

dorset
C O U N C I L

Ordinary Minutes

Council Meeting

Monday, 14 April 2025

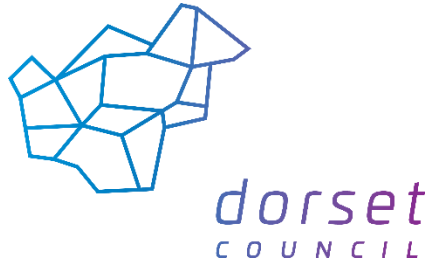
COUNCIL CHAMBERS

it's in the making

Ordinary Meeting of Council

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Council Meeting - Minutes

Monday, 14 April 2025

Scheduled Meeting Time: 6:00 pm

Meeting Opened: 6:00 pm

Present: Councillors Rhys Beattie (Mayor), Edwina Powell, Nick Bicanic, Kahlia Simmons, James Cashion, Mervyn Chilcott, Jan Hughes, Vincent Teichmann, Wendy McLennan
General Manager: John Marik, Assistant General Manager / Director – Community & Development: Rohan Willis, Director – Corporate Services: Lauren Tolputt, Director – Infrastructure: Kerry Sacilotto, Consultant Town Planner: George Walker, Executive Assistant: Sarah Forsyth

Apologies: Nil

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Dorset is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 53/2025 **Tabling of Certificate of Election | By-Elections**
Ref: DOC/25/4624

The 2025 Local Government By-Elections Certificate of Election issued by the Tasmanian Electoral Commissioner, dated 1 April 2025, was read and tabled.

DECISION**MOVED: Cr Chilcott | SECONDED: Cr Powell**

That Declaration of Office made under Section 321 of the *Local Government Act 1993* and in accordance with Regulation 40 and Schedule 2 of the *Local Government (General) Regulations 2015* by the newly elected Councillor and Mayor and as witnessed by the General Manager, be noted and form part of these minutes.

CARRIED UNANIMOUSLY

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and the Local Government Code of Conduct for Tasmanian councillors, Councillors are requested to indicate whether any have or are likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Cr Jan Hughes | Item 63 – Non-Pecuniary Interest

Officer Comments

It was brought to Council Officers attention that resolution (38/2025) to confirm the minutes of the 17 February 2025 Council Meeting were seconded by Councillor Cashion (see below), who was not a sworn in Councillor at the February Meeting.

The Chair reported that she has viewed the minutes of the Ordinary Meeting held on 17 February 2025 and finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION**MOVED: Cr Chilcott | SECONDED: Cr Cashion**

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 17 February 2025 having been circulated to Councillors, be confirmed as a true record.

CARRIED UNANIMOUSLY

To ensure they are legally endorsed, Officers are requesting that a new seconder for the motion be called for and the attached unconfirmed minutes be amended to reflect this.

The Chair then put to the meeting a call for a new seconder for Item 38/2025:

Councillor McLennan seconded item 38/2025

DECISION

MOVED: Cr Simmons | SECONDED: Cr Powell

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on 17 March 2025 having been circulated to Councillors and amended to reflect the updated mover / seconder of Item 38/2025, be confirmed as a true record.

CARRIED UNANIMOUSLY

Item 57/2025 Confirmation of Agenda

DECISION

MOVED: Cr Powell | SECONDED: Cr Hughes

That Council confirm the Agenda and order of business for the 14 April 2025 Council Meeting.

CARRIED UNANIMOUSLY

Item 58/2025 Public Question Time

The following questions were taken on notice at the 17 March 2025 Council Meeting:

Kent Rattray, Lietinna (speaking on behalf of North East Residents and Farmers - NEREF)

As a Dorset ratepayer for 35 years, I would like to know:

- 1. how much of ratepayer's funds have been spent on the Rail Trail Project since 2015;*
- 2. how much grant monies have been spent (if any); and*

Response from General Manager, John Marik:

Total Rail Trail expenditure as at 04/03/2025 (based on last finance system reconciliation date) is as follows:

Consultants Business Case	\$56,974.12
Internal Labour	\$18,570.92
Internal Plant	\$90.00
Legal Fees Planning Appeals	\$170,807.53
Overhead	\$28,942.84
Planning	\$37,646.50
Advertising	\$626.40
Total	\$313,658.31

Council are currently working with the funding provider in regard to eligible expenditure so at this stage no grant funding has been utilised.

3. *what future commitments of ratepayer's funds will be required, in excess of annual maintenance estimated at \$116,500pa and \$450,000 grant co-payment?*

Response from General Manager, John Marik:

City of Launceston is currently developing a project report to check costings presented by Dorset Council. At the conclusion of this report further discussions will be held between the two councils with the aim to develop a Memorandum of Understanding to determine cost and maintenance responsibilities. Any commitment of capital and operational expenditures for the Rail Trail Project will be determined by the Council at a future Council meeting.

4. *Additionally, are you able to provide an estimate of income arising from the rail trail and the source(s) of that income?*

Response from General Manager, John Marik:

Page 22/52 of the Business Case (available on Councils [project page](#) on the website) outlines revenue models that could be utilised as part of the trails development. A project steering committee will be established once funding has been achieved which will work to identify which, if any, of these models would be suitable for the North East Rail Trail.

Gary Watson, Pioneer

(question relating to sand quarry activity last year being illegal)

Will this be reviewed in the future about how that has that process happened?

Response from Director – Community & Development, Rohan Willis:

This is a matter of compliance. Council has already instituted compliance proceedings in relation to the extraction activity upon the site, observing that the activity upon the site has commenced either:

- i. prior to satisfying all requisite conditions of the 2011 sand extraction development application (DA) approved by Council for the site, or
- ii. in the event that substantial commencement of the 2011 sand extraction DA approved by Council for the site is unable to be sufficiently demonstrated, that the activity has commenced without a valid planning permit for the activity.

The proponent has been cooperative with these steps and has ceased extraction activity upon the site accordingly.

Mark Simpson, Pioneer

I understand that Council has signed off on the intersection of Main Road / Racecourse Road, just up from the Hall around 18 months ago as being completed. No works or consultation has been done. Who gave permission, who said the intersection was completed and was there consultation undertaken?

Response from Director – Infrastructure, Kerry Sacilotto:

The Y intersection that is in reference to the previous planning application is adjacent to the entry to the mine site off of Racecourse Road. A Council Officer reported that the works as required were undertaken at the time and verified however, as the initial application is dated 2011 and the remediation undertaken was predominantly trees and foliage the current status is unknown.

However, I believe Mr Simpson was making reference to the Y intersection at Main Road and Racecourse Road which Mr Simpson made reference to being in front of his property.

Eva Pagett, Pioneer

My question surrounds the budgeting for Pioneer. I'd like to know what updates are scheduled for the Pioneer area, and what money is allocated for those works?

Response from Director – Infrastructure, Kerry Sacilotto:

Council Officers are currently working through the 2025/26 budget process and community budget submissions received. Once finalised, a detailed update of works scheduled will be provided in writing to Ms Pagett.

Douglas Kaye, Pioneer

Why do Pioneer have the only double traffic 'Y' junction left in Australia, which has been illegal for nearly 40 years? There is no pedestrian access and it's a recipe for disaster and has been for years. When is the Council going to address this?

Response from Director – Infrastructure, Kerry Sacilotto:

I am unsure as to which legislation Mr Kaye is referring to as being breached, however I have been able to identify 2 similar intersections in Tasmania one at Crawford and Winkleigh Road in Exeter and one in the Launceston city. Both are controlled with Give Way signs.

The following questions were received without notice from members of the public:

Jodie Terry, Springfield:

I have a question about conflict of interests. So, moving forward from the investigation and learning from past experiences regarding conflict of interests with Councillors, how does the Council manage future conflicts? Does that depend on the integrity and the ethical decisions made by the Councillors to say that there is a conflict of interest, or are there other parameters put in place to investigate that?

Response from General Manager, John Marik:

Assessment of conflict of interest by Councillors is a self-assessment process. Council Officers can only assist in making inquiries on behalf of Councillors, which includes the ability for Councillors to obtain legal advice, if required / requested, if it's deemed a potential serious interest. There are two areas, one being a pecuniary interest which is more serious and is listed in the *Local Government Act* with the potential to be prosecuted if a Councillor is found to have a pecuniary interest which hasn't been managed appropriately. Non-pecuniary interests such as conflicts are captured under the Tasmanian Councillor Code of Conduct. So effectively, Council Officers can assist, but it must be assessed by the individual themselves.

Lawrence Archer, Bridport:

Between 2019 and 2023, Council imposed a varied waste management charge which the Director of Local Government advised was not in compliance with the act. In response Mr Marik replied that the Council did not intend to revoke the charge. The Board of Inquiry found this varied waste management charge to be unlawful. Has the Council refunded any or all of these varied waste management charges?

QUESTION TAKEN ON NOTICE

The Board of Inquiry also found that the previous General Manager and Council had taken punitive and retributive action against a number of people. These actions were supported and continued by the current General Manager. Have any of those people received apologies?

Clarification sought from the General Manager to what continued means and who you're referring to?

The punitive actions that were imposed continued for an extended period of time.

QUESTION TAKEN ON NOTICE

The Board of Inquiry also investigated Council dealings with a business called Trail Snaps. Is there any financial risks to the Council as a result of both past and present management and dealings with The Blue Derby Foundation and Sustainable Timbers Tasmania relating to Trail Snaps and have Councillors made themselves aware of those dealings?

QUESTION TAKEN ON NOTICE

Item 59/2025 Deputations

Nil

Item 60/2025 Councillor Question Time

The following questions were **taken on notice** from Councillors at the 17 March 2025 Council Meeting:

Councillor James Cashion:

The last Council workshop I raised the issue of the dilapidated North East Tasmania tourism website. This website's been left to rot for the last 10 years and advertises highly out of date information that is misleading. All the while the website still holds a high Google ranking, and the web hosting is still being paid for. Has the Council got an update on the situation?

Response from Director – Corporate Services, Lauren Tolputt:

Through preliminary investigations, Council has ascertained that the account held with the original provider of the domain is no longer the authoritative account for the domain. Council is in the process of investigating options to remove the historic NETT website and will keep Council updated as the matter progresses.

Councillor Vincent Teichmann:

As part of the licence contract that Council has with Sustainable Timber Tasmania for the Blue Derby Mountain biking trails, it's a condition of that contract to ensure that the areas kept sanitary and clean. There are no toilets up with the Black Stump trailhead where quite a few mountain bikers find themselves

in need of a toilet. Are there any plans to install any toilets there, because that's really a contractual obligation of Council, I believe?

Response from Director – Community & Development, Rohan Willis:

Council's existing licence agreement with Sustainable Timber Tasmania (STT) does include a provision requiring the premises to be kept in a clean and tidy condition. Although Council has not received any express complaints from STT regarding the condition of the Black Stump drop-off area, Council officers will investigate the matter further to ascertain the condition of the area and determine further actions that may be required in order to ensure the area is adequately kept in a clean and tidy condition.

How is Council and specifically the General Manager are progressing with issuing letters of support to businesses who request them recently, or over the past year, two, three or more years?

Clarification sought from the Chair and General Manager to what letters of support being referred to.

Local businesses who are seeking support from the Council.

Further clarification sought from the General Manager around whether this relates to the Draft Shuttle Policy and Councillor Teichmann personal request.

I'm alluding to all letters of support, but I guess that includes mine, and since it's a request for support under section 52 of Local Government Act - support for a permit or a licence, it is actually exempt from being a conflict of interest in case that is what you are referring to or questioning. So, I'm asking on behalf of anyone who's requested a letter of support, but that does include me, yes.

Response from General Manager, John Marik:

The total letters of support requested of Council is a material figure for a three-year period and thus due to the voluminous nature of your request and the corresponding impact on Council resourcing I will not be answering this question.

In relation to your personal situation the status has been explained on multiple occasions which I can summarise as follows:

To clarify my position in relation to your letter of support. I will not be giving any letters of support for uplift shuttles from the Derby Trail Head up to Black Stump via Cascade Dam Road only until a Shuttle Policy is adopted by Council. This applies to new operators, and existing operators wishing to expand their bus fleet. In relation to uplift shuttles utilising the Trail Head / Cascade Dam Road I want to utilise quantitative factors via a Policy that I can base my position on in an equitable way for all concerned.

Council have engaged a consultant to undertake Traffic Assessments of the Derby Trail Head and Cascade Dam Road as explained in the 4 March 2025 workshop. Once that has been delivered to Council Officers, the Traffic Assessment will go to Council's Solicitors, along with the minutes from the Blue Derby Draft Shuttle Policy Stakeholder Meeting held on Wednesday, 5 March 2025. The solicitors will provide further advice to assess and make further recommendations / refinements of the Draft Shuttle Policy. Once further legal advice is attained, the Shuttle Policy will be further refined, if needed, and then the whole package of the Updated Shuttle Policy, all legal advice, minutes from the 5 March stakeholder meeting will be supplied to Councillors at a future workshop as a holistic pack. Post this workshop the intent would be for the Draft Shuttle Bus Policy to be endorsed at a future Council Meeting to go out for public comment as it is a new Policy. This feedback would further refine Policy with a final Policy adopted for use at a future Council

Meeting. This is the best Governance Council can adopt in relation to a new Policy before widespread adoption.

Councillor James Cashion:

Could Council consider installing signage at the 'Big Thumb' rest stop in Scottsdale advising where the closest public toilets are located?

Response from Director – Infrastructure, Kerry Sacilotto:

Yes. The Infrastructure department will work with Rotary to place appropriate signage directing visitors to the nearest public toilet facilities.

The following questions were received without notice from Councillors:

Councillor Wendy McLennan:

I heard today that the Lions Club of Scottsdale is wanting to put a blue tractor on the corner of Listers Lane and George Street, Scottsdale to highlight the importance of mental health care, along with signage. Is the Council going to give them assistance in doing that?

Response from Mayor Rhys Beattie:

I've had correspondence with Wayne Harper from the Lions Club who has brought it to my attention.

Further Response from General Manager, John Marik:

I've had a meeting with Wayne Harper also. We are looking at how we can support this proposal, with Officers waiting on more details to be provided to see exactly what the Lions Club want and how that would be positioned on the public land.

Gayle Edson had a very severe accident in the Bridport caravan park recently, with a branch of a tree falling on her. That tree was one that's been earmarked for pruning, is that correct?

Response from Director – Corporate Services, Lauren Tolputt:

It was a tree that was identified in Council's most recent Arborists report as a tree that required maintenance, and that maintenance had been completed.

Any trees that are identified for maintenance, are Council going to put some type of signage or markers around those trees so that the public are informed and can be kept safe?

QUESTION TAKEN ON NOTICE

Councillor Vincent Teichmann:

Having now had time to consider the Board of Inquiry report fully and having been at the helm as General Manager for over 2 years, is there anything that we as Council need to be aware of in relation to any form of litigation concerning wrongdoing on the part of any Council employee that may affect Dorset Council moving forward?

Response from General Manager, John Marik:

I'm certainly not aware of anything currently, but that doesn't mean that there isn't potential in the background.

Has Council sought and / or received any legal advice in relation to the matters brought to life by the Board of Inquiry or subsequently any liability on the part of Council arising out the wrongs identified in the Board of Inquiry report in terms of any losses Council may have caused and so be liable to pay compensation for if sued?

QUESTION TAKEN ON NOTICE

Are we as a Council investigating how we can better utilise the vacant space at the North East Hospital? I know it's not technically within our domain, but can we advocate as a Council perhaps to try and use that space to shift some of the patients from say Launceston where there's a lot of ambulance ramping going on, which is affecting patient care. Is that something that the Council can advocate for to the health department?

Response from General Manager, John Marik:

We certainly get drawn into some of these things to be able to advocate, but we possibly could. Officers would need to know a bit more detail as to what you're proposing. I'd suggest a discussion in a future workshop and actually understand what that looks like.

Item 61/2025	Applications for Leave of Absence
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Nil

Item 62/2025	Notices of Motion by Councillors
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Nil

PLANNING AUTHORITY MATTERS FOR DECISION

The Chair announced that Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* (LUPAA) when considering Item 63.

The following item is to be dealt with at the meeting of Council in its capacity as a Planning Authority.

Councillor Hughes declared an interest and left the Meeting prior to presentation of the Item (6:19pm)

Purpose

The purpose of this report is for Council to consider a proposal for the use and development of two multiple dwellings on land located at 190 Davies Road, Scottsdale.

Councillor McLennan left the Meeting during presentation of the Item by the Consultant Town Planner (6:24pm)

Councillor McLennan returned to the Meeting (6:25pm)

Recommendation

In accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and Clause 6.8.1 of the *Tasmanian Planning Scheme - Dorset*, it is recommended that the proposal for multiple dwellings (2 units) on land located at 190 Davies Road, Scottsdale with works within the adjoining road reserve (East Minstone Road - Council maintained) be refused on the following basis:

DECISION

MOVED: Cr Simmons | **SECONDED:** Cr McLennan

In accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and Clause 6.8.1 of the *Tasmanian Planning Scheme - Dorset*, it is recommended that the proposal for multiple dwellings (2 units) on land located at 190 Davies Road, Scottsdale with works within the adjoining road reserve (East Minstone Road - Council maintained) be refused on the following basis:

1. Basis of Refusal

- a) The application fails to satisfy Performance Criteria 21.3.1 P4(b)(i) of the *Tasmanian Planning Scheme - Dorset* on the basis that the site is capable of supporting an agricultural use;
- b) The application fails to satisfy Performance Criteria 21.3.1 P4(b)(ii) of the *Tasmanian Planning Scheme - Dorset* on the basis that the site is capable of being included with adjoining agricultural land for agricultural use; and
- c) The application fails to satisfy Performance Criteria 21.4.2 P2(a) of the *Tasmanian Planning Scheme - Dorset* insofar as the siting of the proposed multiple dwellings will conflict and interfere with an agricultural use on the site within the context of higher order land capability within the site having regard to the size, shape and topography of the site.

Voted For the Motion: Crs Simmons, McLennan, Beattie, Powell, Bicanic, Cashion, Chilcott

Abstained from the Vote: Cr Teichmann

CARRIED

Councillor Hughes returned to the Meeting (6:44pm)

ITEMS FOR DECISION

Item 64/2025

Dorset Board of Inquiry Directions Quarterly Progress Report | 23 January to 31 March 2025

Reporting Officer: Director – Corporate Services, Lauren Tolputt

Ref: DOC/25/4758 | Progress Report: DOC/23/12316

Purpose

The purpose of this agenda item is to table the attached Board of Inquiry Directions Quarterly Progress Report for the period 23 January to 31 March 2025 (the Progress Report) regarding the progress of actions taken to implement the Ministerial Directions issued to Council by the Minister for Local Government, the Hon Kerry Vincent MLC, as a result of the Board of Inquiry into Dorset Council.

Recommendation

That Council receive and note the attached Board of Inquiry Directions Quarterly Progress Report for the period 23 January 2025 to 31 March 2025.

DECISION

MOVED: Cr Hughes | SECONDED: Cr Powell

That Council receive and note the attached Board of Inquiry Directions Quarterly Progress Report for the period 23 January 2025 to 31 March 2025.

CARRIED UNANIMOUSLY

Item 65/2025

2024/25 Annual Plan | March Quarterly Report

Reporting Officer: General Manager, John Marik

Ref: DOC/25/4715 | Quarterly Report: DOC/25/467

Purpose

The purpose of this agenda item is to update Council and the community on progress of the 2024/25 Annual Plan as at 31 March 2025.

	Progress as at 31 March 2025
Achieved	12
In Progress	28
Not Achieved	-
Total Actions	50
Carried Forward	-

Recommendation

That Council:

1. receive and note the attached 2024/25 Annual Plan - March Quarterly Report; and
2. approve Activity 25 and 26 be carried forward to the 2025/26 Annual Plan and for these activities to be excluded from the final 2024/25 achievement result, due to the increased Board of Inquiry workload.

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Cashion

That Council:

1. receive and note the attached 2024/25 Annual Plan - March Quarterly Report; and
2. approve Activity 25 and 26 be carried forward to the 2025/26 Annual Plan and for these activities to be excluded from the final 2024/25 achievement result, due to the increased Board of Inquiry workload.

CARRIED UNANIMOUSLY

Item 66/2025

Dorset Council Weed Management Plan 2025 - 2030

Reporting Officer: Assistant General Manager, Rohan Willis

Ref: DOC/25/4744 | Weed Management Plan: DOC/24/10573

Purpose

The purpose of this agenda item is for Council to adopt the Dorset Council Weed Management Plan 2025-2030.

Recommendation

That Council adopts the Dorset Council Weed Management Plan 2025-2030 (copy provided at the Agenda Attachments).

DECISION

MOVED: Cr McLennan | SECONDED: Cr Powell

That Council adopts the Dorset Council Weed Management Plan 2025-2030 (copy provided at the Agenda Attachments).

CARRIED UNANIMOUSLY

Item 67/2025

Review of Policy No. 55 – Mobile Food Vendor

Reporting Officer: Assistant General Manager, Rohan Willis

Ref: DOC/25/4819 | Reviewed Policy: DOC/19/10092

Purpose

The purpose of this agenda item is to adopt the reviewed Policy No. 55 – Mobile Food Vendor.

Recommendation

That Council adopts revised Policy No. 55 – Mobile Food Vendor, copy provided at the Agenda Attachments.

DECISION

MOVED: Cr Cashion | SECONDED: Cr Bicanic

That Council adopts revised Policy No. 55 – Mobile Food Vendor, copy provided at the Agenda Attachments.

CARRIED UNANIMOUSLY

Item 68/2025

Appointment of Councillor Committee Representatives

Reporting Officer: Director – Corporate Services, Lauren Tolputt

Ref: DOC/25/4708

Purpose

The purpose of this agenda item is to appoint Councillor representatives on various committees until the end of their elected term in 2026.

Recommendation

That Council appoints the following representatives to serve on the following Committees, as listed, until the end of their elected term in 2026:

DECISION

MOVED: Cr Hughes | SECONDED: Cr Chilcott

That Council appoints the following representatives to serve on the following Committees, as listed, until the end of their elected term in 2026:

Australia Day Awards Selection Panel

Cr McLennan, Cr Chilcott, Cr Cashion

Dorset Council Community Grants Selection Panel

Cr Powell, Cr Chilcott & Cr McLennan

Barry Jarvis Education Scholarship Selection Panel

Cr Powell, Cr Cashion, Cr Hughes

Event Funding Program Selection Panel

Cr Simmons, Cr Bicanic, Cr Beattie

Emergency Relief Grant Panel

Cr Simmons, Cr Teichmann, Cr Hughes

General Manager's Performance Evaluation Committee

Mayor, Deputy Mayor, Cr Hughes

TasWater Owners Representative

Mayor (Proxy – Deputy Mayor and the General Manager)

Local Government Association of Tasmania Representative

Mayor (Proxy – Deputy Mayor and the General Manager)

CARRIED UNANIMOUSLY

ITEMS FOR NOTING

Item 69/2025 Council Workshops Held Since Last Council Meeting

4 April 2025 | Briefing Workshop

Item 70/2025 Elected Member Communications

Mayor / Councillors Calendar | 13 March – 9 April 2025

March

- 14 Councillor Planning Session, Council Chambers
- 16 SpudFest Scottsdale 2025, Northeast Park
- 17 Meeting with Pioneer residents and site visit to Pioneer Lake, Pioneer
- 17 Community Meet and Greet, Pioneer Hall

- 17 March Council Meeting, Pioneer Hall
- 25 Cr Powell meeting with General Manager, Council Chambers
- 27 Cr Powell and General Manager meeting with Tomahawk Protection Society Inc. representatives, Council Chambers
- 31 Cr Powell and General Manager attendance at Northern Tasmania Development Corporation (NTDC) media event, Launceston

April

- 2 Cr Powell attendance at Local Government Association of Tasmania General Meeting, Hobart
- 2 Mayor Beattie signed Declaration of Office, Council Chambers
- 3 Cr Powell attendance at Local Government Association of Tasmania Workshop, Hobart
- 4 April Briefing Workshop, Council Chambers
- 7 Mayor Beattie meeting with General Manager, Council Chambers
- 7 Mayor Beattie induction session, Council Chambers
- 8 Dorset Audit Panel Meeting, Council Chambers

Item 71/2025 Management Team Briefing Report

Purpose

The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Bicanic

That Council receive and note the Management Team Briefing Report.

CARRIED UNANIMOUSLY

APPROVED APPLICATIONS

	Approved March 2025	Approved 2025 YTD	Approved 2024 YTD
Planning	8	21	16
Building¹	8	15	20
Plumbing	3	7	9

See attachments for detailed information about applications approved in March 2025.

¹ From 15 March 2023, Dorset Council ceased providing Building Surveying services for any new building applications. Council is still providing Plumbing Surveyor services and continues to act as the Permit Authority, as required.

CUSTOMER SERVICE REQUESTS

	Requests Received March 2025	Comparison Requests March 2024	Received 2025	Comparison 2024
Animal	1	1	5	7
Bridges	-	-	-	-
Caravan Parks	2	1	3	3
Cemeteries	-	-	1	-
Community Development General	-	-	-	-
Corporate Services General	1	1	3	1
Council Elections	-	-	1	-
Customer Service	1	2	4	3
Emergency Services Enquiries	-	-	1	-
Environmental Management & Health	2	1	5	3
Government Relations	-	-	-	-
Licencing	1	-	1	-
Parks and Reserves	4	2	8	2
Planning & Building	-	-	-	1
Public Health	-	-	1	1
Public Online Enquiries	1	-	1	-
Public Amenities	2	1	3	4
Public Halls Buildings	1	-	1	2
Recreation Grounds	1	-	2	5
Roads	24	22	65	77
Swimming Pools	-	-	5	-
Waste Management	2	-	3	1
Total Requests	43	31	113	110

A detailed copy of the 2025 Customer Service Requests is included in the attachments.

WASTE MANAGEMENT REQUESTS

	Requests Received March 2025	Comparison March 2024	FYTD Received 2024/25	Comparison FYTD Received 2023/24
Feedback and Queries	-	-	20	23
Repair Bin	2	2	47	57
Replace Bin	3	2	36	57
Request a New Service	2	3	35	33
Remove Additional Bin	2	-	10	20
Request an Additional Bin	-	2	34	28
Request an Upsize/Downsize	-	3	40	81
Request to Opt Out (of Service)	1	-	2	1
Total Requests	10	12	224	300

2024/25 CAPITAL WORKS PROGRAM

Ref: DOC/24/9473

	Complete 2024/25
	Completed in March 2025
	Carried Forward Projects – 2025/26

PROJECT	STATUS
BRIDGES	
Bridge 1553 Boddington's Road, Bridport – timber deck renewal	Planning
Bridge 1580 Ten Mile Track, Cuckoo – hotmix overlay	Completed
Bridge 1508 Garibaldi Road, Pioneer – scour pretention piers (additional allocation)	Quotes Requested
Bridge 1508 Garibaldi Road, Pioneer – scour protection piers	Quotes Requested
STORMWATER	
Main Street, Bridport (RSL) – kerb and stormwater design only	Completed
<u>Upgrade</u>	
William Street, Scottsdale (Incitec Pivot) – network upgrade	Commenced
<u>New</u>	
Branxholm Park – complete stormwater and seal	Completed
Ethel Street, Scottsdale – extension into King Street	Tender Awarded
Heazlewood Lane, Scottsdale – extension	Completed
Union Street, Scottsdale – survey and plan	Design
Bridport Foreshore (near skate park) – survey and plan	Commenced
Esplanade, Derby – survey and plan	Planning
Scottsdale Depot and industrial subdivision – survey and plan	Planning
ROADS – RESHEETING	
<u>Renewal</u>	
Barnbougale Road, Bridport	Completed
Snake Track, Legerwood	Completed
Barnett Road, Ringarooma	Completed
Old Waterhouse Road, Waterhouse	Completed
Halfway Road, Waterhouse	Completed
Talagandra Road, Waterhouse	Completed
Jacobsons Road, Nabowla	Completed
Cape Portland Road, Gladstone	Completed

PROJECT	STATUS
ROADS – RESEALS	
Westwood Street, Bridport	Preparation Work Completed
South Street, Bridport	
Elizabeth Street, Bridport	
Louisa Street, Bridport	
Anderson Street, Bridport	
Main Street, Ringarooma	
Cuckoo Road, Cuckoo	
Mackenzie Valley Road, Cuckoo	
Ruby Flats Road, Ringarooma	
Amos Road, Moorina	
Moorina Cemetery Road, Moorina	
Rainbows Road, Herrick	
Winnaleah Road, Winnaleah	
Heckrath Road, Bridport	
East Minstone Road, Scottsdale	
ROADS – OTHER PROJECTS	
Timperons Road, Blumont – intersection with Golconda Road hotmix overlay	Completed
Groves Street, Gladstone – repair and reseal	Completed
Cape Portland Road, Gladstone – seal repair and reseal	Completed
Sledge Track, West Scottsdale – investigation of landslip	Withdrawn ²
King Street, Scottsdale – pedestrian crossing	Investigations
George Street, Scottsdale – pedestrian crossing	Investigations
Main Street, Bridport – pedestrian crossing	Completed
Copplestone Street, Scottsdale – new 180m footpath	Planning
Golconda Road, Golconda – safety upgrade and pavement reconstruction	Commenced
BUILDINGS	
Scottsdale Depot – internal stair replacement	Planning
Bridport Seaside Caravan Park – grey water pits near office	Planning
Branxholm Town Hall – roof replacement	Completed
Ringarooma – bar shed seal and paint bricks	Completed
Gladstone Hall – remove old toilets and refurbish	Partially Complete
Scottsdale Aquatic Centre – install ventilation in plant room	Completed
All buildings in Scottsdale area – upgrade safety switches	Planning
All buildings in Bridport area – upgrade safety switches	Planning
All buildings in Derby area – upgrade safety switches	Planning
Bridport Seaside Caravan Park – Goftons amenities lighting upgrade	Completed
Bridport Hall – upgrade floor coverings	Completed
Bridport Football Club – viewing deck (additional allocation)	Completed
Bridport Hall – 3-phase power outlet outside wall	Completed

² Following a site visit with consulting engineers, it was concluded that the risk of further movement is low, while the cost of stabilisation works would be significant with limited benefit. Council's Infrastructure team will continue to monitor the site.

PROJECT	STATUS
BUILDINGS (cont.)	
Bridport Seaside Caravan Park – planning for new camp kitchen at Goftons Beach end	Planning
Scottsdale Railway Station Building – restoration	Planning
Branxholm Waste Transfer Station – Oil Bunded Shed	Planning
Branxholm Waste Transfer Station – Recycling Shed	Commenced
Gladstone Waste Transfer Station – Oil Bunded Shed	Commenced
Gladstone Waste Transfer Station – Recycling Shed	Planning
Scottsdale Waste Transfer Station – Oil Bunded Shed	Commenced
Bridport Fish Cleaning Tables	Withdrawn³
LAND IMPROVEMENTS	
Northeast Park, Scottsdale – reseal road	Completed
Bridport Seaside Caravan Park – road repairs (hotmix and seal)	Completed
Scottsdale Aquatic Centre – chlorinator pump replacement	Completed
Scottsdale Aquatic Centre – concrete repair	Completed
Scottsdale Aquatic Centre – replace ultraviolet light (water treatment)	Completed
Pine Plantation Ringarooma Road, Scottsdale – replanting	Planning
Blue Derby Mountain Bike Trails – Tunnel stairs	Carried Forward
Blue Derby Mountain Bike Trails – Wotcha Upta trail renewal and upgrade	Completed
Croquet Lawn Beach, Bridport – access improvements	Planning
Blue Derby Mountain Bike Trails – revegetation including landslip, trailhead, Lake Derby and Riverside trails	Commenced
<u>Upgrade</u>	
Scottsdale, Branxholm and Winnaleah – playground equipment (Open Spaces Grant)	Partially Complete
Ellesmere Cemetery, Scottsdale – 2 x new concrete rows and purchase headstones	Planning
Victoria Street, Scottsdale – new shrubs and gardens	Commenced
Scottsdale Depot – back flow prevention – water main	Planning
Ellesmere Cemetery, Scottsdale – row numbering	Planning
CWA Carpark, Bridport – solar light	Ordered
Waste Transfer Stations – best practice compliance signage	Commenced
Scottsdale Waste Transfer Station – CCTV	Commenced
Rail Trail – Scottsdale to Lilydale Falls (additional allocation)	Consultation
CARRY FORWARD PROJECTS	
Walter Street, Bridport – stormwater (pit) upgrades	Completed
Eastmans Beach, Bridport – amenities block renewal	Completed
South Street, Bridport – replace kerb	Completed
Blue Derby – network signage redesign	Commenced

³ After community consultation was undertaken, feedback received was strongly against the proposed fish cleaning tables. The project was reviewed, with no other projects identified that would fit the scope of the grant, with the \$15,000 funding offer refused and the project withdrawn.

PROJECT	STATUS
CARRY FORWARD PROJECTS (cont.)	
<u>Upgrade</u>	
Bridge 1572 Haas Road / Frenches Creek, Legerwood – upgrade to concrete	Funding Application Submitted
Main and Westwood Street, Bridport Intersection – stormwater upgrade	Completed
Building Renovations (Blue Derby Foundation) - 57 Main Street, Derby	Consultation
Old Waterhouse Road, Waterhouse – safety improvements	Commenced
Blue Derby Trailhead – redevelopment (south of Main Street)	Commenced
<u>New</u>	
Gladstone Community Park	Consultation Completed
Scottsdale Depot – relocated storage shed	Commenced
Scottsdale Waste Transfer Station – roof covering spare bin area	Completed
Derby Depot – new trail crew storage shed	Carried Forward
Rail Trail – Scottsdale to Lilydale Falls	Consultation

CLOSURE OF MEETING

Time Meeting Closed: 7:38pm

Minutes Confirmed: 19 May 2025

Minute No: 80/2025



Mayor