Food Business Application Form

Food Act 2003
Sections 84, 87, 89

Application for **Notification, Registration, or Renewal** of a Food Business

For help completing this form, please contact Dorset Council's Environmental Health Officer

PART 1: TYPE OF APPLICATION

☐ I am notifying my intention to operate a food business (s84); or

☐ I am applying to register a food business (s87); or

☐ I am applying to renew a food business' registration (s89)

PART 2: TYPE OF BUSINESS

Tick all that apply

☐ Food business is a one-off event

☐ Food business is an ongoing business

☐ Food business will operate from fixed premises (such as a building)

☐ Food business is a mobile food business (van, stall, tent, etc.)

PART 3: FOOD BUSINESS PROPRIETOR'S DETAILS

Applicant's Full Name (name of the individual or company that will carry on the food business)

ABN / ACN	Date of Birth (for non-ABN/ACN holders)
	………/…………/………

Business Address

Postal Address (if different from business address)

Business Phone Number/Mobile

Email Address

PART 4: FOOD BUSINESS DETAILS

Trading Name

On-site Contact (if different from applicant)	Phone/mobile number (on-site contract)

Email Address (on-site contact)

Proposed start date of trading for new businesses or one-off events

Hours of Operation:

Monday:	Tuesday:	Wednesday:	Thursday:
Friday:	Saturday:	Sunday:	

PART 5: FOOD AND FOOD HANDLING ACTIVITIES

List the types of foods to be sold (please attach details if insufficient space, a menu or product list may suffice):

Types of food handling activities or processes to be used:

No Processing	☐	Cook-chill / sous vide	☐
Cooking	☐	Vitamising	☐
Cooling	☐	Packaging / Repacking / Labelling	☐
Reheating	☐	Vacuum packing	☐
Hot-holding /Cold-holding	☐	Preparation in advance (>4 hours)	☐

PART 6: FOOD BUSINESS LAYOUT – MOBILE FOOD BUSINESS

For mobile food businesses: please attach an A4 plan or photographs clearly depicting the layout of your vehicle, trailer, tent, booth or other mobile structure. Refer to the *Guidelines for Mobile Food Businesses* for more information.

Mobile vehicle registration number (if applicable):

Address where mobile vehicle is garaged, or equipment is stored:

PART 7: FOOD PREPARATION & STORAGE – MOBILE FOOD BUSINESS

If any food sold from a mobile food business is to be prepared and/or stored at another location not mentioned above, please provide details, including the address of any premises where food is to be stored or prepared. Attach details if insufficient space:

PART 8: APPLICANT DECLARATION

I declare that the information provided on this form is true and correct.

I understand and agree that information on this form, and about the business and its on-going operation, may be shared between Authorised Officers, councils, and other jurisdictions to assess this application and the business' compliance with the *Food Act 2003*.

☐ **I consent to receiving communications about this application in electronic form.**

Applicant Name	Applicant Signature	Date
		………/…………/………

A full list of fees and charges can be found on Council's website: www.dorset.tas.gov.au/fees-and-charges-schedule