

dorset
C O U N C I L

Ordinary Minutes

Council Meeting

Monday, 19 May 2025

COUNCIL CHAMBERS

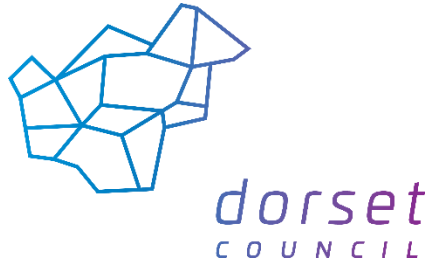
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Ordinary Meeting of Council

CLOSED SESSION 4

Item 74/2025	'Closed Session': Council	4
	DECISION	4
	75/2025 Declaration of Interests	5
	76/2025 Application for Leave of Absence	5
	77/2025 General Manager Reappointment	5
	78/2025 Completion of Closed Session / Meeting Adjournment	5
RESUMPTION OPEN SESSION		5
PROCEDURAL ITEMS		6
Item 79/2025	Declaration of an Interest of a Councillor or Close Associate	6
Item 80/2025	Confirmation of Ordinary Council Meeting Minutes – 14 April 2025	6
	DECISION	6
Item 81/2025	Confirmation of Special Council Meeting Minutes – 6 May 2025	6
	DECISION	7
Item 82/2025	Confirmation of Agenda	7
	DECISION	7
Item 83/2025	Public Question Time	7
Item 84/2025	Deputations	10
Item 85/2025	Councillor Question Time	11
Item 86/2025	Applications for Leave of Absence	12
Item 87/2025	Notices of Motion by Councillors	12
ITEMS FOR DECISION		12
Item 88/2025	2024/25 Budget Variations and Quarterly Financial Report Period Ended 31 March 2025	12
	DECISION	13
Item 89/2025	Blue Derby Quarterly Report Period Ended 31 March 2025	13
	DECISION	13
Item 90/2025	Dorset Board of Inquiry Directions 6, 8 and 9 Operational Procedures	13
	DECISION	14
Item 91/2025	2025/26 Animal Management and Food Business Registration Fees	15
	DECISION	15
Item 92/2025	October 2022 and September 2024 Storm Events Update and Budget Variation	16
	DECISION	17
ITEMS FOR NOTING		17
Item 93/2025	Council Workshops Held Since Last Council Meeting	17
Item 94/2025	Elected Member Communications	17
	Mayor Calendar 10 April – 14 May 2025	17
Item 95/2025	Management Team Briefing Report	18
	DECISION	19

COUNCIL COMMITTEE: Dorset Audit Panel	19
APPROVED APPLICATIONS	19
WASTE MANAGEMENT REQUESTS	20
CUSTOMER SERVICE REQUESTS	20
2024/25 CAPITAL WORKS PROGRAM	21
CLOSURE OF MEETING	24
Time Meeting Closed: 7:12 pm	24



Council Meeting - Minutes

Monday, 19 May 2025

Scheduled Meeting Time: 5:00 pm

Time Meeting Started: 5:04 pm

Present: Councillors Rhys Beattie (Mayor), Edwina Powell (Deputy Mayor), Wendy McLennan, Kahlia Simmons, Nick Bicanic, Jan Hughes, Mervyn Chilcott, Vincent Teichmann

General Manager: John Marik, Executive Assistant: Sarah Forsyth

Apologies: Councillor James Cashion

CLOSED SESSION

Item 74/2025 'Closed Session': Council

Purpose

The General Manager advised that in his opinion, the agenda items listed below are prescribed items in accordance with Regulation 15(2) of the Local Government (Meeting Procedures) Regulations 2015 (e.g. confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

DECISION

MOVED: Cr Hughes | **SECONDED:** Cr Powell

That Council resolve, by absolute majority, that the meeting be closed to the public to enable Council to consider agenda items 75 to 78 which are confidential matters as prescribed in Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.

Time Meeting Closed: 5:06 pm

CARRIED UNANIMOUSLY

Item	Purpose	Regulation Ref ¹
75/2025 Declaration of Interests	Interests to be declared relating to items listed for discussion within Closed Session	15(2)(g)
76/2025 Application for Leave of Absence	Consider application for leave of absence received from Councillor James Cashion	15(2)(h)
77/2025 General Manager Reappointment	Council to discuss the reappointment of the current General Manager	15(2)(a)
78/2025 Completion of Closed Session / Meeting Adjournment	Move to Open Council and adjourn the Meeting	15(2)(g)

RESUMPTION | OPEN SESSION

Scheduled Meeting Time: 6:00 pm

Meeting Opened: 6:00 pm

Present: Councillors Rhys Beattie (Mayor), Edwina Powell (Deputy Mayor), Wendy McLennan, Kahlia Simmons, Nick Bicanic, Jan Hughes, Mervyn Chilcott, Vincent Teichmann

General Manager: John Marik, Director – Corporate Services: Lauren Tolputt, Director – Infrastructure: Kerry Sacilotto, Finance Manager: Allison Saunders, Executive Assistant: Sarah Forsyth

Apologies: Councillor James Cashion

The Mayor on behalf of the Council and community acknowledged the recent death of former General Manager, John Martin and his service to the north east.

¹ Local Government (Meeting Procedures) Regulations 2015 – Regulation 15:

Reg.	Confidential Reason
15(2)(a)	Personnel matters, including complaints against an employee of the council and industrial relations matters.
15(2)(b)	Information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business.
15(2)(c)	Commercial information of a confidential nature that, if disclosed, is likely to (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret.
15(2)(d)	Contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.
15(2)(e)	The security of (i) the council, councillors and council staff; or (ii) the property of the council.
15(2)(f)	Proposals for the council to acquire land or an interest in land or for the disposal of land.
15(2)(g)	Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.
15(2)(h)	Applications by councillors for a leave of absence.
15(2)(i)	Matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council.
15(2)(j)	The personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area.

Acknowledgement of Country

Dorset Council acknowledges the deep history and culture of the First People who were the traditional owners of the lands and waterways where we live and work. We acknowledge the clans-people who lived here for over a thousand generations on the Country where Dorset is built and throughout the area we know as the north east region.

Dorset Council acknowledge the present-day Aboriginal custodians and the inclusive contribution they make to the social, cultural and economic essence of the municipality.

PROCEDURAL ITEMS

Item 79/2025 Declaration of an Interest of a Councillor or Close Associate

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and the Local Government Code of Conduct for Tasmanian councillors, Councillors are requested to indicate whether any have or are likely to have a pecuniary interest (any pecuniary interest or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED

Nil

Item 80/2025 Confirmation of Ordinary Council Meeting Minutes – 14 April 2025

Ref: DOC/25/4838

The Chair reported that he had viewed the minutes of the Ordinary Meeting held on Monday, 14 April 2025 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Powell

That the Minutes of Proceedings of the Dorset Council Ordinary Meeting held on Monday, 14 April 2025 having been circulated to Councillors, be confirmed as a true record.

CARRIED UNANIMOUSLY

Item 81/2025 Confirmation of Special Council Meeting Minutes – 6 May 2025

Ref: DOC/25/5583

The Chair reported that he had viewed the minutes of the Special Meeting held on Tuesday, 6 May 2025 finds them to be a true record and recommends that they be taken as read and signed as a correct record.

Recommendation

That the Minutes of Proceedings of the Dorset Council Special Meeting held on Tuesday, 6 May 2025 having been circulated to Councillors, be confirmed as a true record.

It was noted by Councillor McLennan that the voting numbers listed in Item 73, Round 2 were incorrectly listed (wrong way around) – minutes from the Special Meeting to be updated to reflect this amendment.

Amended Recommendation

*That the Minutes of Proceedings of the Dorset Council Special Meeting held on Tuesday, 6 May 2025 having been circulated to Councillors **and amended to reflect the updated voting numbers listed in Item 73/2025**, be confirmed as a true record.*

DECISION

MOVED: Cr Hughes | SECONDED: Cr McLennan

That the Minutes of Proceedings of the Dorset Council Special Meeting held on Tuesday, 6 May 2025 having been circulated to Councillors and amended to reflect the updated voting numbers listed in Item 73/2025, be confirmed as a true record.

CARRIED UNANIMOUSLY

Item 82/2025 Confirmation of Agenda

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Simmons

That Council confirm the Agenda and order of business for the Monday, 19 May 2025 Council Meeting.

CARRIED UNANIMOUSLY

Item 83/2025 Public Question Time

The following questions were taken on notice at the 14 April 2025 Council Meeting:

Lawrence Archer, Bridport:

Between 2019 and 2023, Council imposed a varied waste management charge which the Director of Local Government advised was not in compliance with the act. In response Mr Marik replied that the Council did not intend to revoke the charge. The Board of Inquiry found this varied waste management charge to be unlawful. Has the Council refunded any or all of these varied waste management charges?

Response from General Manager, John Marik:

Council has not refunded any of the varied waste management charges, except where a ratepayer has been eligible for a rate remission in accordance with a resolution of Council or in accordance with Council's rating policy. Council Officers are systematically taking Councillors through the

history and context relating to any Board of Inquiry Directives as they fall due, with a review of service rates and charges for the 2024/25 financial year to be conducted and tabled at an ordinary Council Meeting by 30 September 2025.

The Board of Inquiry also found that the previous General Manager and Council had taken punitive and retributive action against a number of people. These actions were supported and continued by the current General Manager. Have any of those people received apologies?

Clarification sought from the General Manager to what continued means and who you're referring to?

The punitive actions that were imposed continued for an extended period of time.

Response from General Manager, John Marik:

My appointment as Dorset Council General Manager was effective from 6 December 2022. Approximately mid-December 2022, the Office of Local Government notified the Mayor and I that Dorset Council had been under investigation by the Office for many years. The first half of 2023 entailed absorbing the Office of Local Government's Investigation Report into Dorset Council, and Council developing submissions on the various allegations. During 2023 many of the matters addressed in the Investigation Report were rectified and remedied by Council as required. This process required legal advice and appropriate engagement from many stakeholders which took significant time and required positive engagement from all parties involved. On my appointment I made it very clear that I wanted a culture of respect, consultation, collaboration and transparency for Council Officers, and Council as a whole, and I feel we have delivered on that objective. Therefore, I find your comment stating that "[t]hese actions were supported and continued by the current General Manager" as inaccurate. The topic of apologising for the Board of Inquiry needs further discussion in a future Council Workshop.

The Board of Inquiry also investigated Council dealings with a business called Trail Snaps. Is there any financial risks to the Council as a result of both past and present management and dealings with The Blue Derby Foundation and Sustainable Timbers Tasmania relating to Trail Snaps and have Councillors made themselves aware of those dealings?

Response from General Manager, John Marik:

There is no quantifiable financial risk known to Council in relation to this matter.

The following questions were received without notice from members of the public:

Ben Jones, Derby

I live in Derby, have done so since 2017, I own Evolution Biking, The Derby Lodge, and I'm a Director on the Blue Derby Foundation Board. I have a couple of questions for Councillor Teichmann.

Do you have the appropriate nature-based tourism licences issued by Parks to operate shuttle services in Derby to Black Stump, Atlas and Blue Tier?

Response from Councillor Teichmann:

I'm not sure that this is an appropriate forum to ask me questions of a personal nature, but I'm happy to answer your question anyway. I do not have a licence. I am running as a protest if that's not clear to anyone, it is our democratic right to protest, I believe. I've been denied a letter of support by this Council through two General Managers and before and after the Board of Inquiry

and I'm not happy with the outcome. Having no licence to operate a business I've decided to run for free as a way of protesting and drawing attention to what I consider to be a wrong.

Is Councillor Teichmann taking donations or any sort of payment for shuttle services that are advertised as free on his shuttle trailer?

QUESTION TAKEN ON NOTICE

Does the Council believe that Mr Teichmann's actions of operating in Derby as a Councillor are supporting the community, in particular the business community that are abiding by all the rules and regulations, reporting to the ATO any incomes, etc. without causing angst?

QUESTION TAKEN ON NOTICE

To the Mayor and General Manager, do you believe that Councillor Teichmann has a conflict of interest and is in breach of the LGAT Code of Conduct in relation to his behaviours in business operations, and what was Mr Teichmann's intentions on being on the Council?

QUESTION TAKEN ON NOTICE

Jenny Bellinger, Pioneer

I've been informed by you John that there will be a meeting next Monday in Pioneer relating to the Pioneer Lake Advocacy Group. I'm just wondering is it possible to send out letters to all residents in Pioneer to advise them of this Meeting, and that the recently released Parks and Wildlife Report is available?

Response from General Manager, John Marik:

Council have invited representatives from the various identified stakeholders, including the Pioneer Progress Association and representatives from residents, however, we can send out a notification letter to all residents advising of the Report and that they can attend as observers.

Was the EPA invited to this meeting, as they weren't listed as a stakeholder?

QUESTION TAKEN ON NOTICE

In relation to the notification of residents, could residents at South Mount Cameron be made aware as well as there is one low lying house that if the dam failed, I think, it could go under water?

Response from General Manager, John Marik:

We can include residents from South Mount Cameron in the notification.

Lin Simpson, Pioneer:

Is there any thought to putting height level water signs around so that people know what the water level is in Pioneer?

QUESTION TAKEN ON NOTICE

Lawrence Archer, Bridport:

When was the first occasion or how long ago did the Council identify or mention the need for a policy on shuttle bus operations at Derby?

QUESTION TAKEN ON NOTICE

From what I understand it's been an inordinate length of time since the Council refused a letter of support for somebody to operate a shuttle bus operation and said that the Council needed to develop a policy on this matter. Is it reasonable that Council has taken so long to develop a policy, which I believe is in the vicinity of two years, and in all that time nobody can start a business operating shuttle buses in Derby because of Council's lack of policy and refusal to give letters of support.

Response from General Manager, John Marik:

I've been over this multiple times, and it's been documented why things have taken so long. It is a very complex matter with a lot of different stakeholders involved. So do I think it is reasonable due to the complexity, yes, I do.

Can I remind the General Manager that he owes me an answer to a question from the Derby Shuttle Stakeholder meeting on this issue?

Response from General Manager, John Marik:

I am aware of your question. I haven't sent out any of the meeting notes as there are several questions that were raised that we are trying to work through with Parks. So rather than providing answers in dribs and drabs, I wanted to be able to provide answers to everyone regarding those notes and then send out in totality.

So how long would it be before I can expect an answer?

QUESTION TAKEN ON NOTICE

Jacqui Moore, Gladstone:

In relation to questions asked earlier this evening from Ben Jones. Would it be a different answer if it wasn't a Councillor being asked the question, what makes those questions unanswerable?

Response from Mayor Rhys Beattie:

We took the last two questions on notice more because I - as Chair - felt it was an attack or cornering of one of my Councillors and I need to ensure that I protect them in a meeting situation.

Lin Simpson, Pioneer:

Is there any reason that the gate to the Pioneer Lake on the town side has been unlocked?

QUESTION TAKEN ON NOTICE

Item 84/2025

Deputations

Nil

The following questions were **taken on notice** from Councillors at the 14 April 2025 Council Meeting:

Councillor Wendy McLennan:

(Relating to the Bridport Seaside Caravan Park Arborist Report)

Any trees that are identified for maintenance, are Council going to put some type of signage or markers around those trees so that the public are informed and can be kept safe?

Response from Director – Corporate Services, Lauren Tolputt:

Council commissioned its most recent independent arboricultural report for the Bridport Seaside Caravan Park in December 2024 following the September severe weather event that had widespread impacts across Dorset. That report identified proposed tree maintenance works categorised as high, medium or low priority. High priority works were to be completed within one-month, medium priority works were to be completed within 6 months and low priority works were to be completed within 24 months.

Council is well ahead of the proposed tree maintenance schedule, with all high and medium priority works being undertaken within a month of the report being commissioned. There are 87 trees remaining that require low priority maintenance works within 24 months; however, it is noted in the report that while those trees have recommendations for work, they are considered to pose an acceptable level of risk.

Council has a duty of care to manage the risk that the trees in its management pose, however Council is also required to be reasonable, proportionate, and reasonably practicable when managing any risk. Installing signage or markers around the individual trees is unlikely to decrease or eliminate the already acceptable level of risk that the remaining trees requiring maintenance works pose. Instead, Council should focus on continuing its regular tree inspection and maintenance regime, promptly having any suspected tree failures assessed, and generally educating the public about the risks of entering a natural environment.

Councillor Vincent Teichmann:

Has Council sought and / or received any legal advice in relation to the matters brought to life by the Board of Inquiry or subsequently any liability on the part of Council arising out the wrongs identified in the Board of Inquiry report in terms of any losses Council may have caused and so be liable to pay compensation for if sued?

Response from General Manager, John Marik:

Council attained legal advice in relation to Council's submissions into the original Office of Local Government Investigation Report and Board of Inquiry Report. Council will also attain legal advice for the required procedures, policies and actions to meet the Board of Inquiry Ministerial Directives.

When assessing liability in relation to any matter, Council must consider whether the benefit of quantifying potential liability would outweigh the cost of seeking legal advice. In this case, it would likely be prohibitive due to the broad range of matters canvassed in the report.

The following question was received without notice from Councillors:

Councillor Vincent Teichmann:

This question is for the General Manager. Could you please clarify if you feel that this is the appropriate forum for me to answer Ben's questions?

QUESTION TAKEN ON NOTICE

**Further discussion was undertaken, and it was agreed between the Mayor, General Manager, Cr Teichmann and Ben Jones (member of the public) to provide all questions in writing for answering by Cr Teichmann post this Council Meeting, along with gaining advice on correct process for this line of questioning.*

Item 86/2025 Applications for Leave of Absence

Councillor James Cashion – listed for discussion in the Closed Session portion of this Meeting (item 76/2025).

Item 87/2025 Notices of Motion by Councillors

Nil

ITEMS FOR DECISION

Item 88/2025	2024/25 Budget Variations and Quarterly Financial Report Period Ended 31 March 2025 Reporting Officer: Finance Manager, Allison Saunders Ref: DOC/25/5885
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Purpose

The purpose of this agenda item is to present to Council and the community the financial performance for the 9 months ended 31 March 2025 and request two variations to the 2024/25 Budget Estimates.

Recommendation

That Council:

1. receive the Quarterly Financial Report for the period ended 31 March 2025;
2. by absolute majority, approve a variation of \$15,000 for additional legal fees in the 2024/25 Budget Estimates; and
3. by absolute majority, approve a variation of \$383,000 to reduce the income expected to be received from Financial Assistance Grants in the 2024/25 Budget Estimates.

DECISION

MOVED: Cr Hughes | SECONDED: Cr Simmons

That Council:

1. receive the Quarterly Financial Report for the period ended 31 March 2025;
2. by absolute majority, approve a variation of \$15,000 for additional legal fees in the 2024/25 Budget Estimates; and
3. by absolute majority, approve a variation of \$383,000 to reduce the income expected to be received from Financial Assistance Grants in the 2024/25 Budget Estimates.

CARRIED UNANIMOUSLY

Item 89/2025

Blue Derby Quarterly Report | Period Ended 31 March 2025

Reporting Officer: General Manager, John Marik

Ref: DOC/25/6090 | Blue Derby Foundation Chair Report: DOC/25/6272

Purpose

The purpose of this agenda item is to provide Council with a progress update on the Memorandum of Understanding (MoU) between the Blue Derby Foundation (BDF) and Council for the March 2025 quarter.

Recommendation

That Council receives the Blue Derby Mountain Bike Trails quarterly update for the period ended 31 March 2025.

DECISION

MOVED: Cr Hughes | SECONDED: Cr Teichmann

That Council receives the Blue Derby Mountain Bike Trails quarterly update for the period ended 31 March 2025.

CARRIED UNANIMOUSLY

Item 90/2025

Dorset Board of Inquiry Directions 6, 8 and 9 | Operational Procedures

Reporting Officer: General Manager, John Marik

Ref: DOC/25/6102 | Procedures: DOC/25/5673 and DOC/25/5670

Purpose

The purpose of this agenda item is to receive and note two operational procedures which address Board of Inquiry Ministerial Directions 6, 8 and 9.

Recommendation

That Council receive and note the following attached operational procedures addressing Board of Inquiry Directions 6, 8 and 9, and submit these procedures to the Minister for Local Government by no later than 23 May 2025:

- Operational Procedure - Council Function and Obligations under the *Local Government (Building and Miscellaneous Provisions) Act 1993*
- Operational Procedure - Council Actions for Non-Compliance of Building and Plumbing Works and Issuing Infringement Notices under the *Building Act 2016*

DECISION

MOVED: Cr Powell | SECONDED: Cr Bicanic

That Council receive and note the following attached operational procedures addressing Board of Inquiry Directions 6, 8 and 9, and submit these procedures to the Minister for Local Government by no later than 23 May 2025:

- Operational Procedure - Council Function and Obligations under the *Local Government (Building and Miscellaneous Provisions) Act 1993*
- Operational Procedure - Council Actions for Non-Compliance of Building and Plumbing Works and Issuing Infringement Notices under the *Building Act 2016*

CARRIED UNANIMOUSLY

Purpose

The purpose of this report is for Council to review animal management and food business registration fees and charges for the 2025/26 financial year.

Recommendation

That Council adopts the following fees and charges payable for animal management and food business registrations for the 2025/26 financial year:

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Teichmann

That Council adopts the following fees and charges payable for animal management and food business registrations for the 2025/26 financial year:

SCHEDULE OF FEES – Animal Control	Fee
Dog Registration – Annual	
Declared Dangerous Dog	\$545
Dog Registration – Lifetime	
Non-Desexed Dog	\$170
Desexed, Working, Purebred or Greyhound	\$100
Pensioner-Owned Dog	\$66
Guide Dog	Nil
Guard Dog	\$520
Dog Licence Fees - Annual	
New Dog Licence – 3 to 5 Dogs	\$125
New Dog Licence – More than 5 Dogs	\$150
Existing Dog Licence – Renewal	\$46
Dog Fees – Other	
Maintenance Charge – Daily	\$40
Nuisance	\$45
Replacement Tag	\$5
1 st Seizure of any Dog	\$80
Subsequent Seizures (per seizure)	\$235
Delivery Charge (Dog returned to Owner)	\$110

Cat Management	
Relocation Device (Trap) Hire Deposit	\$90

SCHEDULE OF FEES – Food Business Registrations	Fee
Food Business Registration – Non-Mobile Premises	
New Food Business (Annual Registration)	\$205
Renewal of existing Food Business (Annual Registration)	Nil
Temporary Registration (Single Event - Permanent Resident of Dorset)	Nil
Food Business Registration – Mobile Premises (Permanent Resident of Dorset)	
New Food Business (Annual Registration)	\$205
Renewal of existing Food Business (Annual Registration)	Nil
Temporary Registration (Single Event)	\$40
Food Business Registration – Mobile Premises (Non-Permanent Resident of Dorset)	
New Food Business (Annual Registration)	\$205
Renewal of existing Food Business (Annual Registration)	\$205
Temporary Registration (Single Event)	\$40
Food Business Registration – charitable cause	
Community Organisation or Charitable Event Applicants	Nil
Food Business Registration – Other:	
Food Business Inspection	\$100

CARRIED UNANIMOUSLY

Item 92/2025

October 2022 and September 2024 Storm Events | Update and Budget Variation

Reporting Officer: Director – Corporate Services, Lauren Tolputt

Ref: DOC/25/5890

Purpose

The purpose of this agenda item is to provide an update on the October 2022 and September 2024 storm events, and to request a budget variation for any unbudgeted costs associated with repair and recovery works attributed to the storms.

Recommendation

1. That Council receives and notes the update on the October 2022 and September 2024 storm events.
2. That, by absolute majority, Council approves a variation to the 2024/25 Budget Estimates of \$13,693 for unbudgeted operational costs associated with repair and recovery works attributed to the September 2024 storm event.
3. That, by absolute majority, Council approves a variation to the 2024/25 Capital Expenditure Budget of an additional \$2,667 for unbudgeted capital costs associated with repair and recovery works attributed to the September 2024 storm event.

DECISION

MOVED: Cr Teichmann | SECONDED: Cr Hughes

1. That Council receives and notes the update on the October 2022 and September 2024 storm events.
2. That, by absolute majority, Council approves a variation to the 2024/25 Budget Estimates of \$13,693 for unbudgeted operational costs associated with repair and recovery works attributed to the September 2024 storm event.
3. That, by absolute majority, Council approves a variation to the 2024/25 Capital Expenditure Budget of an additional \$2,667 for unbudgeted capital costs associated with repair and recovery works attributed to the September 2024 storm event.

CARRIED UNANIMOUSLY

ITEMS FOR NOTING

Item 93/2025 Council Workshops Held Since Last Council Meeting

30 April 2025 | Meeting with Minister for Local Government

30 April 2025 | Internal Education Session

6 May 2025 | Briefing Workshop

8 May 2025 | Councillor Budget Infrastructure Tour

19 May 2025 | Department of State Growth Presentation – Sideling Upgrade Update

Item 94/2025 Elected Member Communications

Mayor Calendar | 10 April – 14 May 2025

April 2025

10 Weekly meeting with the General Manager, Council Chambers

10 Official launch of TasWater refiller stations, Derby

10 Councillor Planning Session, Council Chambers

11 Media event with Federal Labor candidate Jess Teesdale, Play Our Way grant funding announcement, Scottsdale Netball Courts

- 11 Official opening of Shimano Trail Born mountain bike trail, Derby
- 11 VIP Dinner, 10-Year anniversary of Blue Derby with General Manager, Derby
- 12 Media event with Tourism Industry Council Tasmania regarding Derby Master Planning, Derby
- 14 Meeting with Bridget Archer MP with General Manager, Council Chambers
- 14 April Council Meeting, Council Chambers
- 16 Meeting with North East Marketing Plan Consultant with General Manager, Council Chambers
- 17 Weekly meeting with the General Manager, Council Chambers
- 30 Meeting with Minister Vincent and advisors with General Manager, Council Chambers
- 30 Meeting with Minister Vincent with collective Council, Council Chambers
- 30 Internal education session with all Councillors on Council's Long-Term Financial Plan, Budget Estimates and Rating Principles

May 2025

- 1 Weekly meeting with the General Manager, Council Chambers
- 2 Citizenship Ceremony for Dorset resident with Cr Simmons in attendance, Council Chambers
- 5 North East Tasmania Chamber of Commerce 'Out and About Event', Bridestowe Lavender Farm, Nabowla
- 6 Special Meeting of Council, Council Chambers
- 6 May Council Briefing Workshop, Council Chambers
- 7 Northern Tasmania Regional Land Use Strategy – Regional Strategic Directions Workshop with General Manager, online via Microsoft Teams
- 8 2025 Councillor Infrastructure Tour with all Councillors with Director – Infrastructure, Director – Corporate Services, Management Accountant, Project Manager and Civil Works Supervisor, various locations around Dorset
- 10 Devils Cardigan Gravel Mountain Bike event presentations, Dorset Hotel, Derby
- 12 Scottsdale Lions Club Meeting, Lords Hotel
- 13 Meeting with the General Manager with Deputy Mayor Powell and Councillor Hughes, Council Chambers
- 13 Meeting with Janie Finlay, Scottsdale
- 13 Dorset Community House Neighbourhood BBQ, Scottsdale
- 14 Dorset Coastal Working Group Meeting, Bridport

Item 95/2025 Management Team Briefing Report

Purpose

The purpose of this agenda item is to provide Councillors and the community with a briefing on matters of interest dealt with during the past month by Council's Management Team.

DECISION

MOVED: Cr Chilcott | SECONDED: Cr Simmons

That Council:

1. receive and note the unconfirmed Dorset Audit Panel minutes, dated 8 April 2025; and
2. receive and note the remaining Management Team Briefing Report.

CARRIED UNANIMOUSLY

COUNCIL COMMITTEE: Dorset Audit Panel

On 8 April 2025, the Audit Panel held their meeting for the March quarter. The following items were discussed:

1. Declaration of Conflict of Interest
2. Confirmation of Minutes – 26 November 2024
3. Work Health and Safety Update
4. Financial Results for the period ending 30 September 2024
5. Blue Derby Quarterly Report
6. Writing off Debts Policy Review
7. 2023/24 Audit Opinion – Natural Disaster Relief to Local Government (Disaster Relief Funding)
8. Board of Inquiry – Progress Update and March 2025 Quarterly Report
9. 2025/26 Budget timeline
10. Outstanding matters from previous meetings
11. Other Business / Update on Significant Events

The unconfirmed Audit Panel minutes for this meeting are included in the [attachments](#) for information.

APPROVED APPLICATIONS

	Approved April	Approved 2025 YTD	Approved 2024 YTD
Planning	12	33	16
Building	5	20	20
Plumbing	3	10	9

See attachments for detailed information about applications approved in April 2025.

WASTE MANAGEMENT REQUESTS

	Requests Received April 2025	Comparison April 2024	FYTD Received 2024/25	Comparison FYTD Received 2023/24
Feedback and Queries	2	5	22	20
Repair Bin	3	2	50	38
Replace Bin	5	2	41	30
Request a New Service	3	1	38	29
Remove Additional Bin	3	-	13	5
Request an Additional Bin	4	-	38	32
Request an Upsize/Downsize	-	2	40	37
Request to Opt Out (of Service)	1	-	3	1
Total Requests	21	12	245	192

CUSTOMER SERVICE REQUESTS

	Requests Received April 2025	Comparison Requests April 2024	Received 2025	Comparison 2024
Animal	1	3	6	10
Bridges	-	-	-	-
Caravan Parks	-	-	3	3
Cemeteries	-	-	1	-
Community Development General	-	-	-	-
Corporate Services General	4	-	7	1
Council Elections	-	-	1	-
Customer Service	-	2	4	5
Emergency Services Enquiries	-	-	1	-
Environmental Management & Health	6	1	11	4
Government Relations	-	-	-	-
Licencing	-	-	1	-
Parks and Reserves	4	-	12	2
Planning & Building	-	-	-	1
Public Health	1	-	2	1
Public Online Enquiries	-	-	1	-
Public Amenities	3	-	6	4
Public Halls Buildings	-	1	1	3
Recreation Grounds	2	4	4	9
Roads	18	22	83	99
Swimming Pools	-	-	5	-
Waste Management	1	1	4	2
Total Requests	40	34	153	144

A detailed copy of the 2025 Customer Service Requests is included in the attachments.

2024/25 CAPITAL WORKS PROGRAM

Ref: DOC/24/9473

	Complete 2024/25
	Completed in April 2025
	Carried Forward Projects – 2025/26

PROJECT	STATUS
BRIDGES	
Bridge 1553 Boddington's Road, Bridport – timber deck renewal	Completed
Bridge 1580 Ten Mile Track, Cuckoo – hotmix overlay	Completed
Bridge 1508 Garibaldi Road, Pioneer – scour pretention piers (additional allocation)	Quotes Requested
Bridge 1508 Garibaldi Road, Pioneer – scour protection piers	Quotes Requested
STORMWATER	
Main Street, Bridport (RSL) – kerb and stormwater design only	Completed
<u>Upgrade</u>	
William Street, Scottsdale (Incitec Pivot) – network upgrade	Commenced
<u>New</u>	
Branxholm Park – complete stormwater and seal	Completed
Ethel Street, Scottsdale – extension into King Street	Tender Awarded
Heazlewood Lane, Scottsdale – extension	Completed
Union Street, Scottsdale – survey and plan	Design
Bridport Foreshore (near skate park) – survey and plan	Commenced
Esplanade, Derby – survey and plan	Commenced
Scottsdale Depot and industrial subdivision – survey and plan	Commenced
ROADS – RESHEETING	
<u>Renewal</u>	
Barnbogle Road, Bridport	Completed
Snake Track, Legerwood	Completed
Barnett Road, Ringarooma	Completed
Old Waterhouse Road, Waterhouse	Completed
Halfway Road, Waterhouse	Completed
Talagandra Road, Waterhouse	Completed
Jacobsons Road, Nabowla	Completed
Cape Portland Road, Gladstone	Completed

PROJECT	STATUS
ROADS – RESEALS	
Westwood Street, Bridport	Completed
South Street, Bridport	
Elizabeth Street, Bridport	
Louisa Street, Bridport	
Anderson Street, Bridport	
Main Street, Ringarooma	
Cuckoo Road, Cuckoo	
Mackenzie Valley Road, Cuckoo	
Ruby Flats Road, Ringarooma	
Amos Road, Moorina	
Moorina Cemetery Road, Moorina	
Rainbows Road, Herrick	
Winnaleah Road, Winnaleah	
Heckrath Road, Bridport	
East Minstone Road, Scottsdale	
ROADS – OTHER PROJECTS	
Timperons Road, Blumont – intersection with Golconda Road hotmix overlay	Completed
Groves Street, Gladstone – repair and reseal	Completed
Cape Portland Road, Gladstone – seal repair and reseal	Completed
Sledge Track, West Scottsdale – investigation of landslip	Withdrawn ²
King Street, Scottsdale – pedestrian crossing	Investigations
George Street, Scottsdale – pedestrian crossing	Investigations
Main Street, Bridport – pedestrian crossing	Completed
Copelstone Street, Scottsdale – new 180m footpath	Planning
Golconda Road, Golconda – safety upgrade and pavement reconstruction	Completed
BUILDINGS	
Scottsdale Depot – internal stair replacement	Planning
Bridport Seaside Caravan Park – grey water pits near office	Commenced
Branxholm Town Hall – roof replacement	Completed
Ringarooma – bar shed seal and paint bricks	Completed
Gladstone Hall – remove old toilets and refurbish	Partially Complete
Scottsdale Aquatic Centre – install ventilation in plant room	Completed
All buildings in Scottsdale area – upgrade safety switches	Commenced
All buildings in Bridport area – upgrade safety switches	Commenced
All buildings in Derby area – upgrade safety switches	Commenced
Bridport Seaside Caravan Park – Goftons amenities lighting upgrade	Completed
Bridport Hall – upgrade floor coverings	Completed
Bridport Football Club – viewing deck (additional allocation)	Completed
Bridport Hall – 3-phase power outlet outside wall	Completed

² Following a site visit with consulting engineers, it was concluded that the risk of further movement is low, while the cost of stabilisation works would be significant with limited benefit. Council's Infrastructure team will continue to monitor the site.

PROJECT	STATUS
BUILDINGS (cont.)	
Bridport Seaside Caravan Park – planning for new camp kitchen at Goftons Beach end	Planning
Scottsdale Railway Station Building – restoration	Planning
Branxholm Waste Transfer Station – Oil Bunded Shed	Commenced
Branxholm Waste Transfer Station – Recycling Shed	Commenced
Gladstone Waste Transfer Station – Oil Bunded Shed	Commenced
Gladstone Waste Transfer Station – Recycling Shed	Planning
Scottsdale Waste Transfer Station – Oil Bunded Shed	Commenced
Bridport Fish Cleaning Tables	Withdrawn³
LAND IMPROVEMENTS	
Northeast Park, Scottsdale – reseal road	Completed
Bridport Seaside Caravan Park – road repairs (hotmix and seal)	Completed
Scottsdale Aquatic Centre – chlorinator pump replacement	Completed
Scottsdale Aquatic Centre – concrete repair	Completed
Scottsdale Aquatic Centre – replace ultraviolet light (water treatment)	Completed
Pine Plantation Ringarooma Road, Scottsdale – replanting	Commenced
Blue Derby Mountain Bike Trails – Tunnel stairs	Carried Forward
Blue Derby Mountain Bike Trails – Wotcha Upta trail renewal and upgrade	Completed
Croquet Lawn Beach, Bridport – access improvements	Planning
Blue Derby Mountain Bike Trails – revegetation including landslip, trailhead, Lake Derby and Riverside trails	Commenced
<u>Upgrade</u>	
Scottsdale, Branxholm and Winnaleah – playground equipment (Open Spaces Grant)	Completed
Ellesmere Cemetery, Scottsdale – 2 x new concrete rows and purchase headstones	Commenced
Victoria Street, Scottsdale – new shrubs and gardens	Commenced
Scottsdale Depot – back flow prevention – water main	Planning
Ellesmere Cemetery, Scottsdale – row numbering	Commenced
CWA Carpark, Bridport – solar light	Ordered
Waste Transfer Stations – best practice compliance signage	Commenced
Scottsdale Waste Transfer Station – CCTV	Commenced
Rail Trail – Scottsdale to Lilydale Falls (additional allocation)	Consultation
CARRY FORWARD PROJECTS	
Walter Street, Bridport – stormwater (pit) upgrades	Completed
Eastmans Beach, Bridport – amenities block renewal	Completed
South Street, Bridport – replace kerb	Completed
Blue Derby – network signage redesign	Completed

³ After community consultation was undertaken, feedback received was strongly against the proposed fish cleaning tables. The project was reviewed, with no other projects identified that would fit the scope of the grant, with the \$15,000 funding offer refused and the project withdrawn.

PROJECT	STATUS
CARRY FORWARD PROJECTS (cont.)	
<u>Upgrade</u>	
Bridge 1572 Haas Road / Frenches Creek, Legerwood – upgrade to concrete	Funding Application Submitted
Main and Westwood Street, Bridport Intersection – stormwater upgrade	Completed
Building Renovations (Blue Derby Foundation) - 57 Main Street, Derby	Consultation
Old Waterhouse Road, Waterhouse – safety improvements	Commenced
Blue Derby Trailhead – redevelopment (south of Main Street)	Commenced
<u>New</u>	
Gladstone Community Park	Consultation Completed
Scottsdale Depot – relocated storage shed	Commenced
Scottsdale Waste Transfer Station – roof covering spare bin area	Completed
Derby Depot – new trail crew storage shed	Carried Forward
Rail Trail – Scottsdale to Lilydale Falls	Consultation

CLOSURE OF MEETING

Time Meeting Closed: 7:12 pm

Minutes Confirmed: 23 June 2025

Minute No: 97/2025



Mayor