

*dorset*  
C O U N C I L

# Ordinary Minutes

## Council Meeting

Monday, 18 August 2025

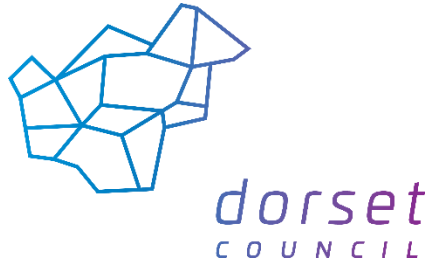
COUNCIL CHAMBERS

*it's in the making*

## Ordinary Meeting of Council

CLOSED SESSION	4
Item 143/2025 'Closed Session': Council	4
DECISION	4
144/2025   Declaration of Interest	5
145/2025   Confirmation of Minutes	5
146/2025   Contract 2025/26-02   Bituminous Sealing of Roads Infrastructure	5
147/2025   Release of Public Information	5
148/2025   Completion of Closed Session	5
RESUMPTION   OPEN SESSION	6
PROCEDURAL ITEMS	7
Item 149/2025 Declaration of Interest	7
Item 150/2025 Confirmation of Ordinary Council Meeting Minutes – 21 July 2025	7
DECISION	7
Item 151/2025 Confirmation of Agenda	7
DECISION	7
Item 152/2025 Public Question Time	8
Item 153/2025 Public Address of Meeting	10
Item 154/2025 Councillor Question Time	10
Item 155/2025 Requests for Leave of Absence	11
Item 156/2025 Notifications of Leave of Absence for Parental Leave	11
Item 157/2025 Councillor Motions with Notice	11
PLANNING AUTHORITY MATTERS FOR DECISION	12
Item 158/2025 Planning Application – Construction of additional multiple dwellings (3 Units) with access and services works within a road reserve   22 Main Street RINGAROOMA	12
DECISION	12
ITEMS FOR DECISION	14
Item 159/2025 Council Delegation Register Review	14
DECISION	14
ITEMS FOR NOTING	16
Item 160/2025 Council Workshops Held Since Last Council Meeting	16
Item 161/2025 Elected Member Communications	16
Mayor Calendar   17 July – 13 August 2025	16
Item 162/2025 Management Team Briefing Report	17
DECISION	17
COMMUNITY COMMITTEE: Pioneer Lake Advocacy Group Meeting Notes	17
COMMUNITY UPDATE: Blue Derby Foundation Quarterly Financials   1 Jan – 31 Mar 2025	18
COMMUNITY UPDATE: Scottsdale Irrigation Scheme	18
WASTE MANAGEMENT REQUESTS   July 2025	18

CUSTOMER SERVICE REQUESTS   July 2025	19
APPROVED APPLICATIONS   July 2025	19
2025/26 CAPITAL WORKS PROGRAM	20
CLOSURE OF MEETING	23
Time Meeting Closed: 6:50 pm	23



## Council Meeting - Minutes

Monday, 18 August 2025

Scheduled Meeting Time: 5:00 pm

Meeting Opened: 5:01pm

**Present:** Councillors Rhys Beattie (Mayor), Edwina Powell (Deputy Mayor), Wendy McLennan, Nick Bicanic, Mervyn Chilcott, Vincent Teichmann

General Manager: John Marik, Director – Infrastructure: Kerry Sacilotto, Director – Corporate Services: Lauren Tolputt, Executive Assistant: Sarah Forsyth

**Apologies:** Councillors Jan Hughes<sup>1</sup>, Kahlia Simmons

## CLOSED SESSION

Item 143/2025 'Closed Session': Council

### Purpose

The General Manager advised that in his opinion, the agenda items listed below are prescribed items in accordance with Regulation 17(2) of the *Local Government (Meeting Procedures) Regulations 2025* (e.g. confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

### DECISION

**MOVED:** Cr McLennan | **SECONDED:** Cr Chilcott

That Council resolve, by absolute majority, that the meeting be closed to the public to enable Council to consider agenda items 144 to 148 which are confidential matters as prescribed in Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*.

Time Meeting Closed: 5:01 pm

**CARRIED UNANIMOUSLY**

<sup>1</sup> Approved Leave of Absence

Item	Purpose	Regulation Ref <sup>2</sup>
144/2025   Declaration of Interest	Interests to be declared relating to items listed for discussion within Closed Session	-
145/2025   Confirmation of Minutes	Confirmation of Closed Session Minutes from 21 July 2025 Council Meeting	17(2)(i)
146/2025   Contract 2025/26-02   Bituminous Sealing of Roads Infrastructure	Consider awarding a contract to a preferred tenderer as recommended by the assessment panel.	17(2)(e)
147/2025   Release of Public Information	Consider whether any discussion, decision, report or document relating to any Closed Session items should be released to the public	17((7) & (8)
148/2025   Completion of Closed Session	Move to Open Council and adjourn the Meeting	-

<sup>2</sup> Regulation 17:

Reg.	Confidential Reason
17(2)(a)	personnel matters, including complaints against an employee of the council
17(2)(b)	industrial relations matters
17(2)(c)	information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business
17(2)(d)	commercial information of a confidential nature that, if disclosed, is likely to (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret
17(2)(e)	contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
17(2)(f)	the security of (i) the council, councillors and council staff; or (ii) the property of the council
17(2)(g)	proposals for the council to acquire land or an interest in land or for the disposal of land
17(2)(h)	information that is (i) of a personal and confidential nature; or (ii) provided to the council on the condition that it be kept confidential
17(2)(i)	requests by councillors for leave of absence
17(2)(j)	notifications by councillors of leave of absence for parental leave
17(2)(k)	matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council
17(2)(l)	the personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area

# RESUMPTION | OPEN SESSION

---

Scheduled Meeting Time: 6:00 pm

Meeting Opened: 6:00 pm

## Council Meetings Procedures

In accordance with Policy No. 41: Council Meeting Procedures, this Meeting is being recorded. By attending the Meeting in person, you are consenting to personal information being recorded and published. No unauthorised filming or recording of the Meeting is permitted.

Visitors are reminded that Council Meetings are a place of work for Council Officers and Councillors.

The Council is committed to meeting its responsibilities as an employer and as host of this important public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct. It is a condition of entry to the Council Chambers that you cooperate with any directions or requests from the Chairperson or Council Officers.

The Chairperson is responsible for maintaining order at Council Meetings. The General Manager is responsible for health, wellbeing and safety of all present. The Chairperson or General Manager may require a person to leave the Council's premises following any behaviour that falls short of these expectations.

Language and conduct at a Meeting that could be perceived as offensive, defamatory or threatening to a person in attendance or listening to the recording, is not acceptable. It is an offence to hinder or disrupt a Council Meeting.

**Present:** Councillors Rhys Beattie (Mayor), Edwina Powell (Deputy Mayor), Wendy McLennan, Nick Bicanic, Mervyn Chilcott, Vincent Teichmann

General Manager: John Marik, Director – Infrastructure: Kerry Sacilotto, Director – Corporate Services: Lauren Tolputt, Town Planner: Kamala Roberts, Executive Assistant: Sarah Forsyth

**Apologies:** Councillors Jan Hughes<sup>3</sup>, Kahlia Simmons

## Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Dorset is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

---

<sup>3</sup> Approved Leave of Absence

# PROCEDURAL ITEMS

Item 149/2025

Declaration of Interest

In accordance with Section 48 of the *Local Government Act 1993*, Regulation 10(8) of the *Local Government (Meeting Procedures) Regulations 2025* and the Tasmanian Local Government Code of Conduct, Councillors are requested to indicate whether any have, or are likely to have, an interest in any item on the agenda.

INTEREST DECLARED

Nil

Item 150/2025

Confirmation of Ordinary Council Meeting Minutes – 21 July 2025

Ref: DOC/25/9350

*The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 21 July 2025 finds them to be a true record and recommends that they be taken as read and signed as a correct record.*

DECISION

MOVED: Cr McLennan | SECONDED: Cr Powell

*Councillor Teichmann questioned the Chair on the accuracy of the decision listed for item 135/2025, specifically point 3. The Chair advised that the minutes reflect the recommendation, as presented by the Officer, which was voted on without amendment and carried.*

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on Monday, 21 July 2025 having been circulated to Councillors, be confirmed as a true record.

FOR	AGAINST
Councillor Beattie	Councillor Teichmann (abstained)
Councillor Powell	
Councillor Bicanic	
Councillor Chilcott	
Councillor McLennan	

CARRIED

Item 151/2025

Confirmation of Agenda

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Bicanic

That Council confirm the Agenda and order of business for the 18 August 2025 Council Meeting.

CARRIED UNANIMOUSLY

<sup>4</sup>Members of the Public can ask a maximum of two question(s) without notice during Public Question Time. The Chairperson reserves the right to consider whether questions above this limit will be accepted or treated as correspondence.

Any person asking a question is asked to stand (if able), clearly state their name and suburb they live.

Question(s) must be clear and concise, not be a statement and have minimal pre-amble. Any answer given is not to be debated.

Members of the public must provide any question(s) without notice in writing to the Executive Assistant either before the commencement of the Meeting or within 24 hours.

The following questions were received on notice:

**Karl Willrath, Scottsdale | 1 August 2025**

*Mayor Beattie, in relation to policy Number 41 (Council Meeting Procedures) that was put through last month, regrettably, without going out to public consultation; can you please point out the section that deals with, or attempts to deal with, questions from Councillors where they open up with some sort of spiel, flounder around, then apparently discover themselves in a position where they actually had no question at all, consequently inducing/inciting direction from the Chair?*

**Response from Mayor Rhys Beattie:**

Policy No. 41 was developed to apply in addition to the procedures prescribed in *Local Government (Meeting Procedures) Regulations 2025* (the Regulations). The Regulations clearly state:

Regulation 33(2): A question asked at a meeting is to, as far as is practical -

- (a) be concise; and
- (b) be clear; and
- (c) not be a statement; and
- (d) have minimal pre-amble

**Karl Willrath, Scottsdale | 8 August 2025**

*Council Meeting Procedures (policy 41) was put through last month by Councillors that clearly did not read the actual policy as it full of flaws and is clearly not up to an acceptable standard. Why did Mayor Beattie not act in a professional manner when asked many times by Councillor Teichmann, "can't we do better" to ask him or suggest to him, to put up an amendment to put the policy out for public consultation, so this whole embarrassing saga could have been prevented and Councillor Teichmann would actually vote instead of simply abrogating his duty as Councillor by abstaining?*

**Response from Mayor Rhys Beattie:**

The procedures for amending a motion are clearly stated in the *Local Government (Meeting Procedures) Regulations 2025*. It is up to individual Councillors to initiate amendments as they see fit.

---

The following questions were received without notice from members of the public:

---

<sup>4</sup> In accordance with Regulations 33, 36 & 37 and Council Policy No. 41: Council Meeting Procedures



**Karl Willrath, Scottsdale**

1. *Is policy 41 going to be withdrawn, amended, and then put out for public consultation?*

**Response from Mayor Rhys Beattie:**

No, the motion was carried and is a decision of Council.

2. *Are Councillors going to be ask (sic) to leave a Council meeting for blatantly disregarding regulations when asking questions for being disruptive i.e. time wasting and / or grandstanding?*

**Response from Mayor Rhys Beattie:**

No, they would not, however if comments were rude or defamatory and no apologies given when sought, or disregarding direction from the Chair, then it would be considered.

**Cathy Fitzgerald, Eerwah Vale, QLD**

*In relation to item 158/2025 – planning application for multiple dwellings (3 units) at 22 Main Street, Ringarooma of which I own the neighbouring property, why isn't this development being done in Scottsdale where access to services Hospital, GP's, Supermarket etc are readily available as I understand that the new dwellings will be for housing commission?*

**Response from Mayor Rhys Beattie:**

*In accordance with Council Policy No. 41 – Council Meeting Procedures, Section 2.5(e) the question will be taken on notice as it relates to a planning application that is to be decided at tonight's Meeting.*

**Mary Schramm, Ringarooma**

1. *Can the Council's Infrastructure section make an assessment of the hazards which exist at the junctions of:*

- a) *Snake Track with Tasman Highway - there is poor visibility both ways, and no warning to westbound highway traffic of the almost-hidden joining road.*
- b) *Tasman Highway with Legerwood Lane (LL) - the take-off from the highway into LL is not adequately marked.*

*In both these situations the hazard is much greater after dark. I realise there is a demarcation issue between Tas Roads and local councils, and I urge Council to make an independent assessment and improve, or leverage Tas Roads to improve, the road margins and hazard warnings.*

**Response from Director – Infrastructure, Kerry Sacilotto:**

I'll ask Council Officers to have a look at these intersections just to see if the visual line of sight is within Australian road standards and see if anything needs to be done from there.

You mentioned the intersections with the Tasman Highway and are correct, they are Department of State Growth owned / maintained. Council can make representation to them, but we can't do anything on their road, however we can write to them and alert them to the issues raised.

2. *The Snake Track has been better maintained for the past couple of years than previously, so I believe that Council must be conducting regular maintenance to the road. Can the Council consider sealing and upgrading the Snake Track? At present it needed frequent maintenance; yet it is much used, with two businesses located on it, and shorter that Carisbrook Lane between Legerwood and the Tasman Highway.*

**Response from Director – Infrastructure, Kerry Sacilotto:**

I'm glad that you have noticed that it's in pretty good condition now. The team have been spending a lot of time and attention, although they're not out there every week, but they did do a considerable amount of work just under 12 months ago. In relation to the sealing of the Snake Track, although it is convenient for residents, and you mentioned the two businesses, typically sealing a new road is about \$1,000,000 per kilometre  $\pm 30\%$ . So, it's quite an expensive exercise to create a sealed road. We haven't budgeted for that and to be frank, it's probably not on the current priority list. There's a lot of different roads that would be on that list before the Snake Track.

---

**Item 153/2025                      Public Address of Meeting**

---

<sup>5</sup>Members of the public can make a statement at a Council Meeting; it is not question or discussion time with Councillors. Prior to making a statement, the person is asked to stand (if able), clearly state their name and suburb they live.

Members of the public wishing to address Council at a Meeting shall indicate their intent and subject matter in writing by 10am on the Friday prior to the Meeting.

A person seeking to make a statement to may speak for a period up to 3 minutes but may be extended at the discretion of the Chairperson to a maximum of 5 minutes.

All proposed statements are to be provided in writing prior to the Meeting to allow for circulation and inclusion in the minutes of the Meeting.

Nil

---

**Item 154/2025                      Councillor Question Time**

---

<sup>6</sup>Councillors can ask a maximum of two question(s) without notice during Councillor question time. The Chairperson reserves the right to consider whether questions above this limit will be accepted or treated as correspondence.

Question(s) must be clear and concise, not be a statement, have minimal pre-amble, not offer an argument or opinion, draw conclusions, or make any accusations. Any answer given is not to be debated.

Councillors must provide question(s) without notice in writing to the Executive Assistant either before the commencement of the Meeting or within 24 hours.

**Councillor Mervyn Chilcott:**

*In support of the question asked by Mary Schramm, could the council approach State Growth to provide a solar powered streetlight on the intersection where the Carisbrook Lane meets the Tasman Highway in order that motorists approaching are more aware of the intersection?*

**Response from Director – Infrastructure, Kerry Sacilotto:**

We can include that in our representation to the Department of State Growth and ask them to consider that along with the other signage and demarcation issues raised.

---

<sup>5</sup> In accordance with Regulations 46 and Council Policy No. 41: Council Meeting Procedures

<sup>6</sup> In accordance with Regulations 33, 34 & 35 and Council's Policy No. 41: Council Meeting Procedures

Item 155/2025	Requests for Leave of Absence
---------------	-------------------------------

---

Nil

Item 156/2025	Notifications of Leave of Absence for Parental Leave
---------------	--

---

Nil

Item 157/2025	Councillor Motions with Notice
---------------	--------------------------------

---

Nil

# PLANNING AUTHORITY MATTERS FOR DECISION

The Chair announced that Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* (LUPA Act) when considering Item 158.

Council is required by Regulation 10(4) of the *Local Government (Meeting Procedures) Regulations 2025* to deal with items as a Planning Authority under the LUPA Act in a sequential manner.

The following item is to be dealt with at the meeting of Council in its capacity as a Planning Authority.

Item 158/2025	<b>Planning Application – Construction of additional multiple dwellings (3 Units) with access and services works within a road reserve   22 Main Street RINGAROOMA</b> Reporting Officers: Town Planner, Kamala Roberts Ref: DOC/25/10784   Assessment Report: DOC/25/10783   PLA/2025/45
---------------	---

## Purpose

The purpose of this report is for Council to assess and determine an application for the construction of additional multiple dwellings (3 units) with access and services works within a road reserve at 22 Main Street, Ringarooma.

### DECISION

MOVED: Cr McLennan | SECONDED Cr Powell

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and clause 6.8.1 of the *Tasmanian Planning Scheme - Dorset*, it is recommended that the construction of additional multiple dwellings (3 units) with access and services works within a road reserve be approved subject to the following conditions:

#### 1. Basis of Approval

The use and development for **construction of additional multiple dwellings (3 units) with access and services works within a road reserve** is approved and must be undertaken generally in accordance with the following endorsed plans:

- a) Multiple Dwellings, Homes Tasmania 22 Main Street Ringarooma, Project No. 2024-1032, Drawing No. 1032-01 to 1032-15, dated 26 June 2025, prepared by PodMatrix.

#### 2. TasWater

The development must be in accordance with the conditions provided within the Submission to Planning Authority Notice issued by TasWater dated 12 June 2025 (Reference No. TWDA 2025/00580-DC, copy attached to this permit).

#### 3. Stormwater Management

Stormwater discharged from the impervious areas (including vehicle areas and paving) of the development must be drained and directed to the Council’s stormwater network to the satisfaction of the Council’s Town Planner.

#### 4. Vehicle Access and Parking Areas

Prior to the commencement of the approved use, and to the satisfaction of Council’s Town Planner, areas set aside for the parking of vehicles and access to Charles Street, must be:

- a) formed to an adequate level as necessary, to comply with LGAT standards, and to prevent the formation of potholes and depressions according to the nature of the subgrade and vehicles that will use the areas;
- b) visitor parking is to be clearly delineated or otherwise marked; and
- c) constructed, drained and maintained in a continuously useable condition.

## 5. Delineation of Common Property

Public, communal and private areas such as driveways, site services, and any waste collection points must be clearly delineated.

**NOTE:** For the purpose of this permit “the person responsible”, depending on the context, means:

- a) The person who has and takes the benefit of this permit for the undertaking of the use or development authorised pursuant to it;
- b) The person or persons who undertake development or use pursuant to this permit; and
- c) Servants, agents and contractors, in each case of such persons.

### ADVISORY NOTES

#### (i) *Permission in Writing*

*Any reference to the need for Council approval of a matter or thing prescribed under the conditions pertinent to this permit requires such approval to be given in writing.*

#### (ii) *Objections to Proposal*

*This permit has no effect until the expiry of the period for the lodgement of an appeal against the granting of the permit or, if an appeal is lodged, until ten days after the appeal has been determined by the Resource and Planning Stream of the Tasmanian Civil and Administrative Tribunal (TASCAT).*

#### (iii) *Appeal Provisions*

*Attention is directed to sections 61 and 62 of the Land Use Planning and Approvals Act 1993 (as amended) which relate to appeals. These provisions should be consulted directly, but the following provides a guide as to their content:*

- *A planning appeal may be instituted by lodging a notice of appeal with the Resource and Planning Stream of the Tasmanian Civil and Administrative Tribunal (TASCAT).*
- *A planning appeal may be instituted within 14 days of the date the planning authority serves notice of the decision on the applicant.*

#### (iv) *Permit Commencement*

*This permit takes effect 14 days after the date of Council’s notice of determination or at such time as any appeal to the Resource and Planning Stream of the Tasmanian Civil and Administrative Tribunal (TASCAT) is abandoned or determined. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing.*

#### (v) *Period of Approval*

*Pursuant to Section 53(5) the Land Use Planning and Approvals Act 1993, this approval will lapse after a period of two (2) years from:*

- a. *the date on which the permit is granted; or*
- b. *if an appeal has been instituted against the planning authority’s decision to grant the permit, the date of the determination or abandonment of the appeal,*

*if the use or development is not substantially commenced within that period.*

(vi) *Other Approvals*

*This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:*

- i. Building approval*
- ii. Plumbing approval*
- iii. Permit for works within a road reserve*

*Please note it is the permit holder's responsibility to consult an independent building and/or plumbing surveyor before commencing any works approved by this permit.*

**CARRIED UNANIMOUSLY**

## ITEMS FOR DECISION

**Item 159/2025**      **Council Delegation Register Review**  
Reporting Officer: General Manager, John Marik  
Ref: DOC/25/10551 | Delegation Register – July 2025: DOC/25/9385

### Purpose

The purpose of this agenda item is to amend delegations from Council and the Planning Authority to the General Manager and Council Officers.

### DECISION

**MOVED: Cr Chilcott | SECONDED: Cr Powell**

**That Council:**

1. pursuant to Section 22 of the *Local Government Act 1993*, delegate the following powers and functions to the General Manager, with conditions and restrictions as shown:

#### ***Emergency Management Act 2006***

Provision	Function or Power	Conditions or Restrictions
	Council delegates various functions and powers of the Council and authorises the General Manager to delegate those functions and powers.	Subject to conditions or restrictions listed in Master Delegation Register.

#### ***Occupational Licensing Act 2005***

Provision	Function or Power	Conditions or Restrictions
	Council delegates various functions and powers of the Council and authorises the General Manager to delegate those functions and powers.	Subject to conditions or restrictions listed in Master Delegation Register.

2. update the following delegations to the General Manager to reflect the remaking of existing Regulations:
  - a. *Burial and Cremation Regulations 2025*;
  - b. *Local Government (General) Regulations 2025*; and
  - c. *Local Government (Meeting Procedures) Regulations 2025*.

3. note the amendments to the following existing delegations to the General Manager:
  - a. *Building Act 2016 and Building Regulations 2016*
  - b. *Local Government Act 1993*
  - c. Miscellaneous Powers and Functions
4. receive and note the attached reviewed Master Delegation Register, version July 2025, including updates to internal Council roles and responsibilities or references to updated legislation.

That the Planning Authority:

1. revoke the previous powers and functions under Section 70 delegated to the General Manager and former Director – Community and Development under the *Land Use Planning and Approvals Act 1993* and remove from Delegation Register;
2. update existing delegations to reflect the change of title from Director - Community and Development to Director – Development Services; and
3. pursuant to Section 6 of the *Land Use Planning and Approvals Act 1993*, delegate the following powers and functions, with conditions and restrictions as shown:

*Land Use Planning and Approvals Act 1993*

Provision	Function or Power	Conditions or Restrictions	ONLY Delegated to:
S.53(5D)	When does a permit take effect	Nil	<ul style="list-style-type: none"> <li>▪ General Manager</li> <li>▪ Director – Development Services</li> <li>▪ Town Planner</li> </ul>
S.57	Applications for discretionary permits	All Council planning applications where Council is the applicant or is the underlying developer or proponent must be undertaken in accordance with Council Policy No. 69 - Managing Conflicts of Interest.	<ul style="list-style-type: none"> <li>▪ General Manager</li> <li>▪ Director – Development Services</li> <li>▪ Town Planner</li> </ul>
S.58	Applications for other permits	All Council planning applications where Council is the applicant or is the underlying developer or proponent must be undertaken in accordance with Council Policy No. 69 - Managing Conflicts of Interest.	<ul style="list-style-type: none"> <li>▪ General Manager</li> <li>▪ Director – Development Services</li> <li>▪ Town Planner</li> </ul>

### *Land Use Planning and Approvals Regulations 2024*

Provision	Function or Power	Conditions or Restrictions	ONLY Delegated to:
Reg. 4	Notice of approval of Local Provisions Schedule	Nil	General Manager
Reg. 5	Advertisement of exhibition of draft amendment, &c. (to a planning scheme)	Nil	General Manager
Reg. 6	Notice of approval of draft amendment	Nil	General Manager
Reg. 7	Notice of approval of Local Provisions Schedule	Nil	General Manager
Reg. 8	Notice of application for permit	Nil	General Manager

**CARRIED UNANIMOUSLY**

## ITEMS FOR NOTING

### **Item 160/2025 Council Workshops Held Since Last Council Meeting**

5 August 2025 | Briefing Workshop

15 August 2025 | Councillor Education Sessions

### **Item 161/2025 Elected Member Communications**

Mayor Calendar | 17 July – 13 August 2025

#### **July 2025**

- 18 Councillor Planning Education Session, Council Chambers
- 21 Citizenship Ceremony with Deputy Mayor Powell and Councillor Teichmann in attendance, Council Chambers
- 21 Barry Jarvis Education Scholarship Presentations, Council Chambers
- 21 July Council Meeting, Council Chambers
- 24 Weekly meeting with the General Manager, Council Chambers
- 24 Meeting with Councillor Teichmann with General Manager and Director – Corporate Services, Council Chambers
- 25 Local Government Association of Tasmania General Meeting and Annual General Meeting with the General Manager, Launceston
- 26 Local Government Association of Tasmanian Elected Member Professional Development Day with Deputy Mayor Powell and Councillor McLennan, Launceston
- 31 Weekly meeting with the General Manager, Council Chambers



## August 2025

- 1 Tassie Scallop Fiesta sponsor event, Bridport
- 3 Tassie Scallop Fiesta opening, Bridport
- 4 TasWater Briefing, via online meeting software
- 5 August Council Briefing Workshop, Council Chambers
- 6 Meet and Greet Incitec Pivot new management with General Manager, Scottsdale
- 7 Weekly meeting with the General Manager, Council Chambers
- 7 Meeting with North East Tasmania Chamber of Commerce representative, with General Manager and Director – Corporate Services, Council Chambers
- 8 Meeting with City of Launceston Mayor and Chief Executive Officer with General Manager, Launceston
- 9 Presentation of premiership medallions at North Eastern Netball Association Grand Final, Scottsdale

### Item 162/2025 Management Team Briefing Report

---

#### Purpose

The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

#### DECISION

**MOVED: Cr Bicanic | SECONDED: Cr Chilcott**

**That Council:**

1. receive and note the Pioneer Lake Advocacy Group meeting notes, dated 28 July 2025;
2. note the quarterly financial statement from the Blue Derby Foundation for the period 1 January to 31 March 2025;
3. note the community update on the Scottsdale Irrigation Scheme; and
4. receive and note the remaining Management Team Briefing Report.

**CARRIED UNANIMOUSLY**

#### COMMUNITY COMMITTEE: Pioneer Lake Advocacy Group Meeting Notes

On 28 July 2025, the Pioneer Lake Advocacy Group held their second meeting. The following items were included on the agenda for discussion:

1. Previous Meeting – 26 May 2025 confirmation of meeting notes and update on actions
2. Draft Terms of Reference Discussion
  - a. Feedback on draft document
  - b. Status and implications of Pioneer Dam wall
  - c. Confirmation of scope and how Group will progress Lake use
3. Question Time / General

#### 4. Next Meeting

The notes from this meeting are included in the [attachments](#) for information.

#### COMMUNITY UPDATE: Blue Derby Foundation Quarterly Financials | 1 Jan – 31 Mar 2025

As advised in the 21 July Council Meeting update, the Blue Derby Foundation (BDF) Chair has provided Council with a copy of the financial statements for the period 1 January to 31 March 2025. The profit and loss statement are included in the [attachments](#) for information. The BDF has highlighted that the March period was a peak expense period due to the April 10-Year anniversary event preparations.

#### COMMUNITY UPDATE: Scottsdale Irrigation Scheme

On 30 July 2025, TasWater announced a new agreement with Tasmanian Irrigation to have water released into the Brid River from the Camden Dam via the Scottsdale Irrigation Scheme. This arrangement will provide Bridport with year-round water surety, removing the need for TasWater to progress its original \$20 million plan to construct a pipeline connecting Scottsdale to Bridport.

The agreement will also bring forward \$6 million in planned upgrades to address longstanding performance issues at Bridport's water treatment plant, improving drinking water quality and increasing capacity to cater for future growth. TasWater expects that this approach will save tens of millions of dollars and deliver better outcomes for Bridport. As part of TasWater's broader infrastructure investment program, a \$14.8 million upgrade to the Scottsdale Sewerage Treatment Plant is also proposed, aimed at reducing nutrients and pathogens entering local waterways.

The arrangement has positive implications for Council, which currently holds 477 megalitres of water rights (as at 30/06/2025) under the Scottsdale Irrigation Scheme. Under Council's agreement with Tasmanian Irrigation, 50% of any water rights sold by Tasmanian Irrigation are deducted from Council's holding. Once the new agreement is finalised, Council's water rights will reduce to 327 megalitres, with the value of the asset held for sale decreasing from \$668,000 to approximately \$458,000. In 2025/26, Council had budgeted to pay \$48,000 in fixed charges for its water rights. With the reduced holding, fixed charges are now expected to be around \$35,000.

#### WASTE MANAGEMENT REQUESTS | July 2025

	Requests Received July 2025	Comparison July 2024	FYTD Received 2025/26	Comparison FYTD Received 2024/25
Feedback and Queries	-	1	-	1
Repair Bin	-	1	-	1
Replace Bin	5	3	5	3
Request a New Service	4	-	4	-
Remove Additional Bin	4	4	4	4
Request an Additional Bin	2	-	2	-
Request an Upsize/Downsize	-	-	-	-
Request to Opt Out (of Service)	-	-	-	-
<b>Total Requests</b>	<b>15</b>	<b>9</b>	<b>15</b>	<b>9</b>

## CUSTOMER SERVICE REQUESTS | July 2025

	Requests Received July 2025	Comparison Requests July 2024	Received 2025	Comparison 2024
Animal	7	1	22	12
Bridges	-	-	-	-
Caravan Parks	2	-	6	3
Cemeteries	-	-	1	-
Community Development General	-	-	-	-
Corporate Services General	2	-	9	1
Customer Service	-	1	4	8
Elections	-	-	1	-
Emergency Services Enquiries	-	-	1	-
Environmental Management & Health	3	-	15	4
Government Relations	-	-	-	1
Licencing	-	-	1	-
Parks and Reserves	-	-	22	5
Planning & Building	1	-	1	2
Public Health	-	-	2	1
Public Online Enquiries	-	-	2	-
Public Amenities	8	3	17	9
Public Halls Buildings	6	1	12	8
Recreation Grounds	1	-	10	11
Roads	19	13	128	140
Swimming Pools	-	-	6	-
Waste Management	-	-	7	2
<b>Total Requests</b>	<b>49</b>	<b>19</b>	<b>267</b>	<b>207</b>

A detailed copy of the 2025 Customer Service Requests is included in the [attachments](#).

## APPROVED APPLICATIONS | July 2025

	Approved July 2025	Approved 2025 YTD	Approved 2024 YTD
<b>Planning</b>	4	50	69
<b>Building</b>	8	38	64
<b>Plumbing</b>	6	21	31

See attachments for detailed information about applications approved in July 2025.

## 2025/26 CAPITAL WORKS PROGRAM

Ref: DOC/25/9165

	Complete 2025/26
	Completed in July 2025
	Carried Forward Projects – 2026/27

PROJECT	STATUS
<b>BRIDGES</b>	
Bridge 1508 Garibaldi Road, Pioneer – repairs to piers (addition allocation, storm recovery)	
<b>Bridge 1604 Panama Forest Road, Golconda – timber deck renewal</b>	<b>Completed</b>
Bridge 1589 Sledge Track, West Scottsdale – timber superstructure renewal (beams & deck)	Sourcing beams
Bridge 1556 New River Road, Ringarooma – timber deck renewal	Timber ordered
Bridge 1594 Greeta Road, Nabowla – timber superstructure renewal (beams and deck)	Timber ordered
Bridge 1508 Garibaldi Road, Pioneer – slab repairs	
Bridge 1569 Jensens Road, North Scottsdale – upgrade superstructure (timber to concrete)	Funding Application submitted
Bridge 1572 Haas Road, Legerwood – upgrade superstructure (timber to concrete, additional allocation)	Successful Funding Application
<b>STORMWATER</b>	
61 King Street, Scottsdale – upgrade stormwater pits	
3 Murphy Place, Scottsdale – undertake network survey and hydrology assessment	Design
Main Road, Pioneer – pipe open drain	
9 Willow Court, Winnaleah – design and install new network	Design
21 Thomas Street, Scottsdale – design and install new network	
52 Scott Street, Branhholm – design and install new network	Design
3 Thomas Street, Scottsdale – design and install new network	Design
<b>ROADS – RESHEETING</b>	
Old Waterhouse Road, Waterhouse	Commenced
Cape Portland Road, Gladstone	
Bridport Back Road, Nabowla	
Nourses Road, Bridport	Commenced
Unwins Road, Springfield	Commenced
McDonalds Avenue, Ringarooma	Commenced
Dead Horse Hill Road, Ringarooma	Commenced
Pera Flats Road, Ringarooma	Commenced
Swanee Road, Winnaleah	
Ferny Hill Road, Bridport	Commenced
Bridport – urban resheeting (various locations)	Commenced

PROJECT	STATUS
<b>ROADS – RESEALS</b>	
George Street, Scottsdale – highway access	Tender Issued
Maurice Street, Legerwood	Tender Issued
Spotswood Drive, Scottsdale	Tender Issued
Beattie Street, Scottsdale	Tender Issued
Ringarooma Road, Scottsdale – highway access	Tender Issued
Christopher Street, Scottsdale	Tender Issued
Mary Street, Scottsdale	Tender Issued
Alice Street, Scottsdale	Tender Issued
East Maurice Road, Ringarooma	Tender Issued
Oakdene Road, Jetsonville	Tender Issued
Barnbogle Road, Bridport	Tender Issued
Barnett Road, Ringarooma	Tender Issued
Ruby Flats Road, Branxholm	Tender Issued
Derby Back Road, Derby	Tender Issued
Sykes Road, Springfield	Tender Issued
Arnold Place, Scottsdale	Tender Issued
Charles Street, Pioneer – additional reseal	Tender Issued
<b>ROADS – OTHER PROJECTS</b>	
Willis Road, Lettinna – hotmix overlay intersection with Golconda Road	Waiting prices
Koomeela Road, West Scottsdale – culvert repairs	Materials ordered
Banca Road, Winnaleah – pavement repair and hotmix surface	Commenced
Golconda Road, Nabowla – 3.4km safety upgrades and pavement renewal	
Ferny Hill Road, Bridport – landslip repair (storm damage)	
Golconda Road, Golconda – pavement design	Design
Bentley Street, Bridport – footpath renewal	
Ellenor Street, Scottsdale – design pavement renewal	Design
Austins Road and Tasman Highway, Scottsdale – junction upgrade	
Northeast Lane, Scottsdale – design	Design
Union Street, Scottsdale – kerb and stormwater upgrade (stage 1)	
Pioneer township – footpath	
Golconda Road, Golconda – freight and safety improvement strategy	
Buckney's Road, Scottsdale – road survey	Commenced

PROJECT	STATUS
<b>BUILDINGS</b>	
Bridport Seaside Caravan Park – camp kitchen renewal (replace beams)	Commenced
Bridport Seaside Caravan Park – electrical switchboard renewal and underground cables (stage 1)	
Northeast Park, Scottsdale – electrical upgrades and shower payment machine upgrades	
Winnaleah Old Scout Hall – replace old louvre windows	Planning
Derby, Branhholm, Ringarooma, Winnaleah & Legerwood – switchboard upgrades	
Pioneer Hall – toilet renewal	
Northeast Park, Scottsdale – BBQ replacement	Ordered
Scottsdale – switchboard upgrades (various sites)	
Scottsdale Aquatic Centre – toilet and shower renewal	Commenced
Branhholm Hall – kitchen renewal (Pines Committee donation)	
Bridport Seaside Caravan Park – amenities upgrade (shower cubicle storage / shelving)	
Bridport Seaside Caravan Park – cabin upgrades / outdoor area improvements	
Scottsdale Waste Transfer Station – Reuse Centre shop extension	
Scottsdale Waste Transfer Station – heat pump	
Derby Depot – alarm system and cameras	
Scottsdale Depot – relocation of storage sheds (additional allocation)	Commenced
Nugget Sellars Pavilion (Scottsdale Recreation Ground) – heat pump	Planning
Scottsdale Aquatic Centre – remote access through Council network	
<b>LAND IMPROVEMENTS</b>	
Blue Derby – network signage	
Bridport Seaside Caravan Park and Bridport Foreshore – BBQ replacement	Ordered
Scottsdale Aquatic Centre – flow meter and motor protection on leisure pool pumps	Planning
Scottsdale Aquatic Centre – chlorinator pump critical spare parts	
Scottsdale Aquatic Centre – balance tank temporary shut off valve	Planning
Scottsdale Aquatic Centre – leisure pool filter sand replacement	Planning
Scottsdale Aquatic Centre – replace umbrella covers	Commenced
Derby Park – Ringarooma Road erosion repairs	Planning
Pine Plantation, Ringarooma Road, Scottsdale – replanting (additional allocation)	Commenced
Blue Derby – Black Stump car turning area redevelopment	
Blue Derby – Top Creek drop off area completion	
Netball court upgrades – Scottsdale, Bridport and Derby (Stage 1)	Planning
Scottsdale Railway Station precinct redevelopment	
Blue Derby – memorial lookout	
Ellesmere Cemetery, Scottsdale – new memorial wall	Planning
Scottsdale sports precinct – master planning	
Scottsdale Aquatic Centre – covered pool feasibility study	

PROJECT	STATUS
<b>CARRY FORWARD PROJECTS</b>	
<u><b>Bridges</b></u>	
Bridge 1508 Garibaldi Road, Pioneer – scour protection piers (storm recovery)	
Bridge 1572 Haas Road / Frenches Creek, Legerwood – upgrade to concrete	
<u><b>Roads</b></u>	
South Street, Bridport – replace kerb	
King Street, Scottsdale – pedestrian crossing	
George Street, Scottsdale – pedestrian crossing	
Coplestone Street, Scottsdale – new footpath	
<u><b>Buildings</b></u>	
Building Renovations (Blue Derby Foundation) - 57 Main Street, Derby	
Scottsdale Railway Station Building – restoration	
Derby Depot – new trail crew storage shed	
Bridport Seaside Caravan Park – planning for new camp kitchen at Goftons Beach	
Branxholm Waste Transfer Station – Oil Bunded Shed	
Branxholm Waste Transfer Station – Recycling Shed	
Gladstone Waste Transfer Station – Oil Bunded Shed	
Gladstone Waste Transfer Station – Recycling Shed	
Scottsdale Waste Transfer Station – Oil Bunded Shed	
<u><b>Land Improvements</b></u>	
Croquet Lawn Beach, Bridport – access improvements	
Blue Derby Mountain Bike Trails – Tunnel stairs	
Bridport Lions Club Adventure Playground upgrade (election grant)	
Scottsdale Childrens Reserve Playground upgrade (election grant)	
Scottsdale community bike track	
Gladstone community park	
Waste Transfer Station signage	
<b>CWA Carpark, Bridport – solar light</b>	<b>Completed</b>

## CLOSURE OF MEETING

Time Meeting Closed: 6:50 pm

Minutes Confirmed: 15 September 2025

Minute No: 164/2025

Mayor