol and fuel to the petrol station is limited to the following operating hours:

- (a) 7:00am to 5:00pm Monday to Friday;
- (b) 9:00am to 12:00pm Saturday; and
- (c) Nil on Sunday and public holidays.

3. External Lighting

All external lighting associated with the petrol station including the illuminated ground base sign must be designed and installed to satisfy all applicable requirements of Australian Standard AS/NZS4282-2023 (*Control of the obtrusive effects of outdoor lighting*) for the duration of the approved use.

4. Ground Base Sign

The ground base sign must not exceed 2.4m in height and must not include any supportive structures projecting above the sign face unless it forms a feature or is incorporated in the sign design. The illumination associated with the ground base sign must not create the effect of flashing, animation or movement.

5. Landscaping

Prior to the commencement of works, a Site Landscaping Plan (the Plan) must be submitted for approval by Council's Town Planner that will, upon its implementation, suitably enhance the visual amenity of the Bridport Road tourist corridor. The Plan must be prepared by a suitably qualified person, must be drawn to scale and must include the following details:

- (a) major site features such as building footprints, topography, contours, existing vegetation and street boundaries;
- (b) existing and proposed garden areas and plantings (including a schedule of all proposed trees, shrubs and groundcover including common name, botanical name and like size at maturity) along the frontage of, and throughout, the site;
- (c) any stabilisation works required as a result of tree or vegetation removal; and
- (d) any screen plantings (where required);
- (e) the landscape plan must include areas shown as landscaping areas on the endorsed Site Plan.

Once approved by Council's Town Planner, the Plan will be endorsed and will form part of the permit. The landscaping required by the Plan must be:

- (a) installed in accordance with the endorsed Plan;
- (b) sufficiently initiated within three (3) months of the commencement of the approved use(s) to which the respective landscaping areas and plantings are subservient; and
- (c) maintained to the satisfaction of Council's Town Planner and must not be removed, destroyed or lopped without the written consent of the Council's Town Planner.

6. Stormwater

- (a) Prior to the commencement of works, a stormwater management report prepared by a suitably qualified and certified practicing engineer detailing all stormwater works and requirements for the proposed development including all roofed and hardstand (sealed or concreted) areas. The stormwater storage and discharge solution should focus on on-site management and reuse unless off-site discharge is demonstrated that it is necessary on the basis that on-site stormwater management is not capable.
- (b) Prior to the commencement of the works identified in (a) above, preliminary design plans prepared and certified by a Practicing Engineer for works identified in (a) above must be submitted to the Council's Town Planner and prepared to the satisfaction of the Council's Town Planner for approval.

7. *Bushfire Management*

Prior to the commencement of the use of the petrol station, the Emergency Management Plan and Bushfire Management Plan that form part of the endorsed documents of this permit must be implemented in accordance with the requirements of each document.

8. *Construction of Vehicle Parking and Internal Access*

- (a) Prior to the commencement of the approved use, and to the satisfaction of Council's Town Planner, areas set aside for the parking of vehicles, together with the aisles and access lanes, must be provided in accordance with the endorsed plans and documents. These areas must be provided with an impervious all weather surface that is:
 - (i) the formation of potholes and depressions according to the nature of the subgrade and vehicles which will use the areas; and
 - (ii) the emission of dust or debris or the discharge of uncontrolled drainage; and
- (b) marked or provided with clear physical means to delineate vehicle parking spaces (where necessary).

9. *Construction of Vehicle Crossings Bridport Road (Department of State Growth Road)*

Prior to the commencement of any works identified in the Bridport Road Reserve, the person responsible must be issued with the appropriate works approval by the Department of State Growth.

NOTE: For the purpose of this permit “the person responsible”, depending on the context, means:

- a) The person who has and takes the benefit of this permit for the undertaking of the use or development authorised pursuant to it;
- b) The person or persons who undertake development or use pursuant to this permit; and
- c) Servants, agents and contractors, in each case of such persons.

ADVISORY NOTES

(i) Permission in Writing

Any reference to the need for Council approval of a matter or thing prescribed under the conditions pertinent to this permit requires such approval to be given in writing.

(ii) Objections to Proposal

This permit has no effect until the expiry of the period for the lodgement of an appeal against the granting of the permit or, if an appeal is lodged, until ten days after the appeal has been determined by the Resource and Planning Stream of the Tasmanian Civil and Administrative Tribunal (TASCAT).

(iii) Appeal Provisions

Attention is directed to sections 61 and 62 of the Land Use Planning and Approvals Act 1993 (as amended) which relate to appeals. These provisions should be consulted directly, but the following provides a guide as to their content:

- *A planning appeal may be instituted by lodging a notice of appeal with the Resource and Planning Stream of the Tasmanian Civil and Administrative Tribunal (TASCAT).*
- *A planning appeal may be instituted within 14 days of the date the planning authority serves notice of the decision on the applicant.*

(iv) Permit Commencement

This permit takes effect 14 days after the date of Council's notice of determination or at such time as any appeal to the Resource and Planning Stream of the Tasmanian Civil and Administrative Tribunal (TASCAT) is abandoned or determined. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing.

(v) Period of Approval

Pursuant to Section 53(5) the Land Use Planning and Approvals Act 1993, this approval will lapse after a period of two (2) years from:

- (a) the date on which the permit is granted; or*
- (b) if an appeal has been instituted against the planning authority's decision to grant the permit, the date of the determination or abandonment of the appeal,*

if the use or development is not substantially commenced within that period.

(vi) Other Approvals

This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:

- (a) Building approval*
- (b) Plumbing approval*

CARRIED UNANIMOUSLY

ITEMS FOR DECISION

Item 29/2025

Quarterly Financial Report | Period Ended 31 December 2024

Reporting Officer: Finance Manager, Allison Saunders

Ref: DOC/25/927

Purpose

The purpose of this agenda item is to present to Council and the community the financial performance for the 6 months ended 31 December 2024.

Recommendation

That Council receive the Quarterly Financial Report for the period ended 31 December 2024.

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Hughes

That Council receive the Quarterly Financial Report for the period ended 31 December 2024.

CARRIED UNANIMOUSLY

Purpose

The purpose of this agenda item is to provide Council with a progress update on the Memorandum of Understanding (MoU) between the Blue Derby Foundation (BDF) and Council for the December 2024 quarter.

Recommendation

That Council receives the Blue Derby Mountain Bike Trails quarterly update and financials for the period ended 31 December 2024.

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Simmons

That Council receives the Blue Derby Mountain Bike Trails quarterly update and financials for the period ended 31 December 2024.

CARRIED UNANIMOUSLY

ITEMS FOR NOTING

28 January 2025 | Special Briefing Workshop

- Status of Council
- Overview of 2 Aug 2023 – 22 Jan 2025 Period

4 February 2025 | Briefing Workshop

- Future of Local Government – Priority Reforms Paper
- Elected Member Unreasonable Behaviour Guidelines Release
- Review Policy No. 55 – Mobile Food Vendor Community Consultation Summary
- Briefing Reports
 - Commissioners Communications
 - Correspondence
 - Board of Inquiry Directives Update
 - Master Action Listing
 - Audit Panel Councillor Membership
 - Dorset Community Group Meeting Attendance
 - Dorset Customer Request System
 - LGAT Model Dispute Resolution Policy Release | Code of Conduct

- Management Team Updates
 - Bridport Fish Cleaning Station Community Consultation Summary
 - EV Charger Update
 - Reverse Vending Machine Update
 - Pioneer Lake Update
 - Federal Election Priorities
 - Common Seal Register | 1 Jul – 31 Dec 2024
 - Tabling of Register of Interests | 1 Sep – 31 Dec 2024
- Councillor Only Session | Briefing with Former Commissioner Andrew Wardlaw

Item 32/2025 Elected Member Communications

Nil

Item 33/2025 Management Team Briefing Report

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Hughes

That Council:

1. note the community update on the Bridport Pedestrian Crossing and Speed Limit reduction project;
2. receive and note the community update on amended community Council Meeting locations for 2025;
3. note the community update on the Scottsdale Electric Vehicle Charger relocation; and
4. receive and note the remaining Management Team Briefing Report.

CARRIED UNANIMOUSLY

Purpose

The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council’s Management Team.

COMMUNITY UPDATE: Bridport Pedestrian Crossing and Speed Limit Reduction Project

The purpose of this agenda item is to update Council on the progress of the installation of the Bridport Main Street pedestrian crossing and speed limit reduction. The project was initially set for completion by December 2024; however, delays arose due to difficulties in sourcing the required signage.

The introduction of Bridport’s new 40 km/h shopping zone is scheduled to commence this month, ensuring a smooth transition after the peak tourist season.

Work on the wombat crossing will begin as soon as final approval is granted by funding partners, the Tasmanian Government’s Vulnerable Road Users Program.

Once approved, the project will roll out in two stages: first, with the installation of essential street furniture (signage, safety infrastructure, etc.), followed by line marking to complete the crossing.

These upgrades aim to enhance pedestrian accessibility for both locals and visitors.

COMMUNITY UPDATE: Amended 2025 Council Meeting Locations

The 2025 Ordinary Meetings of Dorset Council will be held on the following dates, with amendments to locations highlighted, commencing at 6:00 pm:

Monday 20 January (Council Chambers)	Monday 21 July (Council Chambers)
Monday 17 February (Council Chambers)	Monday 18 August (Council Chambers)
Monday 17 March (Pioneer Hall)	Monday 15 September (Council Chambers)
Monday 14 April (Council Chambers)	Monday 20 October (Derby Hall)
Monday 19 May (Council Chambers)	Monday 17 November (Winnaleah Community Centre)
Monday 23 June (Council Chambers)	Monday 15 December (Bridport Hall)

The amended locations are required to transition Council back to elected members post the Board of Inquiry process, with all original community council meeting locations still being held, just in alternate months. As required by the *Local Government (Meeting Procedures) Regulations 2015* – Regulation 7(4), if there is any change in the time or place of an ordinary council meeting, as published, the General Manager is to publish a notice of the change in a daily newspaper and ensure that any public place where the meetings schedule is published, is updated accordingly. Council advertised the amended locations in The Examiner on Tuesday, 11 February and the North Eastern Advertiser on Wednesday, 12 February 2025, along with updating the Council website.

COMMUNITY UPDATE: Scottsdale EV Charger Relocation

Council was notified by electric vehicle company Energy EOI that they wanted to remove the EV Charger from its existing location at 42 King Street, Scottsdale, citing issues with consistency of power supply since the new owners established their business. Council's Director – Infrastructure has been negotiating with the company to keep the EV charger in the region and move / reinstall the EV charger behind the Scottsdale Visitor Information Centre at 4 Alfred Street, Scottsdale (see image below). The existing charger has been removed from its King Street location and is currently being repaired / upgraded prior to being recommissioned in the near future at its new location.

CUSTOMER SERVICE REQUEST SYSTEM

Council Officers and the Commissioner during his tenure, has increased community awareness of using the Customer Service Request (CSR) system for maintenance requests received. This system is available on Council's [website](#), via email to dorset@dorset.tas.gov.au or by calling the Customer Service Team on 03 6352 6500. Councillors are also encouraged to use the CSR system.

Council also have an online community budget submission form on our [website](#) for use by any community member or group who have an idea for a project or initiative.

Both of these tools ensure the accurate capture of requests and are then directly embedded into Council systems for scheduling, etc.

CUSTOMER SERVICE REQUESTS

	Requests Received January 2025	Comparison Requests January 2024	Received 2025	Comparison 2024
Animal	1	-	1	-
Bridges	-	-	-	-
Caravan Parks	1	2	1	2
Cemeteries	-	-	-	-
Community Development General	-	-	-	-
Corporate Services General	2	-	2	-
Customer Service	1	1	1	1
Emergency Services Enquiries	-	-	-	-
Environmental Management & Health	1	1	1	1
Government Relations	-	-	-	-
Licencing	-	-	-	-
Parks and Reserves	2	-	2	-
Planning & Building	-	-	-	-
Public Health	1	1	1	1
Public Online Enquiries	-	-	-	-
Public Amenities	-	2	-	2
Public Halls Buildings	-	-	-	-
Recreation Grounds	-	-	-	-
Roads	25	30	25	30
Swimming Pools	5	-	5	-
Waste Management	-	1	-	1
Total Requests	39	38	39	38

A detailed copy of the 2024 Customer Service Requests is included in the attachments.

APPROVED APPLICATIONS

	Approved January	Approved 2025 YTD	Approved 2024 YTD
Planning	8	8	5
Building¹	2	2	12
Plumbing	0	0	4

See attachments for detailed information about applications approved in January 2025.




¹ From 15 March 2023, Dorset Council ceased providing Building Surveying services for any new building applications. Council is still providing Plumbing Surveyor services and continues to act as the Permit Authority, as required.

WASTE MANAGEMENT REQUESTS

	Requests Received January 2025	Comparison January 2024	FYTD Received 2024/25	Comparison FYTD Received 2023/24
Feedback and Queries	-	-	4	11
Repair Bin	6	4	12	27
Replace Bin	9	1	24	25
Request a New Service	9	1	8	21
Remove Additional Bin	9	-	21	3
Request an Additional Bin	2	-	9	2
Request an Upsize/Downsize	-	2	-	32
Request to Opt Out (of Service)	-	-	-	2
Total Requests	35	8	78	123

2024/25 CAPITAL WORKS PROGRAM

Ref: DOC/24/9473

	Complete 2024/25
	Completed in January 2025
	Carried Forward Projects – 2025/26

PROJECT	STATUS
BRIDGES	
Bridge 1553 Boddington's Road, Bridport – timber deck renewal	
Bridge 1580 Ten Mile Track, Cuckoo – hotmix overlay	Completed
Bridge 1508 Garibaldi Road, Pioneer – scour pretention piers (additional allocation)	Quotes Requested
Bridge 1508 Garibaldi Road, Pioneer – scour protection piers	Quotes Requested
STORMWATER	
Main Street, Bridport (RSL) – kerb and stormwater design only	Completed
<u>Upgrade</u>	
William Street, Scottsdale (Incitec Pivot) – network upgrade	Tender Awarded
<u>New</u>	
Branxholm Park – complete stormwater and seal	
Ethel Street, Scottsdale – extension into King Street	Tender Awarded
Heazlewood Lane, Scottsdale – extension	Completed
Union Street, Scottsdale – survey and plan	Design
Bridport Foreshore (near skate park) – survey and plan	Commenced
Esplanade, Derby – survey and plan	
Scottsdale Depot and industrial subdivision – survey and plan	
ROADS – RESHEETING	
<u>Renewal</u>	
Barnbogle Road, Bridport	Commenced
Snake Track, Legerwood	Commenced
Barnett Road, Ringarooma	Commenced

PROJECT	STATUS
ROADS – RESHEETING (cont.)	
Old Waterhouse Road, Waterhouse	Commenced
Halfway Road, Waterhouse	Commenced
Talagandra Road, Waterhouse	Commenced
Jacobsons Road, Nabowla	Commenced
Cape Portland Road, Gladstone	Commenced
ROADS – RESEALS	
Westwood Street, Bridport	Preparation Work Completed
South Street, Bridport	
Elizabeth Street, Bridport	
Louisa Street, Bridport	
Anderson Street, Bridport	
Main Street, Ringarooma	
Cuckoo Road, Cuckoo	
Mackenzie Valley Road, Cuckoo	
Ruby Flats Road, Ringarooma	
Amos Road, Moorina	
Moorina Cemetery Road, Moorina	
Rainbows Road, Herrick	
Winnaleah Road, Winnaleah	
Heckrath Road, Bridport	
East Minstone Road, Scottsdale	
ROADS – OTHER PROJECTS	
Timperons Road, Blumont – intersection with Golconda Road hotmix overlay	Completed
Groves Street, Gladstone – repair and reseal	Completed
Cape Portland Road, Gladstone – seal repair and reseal	Completed
Sledge Track, West Scottsdale – investigation of landslip	Withdrawn ²
King Street, Scottsdale – pedestrian crossing	Investigations
George Street, Scottsdale – pedestrian crossing	Investigations
Main Street, Bridport – pedestrian crossing	Approved
Coplestone Street, Scottsdale – new 180m footpath	
Golconda Road, Golconda – safety upgrade and pavement reconstruction	Commenced
BUILDINGS	
Scottsdale Depot – internal stair replacement	Planning
Bridport Seaside Caravan Park – grey water pits near office	Planning
Branxholm Town Hall – roof replacement	Scheduled - February
Ringarooma – bar shed seal and paint bricks	Commenced

² Following a site visit with consulting engineers, it was concluded that the risk of further movement is low, while the cost of stabilization works would be significant with limited benefit. Council's Infrastructure team will continue to monitor the site.

PROJECT	STATUS
BUILDINGS (cont.)	
Gladstone Hall – remove old toilets and refurbish	
Scottsdale Aquatic Centre – install ventilation in plant room	Completed
All buildings in Scottsdale area – upgrade safety switches	Planning
All buildings in Bridport area – upgrade safety switches	Planning
All buildings in Derby area – upgrade safety switches	Planning
Bridport Seaside Caravan Park – Goftons amenities lighting upgrade	Completed
Bridport Hall – upgrade floor coverings	Completed
Bridport Football Club – viewing deck (additional allocation)	Completed
Bridport Hall – 3-phase power outlet outside wall	Completed
Bridport Seaside Caravan Park – planning for new camp kitchen at Goftons Beach end	Planning
Scottsdale Railway Station Building – restoration	
Branxholm Waste Transfer Station – Oil Bunded Shed	Planning
Branxholm Waste Transfer Station – Recycling Shed	Planning
Gladstone Waste Transfer Station – Oil Bunded Shed	Planning
Gladstone Waste Transfer Station – Recycling Shed	Planning
Scottsdale Waste Transfer Station – Oil Bunded Shed	Planning
Bridport Fish Cleaning Tables	Withdrawn³
LAND IMPROVEMENTS	
Northeast Park, Scottsdale – reseal road	Commenced
Bridport Seaside Caravan Park – road repairs (hotmix and seal)	Commenced
Scottsdale Aquatic Centre – chlorinator pump replacement	Completed
Scottsdale Aquatic Centre – concrete repair	Completed
Scottsdale Aquatic Centre – replace ultraviolet light (water treatment)	Completed
Pine Plantation Ringarooma Road, Scottsdale – replanting	
Blue Derby Mountain Bike Trails – Tunnel stairs	Planning
Blue Derby Mountain Bike Trails – Wotcha Upta trail renewal and upgrade	Completed
Croquet Lawn Beach, Bridport – access improvements	Planning
Blue Derby Mountain Bike Trails – revegetation including landslip, trailhead, Lake Derby and Riverside trails	Commenced
Upgrade	
Scottsdale, Branxholm and Winnaleah – playground equipment (Open Spaces Grant)	Planning
Ellesmere Cemetery, Scottsdale – 2 x new concrete rows and purchase headstones	
Victoria Street, Scottsdale – new shrubs and gardens	Commenced
Scottsdale Depot – back flow prevention – water main	
Ellesmere Cemetery, Scottsdale – row numbering	Planning
CWA Carpark, Bridport – solar light	Ordered
Waste Transfer Stations – best practice compliance signage	Commenced
Scottsdale Waste Transfer Station – CCTV	Planning
Rail Trail – Scottsdale to Lilydale Falls (additional allocation)	Consultation

³ After community consultation was undertaken, feedback received was strongly against the proposed fish cleaning tables. The project was reviewed, with no other projects identified that would fit the scope of the grant, with the \$15,000 funding offer refused and the project withdrawn.

PROJECT	STATUS
CARRY FORWARD PROJECTS	
Walter Street, Bridport – stormwater (pit) upgrades	Completed
Eastmans Beach, Bridport – amenities block renewal	Completed
South Street, Bridport – replace kerb	Completed
Blue Derby – network signage redesign	Commenced
Upgrade	
Bridge 1572 Haas Road / Frenches Creek, Legerwood – upgrade to concrete	Funding Application Submitted
Main and Westwood Street, Bridport Intersection – stormwater upgrade	Completed
Building Renovations (Blue Derby Foundation) - 57 Main Street, Derby	
Old Waterhouse Road, Waterhouse – safety improvements	Commenced
Blue Derby Trailhead – redevelopment (south of Main Street)	
New	
Gladstone Community Park	Consultation Completed
Scottsdale Depot – relocated storage shed	Planning
Scottsdale Waste Transfer Station – roof covering spare bin area	Completed
Derby Depot – new trail crew storage shed	Planning
Rail Trail – Scottsdale to Lilydale Falls	Consultation

CLOSURE OF MEETING

Time Meeting Closed: 8:08pm

Minutes Confirmed: 17 March 2025

Minute No: 38/2025



Acting Deputy Mayor / Acting Mayor